



OFFICE OF THE PRESIDENT



ANNUAL REPORT 2023 – 2024

5 August 2026

**Honourable Sitiveni L. Rabuka
Prime Minister
Government Buildings
SUVA**

Dear Sir,

I present the Annual Report of the Office of the President for the financial year ending 31st July 2024 in accordance with the Financial Management Act 2004, which requires the Annual Reports of Government Agencies to be tabled in Parliament.

Yours sincerely,


V. Qionibaravi
Official Secretary

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OFFICIAL SECRETARY'S REVIEW

This Annual Report for the Office of the President covers the period from 1 August 2023 to 31 July 2024.

This report covers national, regional, and international engagements attended to by the President as Head of State, Commander-in-Chief, and Chancellor of the Order of Fiji.

The Office of the President facilitated the President's duty travels abroad commencing with the 2023 Rugby World Cup in France in September.

Overseas engagements are opportune occasions for the President to connect with the Fijian diaspora who are living and working abroad. More importantly, they are critical moments for knowledge sharing and to address concerns impacting Fijians abroad and in Fiji.

The President further engaged at the high level 10th World Water Forum that was held in Indonesia in May, 2024. The President raised concerns on the sustainability and good governance of water resources.

State House was privileged to receive the Prime Minister of New Zealand, the Right Honourable Christopher Luxon, in June, amongst other dignitaries during the period under review.

As Head of State, the President will continue to play a lead role advancing Fiji's interests beyond our shores. The Office is positioned to support the President and cooperate with stakeholders in facilitating the President's responsibilities under the Constitution.

Operationally, a priority project was the refurbishment of the Taunovo Presidential bure in Deuba including landscape upgrade works. Additional works included upgrading of the *vakatunuloa* to accommodate the staff members operating from Quarters 79. A new carpark was also constructed to accommodate the vehicles allocated to the Office.

The solarisation of State House, an initiative by the Government of India and the Pacific Islands Development Forum, was launched in February 2023. As the world continues to find renewable energy solutions, Fiji and in particular State House, will benefit from the installation of solar panels to harness the sun's energy for sustainability and energy security. The launch is a demonstration of the vibrant development partnership between India and the Pacific. Fiji is among 11 countries benefitting from the regional solarization project funded through the India-UN Development Partnership Fund via the United Nations Development Programme Pacific.

The Office acknowledges the continued support rendered to His Excellency from across Government in particular the Office of the Prime Minister.

V. Qionibaravi

Official Secretary

Corporate Profile

Vision

To be the Pillar of National Unity

Mission

The primary mission of the Office of the President is to support the President in fulfilling his responsibilities as Head of State. The Office of the President will work in accordance with all relevant legislation including the Constitution and the Honours and Awards Act 1995, among others; it provides facilitative services to its customers including all members of the public and both local and foreign dignitaries; it will emphasize the importance of its human resources and accommodate their creative and innovative abilities in the pursuit of service excellence; and will operate within its budget and allocated resources whilst investing in technology to improve efficiency and effectiveness of service delivery.

Our Values

The Office of the President shall uphold:

- High standards of professionalism
- Prompt and faithful implementation of Government policies
- Free from corruption
- Effective, efficient and economic use of public resources
- Prompt response to requests and questions and delivery of service to the public in a respectful, effective, impartial, fair and equitable manner
- Accountable for administrative conduct
- Transparency including:
 - timely, accurate disclosure on information to the public
 - prompt, complete and candid reporting to Parliament as required by Law
- Cultivation of good human resource management and career development practices to maximize human potential
- Recruitment and Promotion based on:
 - (i) Objectivity, impartiality and fair competition; and
 - (ii) Knowledge, experience, skills and abilities, qualification and other characteristics of merit.

Legislations and Policies

The Office of the President is guided by the following legislation and policies:

- Constitution of the Republic of Fiji
- Fiji Honours and Awards Act 1995
- 5-year and 20-Year National Development Plans
- Financial Management Act 2004
- Finance Instructions 2010
- Agency Financial Manual 2015
- Procurement Regulations 2010
- The Public Service Act 1999
- Health and Safety at Work Act 1996
- Fiji National Provident Fund Act 2011
- Employment Relations Act 2007
- Fiji Civil Service Reform Policies:
 - Open Merit Recruitment System - Policy
 - Job Evaluation
 - Performance Assessment Guideline
 - Discipline Guideline
 - Learning and Development Guideline

Roles and Responsibilities

The role and responsibilities of the Office of the President are to provide support services for the effective functioning of the Office of the President in the following areas:

- To ensure that the role and functions of the President under the 2013 Constitution, and other relevant legislations are carried out effectively and efficiently.
- To provide management and service support in the maintenance of the Presidential residence and properties.
- To provide secretariat support services in the administration of the Fiji Honours and Awards system in accordance with the Fiji Honours and Awards Act 1995.
- To facilitate the proper administration of the annual budgetary process and proper utilization of budgetary provision in accordance with Finance Management Act, Financial Instructions, Public Service Act and Regulations, and the policy guidelines of all Central Agencies.
- To provide security services and personal protection to the President and His Excellency's immediate family through the Republic of Fiji Military Forces and Fiji Police Force personnel on attachment with the Presidential Office

Office of the President

The President's roles and functions are governed by the Constitution. These include attendance to Constitutional roles as Head of the State with Constitutional Appointments and attendance to ceremonial functions and responsibilities as Commander-in-Chief of the Republic of Fiji Military Forces. The engagements enhance and strengthen social services to promote social inclusion, national security and the Rule of Law with Access to Justice.

As Head of State, the President opens the yearly Parliamentary Session and acts on the advice of the Prime Minister and other Ministers and other Constitutional bodies. The President also appoints the Chief Justice, Judges of the Court of Appeal, High Court, Magistrates, and Assents to Bills passed by Parliament.



Duke of Edinburgh International Awards gold medalists at their presentation at State House (15/05).
Photo: Department of Information.

FY 2023-2024 in Review

Programme Components

Constitutional Function

Constitutional Roles and Appointments

The President's Executive functions are defined by the 2013 Constitution. The Head of State serves as the symbol of national unity and embodies the state, exercising powers and functions as prescribed by the Constitution and laws of Fiji.

Constitutional Role

Table 1: The President's Constitutional Role – 2023-2024

No.	Date	Details
1	9/02	Courtesy Call by the Prime Minister Honourable Sitiveni L. Rabuka
2	4/03	Opened 2024 Parliament Session and hosted State Reception
3		Between 14th September 2023 to 12th July 2024, the following Acts received the Presidential assent in accordance with section 48 of the Constitution: Act No. 20 of 2023 – High Court (Amendment) Act 2023 Act No. 21 of 2023 – Local Government (Amendment) Act 2023 Act No. 22 of 2023 – Drainage (Amendment) Act 2023 Act No. 23 of 2023 – State Lands (Amendment) Act 2023 Act No. 24 of 2023 – Higher Salaries Commission Act 2023 Act No. 25 of 2023 – iTaukei Affairs (Amendment) Act 2023 Act No. 26 of 2023 – Employment Relations (Amendment) Act 2023 Act No. 27 of 2023 – Mahogany Industry Development (Amendment) Act 2023 Act No. 28 of 2023 – Local Government (Amendment) (No. 2) Act 2023 Act No. 1 of 2024 – Corrections Service (Amendment) Act 2024 Act No. 2 of 2024 – Meteorological and Hydrological Services Act 2024 Act No. 3 of 2024 – 2024–2025 Appropriation Act 2024 Act No. 4 of 2024 – Tax Administration (Budget Amendment) Act 2024 Act No. 5 of 2024 – Income Tax (Budget Amendment) Act 2024 Act No. 6 of 2024 – Value Added Tax (Budget Amendment) Act 2024 Act No. 7 of 2024 – Customs (Budget Amendment) Act 2024 Act No. 8 of 2024 – Customs Tariff (Budget Amendment) Act 2024 Act No. 9 of 2024 – Excise (Budget Amendment) Act 2024 Act No. 10 of 2024 – Airport Departure Tax (Budget Amendment) Act 2024 Act No. 11 of 2024 – Fiji National Provident Fund (Budget Amendment) Act 2024 Act No. 12 of 2024 – Tertiary Scholarships and Loans Service (Budget Amendment) Act 2024



The President His Excellency Ratu Wiliame Katonivere opens the 2024 Sitting of Parliament (4/03).
Photo: Department of Information.

Executive & Judicial Appointments

To strengthen inclusivity, ensure national security and the rule of law with access to justice

The President's Executive and ceremonial roles are governed by the Constitution. These include the appointment of members of Commissions and the swearing-in of Judicial Officers and the assenting of Bills into Acts of Parliament.

His Excellency presides over the swearing-in of Judges, Magistrates, and Members of Parliament, as well as the Commissioning of Diplomats. The year was marked with a number of swearing-in and commissioning ceremonies.

Table 2: Swearing-In Ceremonies, Commissioning, and Appointments - 2023 – 2024

No.	Date	Details
1	1/08	Commissioning of Mr. Mosese Tikoitoga, Fiji's High Commissioner to the Independent State of Papua New Guinea
2	14/08	Swearing-in of members of the Tribunal to enquire into the case of alleged misbehavior against Chief Justice Kamal Kumar
3	4/09	Swearing-in of Honourable Madam Justice Pamela Andrews, Justice of Appeal of the Court of Appeal
4	22/09	Commissioning of Mr. Ajay Bhai Amrit, High Commissioner to the Fiji High Commission in Canberra
5	3/10	Swearing-in of Honourable Mr. Justice William Young as Judge of the Supreme Court

6	1/11	Swearing-in of: - Honourable Mr. Justice Filimone Jitoko, President of the Court of Appeal - Honourable Mr. Justice Isikeli Mataitoga, Resident Justice of Appeal - Honourable Madam Justice Karen Clark, Justice of Appeal - Honourable Mr. Justice Savenaca Banuve, Puisne Judge
9	6/11	Swearing-in of Resident Magistrates: - Mr. Pita Ulu Katia - Ms. Anuleshni Neelum Neelta - Mr. Penijamini Ravulolo Lomaloma
10	17/11	Commissioning of Mr. Robert Lee as Fiji's Ambassador to the People's Republic of China
11	20/11	Swearing-in of Mr. Dane Tuiqereqere as Puisne Judge of the High Court of Fiji
12	14/11	Swearing-in of Honourable Mr. Justice Lewis as Judge of the Supreme Court of Fiji
13	21/11	Commissioning of Ratu William Toganivalu, Roving Ambassador, Pacific and CROP Agencies
14	7/02	Swearing-in of Honourable Mr. Justice Gerrard Thomas Winter, Judge of the Court of Appeal
15	21/02	Commissioning of Ratu Ilisoni Caucau Vuidreketi, Fiji's Ambassador to the United States of America
16	5/03	Swearing-in of: Judges - Honourable Madam Justice Waleen George - Honourable Mr. Justice Peni Dalituicama - Honourable Mr. Justice Sekonaia Vodokisolomone Resident Magistrates - Ms. Amelia Korodrau - Ms. Namarata Mishra - Ms. Mareta Tikoisuva Members of the Tribunal - Honourable Mr. Justice Anare Tuilevuka (Chairperson) - Honourable Mr. Justice Samuela Qica (Member) - Honourable Mr. Justice Chaitanya Lakshman (Member)
17	14/03	Commissioning of Mr. Jovilisi Suveinakama, High Commissioner to the Court of St. James
18	10/04	Commissioning of Mr. Jagannath Sami, Fiji's High Commissioner to the Republic of India
19	25/04	Swearing-in of Honourable Aseri Radrodoro as Minister for Education
20	29/04	Swearing-in of Honourable Mr. Justice Robert Andrew Dobson as Justice of the Court of Appeal
21	8/05	Swearing-in of Honourable Mr. Justice Umaru Lebbe Mohamed Azhar as Acting Puisne Judge of the High Court of Fiji
22	5/06	Swearing-in of Mr. Grahame Leong as Attorney-General
23	7/06	Swearing-in of Ms. Preetika Prasad as Master of the High Court
24	28/06	Swearing-in of Honourable Alitia Bainivalu as Minister for Fisheries and Forestry
25	1/07	Swearing-in of Honourable Mr. Justice Paul Heath as Justice of Appeal of the Court of Appeal
26	16/07	Swearing-in of Resident Magistrates: - Ms. Setavana Saumatua - Ms. Samanunu Vaniqi - Mr. Jone Salabuco Bale - Mr. Navilesh Chand - Ms. Talei Jacqueline Kean

Commander-in-Chief

The President serves as Commander-in-Chief of the Republic of Fiji Military Forces. As Commander-in-Chief, the President's role is ceremonial. Duties in this role include presiding over military ceremonies and awarding honours.

Highlighted below are the engagements the President attended to as Commander-in-Chief of the Republic of Fiji Military Forces.

Table 3: Execution of Role as Commander-in-Chief - 2023 –2024

No.	Date	Details
1	13/10	Hosted lunch for senior RFMF Officers, State House
2	11/11	Remembrance Day
3	11/01	Reguregu for the late Brigadier-General (Ret'd) Mosese Tikoitoga, former High Commissioner to the Independent State of Papua New Guinea
4	20/04	President Katonivere celebrated his 60 th birthday – Courtesy Calls by senior officers of the RFMF and visitors
5	26/04	Courtesy Call by RFMF Commander, Major-General Ro Jone Kalouniwai
6	19/07	Passout parade for the 01/24 Basic Recruitment Course



The President H.E. Ratu Wiliame Katonivere officiated at the RFMF Passout Parade for the 01/24 BRC in his role as Commander-in-Chief (19/07). **Photo: Department of Information.**

Diplomatic Relations

To strengthen Fiji's international trade base – international relations – enhance global integration and international relations

NDP 3.2.17 - Enhancing International Trade and Foreign Relations.

The President as Head of State receives the Letter of Credence of Ambassadors and High Commissioners accredited as representatives of sovereign states to the Republic of Fiji. The presentation of the diplomatic credentials to the Head of State is an essential process that is executed under the Vienna Convention on Diplomatic Relations 1961 (which is given force of law under the Diplomatic Privileges and Immunities Act 1971), which legally authorises a country representative to formally engage in the responsibilities that he or she was appointed to serve.

The President's attendance at diplomatic functions and engagements contributes to strengthening Fiji's international and diplomatic relations. These occasions present opportunities for the President to engage with members of the Diplomatic Corps to discuss issues of national interest.

The President also receives and hosts visiting Head of States, Head of Governments, Foreign Ministers or Dignitaries on Official Visit. To honour visiting Heads of State and Royalty on official business, it is customary for the President to receive a Courtesy Call from the visiting dignitary. Additionally, a traditional welcome ceremony and State Dinner may be hosted by the President.

Table 4: Engagements with Royalty, Head of States and Senior Foreign Government Officials – 2023-2024

No.	Date	Details
1	30/08	Courtesy Call by Sir David Vunagi, Governor-General of the Solomon Islands
2	14/12	Courtesy Call by the Maori King, Te Arikunui Tuheitia Pahi
3	17/04	Formal reception to welcome Ms. Rabab Fatima, United Nations Under Secretary-General and Representative for Least Developed Countries, Landlocked Developing Countries, and Small Island Developing States
4	6/05	Courtesy Call by Honourable Ms. Annalena Baerbock, German Federal Foreign Minister
5	6/06	Courtesy Call by the Right Honourable Christopher Luxon, Prime Minister of New Zealand

Table 5: Presentation of Diplomatic Credentials - 2023 – 2024

No.	Date	Details
1	8/08	His Excellency Mr. Ewen McDonald, High Commissioner of the Commonwealth of Australia to Fiji
2	8/08	His Excellency Dr. Andreas Prothmann, Resident Ambassador of the Federal Republic of Germany to Fiji
3	8/08	Mr. Dirk Wagener, United Nations Resident Coordinator
4	22/08	His Excellency Mr. Dupito Darma Simamora, Ambassador of the Republic of Indonesia to Fiji
5	22/08	His Excellency Mr. Maximo Gowland, Ambassador of the Argentine Republic to Fiji
6	23/08	His Excellency Sultan Fahad A Bin Khuzaim, Ambassador of the Kingdom of Saudi Arabia to Fiji
7	23/08	Her Excellency Ms. Jetmira Berdynaj Shala, Ambassador of the Republic of Kosovo to Fiji
8	23/08	Her Excellency Ms. Dorothy Hyuha, High Commissioner of the Republic of Uganda to Fiji
9	26/09	Her Excellency Ms. Kira Christianne D. Azucena, Non-Resident Ambassador of the Republic of the Philippines to Fiji
10	26/09	Her Excellency Ms. Arjaree Sriratanaban, Ambassador of the Kingdom of Thailand to Fiji
11	26/09	His Excellency Mr. M. Allama Siddiki, High Commissioner of the People's Republic of Bangladesh to Fiji
12	27/09	His Excellency Mr. Maciej Chmielinski, Ambassador of the Republic of Poland to Fiji
13	27/09	His Excellency Mr. Kailash Raj Pokharel, Ambassador of the Federal Democratic Republic of Nepal to Fiji
14	27/09	His Excellency Mr. Claudio Frederico De Matos Arruda, Ambassador of the Federative Republic of Brazil to Fiji
15	27/09	Her Excellency Ms. Barbara Plinkert, Ambassador of the European Union Delegation for the Pacific
16	26/10	His Excellency Dr. Reza Nazar Ahari, Non-Resident Ambassador of the Islamic Republic of Iran to Fiji
17	26/10	His Excellency Mr. Johan Pontus Melander, Non-Resident Ambassador of the Kingdom of Sweden to Fiji
18	16/11	His Excellency Mr. Nor'Azam bin Mohd Idru, High Commissioner of Malaysia to Fiji

19	25/01	His Excellency Mr. Carson K. Sigrah, Ambassador of the Federated States of Micronesia to Fiji
20	25/01	His Excellency Mr. Michii Rokuichiro, Ambassador of Japan to Fiji
21	25/01	His Excellency Mr. Jin-Hyung Kim, Ambassador of the Republic of Korea to Fiji
22	15/02	Her Excellency Ms. Elisabeth Koegler, Ambassador of the Republic of Austria to Fiji



The establishment of the Fiji-Indonesia Friendship Association was a point of discussion during this courtesy call by His Excellency Mr. Dupito Simamora, Ambassador of Indonesia, to President Katonivere (13/02).

Photo: Department of Information.

Table 6: Diplomatic Engagements – Courtesy Calls, Farewell Calls, Lunches, Dinners & Receptions – 2023 – 2024

No.	Date	Details
1	8/08	75 th Independence Day Anniversary Reception of the State of Israel
2	25/09	Reception to celebrate the 74 th Anniversary of the Founding of the People's Republic of China
3	12/10	Farewell Call by Ambassador Kawakami Fumihiro, Ambassador of Japan
4	24/10	Reception to mark United Nations Day
5	17/01	Dinner hosted by His Excellency Mr. Zhou Jian, Ambassador of the People's Republic of China
6	3/02	Chinese New Year Fair
7	6/02	Reception to commemorate Waitangi Day (Te Ra o Waitangi)
8	11/02	Chief Guest, Chinese New Year Banquet
9	13/02	Courtesy Call by Mr. Robert Lee, Fiji's Ambassador to the People's Republic of China
10	13/02	Courtesy Call by Ambassador Dupito D. Simamora, Republic of Indonesia
11	16/02	Courtesy Call by Mr. Filimone Waqabaca, Fiji's Ambassador to Japan
12	23/02	64 th Birthday of His Majesty Naruhito, Emperor of Japan
13	12/03	Courtesy Call by His Excellency Mr. Zhou Jian, Ambassador of the People's Republic of China
14	26/03	Launch of the Fiji-Indonesia Friendship Association
15	10/04	Courtesy Call by Ambassador Amena Yauvoli
16	18/04	Courtesy Call by Mr. Robert Lee, Fiji's Ambassador to the People's Republic of China
17	23/04	Eid-al-Fitr celebration hosted by the Ambassador of Malaysia
18	30/04	Courtesy Call by Mr. Robert Lee, Fiji's Ambassador to the People's Republic of China
19	25/05	Closing ceremony of the European Film Festival hosted by the European Union, Labasa

20	25/05	Hosted lunch for representatives of the European Union, Labasa
21	5/06	Courtesy Call by His Excellency Mr. Roi Rosenblit, Ambassador of the State of Israel
22	27/06	Courtesy Call by Ambassador Amena Yauvoli
23	28/06	Courtesy Call by Ambassador Luke Daunivalu, Fiji's Permanent Representative to the United Nations
24	4/07	Courtesy Call by UNDP led by Resident Representative, Ms. Munkhtuya Altangerel
25	10/07	Hosted lunch for Ambassador Luke Daunivalu and family



His Excellency Ratu Wiliame Katonivere received a courtesy call from the Maori King Te Arikunui Tuheitia Paki and spouse, Makau Ariki Te Atashai (14/12). It was an opportunity for both parties to discuss Fiji-Aotearoa relations.

Photo: Department of Information.

Overseas Engagements

To strengthen Fiji's international trade base – international relations – enhance global integration and international relations

NDP 3.2.17 - Enhancing International Trade and Foreign Relations.

Overseas engagements play a pivotal role in strengthening diplomatic ties and advancing the national interest. The President's attendance at international events and forums underscores Fiji's commitment to regional cooperation and enhancing partnerships.

Duty travels abroad are also opportune occasions to meet and boost the morale of the Fijian diaspora communities residing and working overseas. Members of the Fijian diaspora remain

intrinsically linked to families and issues that concern Fiji. The President engages in meaningful dialogue with members of the diaspora on their concerns, raises awareness on Government's priorities, and reinforces messages of unity, peace, and tolerance.

President Katonivere's attendance at the 2023 Rugby World Cup in France (7-13/09) was one such occasion where His Excellency met with Fijians serving in the French Foreign Legion.

At the 10th World Water Forum in Bali, Indonesia in May 2024, President Katonivere advocated for the sustainability and stewardship of one of life's essential resources- water. Addressing Heads of States and dignitaries, the President outlined Fiji's initiatives for water resource management and sanitation, with a goal for universal access to clean water by 2030.

There were two key sideline events at the 10th World Water Forum where His Excellency held bilateral talks with the President of Indonesia, His Excellency Mr. Joko Widodo in which the enhancement of people-to-people relations between Fiji and Indonesia were among the issues discussed. The second was President Katonivere's meeting with Starlink founder Mr. Elon Musk. His Excellency acknowledged Starlink's broad bandwidth and high-speed capabilities that can enable connectivity for people in Fiji's rural and remote area, and a durable solution during periods of natural disasters.



President Katonivere with Starlink CEO Mr. Elon Musk. Beside him is the Official Secretary, Office of the President, Mrs. Kiti Temo. **Photo: Department of Information**

At the First Summit on Peace in Ukraine in Zurich, Switzerland (June 2024), the President amplified the Honourable Prime Minister Sitiveni Ligamamada Rabuka's Oceans of Peace concept as a benchmark for reinforcing regional solidarity and tolerance across regions amidst challenges and tensions.

As Patron of FASANOC, President Katonivere attended the 2024 Summer Olympics in France (July 2024). Side events included His Excellency's participation in a summit at the Carrousel Du Louvre.

Participants were encouraged to share ideas on collective commitment towards the health and education of children in the context of sports.

The President with the support of relevant Government departments continues to make a commitment to contribute to Fiji's holistic development as a modern and progressive Nation in the 21st century. These contributions include upholding Fiji's Constitution and actively supporting the Government's nation-building initiatives that transcends and involves both local and international stakeholders.

Table 7: Overseas Engagements - 2023 – 2024

No.	Travel Dates	Details
1	7/09 – 13/09	Duty Travel – France - Attend the 2023 Rugby World Cup [sideline] Met with Fijians serving with the French Foreign Legion - Visited the Musée du Quai Branly (Jacque Chirac Museum)
2	19/05 - 20/05	Duty Travel – Bali, Indonesia 10 th World Water Forum
3	14/06 - 16/06	Duty Travel – Zurich, Switzerland First Summit on Peace in Ukraine
4	23/07 - 28/07	Duty Travel – Paris, France Summer Olympics (The President is Patron of FASANOC)

Community Engagements

To enhance Fiji's national enabling environment, strengthen social services and social inclusion – promote a peaceful, non-racial, inclusive and united society

In promoting the Office of the President's vision in being the 'Pillar of National Unity', His Excellency the President was involved in a number of engagements that embraced people of all walks of life.

The President further reinforced national togetherness through public engagements, receiving courtesy calls from members of the community or the *vanua*, and attending to meetings with stakeholders. Engagements on Non-Communicable Disease (NCD) awareness, youth and women empowerment, and poverty alleviation were generic in nature as they promoted peace, inclusivity and unity.

One such ceremonial function is the traditional iTaukei practice of *i-tatau*, where national sporting teams or representatives of sector agencies present their intentions and seek the President's blessing prior to departing for an international sports outing or high-level engagement.

The President also visited institutionalized homes to encourage and support residents sharing messages of love, hope, and unity.

Table 8: National Engagements - 2023 – 2024

No.	Date	Details
1	10/08	Launched the Group Wealth Feature, Sole App
2	24/08	Launched the Self-Care Retreat (Fiji) Logo
3	25/08	Draiba Fijian School Day celebration
4	27/08	Opening of the New-Methodist Global Conference 2023
5	29/08	National message - Cardio Challenge Pre-Rugby World Cup 2023
6	30/08	Dinner hosted by the Bose Levu Vakaturaga (Great Council of Chiefs)
6	31/08	Bose Levu Vakaturaga (Great Council of Chiefs meeting)
7	1/09	Bose Levu Vakaturaga (Great Council of Chiefs meeting)
8	2/10	National Milad-Un-Nabi celebration, Fiji Muslim League
9	5/10	Opening of the Pacific Prosecutors' Association Conference
11	7/10	70 th Anniversary celebration of Queen Victoria School
12	10/10	Hosted Fiji Day Reception; National Day message 2023
13	10/10	Fiji Day celebration, Albert Park, trooping of the colour and parade inspection
14	10/10	Presentation of Citizenship Awards
15	18/10	Bose ni Yasana o Tailevu
16	18/10	Presentation of certificates to mark the closing of National Disaster Awareness Week (followed by Dinner)
17	4/11	Touching Heavens Gala Event
18	10/11	Graduation Ceremony – Leadership Fiji 2023 Cohort
19	11/11	Fiji Business Excellence Awards
20	20/11	Conservation of Shark and Sting Ray Campaign, Dreketi
21	21/11	Macuata Provincial Council meeting, Nabubu Village, Namuka
22	23/11	Macuata Tikina Day, Naduri, Macuata
23	24/11	Yaubula celebration
24	25/11	H.E. Katonivere welcomed in Ligau Village, Kia Island /
25	7/12	Graduation ceremony, Class 8 students of Draiba Primary School
26	12/12	12 th Fiji Mission Pathfinder Camporee, Seaqaqa
27	16/12	50 th Anniversary of the Salvation Army
28	20/12	Ceremony - Presidential Pardon
29	21/12	Commissioning of the Solar Project
30	22/12	Colonial War Memorial Hospital Centennial Gala Dinner
32	25/12	National Message – Christmas 2023
33	22/03	Fiji Corrections Service Symposium, Labasa
34	23/03	Fiji Corrections Service – Morning walk, Labasa
35	16/04	Fiji National University graduation ceremony
36	23/04	Opening of the Pacific Tripartite High-Level Dialogue on Decent Work
37	26/04	Fiji Institute of Chartered Accountants Congress
38	4/05	Lau Education Fundraising event
39	9/05	Fiji Business Excellence Awards 25th Anniversary
40	13/05	145 th Girit Commemoration, Lautoka
41	31/05	Hosted State Reception for Ratu Sir Lala Sukuna Day, State House

42	8/06	St. John Ambulance Association Pancake Breakfast fundraiser (President is Patron of the Association)
43	12/07	Water Authority of Fiji Awards 2024



As the fount of national unity, the President, through the advice of the Mercy Commission under Section 119 of the Constitution, imparted 12 Presidential Pardons on 20/12 at State House. **Photo: Department of Information.**

Table 9: I-Tatau Presentations - 2023 – 2024

No.	Date	Details
1	7/08	Fiji Outrigger International Va'a Federation
2	7/08	RFMF team to the World Cup
3	29/08	Senior Women's Cricket team
4	3/10	Fijiana 15s to the World Rugby Championship, Dubai
5	8/11	Team Fiji participating in the 2023 Pacific Games, Honiara, Solomon Islands
6	18/01	Fiji Hockey Men and Women to the Hockey 5's World Championship
7	7/02	Fijian Drua
8	16/02	Kaiviti Silktails
9	6/03	Fijiana Drua
10	15/03	Fiji National Rugby League, National Women's Academy team
11	23/04	Mahatma Gandhi Memorial School under-18 rugby team
12	7/05	Fiji Cricket
13	3/06	Fiji delegation to the 13th Festival of Pacific Arts and Culture, Hawai'i
14	28/06	Team Fiji to the Summer Olympics, France
15	2/07	Fiji Touch Rugby team to the World Cup, England
16	5/07	Primanavia – Represent Fiji at the World Choir Competition, New Zealand



President Katonivere acknowledged the critical role that women play in communities and households during the visit by the *Soqosoqo ni Marama* from Saru in Lautoka. (30/11). **Photo: Department of Information.**

Table 10: Visitations from Schools, Agencies, and Communities - 2023 – 2024

No.	Date	Details
1	4/08	Pupils of Navesi Kindergarten School
2	16/08	Students of Almadiya Muslim Primary School
3	18/08	Year 9 students of Ballantine Memorial School
4	21/08	Students of Vakacereivalu Memorial School, Navosa
5	22/08	iSevusevu by members of the Fiji Head Teachers Association
6	22/08	Kadavu Provincial Secondary School
7	23/08	Togalevu Village Kindergarten
8	24/08	Suvavou Kindergarten
9	24/08	Ratu Latianara Memorial School netball team
10	25/08	Suva Primary School
11	26/08	Batiki Secondary School
12	28/08	Presentation of appreciation by the Fiji Hockey Federation
	29/08	Courtesy Call by the Nasoso Methodist Circuit
13	1/09	Nacavanadi Sunday School
14	2/09	<i>Matabose ni Yasana Tuvakacakacaka e Lomaiviti</i>
15	5/09	Staff of i-Taukei Land Trust Board
16	29/09	Lomawai Secondary School
17	12/10	Pupils of Bright Little Ones Kindergarten
18	27/10	Members of Draiba Fijian School committee
19	31/10	Dravo District School
20	31/10	Assemblies of God Primary School
21	1/11	Lawaki Primary School
22	2/11	Draiba Primary School

23	2/11	Assemblies of Good Primary School
24	10/11	Lomaivuna Early Childhood Education
25	16/11	Born and Raise Early Childhood Education
26	28/11	Courtesy Call by Na Turaga na Tui Levuka
27	30/11	Kaba Primary School
28	30/11	Soqosoqo ni Marama, Saru
29	1/12	Nasamila District School
30	5/12	Tebara Seventh Day Adventist Primary School
31	6/12	Nasele Catholic School
32	6/12	Suva Central Kindergarten
33	7/12	Saint Joseph Secondary School
34	14/12	Naisonisoni Sunday School – Christmas caroling
35	19/12	Centenary Methodist Church Choir – Christmas caroling
36	21/12	Nasigatoka Sunday School
37	18/01	Talanoa and visit by the Tanoa International Hotel staff from Nadi
38	2/05	Isevusevu by the Lau Education Fundraising Committee
39	9/05	Nabukelevu District School
40	28/06	Drua (outrigger canoe) makers of Kabara, Moce, and Fulaga
41	28/06	Students from the United States of America
42	11/07	Isevusevu by the Fijian Teachers Association
43	12/07	Vuda District School

Table 11: Community Outreach - 2023 - 2024

No.	Date	Outreach Location
1	8/12	Treasure Christian Children's Home, Nadi
2	8/12	Veilomani Boys Home, Namosau, Ba
3	8/12	Golden Age Home, Natabua, Lautoka
4	8/12	Saint Thabito Home, Saweni, Lautoka
5	8/12	Saint Minas Children's Home, Nadi



President Katonivere supported the St. John Ambulance Association (8/06) in his role as Patron. Pictured here with Ratu Isoa Gavidi. **Photo: The Fiji Times.**

The President is patron to a number of organizations, the St. John Ambulance Association is one. President Katonivere joined the Association's Pancake Breakfast fundraiser (June 2024) in his role as Patron. The fundraiser which was dormant for four years, a result of COVID-19, was designed to crowd fund for essential equipment. The June fundraiser was targeted at raising funds for new ambulances.



The children of Saint Minas Children Home, Nadi, received Christmas hampers from His Excellency the President (9/12).
Photo: Department of Information.

Table 12: Courtesy Calls on the President & Hosted Events – 2023-2024

No.	Date	Details
1	1/08	Courtesy Call by Fiji Red Cross Society - Ms. Sala Toganivalu-Lesuma, Board President, and Ms. Ragigia Dawai, Director-General
2	4/08	Courtesy Call by Reverend Koroi Fotu Hennings, Alpha and Omega Ministries (Campbelltown, New South Wales, Australia), and Reverend Akuila Qalo, Vatukoula
3	10/08	Courtesy Call by Ms. Emily Sodderburg, Embassy of Japan
4	24/08	Courtesy Call by University of Fiji, led by Vice-Chancellor Professor Shaista Shameem
5	29/08	Courtesy Call by Mr. Sunia, Fiji Pine Board
6	26/09	Courtesy Call by Mr. Shane Hussein and Ms. Leilani Burness, Fijian Drua
7	6/10	Courtesy Call by Mr. Stephane Mangiavacca, Head of International Subsidiaries, Bred Bank Group
8	16/10	Courtesy Call by Mr. Seruvakula and Mr. Tudravu – Bose ni Yasana o Tailevu
9	1/11	Courtesy Call by Mr. Sanaila Nukutaumaki, Official Receiver, Ministry of Justice
10	3/11	Courtesy Call by team from Bred Bank led by Chief Executive Officer Mr. Thierry Gillot
11	8/11	Zoom meeting with rugby icon Mr. Waisale Serevi
12	9/11	Courtesy Call by Fiji Red Cross team led by Ms. Ragigia Dawai, Director-General
13	29/11	Courtesy Call by the Construction Implementation Unit team
14	30/11	Courtesy Call by FICAC team led by the Deputy Commissioner Ms. Francis Pulewai
15	1/12	Courtesy Call by the Solicitor-General, Mr. Ropate Green
16	4/12	Courtesy Call by Draiba Primary School committee
17	5/12	Courtesy Call by Ms. Maria Musudroka, Pacific Community
18	14/12	Courtesy Call by the international leaders of the Salvation Army, General Lyndon and Commissioner Bronwyn Buckingham

19	5/01	Courtesy Call by Ratu Tevita Uluilakeba Mara
20	31/01	Courtesy Call by Mr. Ronyl, Horizon
21	7/02	Courtesy Call by <i>Na Turaga na Vunivalu na Tui Kaba</i> , Ratu Epenisa Cakobau
22	23/01	Courtesy Call and presentation by IBDA
23	21/02	Courtesy Call by Honourable Ifereimi Vasu, Minister for I-Taukei Affairs
24	7/03	Courtesy Call by representative from the Spinal Cord Association of Fiji
25	20/03	<i>iSevusevu</i> by representatives of the Shree Sanatan Dharm Pratinidhi Sabha of Fiji
26	29/04	Courtesy Call by Mr. Tu Veta, Fiji Corrections Service (Yellow Ribbon)
27	1/05	Courtesy Call by Ratu Viliame Seruvakula, Chairman Great Council of Chiefs
39	14/05	Courtesy Call and <i>isevusevu</i> by the Permanent Secretary for Youth and Sports, Ratu Meli Nacuva
41	4/06	Courtesy Call by Mr. Vipin Narendran, Director, ITGalax Solutions Fiji/Pacific
42	4/06	Courtesy Call by Mr. Parmesh Chand, Permanent Secretary for Civil Service
44	7/06	Courtesy Call by <i>Na Soqosoqo ni Marama ni Yasana o Macuata</i> led by its President Adi Samanunu Katonivere
46	2/07	Courtesy Call by Ratu Viliame Seruvakula, Chairman Great Council of Chiefs
47	2/07	Courtesy Call by Dr. Apete Soro, Director Mineral Development and staff

The First Lady

Her Excellency the First Lady Vilomena Katonivere was involved in a number of engagements during the year, the most prominent being the Black and White Ball fundraiser (1/06). Madam Vilomena collaborated with Mrs. Suluweti Rabuka, Mrs. Emily Lalabalavu, and Ms. Bernadette Ganilau to raise funds for the Pacific Eye Institute.

The First Lady was also engaged with the arts primary school netball, women in business, and community outreach with the retired Catholic nuns at Wailoku. As Patron of the Fiji Girl Guides Association, Madam Katonivere was involved with its National Camp (11/12), and likewise connected with Girl Guides based in the Northern Division (1/02).

Table 13: Engagements by the First Lady – 2023-2024

No.	Date	Details
1	9/08	Chief Guest at the National Craft Exhibition, Nausori
2	10/08	Hosted a networking meet with Mrs. Suluweti Rabuka, Mrs. Emily Lalabalavu, and Ms. Bernadette Ganilau at State House
3	29/08	Chief Guest at the Northern Primary School Netball Tournament held at Bethel Primary School ground, Labasa
4	5/09	Visit retirement home for Catholic Nuns in Wailoku
5	11/12	Chief Guest at the National Camp for Fiji Girl Guides, Queen Victoria School
6	1/02	Chief Guest at the National Camp for Fiji Girl Guides, Northern Division
7	1/06	Co-hosted with Mrs. Suluweti Rabuka, Mrs. Emily Lalabalavu, and Ms. Bernadette Ganilau the Black and White Ball fundraiser for the Pacific Eye Institute

Order of Fiji

To enhance the national enabling environment through portfolio leadership, cultivate appreciation and secretariat support

As per the Fiji Honours and Awards Act 1995, Section 4(2) the President is the fount of all honours and awards for Fiji.

As the Chancellor of the Order of Fiji, His Excellency has been a beacon of unity, in advocating the 'Philosophy of inclusivity and appreciation'.

College of Honour

The College of Honour (the College) - Office of the President as the secretariat provided support services in facilitating the execution of the President's role as Chancellor of the Order of Fiji, which include the conferring of national awards under the Order of Fiji. The College in its support role provided secretariat duties for the President in his capacity as the Chancellor of the Order of Fiji.

The College is an independent body that consists of five members, who are appointed by the President and serve a two-year term. Established under the Fiji Honours and Awards Act, 1995, the members of the College consider nominations for appointments to the Order of Fiji and makes recommendations to the President.

The College organizes awareness programmes on the awards, collates and researches submissions, and advises the President on matters regarding the Fiji Honour System.

The Members of the College of Honour in the FY 2023-2024 period were:

1. Mr. Nesbitt Hazelman (Chairperson)
2. Brigadier-General (Ret'd) Apakuki Kurusiga
3. Mr. Michael Yee-Joy
4. Mrs. Emma Bovoro
5. Vacant

The President as Chancellor of the Order of Fiji endorsed Mrs. Emma Bovoro as member of the College of Honour in January 2024.

Guided by this, the Office of the President as the Secretariat to the College of Honour, with the College of Honour facilitated two Civil Service Medal investiture ceremonies to recognise the invaluable contributions of public servants in the course of their duties and nation building.

A total of 111 Civil Service Medals were conferred in two sessions – 3rd and 4th July, 2024. The investiture contributed to the highlight of the 2024 Civil Service Week. The overwhelming number of nominations received meant the investiture ceremony had to be staggered over two sessions.

The Civil Service Medal recognizes outstanding merit and may be awarded to any member of the Fiji Civil Service for distinguished devotion to duty and outstanding achievement.

The President Ratu Wiliame M. Katonivere noted the importance of public service at the conferment of the CSM awards. President Katonivere recognized the role played by civil servants in the functioning of the government machinery, urging public servants to cultivate the culture of appreciation as it positively drives motivation, people engagement, and overall productivity.

The Companion of the Order of Fiji medal (Honourary) was awarded to Dato' Sri Prof. Dr. Tahir of the Fiji Mission in Jakarta, Indonesia (20/05).



Dr. Jemesa Tudravu, Permanent Secretary for Health and Medical Services was conferred the Civil Service Medal during the July 2024 investiture ceremony at State House. Dr. Tudravu's service spanned 31 years.

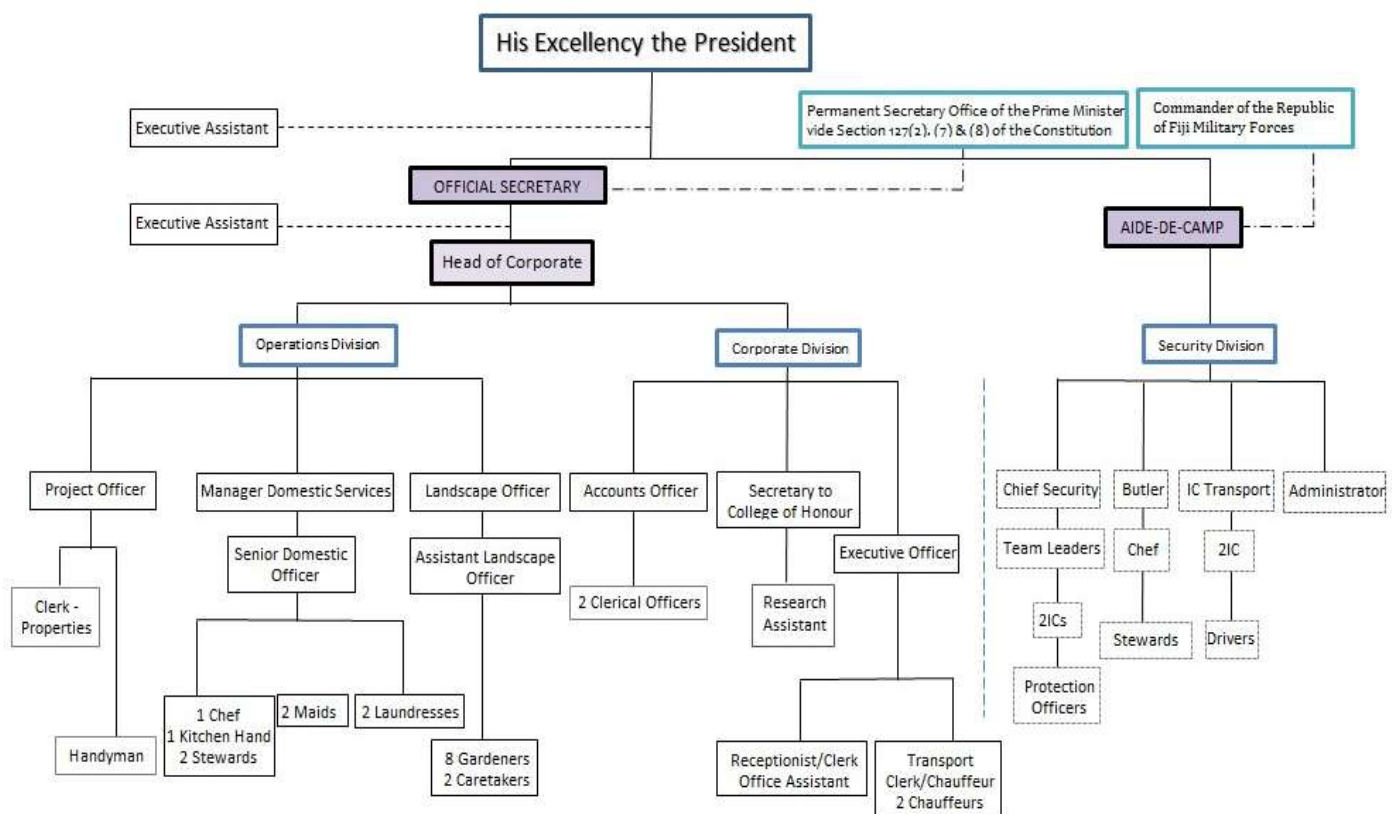
Photo: Department of Information.



Members of the College of Honour present during The Civil Service Medal investiture ceremony at State House.(4/07) - *L-R* Brigadier-General (Ret'd) Apakuki Kurusiga, Mr. Michael Yee Joy, Mrs. Emma Buadromo.

Photo: Department of Information.

Organisation Structure – Office of the President



Executive Support

The Executive Support Unit provides direct support to the President by planning, organising and managing all national and international engagements; advising on contextual matters and other issues; and preparing speeches and messages. The section also responds to all communications from stakeholders and the public at large.

Operations

The Operations arm of the Office of the President oversees all support services related to the operational arm of the Office.

This includes the Domestic Services section, which deals directly with His Excellency's personal welfare and the First Family's personal welfare, the Properties Management section whose responsibilities include the upkeep of State House grounds, the Presidential properties in Taunovo and Tavakubu, as well as monitor all capital projects for the Office.

The cleanliness and beautification of the State House premises and the President properties is managed by the Landscape Unit.

Domestic Services

The Domestic Services section provides essential support to ensure the seamless operation of all domestic responsibilities pertaining to the First Family, the Official Residence, official ceremonies, receptions, courtesy calls, diplomatic engagements, and other events hosted by the Office of the President.

A vital aspect of its role is the coordination of logistical arrangements for the President's engagements such as courtesy calls from dignitaries, government officials, stakeholders, and members of the community; farewell calls by diplomats, presentation of credentials by heads of missions, State dinners and receptions, swearing-in, investiture and commissioning ceremonies and community engagements such as visits from schools, choirs, national sports teams, and *vanua* delegations. .

The Domestic Section is responsible for preparing the venue including setup of furniture, sound system and floral arrangements on each occasion the President receives guests. Refreshments are prepared and served and guests attended to as required.

During the FY 2023 – 2024, the Domestic Services section attended to all household responsibilities including the provision of the following services - butler, steward, chef, maid, laundry and related domestic responsibilities.

Properties and Landscape

The 2023–2024 fiscal year recorded substantial progress in strengthening and modernizing State House infrastructure through a coordinated program of repair, upgrading, and facility enhancement works. A major achievement was the successful re-tarsealing of the State House internal road network by China Railway Group 5, significantly improving accessibility, road safety, and the overall presentation of the estate. Concurrently, the re-roofing of the Executive Office, along with critical repairs and replacement of rusted roofing irons at Quarters 25, were completed by Mahen Tilling Ltd, ensuring structural integrity and long-term durability of key administrative facilities.

Further repair and maintenance works at Quarters 13, 14, and 15 were undertaken by GWE, while the State House swimming pool received a full repaint to restore safety and functionality. Additional improvements at the fleet shed were completed by Plumbing and Property Ltd, enhancing operational readiness and storage standards. China Railway also undertook the installation of a new culvert and construction of improved drainage at the GCC side of the State House, addressing long-standing water-flow and erosion concerns.

Pacific Alliance Ltd successfully completed the water-blasting of the State House exterior walls, revitalizing the building's façade, while Mechanical Ltd installed the kitchen sink and bathroom grab rails at the HEP residence, reinforcing accessibility and functional upgrades. The renovation of the *Matavanivanua* Quarters at Stoddart was also executed to a high standard, improving living conditions and service accommodation.

Landscape Development

The landscape team successfully redesigned and upgraded the gardens surrounding the Conservatory and the main State House building. These enhancements significantly elevated the aesthetic quality, environmental appeal, and ceremonial atmosphere of the estate.

The fiscal year presented challenges associated with managing multiple contractors on-site, weather-related delays affecting external works, and ensuring minimal disruption to ongoing State House operations.

Integrated scheduling, enhanced contractor supervision, and early material sourcing greatly improved workflow efficiency. Close coordination between property and landscape units proved essential in maintaining project timelines.

Future efforts will prioritize preventive maintenance, continued landscape enhancement using sustainable designs, and phased upgrades to aging infrastructure. Strengthened partnership with key contractors and agencies will guide the next phase of modernization across the State House estate.

Corporate

The Section provides corporate services for the Office of the President, which include Finance, and all aspects of Human Resources Management. Components of HRM include the facilitation of professional development and recruitment processes, and the management of the Office vehicle fleet.

Human Resource Management

Staffing Establishment

The agency had an approved staff establishment that included the positions of the President and the Aide-de-Camp [whose salary was paid for by the Republic of Fiji Military Forces].

The staff establishment does not include the security personnel from the Republic of Fiji Military Forces and the Fiji Police Force.

To ensure that all staff of the Office of the President were aware of relevant employment guidelines and policies including office and engagement protocols, an induction training was held in February of 2024. Security personnel of the RFMF and Fiji Police Force stationed with the Office were included in the training.

Additional training, included a first-aid refresher (26/03) conducted by the team from the St. John Ambulance Association and an awareness session with the Fiji National Provident Fund (27/03).



FNPF awareness outreach team with Office staff (left photo) and first-aid refresher with St. John Ambulance Association.
Photos: Office of the President.

Administration

The Administration section provides general administrative support services to the Office of the President. The General responsibility of the section includes the provision of managing the office registry system, managing the IT needs of the staff in addition to the daily administrative needs of the His Excellency and the Office of the President.

An essential focus for the Administration section is that of asset management; and liaising with relevant government ministries, statutory bodies and external organisations to facilitate this.

Finance

The finance section provides financial support services to the Office of the President. The section focusses on Budget & Financial Planning & Reporting, Financial Audit, and Procurement compliance among other financial services for the Office of the President.

FINANCIAL STATEMENTS

For the year ended 31 July 2024

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OFFICE OF THE PRESIDENT

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 JULY 2024

OFFICE OF THE PRESIDENT
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2024

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OFFICE OF THE AUDITOR GENERAL

Promoting Public Sector Accountability and Sustainability through our Audits



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DRAFT INDEPENDENT AUDITOR'S REPORT

Report on the Audit of the Financial Statements

Office of the President

Opinion

I have audited the financial statements of the Office of the President (the Office) which comprise the Statement of Receipts and Expenditure, Appropriation Statement and the Statement of Losses, for the financial year ended 31 July 2024, and notes to the financial statements, including a summary of significant accounting policies.

In my opinion, the accompanying financial statements of the Office are prepared, in all material respects, in accordance with the Financial Management Act 2004 and the Finance Instructions 2010.

Basis for Opinion

I have conducted my audit in accordance with International Standards on Auditing (ISA). My responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of my report. I am independent of the Office in accordance with the International Ethics Standards Board for Accountants' *Code of Ethics for Professional Accountants* (IESBA Code) together with the ethical requirements that are relevant to my audit of the financial statements in Fiji and I have fulfilled my other ethical responsibilities in accordance with these requirements and the IESBA Code. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Other Information

The Management of the Office are responsible for the other information. The other information comprises the Annual Report but does not include the financial statements and the auditor's report thereon.

My opinion on the financial statements does not cover the other information and I do not express any form of assurance conclusion thereon.

In connection with my audit of the financial statements, my responsibility is to read the other information identified above and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained during the audit, or otherwise appears to be materially misstated. If, based upon the work I have performed, I conclude that there is a material misstatement of this other information, I am required to report that fact. I have nothing to report in this regard.

When I read the Annual Report, if I conclude that there is a material misstatement therein, I am required to communicate the matter to those charged with governance.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

The Management are responsible for the preparation of the financial statements in accordance with the Financial Management Act 2004 and Finance Instructions 2010, and for such internal control as the Management determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Those charged with governance are responsible for overseeing the Office's financial reporting process.

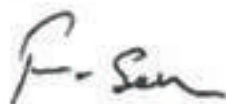
Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISA will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with ISA, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Office's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Management of the Office.

I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.



Finau Seru Nagera
AUDITOR-GENERAL



Suva, Fiji
01 August 2025

**OFFICE OF THE PRESIDENT
MANAGEMENT CERTIFICATE
FOR THE YEAR ENDED 31 JULY 2024**

We certify that these financial statements:

- (a) fairly reflect the financial operations and performance of the Office of the President for the year ended 31 July 2024; and
- (b) have been prepared in accordance with the requirements of the Financial Management Act 2004 and Finance Instructions 2010.



Adi Vukidonu Qionibaravi
Official Secretary



Salanieta Burelevu
Manager Finance

Date: 30/07/2025

OFFICE OF THE PRESIDENT
STATEMENT OF RECEIPTS AND EXPENDITURE
FOR THE YEAR ENDED 31 JULY 2024

	Notes	2024 (\$)	2023 (\$)
RECEIPTS			
State Revenue			
Commission		3,026	420
Total Revenue		<u>3,026</u>	<u>420</u>
EXPENDITURE			
Operating Expenditure			
Established Staff		660,655	636,241
Government Wage Earners		274,662	259,677
Travel & Communications	3(a)	810,113	636,214
Maintenance & Operations	3(b)	392,820	533,133
Purchase of Goods and Services	3(c)	425,621	373,508
Total Operating Expenditure		<u>2,563,871</u>	<u>2,438,773</u>
Capital Expenditure			
Capital Construction	3(d)	73,665	—
Total Capital Expenditure		<u>73,665</u>	<u>—</u>
Value Added Tax		201,241	123,784
TOTAL EXPENDITURE		<u>2,838,777</u>	<u>2,562,557</u>

OFFICE OF THE PRESIDENT
APPROPRIATION STATEMENT
FOR THE YEAR ENDED 31 JULY 2024

SEG	Item	Budget Estimate (\$)	Changes (\$)	Revised Estimate (\$)	Actual Expenditure (\$)	Carry Over (\$)	Lapsed Appropriation (\$)
	Operating Expenditure						
1	Established Staff	781,483	(23,050)	758,433	660,655	---	97,778
2	Government Wage Earners	278,213	23,050	301,263	274,662	---	26,601
3	Travel & Communication	492,500	337,583	830,083	810,113	---	19,970
4	Maintenance & Operations	553,472	(152,059)	401,413	392,820	---	8,593
5	Purchase of Goods & Services	611,149	(185,524)	425,625	425,621	---	4
	Total Operating Expenditure	2,716,817	---	2,716,817	2,563,871	---	152,946
	Capital Expenditure						
8	Capital Construction	1,500,000	(1,400,000)	100,000	73,665	---	26,335
	Total Capital Expenditure	1,500,000	(1,400,000)	100,000	73,665	---	26,335
13	Value Added Tax	473,570	(210,000)	263,570	201,241	---	62,329
	TOTAL EXPENDITURE	4,690,387	(1,610,000)	3,080,387	2,838,777	---	241,610

**OFFICE OF THE PRESIDENT
STATEMENT OF LOSSES
FOR THE YEAR ENDED 31 JULY 2024**

Loss of Money

There was no loss of money recorded for the year ended 31 July 2024.

Loss of Revenue

There was no loss of revenue recorded for the year ended 31 July 2024.

Loss (other than money)

There was no reported loss (other than money) recorded for the year ended 31 July 2024. However, following the Office Board of Survey the following items worth \$19,665 were written off as approved by Permanent Secretary for Finance.

Category	Amount (S)
Office Equipment and Fitting	\$19,665

**OFFICE OF THE PRESIDENT
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2024**

NOTE 1: REPORTING ENTITY

The Office of the President provides administrative and logistical support to the Head of State in the performance of their official duties. These duties include: the signing of Bills passed by Parliament into law, opening each session of Parliament, attending ceremonial functions, serving as Commander-in-Chief of the Republic of Fiji Military Forces (RFMF), conducting state visits and active community engagement programme.

His Excellency is also Fiji's lead advocate and Champion in the national campaign to promote a fit and healthy nation. The Office also facilitates the President's engagements with specific audiences and the general public to help reduce non-communicable diseases, a serious health crisis affecting the Fijian people.

The President promotes Fiji to the international community by formally receiving the newly appointed Foreign Head of Missions who are accredited to Fiji; receiving visiting dignitaries including Head of States, Heads of Government, and leaders of International Organisations and by visiting other countries for special occasions and to move forward Fiji's strategic foreign policy priorities.

The Office's operating budget supports the President's Constitutional functions and state visits and community engagements. It also covers the upkeep and maintenance of the presidential properties in Suva, Deuba and Lautoka and the administration of the Fijian Honours and Awards system, which aims to recognize the efforts of both Fijian citizens and non-citizens who contribute to Fiji's development as a nation.

NOTE 2: STATEMENT OF ACCOUNTING POLICIES

(a) Basis of Accounting

In accordance with Government accounting policies, the financial statements of the Office of the President is prepared on cash basis of accounting. All payments related to purchases of fixed assets have been expensed.

The financial statements are presented in accordance with the Financial Management Act 2004 and the requirements of Section 71 (1) of the Finance Instruction 2010. The preparation and presentation of a Statement of Assets and Liabilities is not required under the current Government policies, except for that of the Trade and Manufacturing Accounts.

(b) Accounting for Value Added Tax (VAT)

All income and expenses are VAT exclusive. The Office on a monthly basis takes out VAT output on total money received for expenditure from Ministry of Finance, Strategic Planning, National Planning & Development. VAT input on the other hand is claimed on payments made to the suppliers and the sub-contractors for expenses incurred.

**OFFICE OF THE PRESIDENT
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2024**

NOTE 2: STATEMENT OF ACCOUNTING POLICIES *(continued...)*

(b) Accounting for Value Added Tax (VAT) *(continued...)*

The VAT payment as per the Statement of Receipts and Expenditures relates to the VAT input claimed on payments made to the suppliers and sub-contractors for expenses incurred. Actual amount paid to Fiji Revenue and Customs Services during the year represents the difference between VAT Output and VAT Input.

c) Revenue Recognition

Revenue is recognised when the actual cash is received by the Office.

NOTE 3: SIGNIFICANT VARIATIONS

- a) The Travel and Communication cost increased by \$173,899 or 27% in 2024 compared to 2023. This was due to the increase in overseas travel that His Excellency the President was engaged with in this year 2024. However, His Excellency's travel abroad has no restrictions as it is at the discretion of government, and it promotes international diplomacy and relations.
- b) The Maintenance and Operations cost decreased by \$140,312 or 26% in 2024 compared to 2023. This was due to the changes in the planned timing for His Excellency's activities and the Office has managed to control EFL bills due to the installation of the new solar system.
- c) The Purchase of Goods & Services cost increased by \$52,113 or 14% in 2024 compared to 2023. This was due to the increase in the purchase of food items for His Excellency's engagement for the State House which has concurrently increases, due to the increase in activities to be accommodated. In addition, the increase of medal purchase for investiture functions due to the need to accommodate the pending Investitures and the beginning of the issues of the Civil Service medal after a decade.
- d) There was redeployment of the Office's capital projects funds in 2024, as per the advice on the Cabinet decision 250/2024. The redeployment of funds of \$1.4m is from the project allocation on the Construction of the Executive Office and Administration Block which includes VAT, due to the non-utilisation of funds as scoping works and structural plan was yet to be finalised and received by the Ministry of Public Works, Meteorological Services (MPWMS).

NOTE 4: APPROPRIATION CHANGES

The Official Secretary for the Office of the President approved the following transfer of funds during the financial year ended 31 July 2024.

OFFICE OF THE PRESIDENT
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
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NOTE 4 APPROPRIATION CHANGES (continued...)

Virement No.	From	Amount (\$)	To	Amount (\$)
DV0101	SEG 5	140,000	SEG 3	140,000
	Total	140,000	Total	140,000
DV0102	SEG 4	30,000	SEG 5	30,000
	Total	30,000	Total	30,000
DV0103	SEG 4	30,000	SEG 3	30,000
	Total	30,000	Total	30,000
DV0104	SEG 3	30,000	SEG 3	137,837
	SEG 4	50,087		
	SEG 5	57,750		
	Total	137,837	Total	137,837
DV0105	SEG 3	5,738	SEG 3	80,284
	SEG 4	40,417		
	SEG 5	34,129		
	Total	80,284	Total	80,284
DV0106	SEG 3	3,000	SEG 5	15,878
	SEG 4	12,878		
	Total	15,878	SEG 5	15,878
DV0107	SEG 3	16,300	SEG 3	4,500
			SEG 4	11,800
	Total	16,300	Total	16,300
DV0108	SEG 4	477	SEG 5	477
	Total	477	Total	477

The Permanent Secretary for Ministry of Finance approved the following transfer of funds during the financial year ended 31 July 2024.

Virement No.	From	Amount (\$)	To	Amount (\$)
V01001	SEG 1	28,600	SEG 1	5,550
	SEG 2	3,926	SEG 2	26,976
	Total	32,526	Total	32,526

The Cabinet approved the re-deployment of funds from Head 01 via Cabinet Decision No. CP (24) 250 dated 15 July 2024.

OFFICE OF THE PRESIDENT
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NOTE 4 APPROPRIATION CHANGES (continued...)

Redeployment No.	From	Amount (\$)	To	Amount (\$)	Reason for Re-deployment
REDY01	Head 01	1,400,000	Head 4	1,400,000	The Office has not been able to utilise the funds as scoping works and structural plan from the project allocation on the Construction of the Executive Office and Administration Block was yet to be finalised and received by the Ministry of Public Works, Meteorological Services (MPWMS).