



OFFICE OF THE PRESIDENT



ANNUAL REPORT 2022 – 2023

Parliamentary Paper No. 85 of 2026

5 August 2026

Honourable Sitiveni L. Rabuka
Prime Minister
Government Buildings
SUVA

Dear Sir,

I present the Annual Report of the Office of the President for the financial year ending 31st July 2023 in accordance with the Financial Management Act 2004, which requires the Annual Reports of Government Agencies to be tabled in Parliament.

Yours sincerely,


V. Qionibaravi
Official Secretary

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OFFICIAL SECRETARY'S REVIEW

I am pleased to present the Annual Report of the Office of the President for the financial year 31st August 2022 – 31st July 2023

This report covers engagements attended to by His Excellency the President as Head of State, Commander-in-Chief, and Chancellor of the Order of Fiji.

Notably, the President His Excellency Ratu Wiliame Katonivere issued the Writ of Elections for the 2022 General Elections, facilitated the Return of the Writ and the Swearing-in to Office of the Coalition Government.

On the 30th of October 2022, the President dissolved Parliament in accordance with Section 58(3) of the Constitution. The subsequent issuance of the Writ of Elections by the President to the Electoral Commission, confirmed the 14th December General Elections in accordance with Section 59(1) of the Constitution.

The election was a key engagement on the Office calendar, but more so for the nation.

In the period under review, President Katonivere welcomed a courtesy visit from Her Royal Highness Crown Princess Mary Elizabeth of Denmark in April. Her Royal Highness's visit focused on climate change impacts and strengthening bilateral relations. She visited climate-change affected communities, highlighting support for sustainable development, gender equality and women's empowerment which align well to activities that the President advocates on.

In August, President Katonivere continued his duty travel which commenced in the previous financial year to the XVII Commonwealth Games, and headed to the Middle-East where, as Commander-in-Chief, paid a visit to members of the Disciplined Services serving on UN Peacekeeping missions.

President Katonivere continued the essential Presidential duty of community outreach to assisted homes for children. It was an opportunity for His Excellency to share messages of hope, love and compassion.

The Office acknowledges the continued support rendered to His Excellency and the Office of the President, from all across Government in particular the Office of the Prime Minister for direction and support.

V. Qionibaravi

Official Secretary

Corporate Profile

Vision

To be the Pillar of National Unity

Mission

The primary mission of the Office of the President is to support the President in fulfilling his responsibilities as Head of State. The Office of the President will work in accordance with all relevant legislation including the Constitution and the Fiji Honours and Awards Act 1995, among others; it provides facilitative services to its customers including all members of the public and both local and foreign dignitaries; it will emphasize the importance of its human resources and accommodate their creative and innovative abilities in the pursuit of service excellence; and will operate within its budget and allocated resources whilst investing in technology to improve efficiency and effectiveness of service delivery.

Our Values

The Office of the President shall uphold:

- High standards of professionalism
- Prompt and faithful implementation of Government policies
- Free from corruption
- Effective, efficient and economic use of public resources
- Prompt response to requests and questions and delivery of service to the public in a respectful, effective, impartial, fair and equitable manner
- Accountable for administrative conduct
- Transparency including:
 - timely, accurate disclosure on information to the public
 - prompt, complete and candid reporting to Parliament as required by Law
- Cultivation of good human resource management and career development practices to maximize human potential
- Recruitment and Promotion based on:
 - (i) Objectivity, impartiality and fair competition; and
 - (ii) Knowledge, experience, skills and abilities, qualification and other characteristics of merit.

Legislation and Policies

The Office of the President is guided by the following legislations and policies:

- 2013 Constitution
- Fiji Honours and Awards Act 1995
- 5-year and 20-Year National Development Plans
- Financial Management Act 2004
- Finance Instructions 2010
- Agency Financial Manual 2015
- Procurement Regulations 2010
- The Public Service Act 1999
- Health and Safety at Work Act 1996
- Fiji National Provident Fund Act 2011
- Employment Relations Act 2007
- Fiji Civil Service Reform Policies:
 - Open Merit Recruitment System – Policy
 - Job Evaluation
 - Performance Assessment Guideline
 - Discipline Guideline
 - Learning and Development Guideline

Roles and Responsibilities

The role and responsibilities of the Office of the President are to provide support services for the effective functioning of the Office of the President in the following areas:

- To ensure that the role and functions of the President under the 2013 Constitution, and other relevant legislation are carried out effectively and efficiently.
- To provide management and service support in the maintenance of the Presidential residence and properties.
- To provide secretariat support services in the administration of the Honours and Awards system in accordance with the Fiji Honours and Awards Act 1995.
- To facilitate the proper administration of the annual budgetary process and proper utilization of budgetary provision in accordance with the Financial Management Act, Finance Instructions, Public Service Act and Regulations, and the policy guidelines of Central Agencies.
- To provide security services and personal protection to the President and His Excellency's immediate family through the Republic of Fiji Military Forces and Fiji Police Force personnel on attachment with the Presidential Office.

Office of the President

The President's role and functions are governed by the Constitution. These include attendance to his Constitutional role as Head of State with Constitutional Appointments and presiding over ceremonial functions as Commander-in-Chief of the Republic of Fiji Military Forces. The engagements enhance and strengthen social cohesion, national security and support for the Rule of Law and Access to Justice.

As Head of State, the President opens the yearly Parliamentary Session and exercises executive authority on the advice of the Prime Minister and other Ministers and Constitutional bodies including the Judicial Services Commission, Constitutional Offices Commission, the Electoral Commission, and Disciplinary Tribunals for Constitutional Offices and Judicial Offices. The President also appoints the Chief Justice, Judges of the Court of Appeal, High Court Judges, Magistrates, and Assents to Bills passed by the legislature, the Parliament of the Republic of Fiji.



The President His Excellency Ratu Wiliame Katonivere is flanked by the Prime Minister Honourable Sitiveni Rabuka and the Speaker of Parliament, Ratu Naiqama Lalabalavu at the Reception (3/02) to celebrate the opening of the 2023 Session of Parliament. **Photo: Department of Information.**

FY 2022-2023 in Review

Programme Components

Constitutional Function

Constitutional Roles and Appointments

The President's Executive functions are defined by the 2013 Constitution. The Head of State serves as the symbol of national unity and embodies the State, exercising powers and functions as prescribed by the Constitution and laws of Fiji.

Constitutional Role

Table 1: The President's Constitutional Role – 2022-2023

No.	Date	Details
1	30/10	Courtesy Call by the Prime Minister Honourable Rear Admiral (Ret'd) J.V. Bainimarama –
2	30/10	Dissolution of Parliament
3	31/10	Issue writ for General Elections 2022
4	14/12	H.E. Katonivere casts vote at Draiba Primary School
5	19/12	Return of the writ of Elections 2022 from the Electoral Commission
6	24/12	Swearing-in of the Honourable Prime Minister Mr. Sitiveni Rabuka and Honourable Cabinet Ministers
7	19/01	Courtesy Call by the Prime Minister, Honourable Mr. Sitiveni L. Rabuka
8	3/02	State Opening of Parliament (followed by evening Reception at State House)
9	9/03	President grants Presidential Pardons on the advise of the Mercy Commission
10		PRESIDENTIAL ASSENT Between 1st September 2022 to 14th July 2023, the following Acts received the Presidential assent in accordance with section 48 of the Constitution Act 47 of 2022 – Fiji Development Bank Act (Amendment) Act 2022 Act 48 of 2022 – Financial Transactions Reporting (Amendment) Act 2022 Act 49 of 2022 – Electoral (Amendment) Act 2022 Act No. 1 of 2023 – Media Industry Development (Repeal) Act 2023 Act No. 2 of 2023 – iTaukei Land Trust (Amendment) Act 2023 Act No. 3 of 2023 – 2023-2024 Appropriation Act 2023 Act No. 4. of 2023 – Tax Administration (Budget Amendment) Act 2023 Act No. 5 of 2023 – Income Tax (Budget Amendment) Act 2023 Act No. 6 of 2023 – Value Added Tax (Budget Amendment) Act 2023 Act No. 7 of 2023 – Customs (Budget Amendment) Act 2023 Act No. 8 of 2023 – Customs Tariff (Budget Amendment) Act 2023 Act No. 9 of 2023 – Excise (Budget Amendment) Act 2023 Act No. 10 of 2023 – Airport Departure Tax (Budget Amendment) Act 2023 Act No. 11 of 2023 – Water Resource Tax (Budget Amendment) Act 2023 Act No. 12 of 2023 – Fiji Revenue and Customs Service (Budget Amendment) Act 2023 Act No. 13 of 2023 – Fiji National Provident Fund (Budget Amendment) Act 2023 Act No. 14 of 2023 – Tertiary Scholarships and Loans Service (Budget Amendment) Act 2023 Act No. 15 of 2023 – Land Sales (Budget Amendment) Act 2023 Act No. 16 of 2023 – Liquor (Amendment) Act 2023 Act No. 17 of 2023 – Immigration (Amendment) Act 2023 Act No. 18 of 2023 – Interpretation (Amendment) Act 2023 Act No. 19 of 2023 – Electoral (Registration of Voters) (Amendment) Act 2023



His Excellency Ratu Wiliame M. Katonivere presents the Writ of Elections to the Electoral Commissioner, Mr. Mukesh Nand (31/10). Photo: Department of Information.

Executive & Judicial Appointments

To strengthen inclusivity, ensure national security and the rule of law with access to justice

His Excellency the President's executive and ceremonial roles are governed by the Constitution. These include the appointment and rescission of appointment of Constitutional Officers, members of Commissions, the appointment and swearing-in of Judicial Officers, and the commissioning of Fiji's Ambassadors and High Commissioners.

The year was marked with a number of swearing-in and commissioning ceremonies commencing with judicial appointments.

Table 2: Execution of Oaths, Commissioning, and Appointments – 2022-2023

No.	Date	Details
1	29/08	Swearing-in of Honourable Mr. Justice Gunawansa as Justice of Appeal of the Supreme Court
2	28/09	Swearing-in of Honourable Justice Guneratne as President of the Court of Appeal
3	8/11	Commissioning of Fiji's High Commissioner to Australia, His Excellency Mr. David Kolitagane
4	2/02	Swearing-in of Acting Chief Justice Salesi Temo
5	8/03	Swearing-in of Resident Magistrates: • Mr. Joji Boseiwaqa • Mr. Semi Babitu • Ms. Safaira Takali Ratu • Ms. Vinti Vibhashna Prasad
6	23/03	Swearing-in of: • Honourable Mr. Justice Isikeli Mataitoga as Justice of Appeal of the Court of Appeal • Honourable Mr. Justice Jitoko as Justice of Appeal of the Court of Appeal • Mr. Usaia Ratuveli as Acting Puisne Judge • Mr. Kashyapa Wickramasekara as Acting Master • Mr. Krishan Prasad as Resident Magistrate

7	30/03	Commissioning of Ambassador Filipo Tarakinikini as Fiji's Permanent Representative to the United Nations
8	18/04	Swearing-in of: - Honourable Mr. Justice William Calanchini, Judge of the Supreme Court - Honourable Mr. Justice Alipate Qetaki, Justice of the Court of Appeal
9	1/06	Swearing-in of: - Honourable Mr. Justice Pita Bulamainivalu - Honourable Mr. Justice Samuela Dina Qica - Honourable Mr. Justice Chaitanya Lakshman - Honourable Madam. Justice Senileba Levaci
10	6/06	Swearing-in of Resident Magistrates: - Ms. Naomi Nawasaitoga - Ms. Pulekeria Low - Mr. Thompson Tarte - Mr. Josaia Waqaivolavola
11	30/06	Swearing-in of Honourable Justice Walton David Dixon Morgan as Justice of Appeal of the Court of Appeal
12	31/07	Swearing-in Judges of the Supreme Court on the Non-Resident Panel: - The Honourable Dame Lowell Goddard - The Honourable Sir Terence Arnold

Commander-in-Chief

The Constitution provides that the President shall perform ceremonial functions as Commander-in-Chief of the Republic of Fiji Military Forces. As Commander-in-Chief, the President's role includes presiding over military ceremonies and awarding military honours and awards.

Highlighted below are the engagements the President attended to as Commander-in-Chief of the Republic of Fiji Military Forces.

Table 3: Execution of Role as Commander-in-Chief- 2022-2023

No.	Date	Details
1	14/09	Reception hosted by the United States Pacific Fleet Commander, Admiral Samuel J. Paparo Jr.
2	22/09	Reception hosted by the New Zealand Defence Force
3	27/09	Launched 2022 Poppy Appeal
4	8/10	Visited Territorial Forces (4&5 FIR annual camp), Lololo Pine Station
5	11/11	Remembrance Day, laying of wreath at National War Memorial, Battery Road
6	15/11	Visited 7FIR annual camp in Labasa
7	20/01	Courtesy Call by RFMF Commander Major-General Ro Jone Kalouniwai
8	20/04	President Katonivere's birthday – Visit by the RFMF and members of the Disciplined Forces

Diplomatic Relations

To strengthen Fiji's international trade base – international relations – enhance global integration and international relations

NDP 3.2.17 - Enhancing International Trade and Foreign Relations.

The President as Head of State receives the Letter of Credence of Ambassadors and High Commissioners as representatives of sovereign nations to the Republic of Fiji. The presentation of diplomatic credentials to the Head of State is an essential process that is executed under the Vienna

Convention of Diplomatic Relations 1961 (which is given force of law under the Diplomatic Privileges and Immunities Act 1971), and enables the country representative to formally engage in the responsibilities as their nation's accredited diplomatic representative to Fiji.

The President's attendance at diplomatic functions and engagements contributes to strengthening Fiji's international and diplomatic relations. These occasions present opportunities for the President to engage with members of the Diplomatic Corps to discuss issues of regional and international interest.

In addition, the President receives and hosts visiting Heads of State, Heads of Government, Foreign Ministers or Dignitaries on Official visits. To honour visiting Heads of State and Royalty on official business, it is customary for the President to receive a Courtesy Call from the visiting dignitary. A traditional welcome ceremony and State Dinner may be hosted by the Head of State.



The President His Excellency Ratu Wiliame Katonivere visits the French Foreign Legion (9/11).

Photo: Department of Information.

His Excellency received a courtesy visit from Her Royal Highness Crown Princess Mary Elizabeth of Denmark on 25/04. It was an occasion for diplomacy and fortifying Fiji-Denmark relations. The President also attended the London for SIDS Commonwealth Leaders meeting and subsequent attendance for the Royal Coronation of the King Charles III at Westminster Abbey in London (May 2023).

Table 4: Engagements with Royalty, Head of States and Senior Foreign Government Officials – 2022-2023

No.	Date	Details
1	6/09	Courtesy Call by Her Excellency Ms. Retno L.P. Marsudi, Indonesian Foreign Minister
2	28/09	Courtesy Call by His Excellency Nikenike Vurobaravu, President of the Republic of Vanuatu
3	6/10	Hosted lunch for His Excellency, Afioga Tuimaleali'ifano II, Head of State of the Independent State of Samoa

4	15/02	Courtesy Call by the Honourable Dr. Subrahmanyam Jaishankar, Minister for External Affairs, Government of India (meeting held in Nadi prior to opening of 12th World Hindi Conference)
5	16/02	Courtesy Call by Honourable Dr. S. Jaishankar, Minister for External Affairs, Government of India, followed by the unveiling of the plaque marking the launch of the "Solarization of Residences of Pacific Heads of State Project"
6	21/02	Courtesy Call by the Honourable Mr. James Marape, Prime Minister of Papua New Guinea
7	29/03	Courtesy Call by His Excellency Afioga Tuimaleali'ifano Va'aleto'a Sualauvi II, Head of State of Samoa and the Honourable Fiamē Naomi Mata'afa, Prime Minister of Samoa
8	25/04	Courtesy Call by Her Royal Highness Crown Princess Mary Elizabeth of Denmark

Table 5: Presentation of Diplomatic Credentials – 2022-2023

No.	Date	Details
1	13/09	His Excellency Mr. Vitaliano Gaspar Valencia, Ambassador of the Republic of Peru to Fiji
2	13/09	His Excellency Mr. Radu Gabriel Safta, Ambassador of the Republic of Romania to Fiji
3	14/09	His Excellency Mr. Hugo Ignacio Mardones, Ambassador of the Republic of Chile to Fiji
4	14/09	His Excellency Mr. Rashed Matar Alqemzi, Ambassador of the United Arab Emirates to Fiji
5	14/09	Her Excellency Dr. Eselealofa Apinelu, Resident High Commissioner of Tuvalu to Fiji
6	26/09	His Excellency Dr. Zsolt Gabor Hetesy, Ambassador of the Republic of Hungary to Fiji
7	26/09	His Excellency Mr. Tim Mawe, Non-Resident Ambassador of Ireland to Fiji
8	26/09	His Excellency Mr. Paolo Crudele, Ambassador of the Italian Republic to Fiji
9	24/11	Her Excellency Ms. Marie C. Damour, Ambassador of the United States of America to Fiji
10	2/02	His Excellency Mr. Zhou Jian, Ambassador of the People's Republic of China to Fiji
11	23/02	Her Excellency Mrs. Pernille Dahler Kardel, Ambassador of the Kingdom of Denmark to Fiji
12	27/02	Her Excellency Ms. Nicole Menzenbach, Non-Resident Ambassador of the Federal Republic of Germany to Fiji
13	21/03	His Excellency Mr. Viktor Vavricka, Non-Resident Ambassador of the Swiss Confederation to Fiji
14	21/03	Her Excellency Ms. Kersti Eesmaa, Non-Resident Ambassador of the Republic of Estonia to Fiji
15	21/03	His Excellency Mr. Adrianus M. M. van der Vorst, Non-Resident Ambassador of the Kingdom of the Netherlands to Fiji
16	12/04	His Excellency Mr. Junior Aini, Ambassador of the Republic of the Marshall Islands to Fiji
17	30/5	Her Excellency Ms. Dianela Joselina Pi Cedres, Non-Resident Ambassador of the Eastern Republic of Uruguay to Fiji
18	30/05	His Excellency Mr. Nguyen Van Trung, Ambassador of the Socialist Republic of Vietnam to Fiji
19	30/05	His Excellency Mr. Beka Dvali, Ambassador of Georgia to Fiji
20	31/05	Her Excellency Ms. Anne Grete, Ambassador of the Kingdom of Norway to Fiji
21	31/05	His Excellency Dr. Nor Eddine Benfreha, Ambassador of the People's Democratic Republic of Algeria to Fiji
22	31/05	His Excellency Mr. Arturo Cabrera Hidalgo, Ambassador of the Republic of Ecuador to Fiji
23	31/05	Her Excellency Ms. Viranria Brown, High Commissioner of the Republic of Vanuatu to Fiji

Table 6: Diplomatic Engagements – Courtesy Calls, Farewell Calls, Lunches, Dinners & Receptions – 2022-2023

No.	Date	Details
1	6/08	Celebrate the 77 th Independence Day of the Republic of Indonesia
2	25/08	Courtesy Call by His Excellency Park Young-kyu, Ambassador of the Republic of Korea

3	31/08	Reception to celebrate Malaysia's 65 th National Day and 59 th Malaysia Day, Ambassador's residence
4	12/09	Courtesy Call by His Excellency Roi Rosenblit, Ambassador of the State of Israel
5	15/09	Farewell Call by Her Excellency Ms. Lucy Bogari, High Commissioner of the Independent State of Papua New Guinea (followed by official lunch)
6	27/09	Chief Guest at the Saudi Arabia National Day
7	2/11	Dinner hosted by His Excellency Mr. Qian Bo, Ambassador of the People's Republic of China
8	24/11	Courtesy Call by Ambassador Luke Daunivalu
9	29/11	Farewell Call by His Excellency Mr. Qian Bo, Ambassador of the People's Republic of China
10	16/01	Farewell Call – His Excellency Mr. Raden Mohammed Benyamin Scott, Ambassador of the Republic of Indonesia
11	27/01	Reception to mark Australia Day
12	5/02	Chinese New Year – Lantern Festival Gala
13	6/02	Reception to mark Waitangi Day
14	7/02	Courtesy Call by an officer from the Australian High Commission
15	18/02	Chief Guest at event marking the Republic of India's 75 years of Independence
16	28/02	Reception to commemorate His Majesty the Emperor of Japan's 63 rd birthday
17	9/03	Courtesy Call by Mr. Refael Dayan, Fiji's Honourary Consul to the State of Israel
18	5/04	Courtesy Call by His Excellency Dr. Brian Jones, British High Commissioner
19	6/07	Farewell Call by His Excellency Mr. Illam Tuah Illias, High Commissioner of Malaysia
20	13/07	Farewell Call by Ambassador Mr. Sujiro Seam, European Union for the Pacific
21	14/07	Reception – National Day of the French Republic
22	24/07	Courtesy Call by His Excellency Mr. Rashed Alqemzi, Non-Resident Ambassador of the United Arab Emirates
23	27/07	Farewell cocktail reception for His Excellency Mr. Sujiro Seam, Ambassador and Head of Delegation of the European Union for the Pacific

Overseas Engagements

To strengthen Fiji's international trade base – international relations – enhance global integration and international relations

NDP 3.2.17 - Enhancing International Trade and Foreign Relations.

The President with the support of Government continues to contribute to Fiji's holistic development as a modern and progressive Nation in the 21st century. These contributions include upholding Fiji's Constitution and actively supporting the Government's nation-building initiatives that transcends and involves both local and international stakeholders.

Overseas engagements play a pivotal role in strengthening diplomatic ties and advancing the national interest. The President's attendance at international events and fora underscores Fiji's commitment to international cooperation and enhancing partnerships. In the 2022-2023 FY, His Excellency the President Ratu Wiliame Katonivere embarked on a series of overseas engagements.

As Patron of FASANOC, President Katonivere attended the XXII Commonwealth Games in Birmingham at the close of the 2021-2022 FY with a contingent Fiji sportsman and sportswomen. The duty travel would extend into the 2022-2023 FY to include a courtesy visit to the Fijian soldiers on peacekeeping duties in the Middle-East.

In October 2022, His Excellency supported the RFMF women's rugby team in their first-ever International Defence Rugby Championship in New Zealand, in doing so reinforcing his support and encouragement for the team's journey.



The President Ratu Wiliame Katonivere dialogues with the President of Switzerland His Excellency Mr. Alain Berset at the World of Work Summit, Geneva (15/06). **Photo: Department of Information.**

The 111th Session of the International Labour Conference in Geneva, Switzerland (14/06) Switzerland saw President Katonivere discussing global labour-related concerns. His Excellency thanked the President of Switzerland His Excellency Mr. Alain Berset for the Swiss Government's support to Fiji and its presence in Geneva through Fiji's Permanent Mission to the United Nations and Other International Organisations. Fiji and Switzerland have long-standing diplomatic relations since 1989. The Fiji Mission in Geneva was established in 2014. Its work involves the representation of Fiji at the UN and around 40 international organisations in Geneva as well as the UN agencies in Vienna (Austria), Paris (France), Brussels (Belgium), and The Hague (Netherlands).

Table 7: Overseas Engagements – 2022-2023

No.	Travel Dates	Details
1	1/08 – 16/08	Duty travel – President Katonivere continued official overseas travel that commenced July 28 th - XXII Commonwealth Games held in Birmingham, England - Visit Fiji troops in Middle-East
2	21/10	Duty Travel – New Zealand President Katonivere made a courtesy visit to New Zealand to support the RFMF women's rugby team participating in New Zealand for their first-ever International Defence Rugby Championship
3	5/05 - 6/05	Duty Travel – London - Small Island States leaders breakfast Commonwealth Leaders Event Reception - Royal Coronation of King Charles III
4	12/06 - 15/06	Duty Travel – Geneva, Switzerland President Katonivere attended the World of Work Summit - Social Justice for All, 111 th Session of the International Labour Conference; delivered address

Community Engagements

To enhance national enabling environment, strengthen social services and social inclusion – promote a peaceful, non-racial, inclusive and united society

In implementing the Office of the President's vision to be the 'Pillar of National Unity', the President undertook a number of engagements that embraced people of all walks of life.

One such ceremonial function is the *i-tatau*, where national sporting teams or representatives of sector agencies present their intentions and seek the President's blessing prior to departing for an international sports outing or high-level engagement.

The President further reinforced national unity through public engagements, receiving courtesy calls from members of the community or the *vanua*, and attending to meetings with stakeholders. Engagements on Non-Communicable Diseases (NCD) awareness, youth and women empowerment, and poverty alleviation were generic in nature as they promoted health, peace, inclusivity and unity.

President Katonivere also supported national events that promote equal rights. These include the annual Fiji Day celebrations, social developments that ensure equal opportunities for all in education, employment, health, gender equality, special attention for disability and poverty alleviation.

His Excellency encouraged and strengthened social cohesion through invitations to meet with members of agencies, and representatives from religious organizations and society groups. The President persisted in supporting service above self and commitment to supporting the marginalized and the disadvantaged.

Table 8: National Engagements – 2022-2023

No.	Date	Details
1	23/08	National address - Constitution Day 2022
2	25/08	Pacific Island Food Revolution
3	27/08	<i>Vakasenuqanuqa</i> for President Katonivere and First Lady hosted by <i>Na Vanua o Macuata</i>
4	5/08	Launched the Season of Creation 2022, Pacific Theological Chapel
5	7/08	Hosted Constitution Day 2022 Reception at State House
6	9/08	Opening Fiji Coconut Millers concrete slab storage facility, Savusavu
7	10/08	Launched President's Rice Farmers Award, Labasa
8	14/08	Signed condolence book in memory of Her Majesty Queen Elizabeth II, British High Commission
9	16/09	Fiji Sevens World Cup celebration, winning the Melrose Cup in South Africa
10	20/09	Commemoration and Thanksgiving Service for the life of Her Majesty Queen Elizabeth II, State House
11	23/09	Opening of the Dawn Renewable Energy Company Centre
12	23/09	Visit the Fiji Airways Training Centre
13	30/09	- Close the Kubulau Healthy Settings Programme (Ministry of Health & Medical Services) in Kiobo Village, Kubulau, Bua - Visit Kubulau District School

14	5/10	Visited Bua Provincial Office
15	10/10	National address - Fiji Day 2022
16	10/10	Fiji Day Parade, Churchill Park, Lautoka followed Fiji Day Reception, Hilton Resort, Nadi
17	11/10	Visit Lion One, Legalega Subdivision, Nadi
18	24/10	<i>Vakacirisalusalu</i> (Thanksgiving) Fiji Day Celebration
19	27/10	Open Fiji Hotel and Tourism Association's (HOTEC) & Symposium
20	4/11	Fiji Police Force passing out parade
21	5/11	Fiji Business Excellence Awards 2022
22	7/11	Solarization of Pacific Head of States Residences by Pacific Islands Development Forum (pre-recording)
23	8/11	Virtual address on the Adaptation Solutions for Coral Nations – World Wildlife Fund (WWF-Pacific)
24	9/11	National cleanup campaign in Navua for disaster preparedness
25	14/11	Visited Macuata Provincial Office
26	24/11	Top Executive (TOPEX) Conference 2022
27	25/11	Launched TOPEX Conservation programme
28	8/12	Launched Fiji Museum's newest exhibition titled <i>Voyages: Stories of an Ocean People</i>
29	15/12	Launched Fiji Corrections Service Vunilagi Art Exhibition
30	30/01	Launched Online Filing Software
31	15/02	Jointly opened the 12 th World Hindi Conference with Honourable Dr. S. Jaishankar, Minister of External Affairs, Government of India
32	22/02	Fiji Red Cross Pacific Leader's Dinner (The President is Patron of the Fiji Red Cross)
33	24/02	Closing ceremony of 2023 Pacific Early Childhood Development Forum
34	27/02	Chief Guest – 100 years (centennial) commemoration of Fiji's fire service
35	2/03	Prefect induction at Seaqaqa Primary School
36	3/03	President's Award for coconut farmers, hosted by Fiji Coconut Millers Ltd.
37	4/03	President's Award for rice farmers, hosted by Fiji Rice Ltd.
38	11/03	Episcopal ordination of The Reverend Sione Uluilakepa as the 8 th Bishop of the Anglican Church – Diocese of Polynesia
39	14/03	Fiji National University graduation
40	24/03	St. John Association of Fiji officially and traditionally welcome President Katonivere as its Patron
41	27/03	Fiji Arts Council exhibition
42	29/03	Funeral church service for the late Ratu Epeli Ganilau
43	31/03	Church service with Fijian Drua team
44	1/04	<i>Vanua o Macuata</i> visit <i>Na Vunivalu na Tui Kaba</i> , Ratu Epenisa Cakobau
45	14/04	Opening of the Naduri Community Police Post by Honourable Pio Tikoduadua, Minister for Home Affairs and Immigration (Police Post funded by President Katonivere)
46	6/04	Attended 20 years of United Nations Convention Against Corruption (UNCAC), Regional Youth Seminar
47	28/04	Fiji Scouts Association annual general meeting chaired by His Excellency the President as Chief Scout
48	12/05	Opening of the International Conference on Celebrating Giritiya Lives
49	15/05	Giritiya Celebration, Labasa
50	24/05	Opening ceremony – Bose Levu Vakaturaga (Great Council of Chiefs meeting), Bau Island
51	25/05	Visited Ratu Sukuna Memorial School as part of Ratu Sukuna Day commemoration
52	26/05	Opened the StudyHut Consultancy Office
53	29/05	Ratu Sukuna Day celebration, Albert Park; hosted Reception for Ratu Sukuna Day

54	8/06	World Ocean Day celebration
55	15/06	Acting President Justice Salesi Temo officiates at the Fiji Development Bank National Small and Medium Enterprise Awards
56	26/06	Opening of the 10 th International Lapita Conference
57	29/06	Lau Seascape Yaubula Festival
58	3/07	Funeral for the late Taukei Namara
59	6/07	Opening of the 2023 Born from Fire Exhibition
60	8/07	Digicel Duavata Northern Crime Prevention Carnival
61	12/07	Visited the Sri Sathya Sai Sanjeevani Children's Hospital, Nasese
62	19/07	6 th Meeting of Pacific Islands Chief Dental Officer Conference
63	27/07	Pacific Anti-Corruption Regional Conference

Table 9: I-Tafau Presentations – 2022-2023

No.	Date	Details
1	2/09	Fiji Men's Cricket team to Vanuatu
2	13/09	Fijiana 15s team to the Women's World Cup Trophy Tour
3	19/09	Vodafone Fiji Bati
4	22/09	National Women's Cricket team to the inaugural Pacific Cup in Vanuatu
5	28/09	RFMF Army Women's Rugby for their first-ever women's International Defence Rugby Championship in New Zealand
6	28/09	Mahatma Ghandi Memorial School Under-18 rugby team Fiji to the Sanix World Rugby Youth Tournament
7	28/10	Fiji Sevens team
8	8/02	Fijian Drua
9	15/03	Kaiviti Silktails
10	16/03	Fijiana Drua
11	21/04	Fiji Warriors
12	1/05	Touch Rugby Fiji Youth team
13	11/05	Fiji national under-20 football team
14	17/05	Fijiana 15s team
15	7/06	Under-19 cricket team
16	8/06	Special Olympics national team
17	9/06	Under-20 team to the World Rugby Junior Championship
18	30/06	Members of the National Hockey team
19	10/07	Fiji Pearls netball team to the Vitality World Netball Championship
20	14/07	Fiji delegation to the Melanesian Arts and Culture Festival, Vanuatu
21	19/07	Team Fiji Under-18 athletes to the 2023 Commonwealth Youth Games, Trinidad and Tobago
22	21/07	Flying Fijians



The people of the *Vanua o Bua* led by *Na Turaga na Tui Bua, Ra Makutu Nagagavoka*, and *Na Gone Turaga Bale na Tui Cakau*, Ratu Naiqama Lalabalavu, visited the President His Excellency Ratu Wiliame Katonivere (22/04) at State House. Photo: Department of Information.

Table 10: Visitations from Schools and Communities – 2022-2023

No.	Date	Details
1	1/09	Vunidawa District School
2	26/09	Youth With A Mission (YWAM) ship Aotearoa
3	5/10	Labasa Sangam Secondary School netball players
4	17/10	Dawara District School
5	28/10	<i>iSevusevu</i> by the Fijiana team
6	2/12	Lutu District School
7	2/12	Inaugurating RFMF Memorial Chapel
8	6/12	Waidamudamu Learning Centre, Koronivia
9	10/12	Naveiwakau Methodist Church Sunday School
10	16/12	Christmas caroling - Staff of the Ministry of Lands and Mineral Resources
11	20/12	Christmas caroling - Nabaka Village Sunday School, Waiqanake, Lami
12	23/12	Christmas caroling – Nabua Methodist Church
13	9/01	Sunday School students of Waiyavi Methodist Circuit, Lautoka
14	12/01	Nakorosule Village Women's Group
15	30/01	<i>isevusevu</i> by the Pacific Islands Development Forum (PIDF)
16	9/02	I-Taukei Affairs Board
17	10/02	<i>Vanua ko Bau</i>
18	4/04	Suva Grammar School choir – Easter songs
19	21/04	Year 12 and 13 students of Yasayasa Moala College, Naroi, Moala
20	22/04	<i>Vanua o Bua</i> and traditional welcome by the <i>Vanua</i> to <i>Na Turaga na Tui Cakau</i>
21	26/04	Students of Gau Secondary School
22	1/05	Students of Rotuma High School
23	1/05	Students/athletes, former scholars and parents of Richmond High School

24	19/05	Pupils of Beacon Learning Centre
25	9/06	Traditional presentation by the Fiji National University executive committee
26	26/06	Hamilton students
27	28/06	247 th Anniversary of the United States of America Declaration of Independence
28	14/07	Representatives of the <i>Vanua o Rakiraki</i>
29	18/07	Students of Yat Sen Secondary School
30	20/07	Students of Navolau District School
31	21/07	Representatives from the United Methodist Church, Nevada, California
32	24/07	iSevusevu by the Fiji Secondary School Rugby committee
33	28/07	<i>Vanua ko Naboro</i> , Vanua-i-Wai

Table 11: Community Outreach – 2022-2023

No.	Date	Outreach Location
1	29/12	Dilkusha Home, Waila
2	29/12	St. Christopher's Home, Nasinu
3	29/12	Homes of Hope, Wailoku
4	29/12	St. Philomena Children's Home, Nailuva
5	29/12	Fiji Crippled Children Society, Suva



The President His Excellency Wiliame Katonivere visited five assisted institutions in December, 2022.
Photo: Department of Information.

The President supported a number of patronage roles. This included chairing the Fiji Scouts Association annual general meeting as Chief Scout. His Excellency's social obligations throughout the 2022-2023 financial year also involved commitments towards the Fiji Museum, Fiji Arts Council and the Fiji Red Cross Association of which the President is Patron.

Table 12: Courtesy Calls on the President & Hosted Events – 2022-2023

No.	Date	Details
1	24/08	Courtesy Call by Mr. Steven Hooper, Director, Sainsbury Research Unit, Sainsbury Centre for Visual Arts, University of East Anglia, United Kingdom
2	25/08	Courtesy Call by Mr. Susumu Okada, Chairman, Pacific Rim Cultural and Educational Exchange Foundation
3	29/08	Courtesy Call by Mr. Robert Oliver, Pacific Island Food Revolution
4	30/08	Courtesy Call by Reverend Dr. Ock Soo Park and the International Youth Fellowship
5	5/09	Courtesy Call by Director Immigration and team
6	6/09	Courtesy Call by Mr. Brent Hill, Chief Executive Officer, Tourism Fiji, and spouse
7	17/09	Courtesy Call by the Fiji Motorcycling Association
8	19/09	Courtesy Call by SSP Livai Driu, Police Special Response Unit
9	21/09	Courtesy Call by Lion One Limited
10	21/09	Hosted official luncheon for the 20 student winners of the Office of the President's Constitution Day Challenge 2022
11	3/10	Meeting with Macuata Provincial Council officers
12	4/10	Courtesy Call by Mr. Ted Waitt, Founder and Chairperson of the Waitt Institute
13	18/10	Lunch hosted by Youth With A Mission KOHA vessel Aotearoa
14	18/10	Courtesy Call by Mr. Aisea Volavola from Na iTakitaki Lailai
15	19/10	Courtesy Call by Telecommunications Fiji Limited, Mr. Charles Gounder, Chief Executive Officer and team
16	1/11	Courtesy Call by Mr. Bruce Lee, Chief Executive Officer, Gana Enterprise Pte. Ltd.
17	3/11	Courtesy Call by Christian Mission Fellowship group
18	28/11	Courtesy Call by the Multinational Observer Group secretariat - Mr. Andrew Edgar, Deputy Coordinator; Mr. Xander Burns, Elections and Political Advisor; Ms. Kirsten Storey, Media Advisor
19	9/11	Courtesy Call by Professor Shaista Shameem, vice-chancellor University of Fiji
20	29/11	Courtesy Call by Mr. Mosese Nakoroi, Director Operations I-Taukei Affairs Board
21	7/12	Cocktail and dinner with the Honourable Chief Justice Kamal Kumar
22	8/12	Courtesy Call by Hilton Fiji Resort and Double Tree management team
23	12/12	Courtesy Call by staff of World Wildlife Fund for Nature (WWF)
24	4/01	Courtesy Call by Mr. Moshin Khan and Ms. Vaciseva, Ministry of Trade
25	4/01	Courtesy Call by Mr. Chand and Ms. Karolina Lala, Fiji Development Bank
26	16/01	Courtesy Call by Rev. Mosese Cakau, General-Superintendent, Assemblies of God, Fiji, and team
27	17/01	Courtesy Call by Mr. Sikeli Vukikomola, Bred Bank, and Honourable Nenem Kaurabi, Tuvalu
28	18/01	Courtesy Call and presentation by Mr. Seru Moce (co-chair, Qoliqoli Cokovata management committee), Mr. Ben Parker (Matanataki Pte. Ltd.), Ms. Unaisi Malani (WWF-Pacific), Mr. Metui Tokece (WWF-Pacific)
29	19/01	Courtesy Call by Ms. Selina Leo, Aquilo Gold Pte. Ltd.
30	24/01	Courtesy Call by the Attorney-General and Minister for Justice, Honourable Siromi Turaga
31	31/01	Courtesy Call by Mr. Nilesh Jaduram, Jaduram Industries Ltd., Labasa
32	10/02	Courtesy Call by Ms. Ragigia Dawai, Director Fiji Red Cross

33	10/02	Courtesy Call by Ms. Jenny Seeto and Mr. Danny Cheng, Pacific Hai An Group Pte. Ltd.
34	20/02	Morning tea with Coconut Millers and Rice Millers representatives
35	28/02	Courtesy Call by Ratu Epenisa Cakobau
36	2/03	Visited Macuata Provincial Office
37	6/03	Visited Provincial Administrator, Macuata
38	9/03	Courtesy Call by The Reverend Sione Uluilakepa, Bishop-elect of the Anglican Church – Diocese of Polynesia
39	16/03	Courtesy Call by Mrs. Emma Bovoro, Chief Executive Officer, St. John Association of Fiji
40	16/03	Courtesy Call by Mr. Aruka Drauna of Aruka Fiji
41	17/03	Courtesy Call by Reverend Inosi Vomo, New Generation Arts Festival and Inter-denomination
42	23/03	Courtesy Call by the Fiji National University Council led by Dr. Adi Kesaia Seniloli, Chancellor and Chairperson, FNU Council
43	30/03	Courtesy Call by the Board members of Fiji Pine Trust and Fiji Pine Group
44	5/04	Courtesy Call by Dr. Mark Drew, head of WWF Pacific
45	13/04	Visit Macuata Provincial Office and office of the Provincial Administrator
46	20/04	Courtesy Call by Dr. Jürgen Böhler, International President of the International Christian Embassy Jerusalem (ICEJ)
47	25/04	Courtesy Call by representatives of the Methodist Church of Fiji, Suva sub-division
48	26/04	Courtesy Call and presentation by the Great Council of Chiefs Taskforce, I-Taukei Affairs Board
49	26/04	Courtesy Call by Mr. Nitesh Prasad, NAL Civil and Structural Engineers Ltd.
50	26/04	Courtesy Call by Fiji Scouts Executive Committee led by Mr. Jone Naisau, Chief Commissioner
51	27/04	Courtesy Call by team from I-Taukei Affairs Board and Great Council of Chiefs Review Team
52	28/04	Courtesy Call by Sadguru Sri Madhusudan Sai, founder of the Sri Sathya Sai Sanjeevani Children's Hospital
53	12/05	Courtesy Call by the Roko Tui Dreketi
54	19/05	Courtesy Call by representatives of the MATT Foundation
55	2/06	Courtesy Call by Honourable Agni Deo, Minister for Employment, Mr. Atish Kumar, Director Labour, and Mr. Parmendra Nair, Manager Finance
56	9/06	Courtesy Call and presentation by Permanent Secretary I-Taukei Affairs and Ministry of Foreign Affairs on the United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP)
57	20/06	Courtesy Call by Mr. Graeme Saunders, Camco UK Fund Manager
58	21/06	Courtesy Call by Honourable Pio Tikoduadua, Minister for Home Affairs and Immigration
59	23/06	Courtesy Call by the team from the Duavata Northern Crime Prevention Carnival
60	23/06	Courtesy Call by Honourable Jin-Pyo Kim, Speaker of the National Assembly, Republic of Korea
61	24/06	Courtesy Call by Honourable Speaker
62	26/06	Courtesy Call by members of the Lau Provincial Council led by the Roko Tui Lau and Commissioner Eastern
63	27/06	Courtesy Call by World Wildlife Fund for Nature (WWF)
64	28/06	Courtesy Call by Vitivou Group
65	29/06	Hosted lunch for Mrs. Eseta Nadakuitavuki, Permanent Secretary for Women, Culture and Social Protection
66	6/07	Courtesy Call by Mr. David Dewar, New Zealand Trade Commissioner

The First Lady

The First Lady's roles as Patron of the Fiji Girl Guides Association and other engagements are also supported by the Office of the President. As the First Lady, she supports a number of organizations and promotes women and youth empowerment, as well as celebrates culture and the arts. Networking with stakeholders means strengthening relations and encouraging togetherness and inclusivity, in turn supporting the President's role as Head of State.

This year, Her Excellency the First Lady Vilomena Katonivere was involved with a number of agencies and events the arts to children's literacy from October 2022 through to July 2023. Madam Katonivere supported engagements by being present or as a guest speaker. The engagements included – National Craft Exhibition, Pinktober morning tea with Fiji Cancer Society, batik workshop and exhibition, exhibition at Fiji Museum, Women Entrepreneurs Business Council (WEBC) Dinner through the Women Invigorating the Nation (WIN) Convention, and the launch of the Fijian designed educational children's book titled *We Love Our Veggies*.



The First Lady Madam Vilomena Katonivere launched (6/06) the children's activity book titled *We Love Our Veggies*. Madam Katonivere said the book will educate Fijian children from a young age to value and appreciate local healthy foods such as vegetables, fruits and crops as part of their daily diet, and further promote the importance of developing healthy eating habits later in life. **Photo: Department of Information.**

Table 13: Engagements by the First Lady – 2022-2023

No.	Date	Details
1	12/10	Chief Guest – Opening of the 2022 National Craft Exhibition, Nausori
2	27/10	Present at the Picktober afternoon tea in support of the Fiji Cancer Society, Unity House, Suva
3	31/10	Present at the Batik Workshop and Exhibition, facilitated by the Embassy of Indonesia
4	30/11	High Tea with Mrs. Lu Qi, spouse of the Ambassador of the People's Republic of China
5	10/12	Present at the public opening of the Fiji Museum's new exhibition
6	25/03	Chief Guest at the Women Entrepreneurs Business Council Dinner – Women Invigorating the Nation Convention, Grand Pacific Hotel
7	6/06	Launched children's book <i>We Love Our Veggies</i>
8	12/07	Hosted tea for Mrs. Suluweti Rabuka, Mrs. Emily Lalabalavu, and Ms. Bernadette Ganilau

Order of Fiji

To enhance the national enabling environment through portfolio leadership, cultivate appreciation and secretariat support

As per the Fiji Honours and Awards Act 1995, Section 4(2) the President is the fount of all honours and awards for Fiji as Chancellor of the Order of Fiji.

As Chancellor of the Order of Fiji, the President is charged with the administration of the Order, and as such advocates for broad inclusivity and the culture of appreciation.

College of Honour

The College of Honour (College) as secretariat for the Order of Fiji provides support in facilitating the execution of the President's role as Chancellor of the Order of Fiji.

The College is an independent body that consists of five members appointed by His Excellency the President and serve a two-year term. Established under the Fiji Honours and Awards Act, 1995, the members of the College consider nominations for appointments to the Order of Fiji and make recommendations to the President.

The College organizes awareness programmes on the awards, collates and researches submissions, and advises the President on matters regarding the Fiji Honour System.

The College of Honour members in the financial year 2022-2023 period were:

1. Dr. Akanisi Kedrayate (Chairperson)
2. Brigadier-General (Ret'd) Apakuki Kurusiga
3. Mr. Nesbitt Hazelman
4. Mr. Michael Yee-Joy
5. Mrs. Sabita Gandhi

The Office of the President as the Secretariat to the College of Honour, with the College of Honour, facilitates investiture ceremonies to recognise the effort(s) of extraordinary Fijians and friends of Fiji who have contributed to their industry, profession or community or for acts of profound bravery.



Father Allen Finn was bestowed with the highest recognition in the Order of Fiji, the Honourary Companion of the Order of Fiji for his contribution to the *vanua* and education. **Photo: Department of Information.**

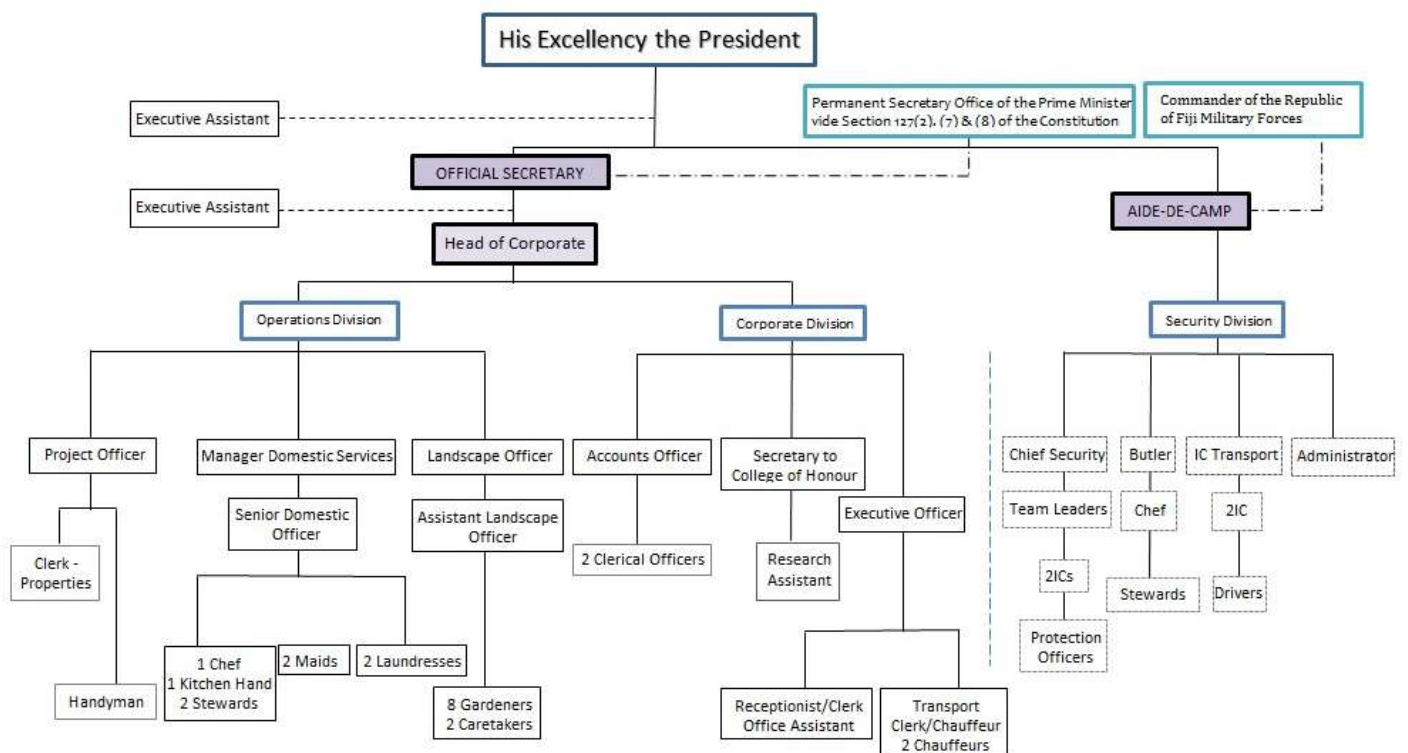
Table 14: Investiture Ceremonies in the Order of Fiji

No.	Date	Details
COMPANION OF THE ORDER OF FIJI		
For eminent achievement and merit of the highest degree in service to Fiji or to humanity at large		
1	7/07	Father Allen Joseph Finn, C.M.
Honourable Shri Narendra Modi, Prime Minister of the Republic of India		
2	23/05	Honourary Companion of the Order of Fiji Conferred by the Prime Minister Honourable Sitiveni Rabuka on behalf of President Katonivere. The medal was awarded on the sidelines of the 3 rd Forum for India – Pacific Islands Cooperation that was held in Papua New Guinea.
OFFICER OF THE ORDER OF FIJI		
For distinguished service of a high degree to Fiji or to humanity at large		
3	9/12	His Excellency Mr. Qian Bo, Ambassador of the People's Republic of China to Fiji



After 65 years, an investiture ceremony (9/12) of 14 Roko Tui of the 14 Provinces was held to solidify the role and acknowledge their services to the vanua. The last time such an acknowledgement occurred was in 1957 when Sir Ronald Garvey was Governor of then colonial Fiji. **Photo: Department of Information.**

Organisation Structure – Office of the President



Executive Support

The Executive Support Unit provides direct support to the President by planning, organising and managing all national and international engagements; advising on contextual matters and other issues; and preparing speeches and messages. The section also responds to all communications from stakeholders and the public at large.

Operations

The Operations arm of the Office of the President oversees all support services related to the operational arm of the Office.

This includes the Domestic Services section, which deals directly with His Excellency's and the First Family's personal welfare, the Properties Management section whose responsibilities include the upkeep of State House grounds, the Presidential properties in Taunovo and Tavakubu, as well as monitor all capital projects for the Office.

The cleanliness and beautification of the State House premises and the President properties is managed by the Landscape Unit.

Domestic Services

The Domestic Services section provides essential support to ensure the seamless operation of all domestic responsibilities pertaining to the First Family, the Official Residence, official ceremonies, receptions, courtesy calls, diplomatic engagements, and events hosted by the and Office of the President.

A vital aspect of its role is the coordination of logistical arrangements for the President's engagements such as courtesy calls from dignitaries, government officials, stakeholders, and members of the community; farewell calls by diplomats, presentation of credentials by heads of missions, State dinners and receptions, swearing-in ceremonies, investiture and commissioning ceremonies and community engagements such as visits from schools, choirs, national sports teams, and *vanua* delegations.

The Domestic Section is responsible for preparing the venue including setup of furniture, sound system and floral arrangements on each occasion the President receives guests. Refreshments are prepared and served and guests attended to as required. In the 2022-2023 FY, the Domestic unit ensured that the President's official and private engagements at State House were well facilitated and equally addressed the provision of the following services — butler, steward, chef, maid, laundry and related domestic responsibilities.

Properties and Landscape

The 2022–2023 fiscal year was marked by significant progress in the modernization and sustainability agenda of State House estate. A key highlight was the official commissioning of the Solar Head of State Project, jointly officiated by His Excellency the President, Ratu Wiliame M. Katonivere, and the Minister of External Affairs of the Republic of India. This milestone represents a transformative step toward renewable energy adoption, reducing operational costs, and strengthening Fiji's commitment to environmental stewardship and climate leadership.

In addition to this landmark achievement, several supporting infrastructure projects continued throughout the fiscal year. These included the construction of temporary fleet sheds and the Main Switch Board (MSB) shed, both essential for ensuring safe equipment storage and improved operational efficiency. Ongoing works at the ablution block and the *Vakatuniloa* also progressed under the supervision of their respective contractors, aimed at enhancing service delivery, strengthening facility readiness, and upgrading amenities for State House staff and official engagements.

Collectively, these initiatives underscore the Office of the President's commitment to modernizing critical infrastructure while integrating sustainable energy solutions into its long-term development framework.

The year experienced delays due to supply-chain constraints for electrical components, contractor scheduling issues, and the need for continuous coordination among multiple project teams working within limited operational spaces.

The importance of phased implementation, strengthened project oversight, and early stakeholder engagement was reinforced, particularly for projects dependent on international partnerships and specialized materials.

Future priorities will focus on integrating additional renewable-energy systems, finalizing the remaining infrastructure upgrades, and developing a comprehensive maintenance and asset-management plan. Continued collaboration with local and international partners will be essential in ensuring timely delivery, sustainability, and operational excellence across the State House estate.

Corporate

The Section provides corporate services for the Office of the President which include Finance, and all aspects of Human Resources Management. Components of HRM include the facilitation of professional development and recruitment processes and the management of the Office vehicle fleet.

Human Resource Management

Staffing Establishment

The Office had an approved staff establishment which included the positions of the President and the Aide-de-Camp [whose salary was paid for by the Republic of Fiji Military Forces].

The staff establishment does not include the security personnel from the Republic of Fiji Military Forces and the Fiji Police Force.

Administration

The Administration section provides general administrative support services to the Office of the President. The General responsibility of the section includes the provision of managing the office registry system, managing the IT needs of the staff in addition to the daily administrative needs of the His Excellency and the Office of the President.

An essential focus for the Administration section is that of asset management; and liaising with relevant government ministries, statutory bodies and external organisations to facilitate this.

Finance

The finance section provides financial support services to the Office of the President. The section focusses on Budget & Financial Planning & Reporting, Financial Audit, and Procurement compliance among other financial services for the Office of the President.

OFFICE OF THE PRESIDENT

FINANCIAL STATEMENTS

For the year ended 31 July 2023

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OFFICE OF THE PRESIDENT

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 JULY 2023

OFFICE OF THE PRESIDENT
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2023

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OFFICE OF THE AUDITOR GENERAL

Promoting Public Sector Accountability and Sustainability through our Audits



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INDEPENDENT AUDITOR'S REPORT

REPORT ON THE AUDIT OF THE FINANCIAL STATEMENTS OF THE OFFICE OF THE PRESIDENT FOR THE YEAR ENDED 31 JULY 2023

Opinion

I have audited the financial statements of Office of the President (*"the Office"*), which comprise the Statement of Receipts and Expenditure, Appropriation Statement, Statement of Losses, for the financial year ended 31 July 2023, and notes to the financial statements, including a summary of significant accounting policies.

In my opinion, the accompanying financial statements of the Office of the President are prepared, in all material respects, in accordance with the Financial Management Act 2004 and the Finance Instructions 2010.

Basis for Opinion

I have conducted my audit in accordance with International Standards on Auditing (ISA). My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the financial statements section of my report. I am independent of the Office in accordance with the International Ethics Standards Board for Accountants' Code of Ethics for Professional Accountants (IESBA Code) together with the ethical requirements that are relevant to my audit of the financial statements in Fiji and I have fulfilled my other ethical responsibilities in accordance with these requirements and the IESBA Code. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

The Management of the Office of the President are responsible for the preparation of the financial statements in accordance with the Financial Management Act 2004 and Finance Instructions 2010, and for such internal control as the Management determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Those charged with governance are responsible for overseeing the Office's financial reporting process.

Other Information

The Management of the Office are responsible for the Other Information. The other information comprises the Annual Report but does not include the financial statements and the auditor's report thereon.

My opinion on the financial statements does not cover the other information and I do not express any form of assurance conclusion thereon.

In connection with my audit of the financial statements, my responsibility is to read the other information identified above and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained during the audit, or otherwise appears to be materially misstated. If, based upon the work I have performed, I conclude that there is a material misstatement of this other information, I am required to report that fact. I have nothing to report in this regard.

Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISA will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with ISA, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Office's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Management of the Office.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.


Sairusi Dukuno
ACTING AUDITOR-GENERAL



Suva, Fiji
12 February 2024

OFFICE OF THE PRESIDENT
MANAGEMENT CERTIFICATE
FOR THE YEAR ENDED 31 JULY 2023

We certify that these financial statements:

- (a) fairly reflect the financial operations and performance of the Office of the President for the year ended 31 July 2023; and
- (b) have been prepared in accordance with the requirements of the Financial Management Act 2004 and Finance Instructions 2010.



Kiti Temo
Official Secretary



Krishneel Kumar
Manager Finance

Date: 09/02/24

**OFFICE OF THE PRESIDENT
STATEMENT OF RECEIPTS AND EXPENDITURE
FOR THE YEAR ENDED 31 JULY 2023**

	Notes	2023 (\$)	2022 (\$)
RECEIPTS			
State Revenue			
Commission		(420)	(714)
Total Revenue		<u>(420)</u>	<u>(714)</u>
EXPENDITURE			
Operating Expenditure			
Established Staff		636,241	645,436
Government Wage Earners		259,677	245,778
Travel & Communications	3(a)	636,214	187,529
Maintenance & Operations	3(b)	533,133	479,697
Purchase of Goods and Services	3(c)	373,508	405,878
Total Operating Expenditure		<u>2,438,773</u>	<u>1,964,318</u>
Value Added Tax		123,784	91,499
TOTAL EXPENDITURE		<u>2,562,557</u>	<u>2,055,817</u>

OFFICE OF THE PRESIDENT
 APPROPRIATION STATEMENT
 FOR THE YEAR ENDED 31 JULY 2023

SEG	Item	Budget Estimate (\$)	Changes (\$)	Revised Estimate (\$)	Actual Expenditure (\$)	Carry Over (\$)	Lapsed Appropriation (\$)
Operating Expenditure							
1	Established Staff	753,763	(15,425)	738,338	636,241	—	102,097
2	Government Wage Earners	274,187	15,425	289,612	259,677	—	29,935
3	Travel & Communication	492,500	157,077	649,577	636,214	—	13,363
4	Maintenance & Operations	533,472	30,671	564,143	533,133	—	31,010
5	Purchase of Goods & Services	581,149	(187,748)	393,401	373,508	—	19,893
Total Operating Expenditure		2,635,071	—	2,635,071	2,438,773	—	196,298
Capital Expenditure							
8	Capital Construction	—	—	—	—	—	—
Total Capital Expenditure		—	—	—	—	—	—
13	Value Added Tax	144,640	—	144,640	123,784	—	20,856
TOTAL EXPENDITURE		2,779,711	—	2,779,711	2,562,557	—	217,154

**OFFICE OF THE PRESIDENT
STATEMENT OF LOSSES
FOR THE YEAR ENDED 31 JULY 2023**

Loss of Money

There was no loss of money recorded for the year ended 31 July 2023.

Loss of Revenue

There was no loss of revenue recorded for the year ended 31 July 2023.

Loss (other than money)

There was no reported loss (other than money) recorded for the year ended 31 July 2023. However, following the Office Board of Survey the following items worth \$16,565 were written off as approved by Permanent Secretary for Finance.

Category	Amount (\$)
Office Equipment and Fitting	\$16,565

**OFFICE OF THE PRESIDENT
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2023**

NOTE 1: REPORTING ENTITY

The Office of the President provides administrative and logistical support to the Head of State in the performance of their official duties. These duties include: the signing of Bills passed by Parliament into law, opening each session of Parliament, attending ceremonial functions, serving as Commander-in-Chief of the Republic of Fiji Military Forces (RFMF), conducting state visits and active community engagement programme.

His Excellency is also Fiji's lead advocate and Champion in the national campaign to promote a fit and healthy nation. The Office also facilitates the President's engagements with specific audiences and the general public to help reduce non-communicable diseases, a serious health crisis affecting the Fijian people.

The President promotes Fiji to the international community by formally receiving the newly appointed Foreign Head of Missions who are accredited to Fiji; receiving visiting dignitaries including Head of States, Heads of Government, and leaders of International Organisations and by visiting other countries for special occasions and to move forward Fiji's strategic foreign policy priorities.

The Office's operating budget supports the President's Constitutional functions and state visits and community engagements. It also covers the upkeep and maintenance of the presidential properties in Suva, Deuba and Lautoka and the administration of the Fijian Honours and Awards system, which aims to recognize the efforts of both Fijian citizens and non-citizens who contribute to Fiji's development as a nation.

NOTE 2: STATEMENT OF ACCOUNTING POLICIES

(a) Basis of Accounting

In accordance with Government accounting policies, the financial statements of the Office of the President is prepared on cash basis of accounting. All payments related to purchases of fixed assets have been expensed.

The financial statements are presented in accordance with the Financial Management Act 2004 and the requirements of Section 71 (1) of the Finance Instruction 2010. The preparation and presentation of a Statement of Assets and Liabilities is not required under the current Government policies, except for that of the Trade and Manufacturing Accounts.

(b) Accounting for Value Added Tax (VAT)

All income and expenses are VAT exclusive. The Office on a monthly basis takes out VAT output on total money received for expenditure from Ministry of Economy. VAT input on the other hand is claimed on payments made to the suppliers and the sub-contractors for expenses incurred.

**OFFICE OF THE PRESIDENT
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2023**

NOTE 2: STATEMENT OF ACCOUNTING POLICIES (continued...)

(b) Accounting for Value Added Tax (VAT) (continued...)

The VAT payment as per the Statement of Receipts and Expenditures relates to the VAT input claimed on payments made to the suppliers and sub-contractors for expenses incurred and VAT payments to Fiji Revenue and Customs Services. Actual amount paid to Fiji Revenue and Customs Services during the year represents the difference between VAT Output and VAT Input.

c) Revenue Recognition

Revenue is recognised when the actual cash is received by the Office.

NOTE 3: SIGNIFICANT VARIATIONS

- a) The Travel and Communication cost increased by \$448,685 or 239% in 2023 compared to 2022. This was due to in 2022 the COVID-19 restrictions for overseas travel and His Excellency the President (HEP) not being able to travel in last financial year. In 2023, there were no restrictions therefore had travel to Geneva and London.
- b) The Maintenance and Operations cost increase by \$53,436 or 11% in 2023 compared to 2022. This was due to the one of cost of quarter maintenance compare to 2022. Secondly, our vehicle cost decreased and we manage to control our Energy Fiji Limited (EFL) bills.
- c) The Purchase of Goods & Services cost decreased by \$32,370 or 8% in 2023 compared to 2022. This was due to the less soft furniture purchased for State House, OHS equipment for staff members, and less Investiture function conducted but our Ceremonial function increase due to ease in restriction of travel in 2023 and more international trips.

NOTE 4 APPROPRIATION CHANGES

There was no redeployment of the Office's funds during the year. Other movements were made through virements as follows:

Virement No.	From	Amount (\$)	To	Amount (\$)
DV0101	SEG 5	30,000	SEG 4	20,000
			SEG 5	10,000
	Total	30,000	Total	30,000
DV0102	SEG 5	48,000	SEG 4	16,000
			SEG 5	2,000
			SEG 5	30,000
	Total	48,000	Total	48,000

OFFICE OF THE PRESIDENT
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2023

NOTE 4 APPROPRIATION CHANGES (continued...)

Virement No.	From	Amount (\$)	To	Amount (\$)
DV0103	SEG 4	8,000	SEG 5	20,000
	SEG 4	20,000	SEG 4	10,000
	SEG 4	10,000	SEG 3	201,267
	SEG 4	6,500	SEG 3	2,000
	SEG 5	22,199		
	SEG 5	2,779		
	SEG 5	34,568		
	SEG 5	5,699		
	SEG 5	9,000		
	SEG 5	6,629		
	SEG 5	99,488		
	SEG 5	8,405		
	Total	233,267	Total	233,267
DV0104	SEG 3	88,870	SEG 4	340
	SEG 3	12,000	SEG 3	7,680
	SEG 4	10,600	SEG 3	15,000
	SEG 4	7,069	SEG 4	18,553
	SEG 4	1,594	SEG 5	79,020
	SEG 4	460		
	Total	120,593	Total	120,593
DV0105	SEG 5	25,000	SEG 3	7,000
			SEG 3	7,000
			SEG 4	3,000
			SEG 4	2,000
			SEG 5	6,000
	Total	25,000	Total	25,000
DV0106	SEG 5	48,001	SEG 3	3,000
			SEG 3	15,000
			SEG 4	25,000
			SEG 4	1
			SEG 5	5,000
	Total	48,001	Total	48,001
V01001	SEG 1	26,161	SEG 1	7,441
			SEG 1	3,295
			SEG 2	3,402
			SEG 2	12,023
	Total	26,161	Total	26,161

NOTES