



OFFICE OF THE PRESIDENT



ANNUAL REPORT 2020 – 2021

Parliamentary Paper No. 83 of 2026

30 July 2026

Honourable Sitiveni L. Rabuka
Prime Minister
Government Buildings
SUVA

Dear Sir,

I present the Annual Report of the Office of the President for the financial year ending 31st July 2021 in accordance with the Financial Management Act 2004, which requires the Annual Reports of Government Agencies to be tabled in Parliament.

Yours sincerely,


V. Qionibaravi
Official Secretary

TABLE OF CONTENTS

Overview

Official Secretary's Review	3
-----------------------------------	---

Corporate Profile 4

Vision

Mission

Our Values

Legislation &

Policies.....	5
---------------	---

Roles & Responsibilities	5-6
--------------------------------	-----

Performance Details - FY 2020-2021

Constitutional Roles and Appointments	7-10
---	------

Diplomatic Relations	11-13
----------------------------	-------

Community Engagements.....	13-16
----------------------------	-------

Order of Fiji	17-20
---------------------	-------

Organisation Structure	21
------------------------------	----

Executive Support

Operations - Domestic, Properties & Landscape	21-23
---	-------

Corporate - Human Resource Management, Administration & Finance.....	23
--	----

Financial Accountability 24

Audited Financial Statements

Tables

Table 1: The President's Constitutional Role	7-8
--	-----

Table 2: Execution of Oaths, Commissioning & Appointments	9
---	---

Table 3: Execution of Role as Commander-in-Chief	10
--	----

Table 4: Presentation of Diplomatic Credentials	12
--	----

Table 5: Diplomatic Corps – Courtesy Calls, Farewell Calls, Lunches, Dinners & Receptions.....	12-13
--	-------

Table 6: National Engagements	13-14
-------------------------------------	-------

Table 7: <i>I-Tatau</i> Presentations	14
---	----

Table 8: Visitations from Schools and Communities	14
---	----

Table 9: Community Outreach	15
-----------------------------------	----

Table 10: Courtesy Calls on the President & Hosted Events.....	16
--	----

Table 11: Engagements to Commemorate Fiji's 50th Anniversary of Independence	19
--	----

Table 12: Investiture Ceremony in the Order of Fiji - 24th November 2020	20
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OFFICIAL SECRETARY'S REVIEW

I am pleased to present the Annual Report of the Office of the President for the financial year 1 August 2020 – 31 July 2021.

This Report covers the engagements attended to by the President as Head of State, Commander-in-Chief, and Chancellor of the Order of Fiji.

Despite the persistence of the COVID-19 pandemic across the nation, the President continued his formal program in accordance with safety protocols throughout his selected events. The measures were to safeguard staff members and their families whilst keeping with Covid-19 safety protocols. The Office scaled back engagements for the President from mid-April 2021 for close to five months.

The Office acknowledges consistent advisories and guidance from the Ministry of Health and Medical Services.

The President His Excellency Major-General (Ret'd) Jioji K. Konrote utilized the pandemic restriction period to undertake wellness programs and backyard gardening, an activity His Excellency championed and encouraged as key to sustainable living and reduce the incidence of Non-Communicable Diseases.

The highlight of the year was the commemoration of Fiji's 50th Anniversary of Independence, appropriately marked with a marathon of investiture ceremonies to deserving citizens to promote the culture of appreciation. The College of Honour, led by the President as Chancellor of the Order of Fiji, proposed the issuance of the 50th Independence Anniversary medal, which was approved by the Prime Minister and Cabinet.

The nation celebrated by honouring citizens who have contributed profoundly to the country's growth and development in different sectors, organisations, non-profit Government institutions, disciplined forces, and the community at large.

Seventeen investiture ceremonies were held between October and November 2020, 16 of which were specifically for the commemoration of Fiji's Golden Jubilee Anniversary of Independence.

The Office of the President acknowledges the assistance rendered by Government Agencies to ensure investiture ceremonies progressed in a safe environment complying with Covid-19 rules and processes.

The President also made meaningful connections through the Office community outreach program. The community programs reflect our commitment towards aligning with national development goals to foster unity and social cohesion.

The Office continued to facilitate the President's engagements within Fiji and abroad. The Office also acknowledges the continued support rendered to His Excellency and the Office of the President, from across Government in particular the Office of the Prime Minister, for direction and support.

V. Qionibaravi

Official Secretary

Corporate Profile

Vision

To be the Pillar of National Unity

Mission

The primary mission of the Office of the President is to support the President in fulfilling his responsibilities as Head of State. The Office of the President will work in accordance with all relevant legislation including the Constitution and the Honours and Awards Act 1995, among others; it provides facilitative services to its customers including all members of the public and both local and foreign dignitaries; it will emphasize the importance of its human resources and accommodate their creative and innovative abilities in the pursuit of service excellence; and will operate within its budget and allocated resources whilst investing in technology to improve efficiency and effectiveness of service delivery.

Our Values

The Office of the President shall uphold:

- High Standards of Professionalism
- Prompt and Faithful implementation of Government Policies
- Free from Corruption
- Effective, Efficient and Economic Use of Public Resources
- Prompt Response to Requests and Questions and Delivery of Service to the Public in a Respectful, Effective, Impartial, Fair and Equitable Manner
- Accountable for Administrative Conduct
- Transparency including:
 - timely, accurate disclosure on information to the public
 - prompt, complete and candid reporting to Parliament as required by Law
- Cultivation of Good Human Resource Management and Career Development Practices to maximize human potential
- Recruitment and Promotion based on:
 - (i) Objectivity, impartiality and fair competition; and
 - (ii) Knowledge, experience, skills and abilities, qualification and other characteristics of merit.

Legislation and Policies

The Office of the President is guided by the following legislation and policies:

- 2013 Constitution
- Fiji Honours and Awards Act 1995
- 5-year and 20-Year National Development Plans
- Financial Management Act 2004
- Finance Instructions 2010
- Agency Financial Manual 2015
- Procurement Regulations 2010
- The Public Service Act 1999
- Health and Safety at Work Act 1996
- Fiji National Provident Fund Act 2011
- Employment Relations Act 2007
- Fiji Civil Service Reform Policies:
 - Open Merit Recruitment System - Policy
 - Job Evaluation
 - Performance Assessment Guideline
 - Discipline Guideline
 - Learning and Development Guideline

Roles and Responsibilities

The role and responsibilities of the Office of the President are to provide support services for the effective functioning of the Office of the President in the following areas:

- To ensure that the role and functions of the President under the 2013 Constitution, and other relevant legislation are carried out effectively and efficiently.
- To provide management and service support in the maintenance of the Presidential residence and properties.
- To provide secretariat support services in the administration of the Honours and Awards system in accordance with the Fiji Honours and Awards Act 1995.
- To facilitate the proper administration of the annual budgetary process and proper utilization of budgetary provision in accordance with the Financial Management Act, Finance Instructions, Public Service Act and Regulations, and the policy guidelines of Central Agencies.
- To provide security services and personal protection to the President and His Excellency's immediate family through the Republic of Fiji Military Forces and Fiji Police Force personnel on attachment with the Presidential Office.

Office of the President

The President's role and functions are governed by the Constitution. These include attendance to his role as Head of State with Constitutional Appointments and presiding over ceremonial functions and responsibilities as Commander-in-Chief of the Republic of Fiji Military Forces. The engagements enhance and strengthen social cohesion, national security and support for the Rule of Law and Access to Justice.

As Head of State, the President opens the yearly Parliamentary Session and exercises executive authority on the advice of the Prime Minister and other Ministers and Constitutional bodies. The President also appoints the Chief Justice, Judges of the Court of Appeal, High Court Judges, Magistrates, and Assents to Bills passed by the legislature, the Parliament of the Republic of Fiji.



The President His Excellency Major-General (Ret'd) Jioji K. Konrote opens and addresses the 2020-2021 Session of Parliament (30/11). **Photo: Parliament of Fiji**

FY 2020-2021 in Review

Programme Components

Constitutional Function

Constitutional Roles and Appointments

The President's Executive functions are defined by the 2013 Constitution. The Head of State serves as the symbol of national unity and embodies the State, exercising powers and functions as prescribed by the Constitution and laws of Fiji.

Table 1: The President's Constitutional Role – 2020-2021

No.	Date	Details
1	30/11	State opening of Parliament and hosting of State Reception for opening of Parliament
2	19/02	Presentation of the 2020 Electoral Commission Annual Report
3	14/04	Presentation of the 2019 Human Rights Commission Annual Report
4	13/07	Courtesy Call by the Prime Minister Honourable Rear Admiral (Ret'd) J.V. Bainimarama
5		PRESIDENTIAL ASSENT Between 4th September 2020 to 30th July 2021, the following Acts received the Presidential assent in accordance with sections 48 of the Constitution Act No. 30 of 2020 – Public Health (Amendment) (No.2) Act 2020 Act No. 31 of 2020 – Pharmacy Profession (Amendment) Act 2020 Act No. 32 of 2020 – Television (Amendment) Act 2020 Act No. 33 of 2020 – Companies (Amendment) Act 2020 Act No. 34 of 2020 – Immigration (Amendment) Act 2020 Act No. 35 of 2020 – Citizenship of Fiji (Amendment) Act 2020 Act No. 36 of 2020 – Passports (Amendment) Act 2020 Act No. 37 of 2020 – Adoption Act 2020 Act No. 38 of 2020 – Income Tax (Amendment) (No.3) Act 2020 Act No. 39 of 2020 – Fiji Revenue and Customs Service (Amendment) Act 2020 Act No. 40 of 2020 – Ozone Depleting Substances (Amendment) Act 2020 Act No. 41 of 2020 – Telecommunications (Amendment)(No.2) Act 2020 Act No. 42 of 2020 – Environment Management (Amendment) Act 2020 Act No. 43 of 2020 – COVID-19 Response (Home Loan Assistance) Act 2020 Act No. 44 of 2020 – Customs Tariff (Amendment)(No.3) Act 2020 Act No. 1 Of 2021 – High Court (Amendment) Act 2021 Act No. 2 of 2021 – Criminal Procedure (Amendment) Act 2021 Act No. 3 of 2021 – Cybercrime Act 2021 Act No. 4 of 2021 – National Payment System Act 2021 Act No. 5 of 2021 – Investment Act 2021 Act No. 6 of 2021 – Public Health (Amendment) Act 2021 Act No. 7 of 2021 – Fiji Revenue and Customs Service (Amendment) Act 2021 Act No. 8 of 2021 – Customs Tariff (Amendment) Act 2021 Act No. 9 of 2021 – Electoral (Amendment) Act 2021 Act No. 10 of 2021 – Electoral (Registration of Voters)(Amendment) Act 2021 Act No. 11 of 2021 – Political Parties (Registration, Conduct, Funding and Disclosures)(Amendment) Act 2021 Act No. 12 of 2021 – 2021-2022 Appropriation Act 2021 Act No. 13 of 2021 – Customs (Budget Amendment) Act 2021 Act No. 14 of 2021 – Customs Tariff (Budget Amendment) Act 2021

Act No. 15 of 2021 – Value Added Tax (Budget Amendment) Act 2021
 Act No. 16 of 2021 – Environment and Climate Adaptation Levy (Budget Amendment) Act 2021
 Act No. 17 of 2021 – Gambling Turnover Tax (Budget Amendment) Act 2021
 Act No. 18 of 2021 – Fiji National Provident Fund (Budget Amendment) Act 2021
 Act No. 19 of 2021 – Employment Relations (Budget Amendment) Act 2021
 Act No. 20 of 2021 – Tertiary Scholarship and Loans (Budget Amendment) Act 2021
 Act No. 21 of 2021 – State Lands (Budget Amendment) Act 2021
 Act No. 22 of 2021 – iTaukei Land Trust (Budget Amendment) Act 2021
 Act No. 23 of 2021 – Biosecurity (Budget Amendment) Act 2021
 Act No. 24 of 2021 – Fruit Export and Marketing (Budget Amendment) Act 2021
 Act No. 25 of 2021 – Medicinal Products (Budget Amendment) Act 2021
 Act No. 26 of 2021 – International Financial Organisations (Budget Amendment) Act 2021
 Act No. 27 of 2021 – Tax Administration (Budget Amendment) Act 2021
 Act No. 28 of 2021 – Income Tax (Budget Amendment) Act 2021
 Act No. 29 of 2021 – Reserve Bank of Fiji (Budget Amendment) Act 2021
 Act No. 30 of 2021 – Fair Reporting of Credit (Budget Amendment) Act 2021
 Act No. 31 of 2021 – Maritime Transport (Budget Amendment) Act 2021
 Act No. 32 of 2021 – Offshore Fisheries Management (Budget Amendment) Act 2021
 Act No. 33 of 2021 – Land Transport (Budget Amendment) Act 2021
 Act No. 34 of 2021 – Financial Management (Amendment) Act 2021



A team from the Fiji Human Rights and Anti-Discrimination Commission led by its Director, Mr. Ashwin Raj, presented the Fiji Human Rights Commission 2019 Annual Report to the President His Excellency Major-General (Ret'd) Jioji K. Konrote (14/04). **Photo: Department of Information.**

Executive & Judicial Appointments

To strengthen inclusivity, ensure national security and the rule of law with access to justice

His Excellency the President's official and ceremonial roles are governed by the Constitution. These include the appointment of Constitutional Officers or members of Commissions, the appointment and swearing-in of Judicial Officers, and the commissioning of Diplomats.

The year was marked by a number of swearing-in and commissioning ceremonies at State House as listed below.

Table 2: Execution of Oaths, Commissioning, and Appointments – 2020-2021

No.	Date	Details
1	19/01	Commissioning of Mr. Naipote Katonitabua, Fiji's Ambassador to the United Arab Emirates
2	9/03	Swearing-in of Mr. Jagath Marakkala as Resident Magistrate
3	9/04	Swearing-in of Honourable Mr. Justice Jayantha de Almeida Guneratne as Acting President of the Court of Appeal
4	21/04	Swearing-in of Mr. Kuttikande Jayawardhana as Resident Magistrate
5	3/06	Swearing-in of Ms. Supreena Naidu as Resident Magistrate
6	3/06	Swearing-in of Ms. Shelyn Swastika Kiran as Resident Magistrate



Ms. Supreena Naidu's appointment as a Resident Magistrate was endorsed by the President His Excellency Major-General (Ret'd) Jioji K. Konrote at Ms. Naidu's swearing-in ceremony at State House (3/06). **Photo: Department of Information.**

Commander-in-Chief

The Constitution provides that the President shall perform ceremonial roles as Commander-in-Chief of the Republic of Fiji Military Forces. As Commander-in-Chief, the President's role includes presiding over military ceremonies, awarding military honours and awards, and attending regional and international security fora.

Highlighted below are the engagements the President attended to as Commander-in-Chief of the Republic of Fiji Military Forces.

Table 3: Execution of Role as Commander-in-Chief – 2020-2021

No.	Date	Details
1	6/08	Courtesy Call by Commander RFMF Rear Admiral Viliame Naupoto
2	12/08	Courtesy Call by Lt. Col. Maciu Manulevu
3	17/08	Inauguration of the President of the Republic of Fiji and Commander-In-Chief, Major-General (Ret'd) Jioji Konusi Konrote as Honourary Colonel of the 1 st Battalion Fiji Infantry Regiment
4	2/09	Guest of honour at the Peace in the Pacific Day Reception – Commemorating the 75 th anniversary of the end of World War Two
5	20/10	Courtesy Call by Commander RFMF Rear Admiral Viliame Naupoto
6	4/11	Courtesy Call by New Zealand Defence Force Training Unit
7	11/11	Remembrance Day, War Memorial Grounds
8	20/11	Morning walk with New Zealand Defence Force Training Team at Nabukavesi, Namosi
9	16/12	Courtesy Call by Lt. Col. Peni Volavola, RESEA National President, and Mr. Aisea Charlie Molia, RSEA Secretary General
10	18/03	Courtesy Call by Brigadier-General Ro Jone Kalouniwai
11	30/03	Courtesy Call by Brigadier-General Aziz Mohammed
12	31/03	Courtesy Call by 1FIR BATT-CO, Lt. Col. Rokoura, OC Major Nagauna, COY 2IC Lt. M. Lea, and Chaplin Rev. Tuwere
13	31/03	Courtesy Call by Cpl. Tevita Tikoikorovou and Mrs. Inise Lutu
14	30/04	Courtesy Call by Brigadier-General Ro Jone Kalouniwai
15	17/06	Courtesy Call by Major-General Ioane Naivalurua



The President His Excellency Major-General (Ret'd) Jioji K. Konrote was conferred the title of Honourary Colonel 1st Battalion Fiji Infantry Regiment on 17 August 2020 at State House. The ceremonial proceedings included a review of a 100-men Regimental Guard of Honour and a traditional ceremony by the Republic of Fiji Military Forces.

Photo: Department of Information

Diplomatic Relations

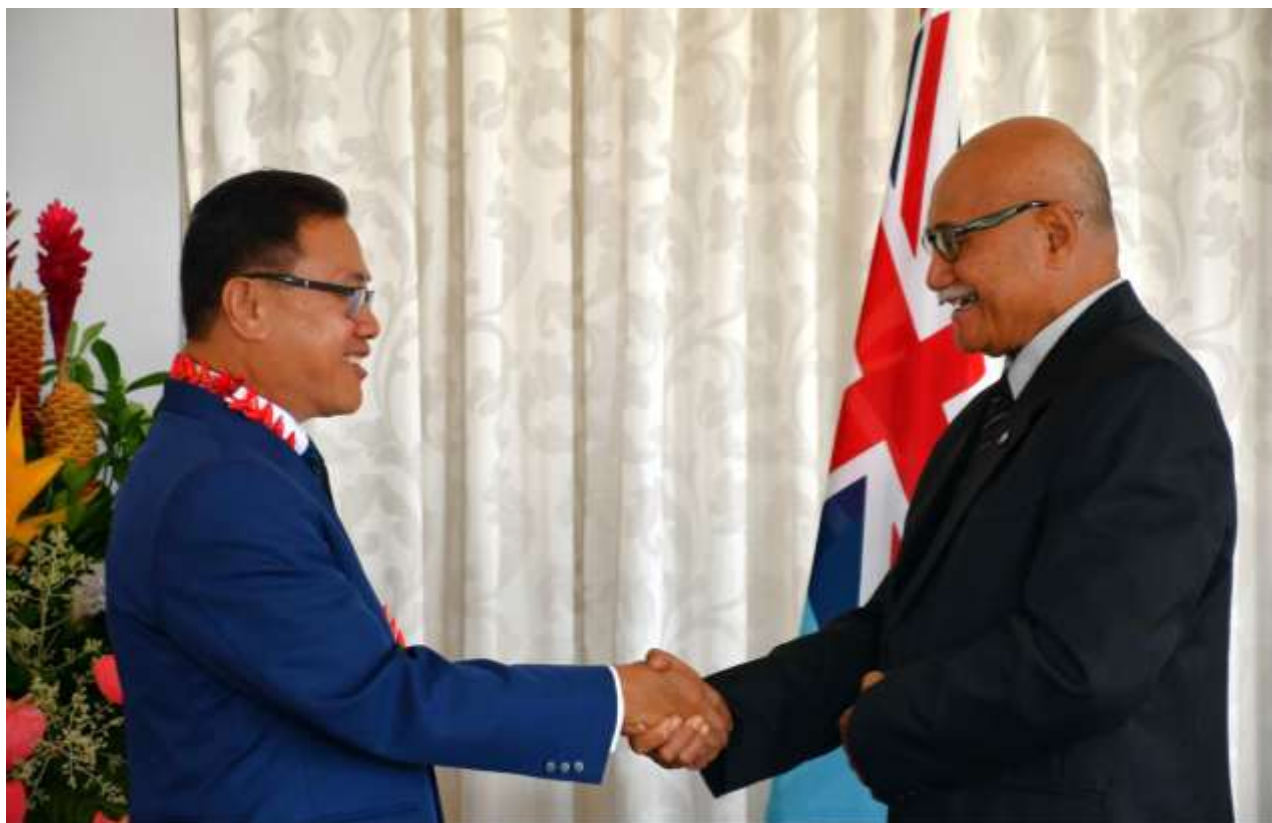
To strengthen Fiji's international trade base – international relations – enhance global integration and international relations

NDP 3.2.17 - Enhancing International Trade and Foreign Relations.

The President as Head of State receives the Letter of Credence of Ambassadors and High Commissioners as representatives of sovereign nations to the Republic of Fiji. The presentation of diplomatic credentials to the Head of State is an essential process that is executed under the Vienna Convention of Diplomatic Relations 1961 (which is given force of law under the Diplomatic Privileges and Immunities Act 1971) enables the country representative to formally engage in the responsibilities as their nation's accredited diplomatic representative to Fiji.

The President's attendance at diplomatic functions and engagements contributes to strengthening Fiji's international and diplomatic relations. These occasions present opportunities for the President to engage with members of the diplomatic corps to discuss issues of national and international interest.

In addition to honouring invitations by Diplomatic Missions, the President receives and hosts visiting Heads of State, Heads of Government, Foreign Ministers or Dignitaries on Official visits. To honour visiting Heads of State and Royalty on official business, it is customary for the President to receive a Courtesy Call from the visiting dignitary. Additionally, a traditional welcome ceremony and State Dinner may be hosted by the Head of State.



A milestone for the Independent State of Samoa and Fiji - His Excellency Mr. Ali'ioaiga Feturi Elisaia, was the first ever Resident High Commissioner of the Independent State of Samoa to Fiji. The President His Excellency Major-General (Ret'd) Jioji K. Konrote received H.E. Mr. Elisaia's Letter of Credence, which was addressed from His Highness, Tuimaleali'ifano Va'aletoa Sualauvi II. The presentation of credentials occurred on 5 March 2020 at State House.

Photo: Department of Information

Table 4: Presentation of Diplomatic Credentials – 2020-2021

No.	Date	Details
1	10/09	His Excellency Mr. Christopher George Edgar, Resident British High Commissioner to Fiji
2	19/01	His Excellency Mr. Young-kyu Park, Resident Ambassador of the Republic of Korea to Fiji
3	19/01	His Excellency Mr. Kawakami Fumihito, Resident Ambassador of Japan to Fiji
4	5/03	His Excellency Mr. Ali'ioaiga Feturi Elisaia, first Resident High Commissioner of the Independent State of Samoa to Fiji

Table 5: Diplomatic Corps – Courtesy Calls, Farewell Calls, Lunches, Dinners, & Receptions – 2020-2021

No.	Date	Details
1	18/08	Reception - 73 rd Independence Anniversary, Republic of India
2	26/08	Farewell Call (followed by official lunch) by Her Excellency Smt. Padmaja High Commissioner of the Republic of India to Fiji
3	28/08	Attended Reception on occasion of 63 rd National Day and 57 th Malaysia Day
4	15/09	Courtesy Call by His Excellency Mr. Qian Bo, Ambassador of the People's Republic of China to Fiji
5	17/09	Attended commemoration of the 24 th anniversary of the United States of America's Declaration of Independence on USA Constitution Day
6	2/10	Attended dinner on the occasion of the: 71st Anniversary of the founding of the People's Republic of China 45th Anniversary of the establishment of diplomatic relations between the People's Republic of China and Fiji 50th Anniversary of Fiji's Independence
7	15/10	Bilateral video call between President Konrote, First Lady Sarote Konrote; and Honourable David Hurley (Ret'd), Governor General of the Commonwealth of Australia, and Mrs. Linda Hurley
8	15/10	Reception hosted by His Excellency Mr. George Edgar, British High Commissioner, to mark the contribution of civil society to Fiji
9	24/10	Chief Guest, UN 75 th Anniversary commemoration
10	5/11	Photo exhibition in celebration of the 45 th anniversary of the establishment of diplomatic relations between the People's Republic of China and Fiji
11	6/11	Attend Bonfire Night Fireworks (residence of the British High Commissioner)
12	12/11	Delivered remarks at the Reflection on Fijian & Global Peacekeeping Experiences (residence of the French Ambassador)
13	18/11	Farewell Call by His Excellency Mr. Masahiro Omura, Ambassador of Japan
14	2/12	Farewell Call by Her Excellency Ms. Shinhee Cho, Ambassador of the Republic of Korea
15	31/12	Farewell Call by His Excellency Mr. Jean-Francois Fitou, Ambassador of the French Republic
16	25/01	Reception - Australia Day
17	26/01	Reception - 72 nd Republic Day of India
18	28/01	Video call with His Excellency the Honourable David Hurley (Ret'd), Governor General of the Commonwealth of Australia
19	5/02	Reception - Waitangi Day
20	11/02	Farewell Call by His Excellency Mr. William Soaki, High Commissioner of the Solomon Islands
21	23/02	Reception on the occasion of His Majesty the Emperor of Japan's 61 st Birthday
22	4/03	Hosted lunch for returning Heads of Missions: - Mrs. Peniana Lalabalavu, former Ambassador to the Republic of Korea - Mr. Mosese Tikoitoga, former High Commissioner to the Independent State of Papua New Guinea - Mr. Deo Saran, former Ambassador to Brussels
23	16/03	Courtesy Call by His Excellency Mr. Sanaka Samarasihna, UN Resident Coordinator
24	18/03	Courtesy Call by Mr. Luke Daunivalu, Fiji's High Commissioner to the Commonwealth of Australia

25	27/03	Virtual unveiling of the Pacific Islands War Memorial (New Zealand High Commissioner's residence)
26	29/06	Virtual call with the Honourable David Hurley (Ret'd), Governor General of the Commonwealth of Australia
27	1/07	Courtesy Call by His Excellency Mr. Young-kyu Park, Ambassador of the Republic of Korea to Fiji • Commemoration of 50 years of diplomatic relations • Exchange of congratulatory letters between His Excellency Moon Jae-in, President of the Republic of Korea, and His Excellency Major-General (Ret'd) Jioji K. Konrote

Overseas Engagements

The President with the support of relevant Government departments continues to make a commitment to contribute to Fiji's holistic development as a modern and progressive Nation in the 21st century. These contributions include upholding Fiji's Constitution and actively supporting the Government's nation-building initiatives that transcends and involves both local and international stakeholders.

As the risk of COVID-19 remained prominent, the President did not embark on any international duty travel during the FY 2020-2021.

Community Engagements

To enhance national enabling environment, strengthen social services and social inclusion – promote a peaceful, non-racial, inclusive and united society

The ongoing COVID-19 pandemic meant that the President's engagements were reduced although engagements continued with caution.

The President was involved in a number of engagements that embraced people of all walks of life.

One such ceremonial function is the traditional iTaukei practice of *i-tatau*, where national sporting teams or representatives of sector agencies present their intentions and seek the President's blessing prior to departing for an international sports outing or high-level engagement.

The President further reinforced national togetherness through public engagements, receiving courtesy calls from members of the community, and attending to meetings with stakeholders. Non-Communicable Disease (NCD) activities, youth awareness, women empowerment and poverty alleviation engagements were generic in nature as they promoted peace, inclusivity and unity.

Table 6: National Engagements – 2020-2021

No.	Date	Details
1	1/08	Fiji Amateur Sports And National Olympic Committee 70th Anniversary Dinner
2	7/08	Grand Opening of Suva Bowling Club's newly renovated canopy area
3	29/08	Fiji Dental Association Golden Anniversary Gala
4	1/09	Signed condolence book of former President of the Republic of India, His Excellency Mr. Pranab Mukherjee
5	7/09	Host Constitution Day Reception
6	25/09	Officiate the Life and Work of the late Mr. Frank Hilton's 10th birthday

7	9/10	Virtual message for Fiji Literacy Week Celebration for Year 11 students of Wesley College, Auckland, New Zealand
8	16/10	Officially launch the Vital Global Conservation of Food Systems as the First Eminent Champion
9	16/10	World Food Day Corporate Event
10	17/10	Kanavata Kindness organized by the Fiji Institute of Bankers
11	27/10	Launch of the Voices in the Deep (VOID) Art Exhibition
12	2/11	Golf Prize Giving ceremony and celebration of 50th anniversary of the Fiji Open Golf Championship
13	4/11	Opening of the Arts Exhibition "Sukul and Friends"
14	29/11	Hanisi Mission Assembly of God Sunday service; celebrate Mission's 17th birthday
15	3/12	Late Ratu Tevita Momoedonu's funeral service, Nadi
16	9/12	Launch of Anti-Bribery Campaign
17	12/12	Natabua High School's 90th anniversary celebration, Lautoka
18	31/12	Opening of Seventh Day Adventist Church, Wainimakutu, Namosi
19	8/01	Signed condolence book for the late former Prime Minister of the Independent State of Papua New Guinea, Right Honourable Sir Mekere Morauta
20	21/01	Northern Tour - Tropical Cyclone Yasa. Visit and inspect: • Bua District School • Galoa Island Primary School • Nakadrudru Government Station • Lekutu Secondary School • Schools in Dreketi • Water site
21	27/01	Official opening of the Fiji Mission of the Seventh-Day Adventist Church Quinquennial Business Sessions
22	19/02	Water Authority of Fiji Medal Excellence Awards
23	13/03	Funeral service for the late Mr. Joketani Cokanasiga, former Minister for Public Works and Energy
24	19/03	International Day of Forests
25	29/03	Tour of the Sai Sanjeevani Children's Heart Hospital
26	11/05	National address - Rotuma Day 2021
27	10/06	Goodwill address to Team Fiji - Tokyo Olympic Games 2021
28	24/06	Goodwill address on COVID-19
29	30/06	Visit check points, Suva-Nausori corridor

Table 7: I-Tatau Presentations – 2020-2021

No.	Date	Details
1	26/01	Fiji Rugby League Kaiviti Silktails

Table 8: Visitations from Schools and Communities – 2020-2021

No.	Date	Details
1	3/12	Visit by Tacileka Christian Worship Centre Women's group
2	15/12	Welcomed Suva Christian School, classes 7 and 8 students
3	9/04	Missionaries Youth and Pastoral staff of Hanisi Mission



President Konrote welcomed class 7 and 8 students of Suva Christian School, including their teachers and guardians on 15th December 2020. The President's Aide-De-Camp Captain Julian Toganivalu took the visitors on a short tour of State House. Photo: Department of Information.

Table 9: Community Outreach

No.	Date	Outreach Location
1	9/10	Visit centenarian Mary at Father Law Home
2	22/10	Nabulini Village (Ratu Peni Nasemira)
3	22/10	Wainuqa Cooperative Ltd.
4	22/10	Centenarian Ms. Veniana Nakolinivalu, Rakiraki
5	6/11	Visit centenarian Ms. Mere Vakasura, Ragg Avenue



Following Tropical Cyclone Yasa, the President His Excellency Major-General (Ret'd) Jioji K. Konrote connected with communities in the Northern Division while touring Bua District School, Galoa Island Primary School (students pictured), Nakadrudru Government Station, Lekutu Secondary School, and schools in Dreketi (21/01). As the found of national unity, His Excellency shared words of encouragement with students, whose learning centres were damaged or destroyed by TC Yasa. Photo: Department of Information

Table 10: Courtesy Calls on the President & Hosted Events

No.	Date	Details
1	7/08	Courtesy Call by Mr. Yogesh Karan, Permanent Secretary, Office of the Prime Minister
2	20/08	Courtesy Call by Professor Pal Ahluwalia, Vice-Chancellor, University of the South Pacific
3	26/08	Courtesy Call by Dr. Audrey Aumua, Deputy Director-General, Pacific Community
4	4/09	Courtesy Call by Mr. Vitale Varo, Commissioner Eastern, and Mr. Inoke Tuiwainunu, Divisional Planning Officer Eastern
5	9/11	Courtesy Call by Gagaj Marav, Chairman Rotuman Council
6	16/09	Courtesy Call by Mr. Misau and Mr. Aisake Taito, I-Taukei Trust Fund Board
7	17/09	Courtesy Call by Mr. Victor Fatiaki, Chairman of the Fiji Rotuman Association
8	22/09	Hosted lunch for the Constitution Day Challenge winners. Guests included 15 students, 4 teachers, 13 parents
9	23/09	Courtesy Call by Mr. Mohammed Saneem, Supervisor of Elections
10	30/09	Courtesy Call by Fiji Airways – Mr. Andre Viljoen, Chief Executive Officer, and Ms. Shaenaz Voss, General Manager Industry, International, and Government Affairs
11	30/09	Courtesy Call by Mr. Mark Palmer, Methomes PTE Limited
12	15/10	Courtesy Call by Honourable Jone Usamate, Minister for Lands and Mineral Resources
13	15/10	Courtesy Call by Mr. Jonathan Latchman, Movement International
14	16/10	Courtesy Call by Gagaj Manav, Chairman, Rotuma Council
15	20/10	Courtesy Call by Commissioner Eastern, Mr. Vitale Varo and Provincial Administrator, Mr. Asesela Qalilawa
16	21/10	Courtesy Call by Mr. David Wells, General Manager, Hilton Fiji Beach Resort and Spa; Mr. Nauman Hassan, Hotel Manager, Double Tree; and Ms. Shristi Mala, Cluster Sales Manager
17	4/11	Meeting with Police officers from CID Headquarters
18	17/11	Courtesy Call by Mr. Vitale Varo, Commissioner Eastern
19	20/11	Courtesy Call by Gagaj Marav, Chairman Rotuma Council and Mr. Victor Fatiaki, Chairman Fiji Rotuma Association
20	23/11	Farewell Call by Dr. Audrey Aumua, Deputy Director-General, Pacific Community
21	27/11	Courtesy Call by Fiji National Rugby League Acting Chief Executive Officer, Mr. Don Natabe
22	29/11	Courtesy Call by Fiji National Rugby League; voices against violence towards women and children
23	4/01	Courtesy Call by Mr. Samisoni and Ratu Bokini, University of the South Pacific
24	8/01	Courtesy Call by Mr. George Goundar, Chief Executive Officer, Goundar Shipping Company
25	11/01	Courtesy Call by Mr. Vitale Varo, Commissioner Eastern, and Mr. Jeremaia Ubitau, District Officer Rotuma
26	12/01	Courtesy Call by Ratu Inoke Kubuabola
27	13/01	Courtesy Call by SSP Unaisi Vuniwaqa
28	13/01	Hosted lunch for Commissioner of Police and team
29	16/02	Courtesy Call by Mr. Pene Baleinabuli, Permanent Secretary for Forests
30	23/02	Courtesy Call by Ratu Inoke Kubuabola
31	16/03	Meeting with SP Salanieta Radaniva and Mr. Lekai, Fiji Police Force Intelligence Bureau
32	23/03	Courtesy Call by Mr. Vitale Varo, Commissioner Eastern, and Mr. Ravin Narayan, Divisional Secretary Eastern
33	31/03	Courtesy Call by Fulton Adventist University College admin officers
34	8/04	Courtesy Call by team from I-Taukei Trust Fund Board
35	9/04	Courtesy Call by Mr. George Goundar and Mrs. Goundar of Goundar Shipping
36	12/04	Courtesy Call and presentation on Pacific Organic & Ethical Trade Community's (POETCom) organic certification
37	21/04	Courtesy Call by Honourable Inia Seruiratu, Minister for Defence, National Security, and Policing
38	9/07	Courtesy Call by Mr. Osea Cawaru, Permanent Secretary for Employment, Productivity and Industrial Relations

Order of Fiji

To enhance the national enabling environment through portfolio leadership, cultivate appreciation and secretariat support

As per the Fiji Honours and Awards Act 1995, Section 4(2) the President is the fount of all honours and awards for Fiji as Chancellor of the Order of Fiji.

As Chancellor of the Order of Fiji, the President is charged with the administration of the Order, and as such advocates for broad inclusivity and the culture of appreciation.

College of Honour

The College of Honour (College) as the secretariat of the Order of Fiji provided support services in facilitating the execution of the President's role as Chancellor of the Order of Fiji.

The College is an independent body that consists of five members, who are appointed by His Excellency the President and serve a two-year term. Established under the Fiji Honours and Awards Act, 1995, the members of the College consider nominations for appointments to the Order of Fiji and make recommendations to the President.

The College organizes awareness programmes on the awards, collates and researches on submissions, and presents submissions for the College of Honour members to evaluate prior to advising the President on matters regarding the Fiji Honour System.

The College of Honour members from 2020– 2021 period were:

1. Dr. Akanisi Kedrayate (Chairperson)
2. Brigadier-General (Ret'd) Apakuki Kurusiga
3. Mr. Nesbitt Hazelman
4. Mr. Michael Yee-Joy
5. Mrs. Sabita Gandhi

Guided by this, the Office of the President as the Secretariat to the College of Honour, in collaboration with the College, facilitated a number of investiture ceremonies in commemoration of Fiji's 50th Anniversary of Independence to recognise the impact of extraordinary Fijians and friends of Fiji, who have contributed immensely to the development and growth of the nation.

October 2020 marked the commencement of the Office of the President's engagements towards Fiji's 50th anniversary of independence. The Office of the President was endorsed by Cabinet to hold a national investiture ceremony to celebrate and commemorate the occasion.

A total of 1000 50th anniversary of independence commemorative medals were procured by tender from Singapore-based medal minter Eng Leong Medallc Industries (ELM). The members of the College of Honour through the Secretary to the College facilitated the following activities:

1. awareness of the nomination criteria,
2. guidelines to nomination,
3. deliberate on nominations received,
4. verify all information received on nominations, and
5. make final recommendation to the President as Chancellor of the Order of Fiji.

Of the 17 investitures held in 2020, 16 were specifically for the commemoration of Fiji's half a decade of sovereignty. The investitures included ceremonies at the Fiji Corrections Service Day, Republic of Fiji Military Forces (Queen Elizabeth Barracks), and at the Fiji Police Force (Nasova). The conferment of medals were held over a period of two months- October through to November 2020. The recognition of deserved individuals aligned with President Konrote's commitment to promote a culture of appreciation.



Continuing the commemoration of Fiji's 50th of independence, His Excellency the President General (Ret'd) Jioji K. Konrote visited three schools on Ovalau. President Konrote involved the students of Ratu Seru Primary School, Norah Frazer Special School and Viro Primary School in tree planting exercises, reminding them of their role as future leaders.
Photo: Department of Information.

Table 11: Aside from multiple investiture ceremonies to acknowledge contributions to overall nation development over the past 50 years, His Excellency President Major-General (Ret'd) Jioji K. Konrote was engaged in the following events to commemorate Fiji's 50th Anniversary of Independence.

No.	Date	Details
1	1/10	Celebrates 50th Anniversary of Independence in Levuka, Ovalau. Events included tree planting at (1) St. John's College, Cawaci, (2) Delana Methodist School, (3) Levuka Public School
2	6/10	Reserve Bank of Fiji Governor Mr. Ariff Ali and Deputy Governor Mr. Esala Masitabua present Fiji Commemorative 50 th Anniversary of Independence \$50 note and 50cent coin
3	8/10	Address Washington DC Fiji Day on Fiji 50 th Anniversary celebration
4	10/10	Celebrate 50 years of Fiji Independence, Fiji Day celebration, Albert Park
5	10/10	Hosted Fiji Day Reception, State House
6	13/10	Meeting with Mr. Christopher Pryde, Director Public Prosecutions on Time Capsule concept
7	14/10	LIVE virtual address to Fiji Mission staff in New York, UN senior officials and Ambassadors
8	30/10	Celebrated the conclusion of 50th Fiji Day festivities in Levuka



Lt. Col. Jimi Koroi receives his 50th Anniversary of Independence Commemorative Medal from President Konrote (8 October).
Photo: Department of Information.



Mr. Lemeki Lenoa - Medal of the Order of Fiji
Photos: Department of Information

One national investiture ceremony was held this year.

Table 12: Investiture Ceremony in the Order of Fiji - 24th November 2020

No.	Details
COMPANION OF THE ORDER OF FIJI (CF)	
<i>For eminent achievement and merit of the highest degree in service to Fiji or to humanity at large</i>	
1	Ambassador Sir James Ah Koy
2	Honourable Mr. Aiyaz Sayed Khaiyum
OFFICER OF THE ORDER OF FIJI (OF)	
<i>For distinguished service of a high degree to Fiji or to humanity at large</i>	
3	Mr. Ioane Naiveli
4	Mr. Barry Sweetman
5	Mr. Jasper Singh
6	Honourable Ratu Ilaitia Tuisese
7	Ambassador Pio Bosco Tikoisuva
8	Mr. Gareth Colin Baber
MEMBER OF THE ORDER OF FIJI (MF)	
<i>For meritorious service in a particular locality or field of activity or to a particular group</i>	
9	Dr. Dur Sami
10	Mr. Mahendra Lal Tappoo
11	Mr. Inoke Kadralevu
MEDAL OF THE ORDER OF FIJI (MOF)	
<i>For service worthy of particular recognition</i>	
12	Ms. Radhika Usher Prasad
13	Ms. Asinate Meli Saukuru
14	Mr. Shiv Nand Sharma
15	Mr. Virendra Prakash Sharma
16	Ms. Nirmala Devi Pariachi
17	Mr. Lemeki Lenoa
18	Mr. Sitiveni Lalibuli
19	Ms. Suliana Latu Sandays
20	Mr. Sevuloni Mocendaicagi
21	Ratu Josua Vakurunabuli
22	Mr. Paula Dranusenikula
23	Mr. Jasa Veremalua
24	Mr. Seremaia Tuwai Veisa
25	Mr. Vatimo Ravouvou
26	Mr. Alosio Naduva
27	Mr. Nacanieli Cawanibuka
28	Mr. Jone Niurua
29	Ms. Sabrina Iqbal Khan
BRAVERY MEDAL	
30	Ms. Narieta Disaurara
31	Ms. Katarina Bubu Nabogi
32	Mr. Misa Cakacaka

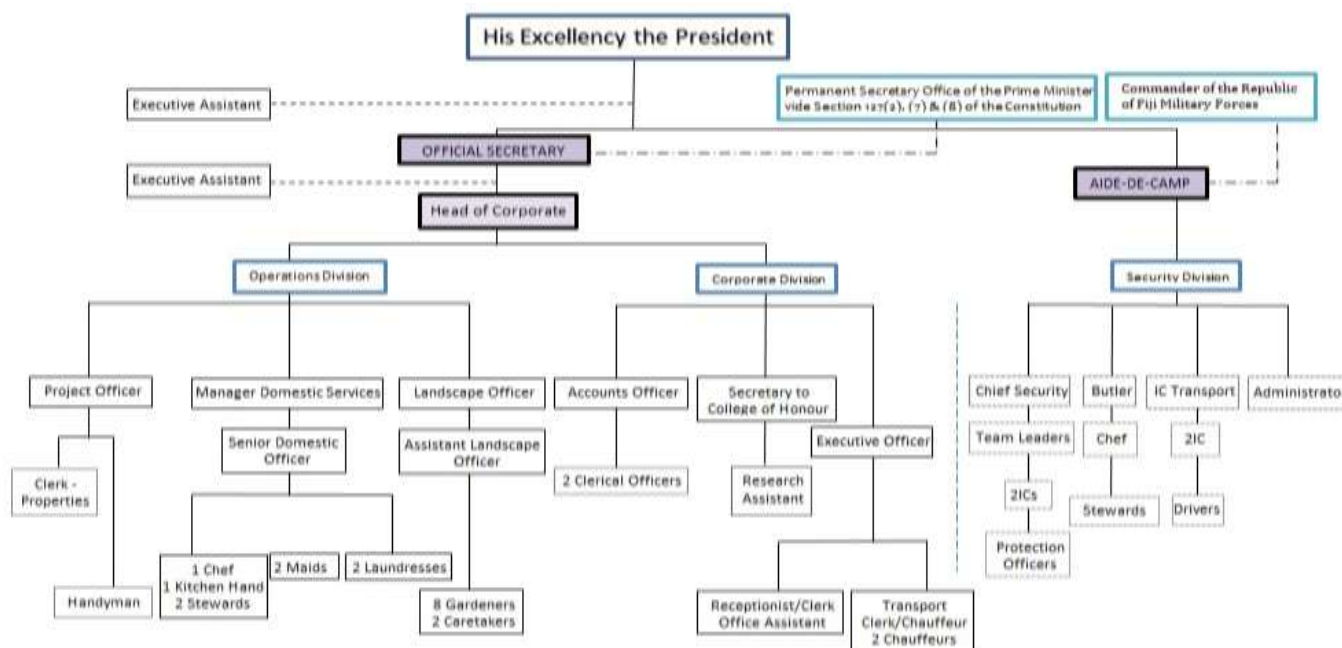


Ms. Suliana Sandays - Medal of the Order of Fiji.
Photo: Department of Information



Ms. Narieta Disaurara - Bravery Award.
Photo: Department of Information

ORGANISATION STRUCTURE



Executive Support

The Executive Support Unit provides direct support to the President by planning, organising and managing all national and international engagements; advising on contextual matters and other issues; and preparing speeches and messages. The section also responds to all communications from stakeholders and the public at large.

Operations

The Operations arm of the Office of the President oversees all support services related to the operational arm of the Office.

This includes the Domestic Services section, which deals directly with His Excellency's and the First Family's personal welfare, the Properties Management section whose responsibilities include the upkeep of State House grounds, the Presidential properties in Taunovo and Tavakubu, as well as monitor all capital projects for the Office.

The cleanliness and beautification of the State House premises and the President properties is managed by the Landscape Unit.

Domestic Services

The Domestic Services section provides essential support to ensure the seamless operation of all domestic responsibilities pertaining to the First Family, the Official Residence, official ceremonies, receptions, courtesy calls, diplomatic engagements, and events hosted by the and Office of the President.

A vital aspect of its role is the coordination of logistical arrangements for the President's engagements such as courtesy calls from dignitaries, government officials, stakeholders, and members of the community; farewell calls by diplomats, presentation of credentials by heads of missions, State dinners and receptions, swearing-in, investiture and commissioning ceremonies and community engagements such as visits from schools, choirs, national sports teams, and *vanua* delegations. .

The Domestic Section is responsible for preparing the venue including setup of furniture, sound system and floral arrangements on each occasion the President receives guests. Refreshments are prepared and served and guests attended to as required.

During the FY 2020 – 2021, the Domestic Services section attended to all household responsibilities including the provision of the following services — butler, steward, chef, maid, laundry and related domestic responsibilities.

Properties and Landscape

The 2020–2021 fiscal year was dedicated to key infrastructure improvements aligned with the long-term modernization and sustainability goals of State House estate. A major focus was the groundwork for the Solar Head of State Project, generously supported by the High Commission of the Republic of India, marking a significant step toward renewable energy adoption and operational efficiency.

Several complementary property upgrade projects progressed concurrently during the year. These included the enhancement of the EFL underground cables, as well as the construction of a new plinth and Main Switch Board (MSB) by Sigatoka Electrical Ltd—critical works that strengthened the estate's electrical resilience and safety standards. The transformation of the State House Cigar Room into a modern Exhibition Room by Vinod Patel Works Ltd. further contributed to enhancing the functionality and public engagement value of the facility.

Another major achievement was the upgrading and construction of the Taunovo Presidential Link Road, a collaborative initiative between Nanuku Resort, the Office of the President, the Ministry of Lands, and the Fiji Roads Authority, improving accessibility and reinforcing national infrastructure partnerships.

Landscape development efforts also continued, with the extension of rock-lining works at the Flagpole area and the frontage of the old Administration Building, adding both structural definition and aesthetic refinement to the State House grounds.

Project timelines were affected by pandemic-related restrictions, supply delays for specialised materials, and the coordination requirements of managing multiple contractors and inter-agency partners simultaneously. Ensuring compliance with safety protocols while maintaining progress also posed operational constraints.

This period highlighted the importance of adaptive project management, strengthened inter-agency communication, and early identification of supply-chain risks. The year also demonstrated the value of phased infrastructure planning, ensuring that critical utilities and access routes are upgraded in tandem with sustainability initiatives.

Looking ahead, the Office will continue to prioritise renewable-energy integration, resilience of electrical systems, and smart infrastructure upgrades. Landscape development will expand toward sustainable, low-maintenance designs that preserve the dignity of the State House environment. Strategic partnerships with key government agencies and private-sector stakeholders will remain essential in delivering timely, coordinated, and future-focused development across the estate.

Corporate

The Section provides corporate services for the Office of the President which include Finance, and all aspects of Human Resources Management. Components of HRM include the facilitation of professional development and recruitment processes and the management of the Office vehicle fleet.

Human Resource Management

Staffing Establishment

The agency had an approved staff establishment which included the positions of the President and the Aide-de-Camp [whose salary was paid for by the Republic of Fiji Military Forces]. The staff establishment does not include the security personnel from the Republic of Fiji Military Forces and the Fiji Police Force.

Training

Staff training for this FY included short courses on clear writing and persuasive briefs and writing influential speeches.

Administration

The Administration section provides general administrative support services to the Office of the President. The General responsibility of the section includes the provision of managing the office registry system, managing the IT needs of the staff in addition to the daily administrative needs of the His Excellency and the Office of the President.

An essential focus for the Administration section is that of asset management; and liaising with relevant government ministries, statutory bodies and external organisations to facilitate this.

Finance

The finance section provides financial support services to the Office of the President. The section focusses on Budget & Financial Planning & Reporting, Financial Audit, and Procurement compliance among other financial services for the Office of the President.

OFFICE OF THE PRESIDENT

FINANCIAL STATEMENTS
For the year ended 31 July 2021

Table of Contents

Independent Auditors Report2-3

Management Certificate4

Statement of Receipts and Expenditure5

Appropriation Statement6

Statement of Losses7

Notes to and Forming Part of the Financial Statements 8-10

OFFICE OF THE PRESIDENT

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 JULY 2021

OFFICE OF THE PRESIDENT
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2021

TABLE OF CONTENTS

INDEPENDENT AUDIT REPORT.....	2
MANAGEMENT CERTIFICATE.....	4
STATEMENT OF RECEIPTS AND EXPENDITURE.....	5
APPRORIATION STATEMENT.....	6
STATEMENT OF LOSSES.....	7
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS.....	8 - 10

OFFICE OF THE AUDITOR GENERAL

Promoting Public Sector Accountability and Sustainability through our Audits



Level 1, Modyl Plaza
Karsanji St. Vatuwaqa
P. O. Box 2214, Government Buildings
Suva, Fiji



Telephone: (679) 330 9032
E-mail: info@auditorgeneral.gov.fj
Website: www.oag.gov.fj



INDEPENDENT AUDITOR'S REPORT

REPORT ON THE AUDIT OF THE FINANCIAL STATEMENTS OF THE OFFICE OF THE PRESIDENT

Opinion

I have audited the Financial Statements of Office of the President (*the Office*), which comprise the Statement of Receipts and Expenditure, Appropriation Statement, Statement of Losses, for the financial year ended 31 July 2021, and notes to the financial statements, including a summary of significant accounting policies.

In my opinion, the accompanying financial statements of the Office of the President are prepared, in all material respects, in accordance with the Financial Management Act 2004 and the Finance Instructions 2010.

Basis for Opinion

I have conducted my audit in accordance with International Standards on Auditing (ISA). My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of my report. I am independent of the Office in accordance with the International Ethics Standards Board for Accountants' Code of Ethics for Professional Accountants (IESBA Code) together with the ethical requirements that are relevant to my audit of the financial statements in Fiji and I have fulfilled my other ethical responsibilities in accordance with these requirements and the IESBA Code. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

The Management of the Office of the President are responsible for the preparation of the financial statements in accordance with the Financial Management Act 2004 and Finance Instructions 2010, and for such internal control as the Management determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Those charged with governance are responsible for overseeing the Office's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

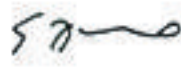
My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISA will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

Auditor's Responsibilities for the Audit of the Financial Statements (continued)

As part of an audit in accordance with ISA, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Office of the President's internal control
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the management of the Office of the President.

I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.


Sairusi Dukuno
ACTING AUDITOR-GENERAL

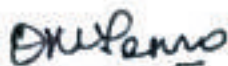


Suva, Fiji
22 August 2022

**OFFICE OF THE PRESIDENT
MANAGEMENT CERTIFICATE
FOR THE YEAR ENDED 31 JULY 2021**

We certify that these financial statements:

- (a) fairly reflect the financial operations and performance of the Office of the President for the year ended 31 July 2021; and
- (b) have been prepared in accordance with the requirements of the Financial Management Act 2004 and Finance Instructions 2010.



Kiti Temo
Official Secretary



Krishneel Kumar
Manager Finance

Date: 18/08/22

OFFICE OF THE PRESIDENT
STATEMENT OF RECEIPTS AND EXPENDITURE
FOR THE YEAR ENDED 31 JULY 2021

	Notes	2021 (\$)	2020 (\$)
RECEIPTS			
State Revenue			
Commission		426	1,579
Total Revenue		<u>426</u>	<u>1,579</u>
EXPENDITURE			
Operating Expenditure			
Established Staff		656,829	786,924
Unestablished Staff		231,394	274,783
Travel & Communications	3(a)	151,687	514,437
Maintenance & Operations	3(b)	362,256	541,771
Purchase of Goods and Services	3(c)	618,558	412,834
Total Operating Expenditure		<u>2,020,724</u>	<u>2,530,749</u>
Value Added Tax		95,097	96,495
TOTAL EXPENDITURE		<u>2,115,821</u>	<u>2,627,244</u>

OFFICE OF THE PRESIDENT
APPROPRIATION STATEMENT
FOR THE YEAR ENDED 31 JULY 2021

SEG	Item	Budget Estimate (\$)	Changes (\$)	Revised Estimate (\$)	Actual Expenditure (\$)	Carry Over (\$)	Lapsed Appropriation (\$)
Operating Expenditure							
1	Established Staff	715,757	---	715,757	656,829	---	58,928
2	Government Wage Earners	249,558	---	249,558	231,394	---	18,164
3	Travel & Communication	235,000	(83,312)	151,688	151,687	---	1
4	Maintenance & Operations	410,300	(44,154)	366,146	362,256	---	3,890
5	Purchase of Goods & Services	491,100	127,466	618,566	618,558	---	8
Total Operating Expenditure		2,101,715	---	2,101,715	2,020,724	---	80,991
Capital Expenditure							
8	Capital Construction	---	---	---	---	---	---
Total Capital Expenditure		---	---	---	---	---	---
13	Value Added Tax	102,280	---	102,280	95,097	---	7,183
TOTAL EXPENDITURE		2,203,995	---	2,203,995	2,115,821	---	88,174

**OFFICE OF THE PRESIDENT
STATEMENT OF LOSSES
FOR THE YEAR ENDED 31 JULY 2021**

Loss of Money

There was no loss of money recorded for the year ended 31 July 2021

Loss of Revenue

There was no loss of revenue recorded for the year ended 31 July 2021

Loss (other than money)

There was no reported loss (other than money) recorded for the year ended 31 July 2021

OFFICE OF THE PRESIDENT

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2021

NOTE 1: REPORTING ENTITY

The Office of the President provides administrative and logistical support to the Head of State in the performance of their official duties. These duties include: the signing of Bills passed by Parliament into law, opening each session of Parliament, attending ceremonial functions, responsibility as Commander-in-Chief of the Republic of Fiji Military Forces (RFMF), conducting state visits and active community engagement programme.

His Excellency is also Fiji's lead advocate and Champion in the national campaign to promote a fit and healthy nation. The Office also facilitates the Presidents engagements with specific audiences and the general public to help reduce non-communicable diseases, a serious health crisis affecting the Fijian people.

The President promotes Fiji to the international community by formally receiving the newly appointed Foreign Head of Missions who are accredited to Fiji; receiving visiting dignitaries including Head of States, Heads of Government, and leaders of International Organisations and by visiting other countries for special occasions and to move forward Fiji's strategic foreign policy priorities.

The Office's operating budget supports the President's Constitutional functions and state visits and community engagements. It also covers the upkeep and maintenance of the presidential properties in Suva, Deuba and Lautoka and the administration of the Fijian Honours and Awards system, which aims to recognize the efforts of both Fijian citizens and non-citizens who contribute to Fiji's development as a nation.

NOTE 2: STATEMENT OF ACCOUNTING POLICIES

(a) Basis of Accounting

In accordance with Government accounting policies, the financial statements of the Office of the President is prepared on cash basis of accounting. All payments related to purchases of fixed assets have been expensed.

The financial statements are presented in accordance with the Financial Management Act 2004 and the requirements of Section 71 (1) of the Finance Instruction 2010. The preparation and presentation of a Statement of Assets and Liabilities is not required under the current Government policies, except for that of the Trade and Manufacturing Accounts.

(b) Accounting for Value Added Tax (VAT)

All income and expenses are VAT exclusive. The Office on a monthly basis takes out VAT output on total money received for expenditure from Ministry of Economy. VAT input on the other hand is claimed on payments made to the suppliers and the sub-contractors for expenses incurred.

**OFFICE OF THE PRESIDENT
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2021**

NOTE 2: STATEMENT OF ACCOUNTING POLICIES (*continued...*)

(b) Accounting for Value Added Tax (VAT) (*continued...*)

The VAT payment as per the Statement of Receipts and Expenditures relates to the VAT input claimed on payments made to the suppliers and sub-contractors for expenses incurred and VAT payments to Fiji Revenue and Customs Services. Actual amount paid to Fiji Revenue and Customs Service during the year represents the difference between VAT Output and VAT Input.

c) Revenue Recognition

Revenue is recognised when the actual cash is received by the Office.

NOTE 3: SIGNIFICANT VARIATIONS

- a) The Travel and Communication cost decreased by \$362,750 or 71% in 2021 compared to 2020. This is due to the COVID-19 restrictions for overseas travel and HEP could not travel within the first financial year due to Fiji's 50th Anniversary of Independence and all other national functions.
- b) The Maintenance and Operations cost decreased by \$179,515 or 33% in 2021 compared to 2020. This is due to the one-off purchase of Fiji's 50th Anniversary of Independence Commemorative medals in October 2020; therefore, funds were vired out to SEG 5.
- c) The Purchase of Goods & Services cost increased by \$205,724 or 50% in 2021 compared to 2020. This is due to the one-off cost in October 2020 for the hosting of 18 functions for Fiji's 50th Anniversary of Independence and purchase of 1,000 medals.

OFFICE OF THE PRESIDENT
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2021

NOTE 4 APPROPRIATION CHANGES

There was no redeployment of the Office's funds during the year. Other movements were made through virements as follows:

Virement No.	From	Amount (\$)	To	Amount (\$)
DV0101	SEG 3	50,000	SEG 4	1,000
			SEG 5	49,000
	Total	50,000	Total	50,000
DV0102	SEG 4	70,000	SEG 5	70,000
	Total	70,000	Total	70,000
DV0103	SEG 4	26,000	SEG 5	26,000
	Total	26,000	Total	26,000
DV0104	SEG 5	7,000	SEG 5	7,000
	Total	7,000	Total	7,000
DV0105	SEG 3	20,557	SEG 4	22,000
	SEG 5	1,443		
	Total	22,000	Total	22,000
DV0106	SEG 3	10,514	SEG 4	26,296
	SEG 5	15,782		
	Total	26,296	Total	26,296
DV0107	SEG 3	6,368	SEG 4	8,760
	SEG 5	2,392		
	Total	8,760	Total	8,760
DV0108	SEG 4	6,210	SEG 3	4,127
			SEG 5	2,083
	Total	6,210	Total	6,210
DV0109	SEG 1	13,539	SEG 1	13,539
	SEG 2	1,300	SEG 2	1,300
	Total	14,839	Total	14,839

NOTES