

# iTaukei Affairs Board

## Annual Report

2021 - 2022

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## Table of Content

1.0 Letter to the Minister	3
2.0 FOREWORD	4 - 5
3.0 Corporate Profile	6
4.0 Members of the Board	7 - 8
5.0 Organization Structure	9
6.0 Strategic Priorities	10
7.0 KEY PILLARS OF OPERATION	11 - 12
8.0 OPERATIONAL PLATFORMS PERFORMANCE	13
8.1 Platform 1 - Good Governance	13
8.2 Platform 2 - Well Being	13 - 14
8.3 Platform 3 - Economic Empowerment	14 - 15
8.4 Platform 4 - Conservation and Climate Change	15
8.5 Platform 5 - Vanua	16 - 17
8.6 Platform 6 - INSTITUTIONAL DEVELOPMENT	18
8.6.1 Na Mata	18
8.6.2 Finance	18 - 19
8.6.3 Human Resources	19 - 20
8.6.4 Monitoring & Evaluation	20
8.6.5 Internal Audit and Compliance	21 - 22

<b>List of Tables</b>	
<b>Tables</b>	<b>Page</b>
<b>Table 1:</b> Ketekete ni Marama Trainings	16
<b>Table 2:</b> Urban Outreach	17
<b>Table 3:</b> Annual Grant in 2021 - 2022	18
<b>Table 4:</b> Staff Emolments	18
<b>Table 5:</b> Staff Turnover	18

<b>List of Figures</b>	
<b>Figures</b>	<b>Page</b>
<b>Figure 1:</b> Good Governance Platform	13
<b>Figure 2:</b> Wellbeing	14
<b>Figure 3:</b> COVID-19 Operation at Sawani Boarder	14
<b>Figure 4:</b> Economic Empowerment Platform	15
<b>Figure 5:</b> Conservation Empowerment Platform	15
<b>Figure 6:</b> Vuli Sauvaki ni Vanua	16
<b>Figure 7:</b> Na Mata Quarterly Publication & Na Lali weekly newsletter	18
<b>Figure 8:</b> Staff Turnover	19
<b>Figure 9:</b> Provincial Council Performance Overview	20
<b>Figure 10:</b> TAB HQ Performance Overview	20
<b>Figure 11:</b> OAG Update on TAB and Provincial Councils Audits	21 - 22

## 1.0 Letter to the Minister

Mr Ifereimi Vasu  
Hon Minister for iTaukei Affairs  
Government Buildings  
Suva

Dear Sir,

I am pleased to present to you the annual report for the year ending 31st July 2022 for the iTaukei Affairs Board, in accordance with the requirements of Section 23 of the iTaukei Affairs (iTaukei Affairs Board) Regulations.

We thank you for your support during the year and look forward to another year of consolidating Government's agenda for the iTaukei community.

Yours sincerely,



(Pita Tagicakirewa)

**Chief Executive Officer, iTaukei Affairs Board**

## 2.0 Foreword

Ni sa Bula vinaka,

The Year 2021/2022 was marred by COVID 19 which affected TAB operations and finances. Faced with the challenges, the Board had to adopt new norms and strategies to adjust to the pandemic.

Targets were set, aligned to the SDP and had to be adjusted as the pandemic brought limitations to its achievement. Achievements for Provincial Councils and HQ Units are attached. (Refer to Annex 1, Figure 2 & 3 for PC and HQ Achievement)

The pandemic caused restrictions and visits to the provinces were affected. Meetings and Trainings were held virtually. The TAB and PC Offices had to be closed occasionally, around 60 staff were deployed to COVID Taskforce at national and divisional level. A number of staff were stuck in the lockdown areas and could not access their work areas.

The restrictions also affected income for the Board, with the collection of provincial rates reduced by 30% and a decrease in the income from investments by 20%.

### **CURRENT OPERATIONS**

Below are some of the current operations and initiatives currently being implemented that intend to set the pace and direction for improvement and innovation.

Audit of the TAB and Provincial Council Accounts continue. Currently preparing 70 Financial Statements (FS) for the FY 2013 – 2017/2018 to the Office of the Auditor General. The Taskforce is currently working on Batch 5 comprising of FS of 2018/2019 to 2020/2021 FS.

A work plan has been set with the deadline set to 31st December, 2022.

A Village Guideline has been approved by the Board to assist the Village Council in their operations. Training is being held for the Provincial Council Officers for implementation.

For the first time, a joint 2023 – 2030 SDP was developed by the Ministry and the Board, with the common goal of Transforming iTaukei families to a Better Fiji. The M&E Unit is currently taking the lead role in the development of the strategic plan which coincides with the review of the 2030 Agenda.

Urban Strategy commenced with consultations and awareness started with Raiwaqa, Raiwai, Nabua, Mead Road and Vatuwaqa. iTaukei Institutions hold awareness and talanoa Sessions with the communities. Our services such as VKB registration, Land Owning Unit Maps and Lease Money Queries are provided during the session.

The 3 Extinct Mataqali Funds Project is in progress. The Nukulau - Roma Road (\$179,817.89) is in Phase 2 of the Project with the pilot cut reaching Roma Village. The Korovou – Tubarua Road (\$284,206.56) and the Cakaudrove PC Office (\$671,381.31) projects are in Phase 1. Total Cost for the 3 projects – \$1,135,405.76.

Transfer of Lands held in Trust is being currently finalised. The lost titles are now being recovered with 2 out of the 7 located with TLTB.

The 10 Year Financing Strategy that was presented to the Board was not ratified in the current Budget.

TAB has however continued to seek program funding for its programs using relevant Ministries, Donors and NGO Partners. In the meantime, the Finance Team continues to implement financial prudence.

The Lau Seascape Initiative partnership continues with Lau PC and Conservation International taking the lead role. Amendments have been made to earlier arrangements. LSI has also undertaken the 30/30 PM/MTA commitment in Lisbon and consultations for the LAU MPA contribution of 8% will be held in October and November.

The Board had approved the Review of Systems Networks and this is being undertaken to improve efficiency and ensure that TAB keeps abreast with the changing demands and the technological enhancement. This will include reviews on systems and processes and the quest for suitable digital and IT infrastructure to improve TAB services and delivery.

The next Village Profiling Exercise is set to commence from this month, October 2022. A World Bank funding of US \$350,000 was secured through Ministry of Economy to assist in the exercise. Tablets are being purchased for the exercise with the questionnaires being reviewed through stakeholder consultation.

I would like to convey my gratitude to the staff of the Provincial Councils and Head Quarters for maintaining an undaunted stand during the past financial year enabling the Board to carry out its activities as outlined above. The challenges and constraints encountered during the multiple crisis (COVID-19 and Natural Disasters) have been unprecedented and it is imperative that we formulate contingencies to mitigate the impact of these crisis. I also acknowledge the untiring efforts given by our development partners who worked tirelessly during these stressful period.

Vinaka Vakalevu.



**Ifereimi Vasu**  
**Minister iTaukei Affairs, Culture, Heritage and Arts.**

### 3.0 Corporate Profile



#### About iTaukei Affairs Board

The iTaukei Affairs Board continues to operate under the iTaukei Affairs Act of 1944 which encompasses the iTaukei Affairs (iTaukei Affairs Board) Regulation, iTaukei Affairs (Provincial Councils) Regulations and the iTaukei Affairs (Tikina and Village Council) Regulations.

Under Section 20— (1) of the iTaukei Affairs (iTaukei Affairs Board Regulations) 1996, it shall be the duty of the Board to: —

- (a) consider such draft legislation and other matters relating to the rights, interests, health, welfare (social and economic), peace, order and good government of the iTaukei as the Minister may from time to time refer to the Board, and take decisions or make recommendations thereon to the Minister;
- (b) consider resolutions relating to the same matters as are set out in subparagraph (a) which members may submit to the Chairperson at least two weeks before the date of the next meeting of the Board, and take decisions or make recommendations thereon to the Minister;
- (c) Monitor all developments carried out in the Provinces and to ensure that such development are in accordance with and reflect the development policies and strategies formulated by the Governance

## 4.0 Members of the Board

MEMBERS OF THE BOARD

Membership of the iTaukei Affairs Board is clearly stated under Regulation 3 in the iTaukei Affairs Board Act Cap 120 (Amendment) 2008 which provides for the membership of the Board which should consist of:

- Minister of iTaukei Affairs as Chairperson
- 4 Cabinet Ministers
- 4 members who are members of Government however appointed by the Minister of iTaukei Affairs

 <p><b>HON. JOSAIQA BAINIMARAMA</b></p> <p><b>CHAIRMAN</b> Prime Minister and Minister for iTaukei Affairs and Sugar Industry</p> <p><b>Responsible for:</b> Office of the Prime Minister, iTaukei Affairs, Sugar Industry</p>	 <p><b>HON. INIA SERUIRATU</b></p> <p>Minister for Defence, National Security and Foreign Affairs</p> <p><b>Responsible for:</b> Defence and National Security, Foreign Affairs</p>	 <p><b>HON. JONE USAMATE</b></p> <p>Minister for Infrastructure, Transport, Rural and Maritime Development, Disaster Management and Meteorological Services</p> <p><b>Responsible for:</b> Infrastructure and Transport, Rural and Maritime Development, Disaster Management and Meteorological Services.</p>	 <p><b>HON. SEMI KOROLAVESAU</b></p> <p>Minister for Fisheries</p> <p><b>Responsible for:</b> Fisheries</p>
 <p><b>HON. MERESEINI VUNIWAGA</b></p> <p>Minister for Women, Children and Poverty Alleviation</p> <p><b>Responsible for:</b> Women, Children and Poverty Alleviation.</p>	 <p><b>RO EPELI MATAITINI</b></p> <p>Na Turaga Na Vunivalu. Currently a Board Member of TLB and iTaukei Affairs Board. Former Member of Senate and GCC.</p>	 <p><b>RATU PENI VUKICANAVANUA</b></p> <p>Currently a member of the iTaukei Affairs Board. Member of the Lands Appeal Tribunal in 2000. Major shareholder – Northern Bus Company. Major shareholder – Navua Service Station. Minister's nominee to the Macuata Provincial Council.</p>	 <p><b>MRS. SERUWAIA HONG-TIY</b></p> <p>Seruwaia Hong-Tiy is a Health Professional – Physiotherapist who obtained a Diploma in Physiotherapy from the University of Otago, New Zealand. In 1992, together with her husband, they established a family business called the Shipping Services (Fiji) Limited. She formerly held the Health Portfolio and Women &amp; Social Welfare in the SVT government. Currently, Seruwaia is a member of the sub-committee for the iTaukei Education Committee, the Investment Committee and a Director for the Nadroga Navosa Provincial development company.</p>

The Board is the focal point of the organization's corporate governance system and is ultimately accountable and responsible for the performance and affairs of the organization. The Board is committed to upholding good corporate governance in all of its business dealings with iTaukei and partners.

### 4.1 Board Committees

The Board has the authority to establish and carry out its duties through Committees, with the appointment of Board members as members of these Committees. The Board shall have Committees as it deems fit. In carrying out its responsibilities, the Board has constituted the following Committees:

- Economic, Environment and Wellbeing Committee
- Finance, Audit & Investment Committee
- Human Resources and Operations Committee

#### 4.1.1 Human Resources and Operations Committee

The Human Resources and Operations committee is established under Section 22 of the iTaukei Affairs Act 1944 and is responsible to oversee the Board's policy initiations, review concerning Human Resource Management, Industrial relations, TAB Standard Operating Procedures, Asset management and Information technology

The Committee has the following roles and responsibilities:

- Identify key issues and challenges facing the Organization and TAB employees in the subject area
- Analyzing the nature, scope and extent of each issue as it affects the organization in recent past years and immediate foreseeable future;
- Consider or deal with any Human Resources issues referred to it by a resolutions of the Board, which in the opinion of the Board could affect the Organization.
- To initiate policy proposals on specific area of concern and to submit recommendations to the Board for deliberation and decisions thereon.

#### **4.1.2 Finance, Investment & Audit Committee (FIA)**

The Board has, amongst other things, the responsibility to oversee the Board's financial reporting system and internal control procedures. It should ensure the Board establishes and maintains appropriate and effective internal control system and oversee such system on an ongoing basis. The TAB Finance, Investment & Audit Committee should provide advice to and assist the Board in fulfilling such responsibilities and any other responsibility as may be delegated by the Board from time to time.

The committee has the following duties:

- a. Review financial information of the Board and provide financial advice to TAB Management
- b. Review the Board's current investment portfolios
- c. Propose to the Board the best Investment Policy for its funds
- d. Acts as a liaison between TAB Management and Auditor General's Office/external auditors
- e. Review the audit plan of Senior Auditor of TAB
- f. Review report from internal audit and to ensure that where major deficiencies or breakdown in controls or procedures have been identified, that appropriate and prompt remedial action is taken by TAB Management
- g. Review reports on any major defalcations, frauds or theft within the iTaukei Affairs Board and its related organizations
- h. Review external audit reports, management letters and to ensure action is taken promptly by management in respect of those reports
- i. Assess the adequacy of internal controls within the iTaukei Affairs Board & Provincial Councils
- j. To report to the Board decisions made and their outcomes

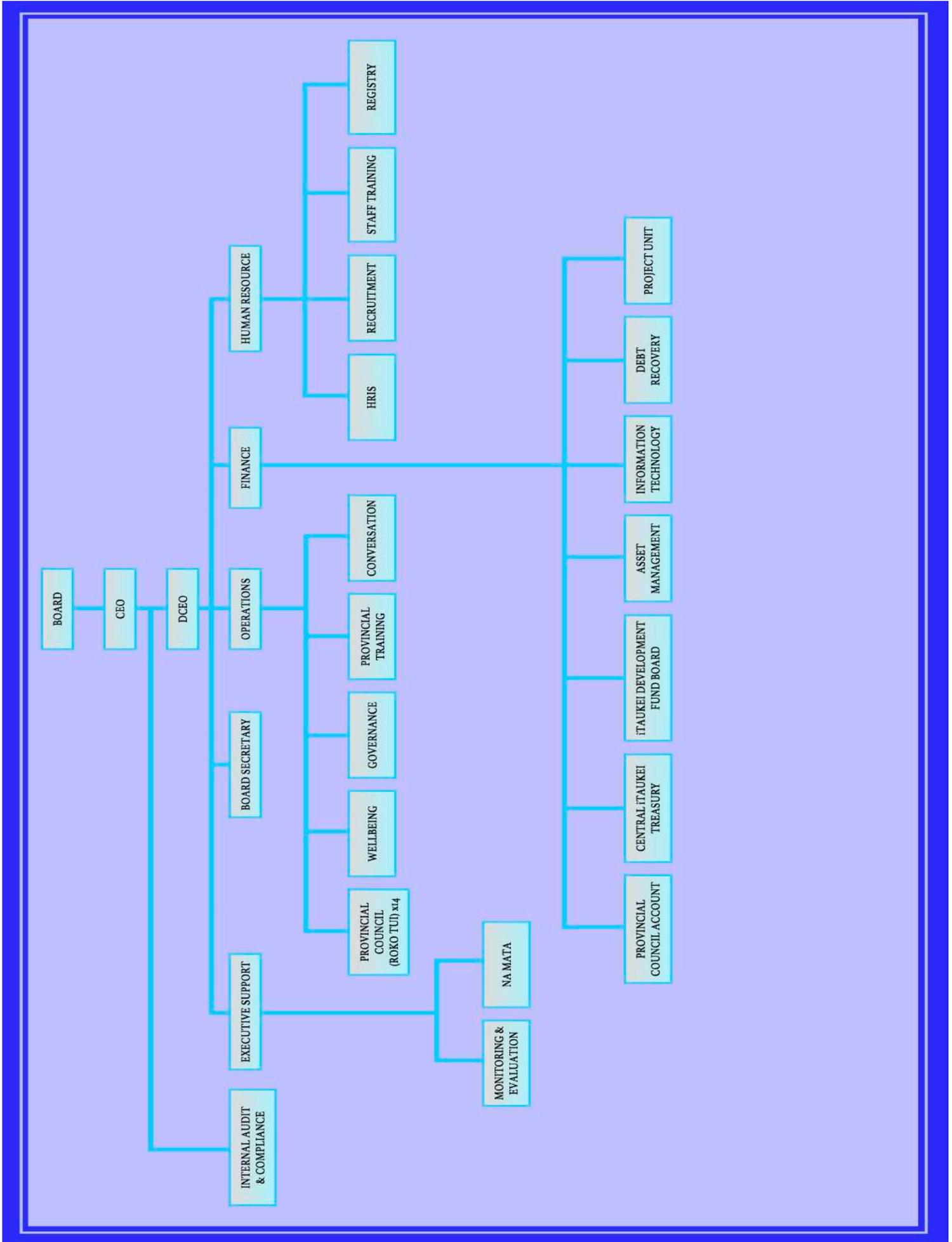
#### **4.1.3 Economic, Environment and Wellbeing (EEW) Committee**

The committee is established under Section 22 of the iTaukei Affairs Act 1945 to oversee the Board's policy, programs initiation and support concerning the Economic, Environment and Wellbeing issues that may affect the iTaukei.

The Economic, Environment and Wellbeing Committee have the following roles and responsibilities:

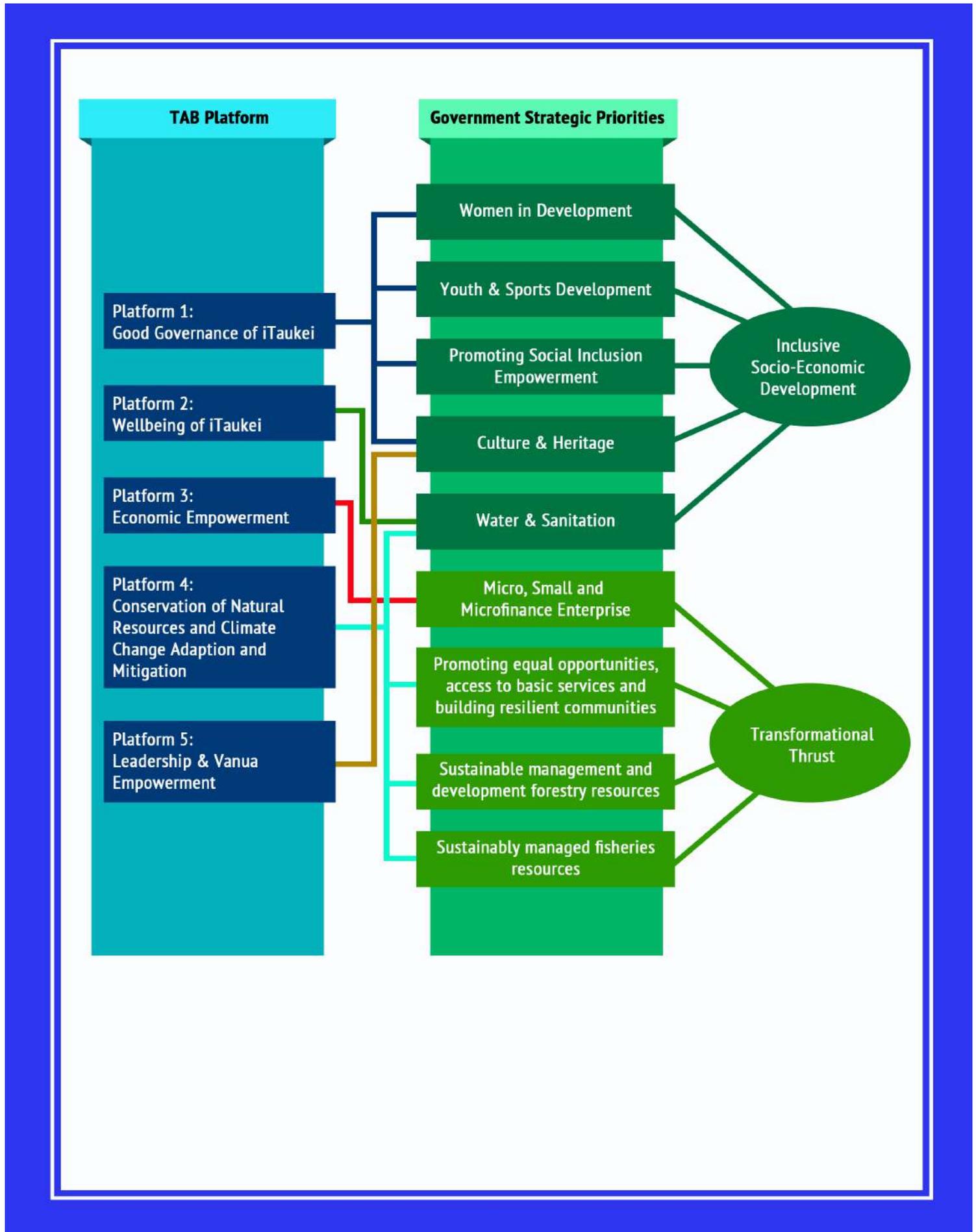
- a. Identify key issues and challenges facing the iTaukei community/people in the subject area
- b. Analyzing the nature, scope and extent of each issue as it affects the iTaukei people in recent past years and immediate foreseeable future;
- c. Consider or deal with any Bill or aspect of any Bill referred to it by a resolution of the Board, which in the opinion of the Board could affect the interests and welfare of the iTaukei community;
- d. To examine any subordinate legislation referred to it by resolution of the Board
- e. To initiate policy proposals on specific area of concern and to Submit recommendations to the Board for deliberation and decisions thereon

## 5.0 Organization Structure



## 6.0 Strategic Priorities

### LINKAGES TO GOVERNMENT STRATEGIC PRIORITIES



## 7.0 Key Pillars of Operation

### Platform 1: Good Governance of the iTaukei



- Objective 1.1: Strengthen the iTaukei Good Governance Structure
- Objective 1.2: Strengthen capacity of iTaukei Administration
- Objective 1.3: Ensure women participation in the iTaukei decision making forums
- Objective 1.4: Ensure youth participation in the iTaukei decision making forums
- Objective 1.5: Increase visibility on the iTaukei Affairs Board programs

### Platform 2: Wellbeing of the iTaukei



- Objective 2.1: Promote community evidence based planning
- Objective 2.2: Promote community healthy lifestyle

### Platform 3: Economic Empowerment



- Objective 3.1: Improve business support services for the iTaukei communities
- Objective 3.2: Promote sustainable iTaukei business strategy
- Objective 3.3: Strengthening Capacity of the Commercial Unit

## Platform 4: Conservation of Natural Resources & Climate Change



- Objective 4.1: Support the preservation and restoration of Yaubula
- Objective 4.2: Promote good governance of Yaubula
- Objective 4.3: Enhance Vanua resilience
- Objective 4.4: Strengthen capacity of the conservation officers and unit

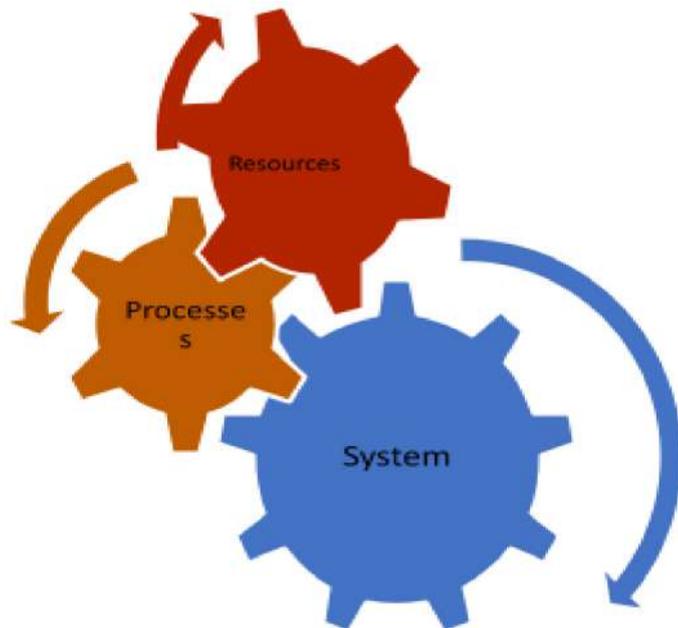
## Platform 5: Traditional Leadership and Vanua Empowerment



- Objective 5.1: Strengthening capacity of traditional leadership roles
- Objective 5.2: Increase awareness on the confirmation of traditional titles
- Objective 5.3: Enhance peaceful Vanua

## OUTPUT 1: INSTITUTIONAL DEVELOPMENT

### Objective 1: Institutional Development



## 8.0 OPERATIONAL PLATFORMS PERFORMANCE

### 8.1 Platform 1 - Good Governance

The Provincial Council Meetings (PCM) resumed after restrictions on gatherings were fully lifted but with COVID protocols in place. A total of 12 full PCM were held which was opened by the Prime Minister and Minister for iTaukei Affairs. The remaining two would be held in October (Ra PCM) and November (Tailevu PCM).

The Meetings were preceded by a Talanoa Session in which all the Mata ni Tikina and concerned citizens presented their development aspirations in terms of infrastructure and challenges faced in the provinces to the PM/MTA. Government Ministries, Statutory Bodies and other support institution reps were given time to respond to the queries and took note of the concerns raised for their planning.

The Ministry of Rural and Maritime Development has collated all the development issues raised in the Talanoa Sessions and held sessions with the various Ministries and Departments to see that all issues raised are recorded and part of governments planning moving forward.

The Provinces continued with their Tikina Council Meetings. There were 176 Tikina Council Meetings held this year. The Village Guidelines was developed and approved by the Board for use in the village councils and staff training is being held before implementation.

The Unit compiled the members guide for Provincial Council Members. This was used in the PC Chairman Workshop and the Mata ni Tu Vakacakacaka Workshop.

The Provincial, Tikina and Village Councils were also tasked to provide an Annual Report as required by the TAB Regulations and this was set as a target with achievements attached.



Figure 1 – Good Governance Platform

### 8.2 Platform 2 – Well Being

The concentration on this platform switched during the COVID Impact period to assist our communities absorb and adjust to the effects of the pandemic and the facilitation of mitigation programs by Government and Stakeholders.

TAB and PC Staff conducted awareness and advisory in the villages, informal settlements and other rural communities as COVID 19 cases increased.

Our teams were based at the COVID borders to assist in the transfer of goods and produce and assist farmers and sellers access their markets. Travelers from the rural areas stuck in the zones were visited

and arrangements were made for replenishment of supplies in terms of food and other necessities to their host family and communities.

From the last Village Profiling (VP), Communities developed their Integrated Village Development Plans (IVDP). These have been developed for all 1172 villages and implementation is now in progress.

The timeliness of the completion of the IVDP is a challenge and improvements have been made for the next phase of VP and IVDP scheduled to commence in October, 2022.

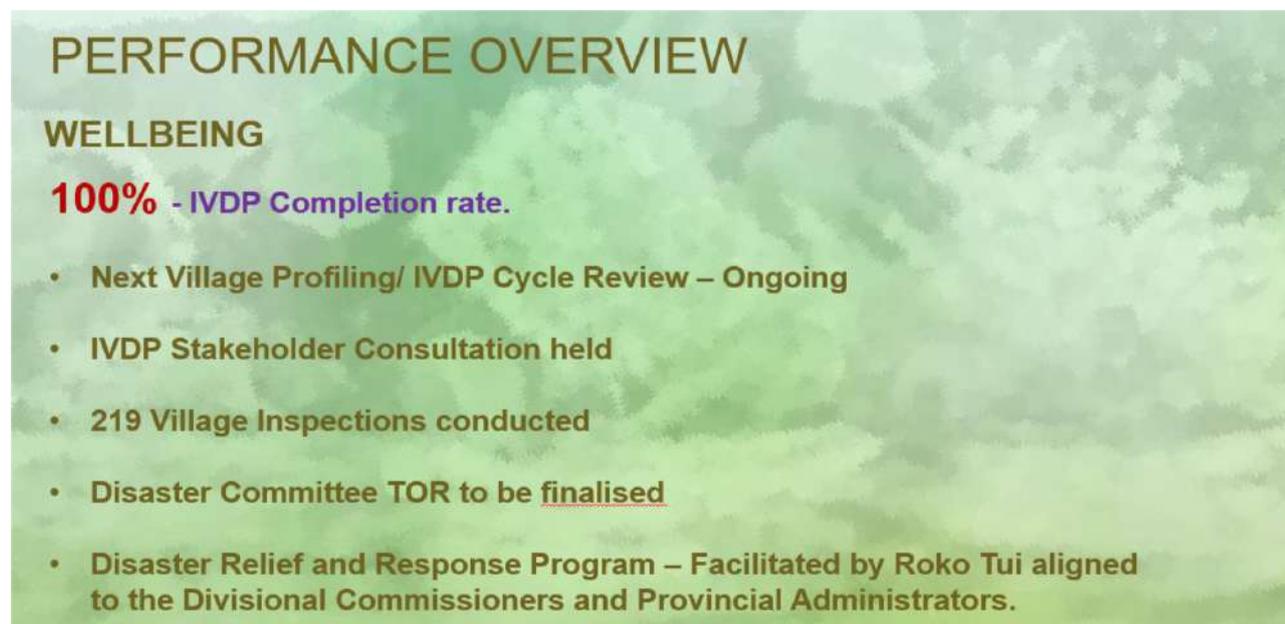


Figure 2: Well Being



Figure 3: COVID-19 Operation at Sawani Boarder

### 8.3 Platform 3 – Economic Empowerment

The Commercial Unit is responsible for this platform with a staff of 4. A total of 92 business advisory services were rendered in office. This includes support letters for business ventures, business set up, funding advisory, business plan, cash flow and financial statements and documents.

The Unit had also developed a Financial Literacy Curriculum customized to the current needs of our communities. The training of trainers has been conducted for 33 Assistant Roko Tuis who will deliver the training in their respective provinces.

There were 67 Financial Literacy Training conducted in the Province of Cakaudrove, Lomaiviti, Tailevu, Serua, Ra and also in our urban communities.

With the assistance of our Finance Team, assistance and advisory was also provided to the Provincial Council Companies in Tailevu, Bua, Macuata, Ra, Ba and Serua. These are ongoing initiatives. The unit has also established partnership with other institutions to improve networking and market access.



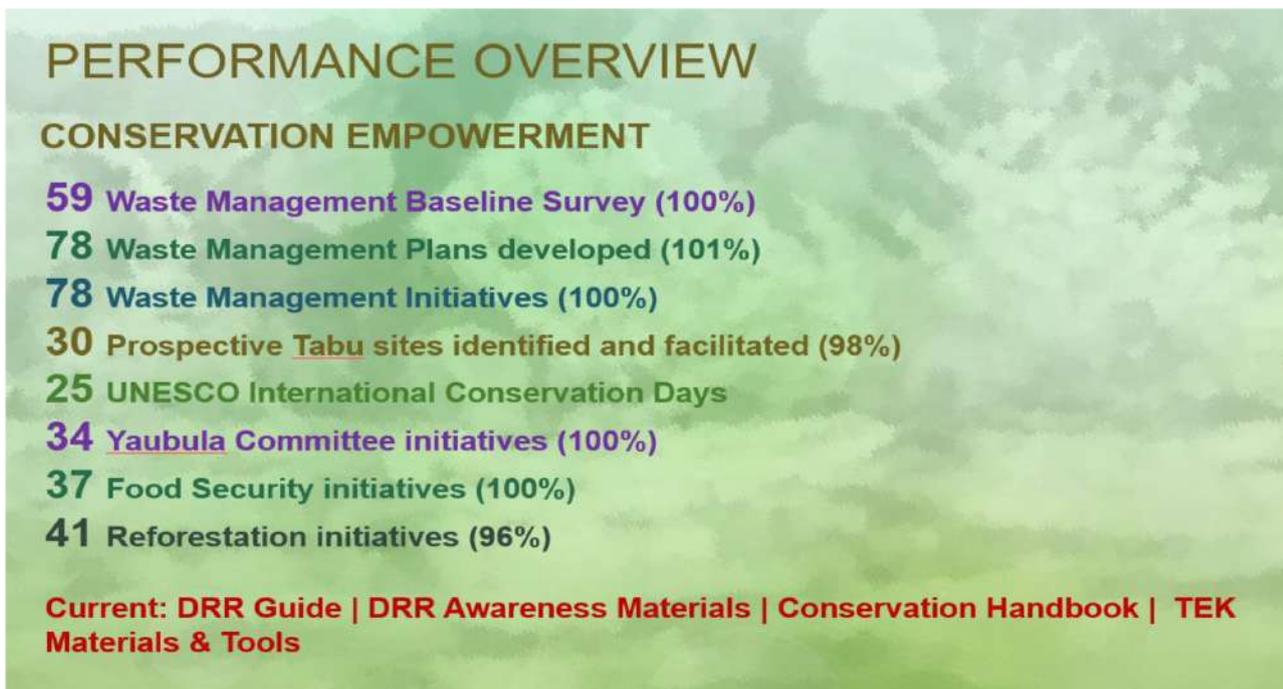
**Figure 4:** Economic Empowerment Platform

**8.4 Platform 4 – Conservation and Climate Change**

Conservation and Management of natural resources is vital in ensuring its sustainability of natural resources in the community. In ensuring this, there are 14 Provincial Conservation Officers (PCO) placed in the 14 PC Offices. Limitations in their budget has compelled them to secure relevant authority and donor funding using aligned programs. In the fiscal year, more than \$296,100 was secured for various programs.

The PCOs introduce initiatives to the communities that are nature based and cost effective to better manage resources and the effects of climate change. Initiatives include waste management planning and training, tabu sites establishment, Natural Resources Management Plan Training (NRMP), Developments of Community Nurseries and the celebration of Yaubula and UNESCO Days.

The unit also assists the relevant sectors such as Fisheries, Forestry and Agriculture in implementing resilience, mitigation and adaptation measures in dealing with resources. Reforestation and Food Security Programs are part of their programs.

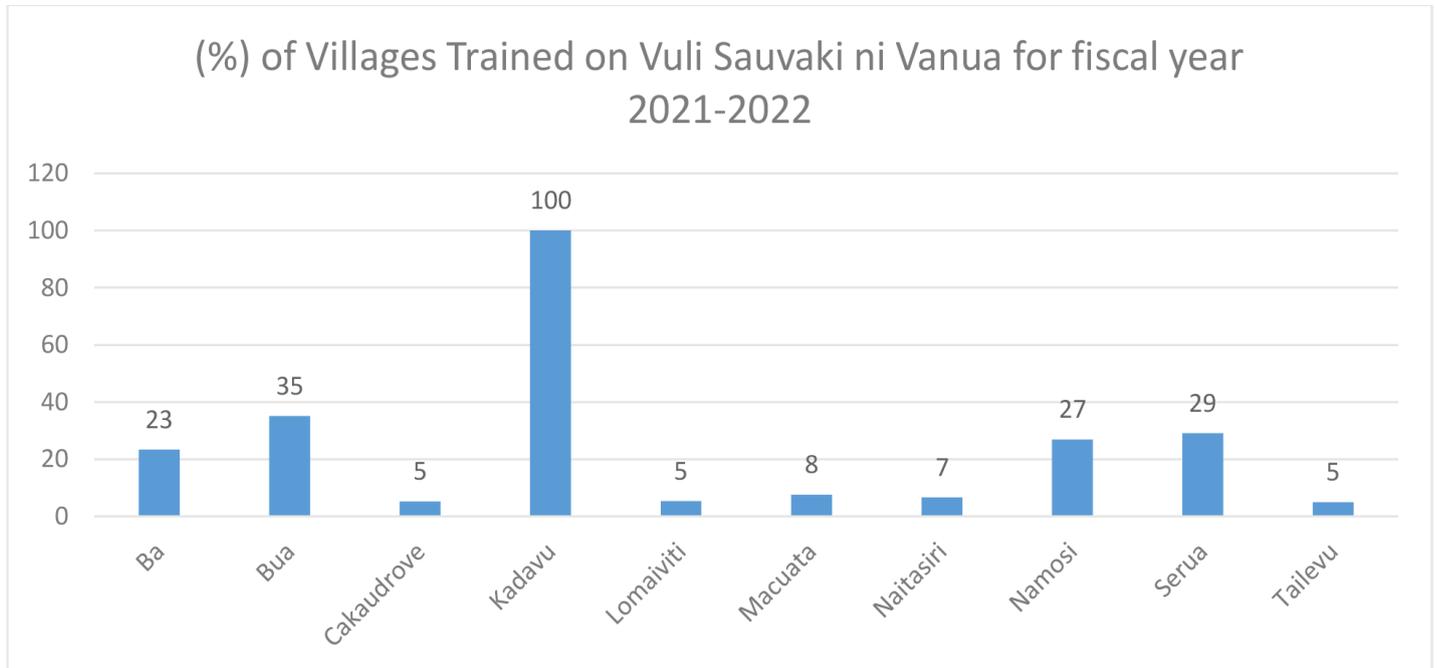


**Figure 5:** Conservation Empowerment Platform

### 8.5 Platform 5 - Vanua

This platform is an important part of the Boards objective to ensure governance and stability in the vanua. Community Trainings are delivered by our experienced trainers as relevant traditional values and principles are reintroduced as solutions to challenges faced by iTaukei communities in an evolving world.

There were 165 Vuli ni Sauvaki ni Vanua Trainings conducted in communities across 10 provinces.



**Figure 6:** Vuli Sauvaki ni Vanua

The above graph illustrates the percentage of villages that had undergone the VSV training. The average percentage is at 24% with a total of 165 villages trained across 10 Provinces. Kadavu reported 100% as 75 of its villages had undergone the training which was a testament to successful collaboration with relevant agencies, in this case the The Fiji Police’s Community Policing Awareness Kadavu Outreach that had the theme “RAILESUVA NOMU I TEKITEKIVU”, tying in well with the objectives of the VSV program.

A training for iTaukei Women, the Ketekete ni Marama was also held in 11 communities. (Refer to Annex 2 Table 3 Ketekete ni Marama Trainings)

#### 8.5.2 Ketekete ni Marama

The Board through the Provincial Training Unit was able to deliver 11/14 Ketekete ni Marama Trainings to 5 Provinces. This is further detailed on the following table

**Table 1: Ketekete ni Marama Trainings**

KETEKETE NI MARAMA TRAINING	
PROVINCE	NO. OF VILLAGES TRAINED
Namosi	5
Macuata	3
Bua	1
Serua	1
Lau	1
<b>TOTAL VILLAGES TRAINED</b>	<b>11</b>

### 8.5.3 Urban Outreach

The urban outreach strategy aims to communicate Provincial Council Operations and priorities to urban dwellers with hopes to leverage their support towards their respective Provincial and village development.

**Table 2: Urban Outreach**

PROVINCE	TARGET GROUP	TRAINING PROGRAM	# OF TRAINING
Lau	Turaga ni Vanua (Matuku)	VSV	1
Lau	Soqosoqo ni Marama (Matuku)	KKM	1
Lau	Youth (Matuku)	VSV	1
Navesi, Lami	St.Thomas Catechist Centre	VSV	1
Navesi, Lami	St.Thomas Catechist Centre	VSV	1
<b>Total No. of Outreach</b>			<b>5</b>

### 8.5.4 Ongoing Priorities

Review existing curriculums and programs:

- a. Vuli Sauvaki ni Vanua
- b. Ketekete ni Marama
- c. Sausauvou Training Manual

### 8.5.5 Programs in development:

- a. Chiefly Title Holders Training Manual
- b. Training Manual for students in formal education institutions (adaptation of VSV)

## 8.6 PLATFORM 6: INSTITUTIONAL DEVELOPMENT

### UNITS PERFORMANCE (SUPPORT SERVICES)

#### 8.6.1 Na Mata

There were changes in the publication timeline for Na Mata publication due to this as well as budget constraints. The last publication was from August to January 2021-2022 covering two quarters of the last financial year.

- The Radio program Na iLalakai continues to air every Sunday morning at 08.15am with the Prime Minister as guest speaker and also highlighting current iTaukei Affairs and emerging issues.
- Na Lali weekly publication has been continuous, showcasing events by the Board as well as Provincial updates.
- The TAB website is being upgraded for maximum coverage and an innovative information platform.
- Social Media platform provides continuous update on our TAB programs and provincial activities.
- Continuous increase in followers and interaction on posts are evident in the reach.



Figure 7: Na Mata Quarterly Publication & Na Lali weekly newsletter.

#### 8.6.2 Finance

##### 8.6.2.1 ANNUAL GRANT

TAB received a total of \$8.2m annual grant from Ministry of Economy through the Ministry of iTaukei Affairs:

Table 3: Annual Grant in 2021-2022

Particulars	2021/2022
TAB PE costs	\$5,219,129.00
PC PE costs	\$1,156,386.00
Turaga ni Koro Allowance	\$1,430,000.00
Mata ni Tikina Allowance	\$428,600.00
Na Mata	\$40,000.00
<b>TOTAL</b>	<b>\$8,274,115.00</b>

### 8.6.2.2 STAFF EMOLUMENTS

Total personnel emolument cost incurred was calculated at \$6.4m comprising of:

**Table 4: Staff Emoluments**

Particulars	2021/2022
TAB Staff	\$2,122,659.27
PC Staff (Roko Tui, SART, ART, PT, PCO)	\$3,006,205.37
PC Staff (APT, COs, Unest)	\$1,120,175.92
<b>TOTAL</b>	<b>\$6,249,040.56</b>

### 8.6.3 Human Resources

#### 8.6.3.1 Appointments

There were a total of 22 New Appointment in this financial year. From the total appointments, 12 were for supervisory and senior roles while the remaining 10 were subordinate level appointments. All appointments are done in compliance to Open Merit Recruitment System and the suitability of the applicant to the post. The advertisement cost incurred for the last FY amounted to \$6,315.88.

#### 8.6.3.2 Resignation

The last financial year had recorded a total of 12 resignations compared to the 1 resignation recorded in financial year 2020-2021. These were mainly from the Finance and Conservation units. Common reasons of the resignations were for career advancement and greener pastures.

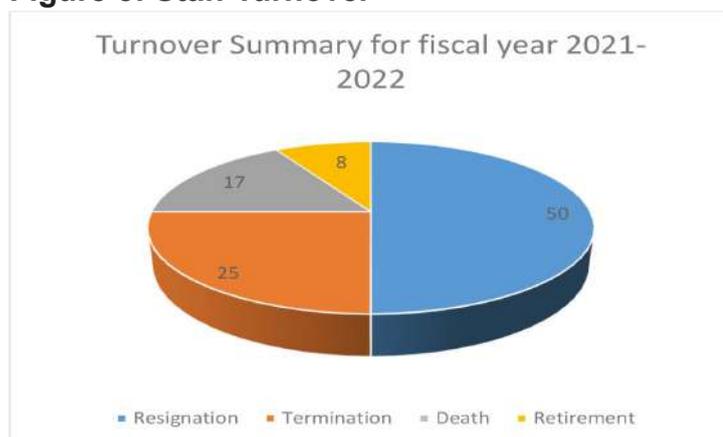
#### 8.6.3.3 Response to High Turnover Rate

In response to the increased turnover rate, the Board continues to review its staff retention strategies to compliment the newly introduced Contract Renewal system whereby high performance is rewarded with automatic contract renewal. In addition, the Board has also introduced a Group Insurance Cover with Bank of the South Pacific (BSP) for all TAB staff with an insurance amount of \$30,000 per staff as death cover.

**Table 5: Staff Turnover**

Turnover Type	No. of Staff
Death	4
Retirement	2
Involuntary Turnover	
Resignation	12
Termination	6
Involuntary Turnover Rate	7.3%

**Figure 8: Staff Turnover**



In **Figure 8** illustrates the staff turnover rate for resignation, termination, death and retirement. 50% of the total staff turnovers are resignation while a quarter is due termination. Retirement makes up the least of the numbers at 8% followed by Death at 17% representing 4 staff who passed in the last fiscal year. The staff turnover rate for fiscal year 2021-2022 stands at 7.3%.

#### Resignation

As per **Table 5**, the last financial year had recorded a total of 12 resignations compared to the 1 resignation

recorded in financial year 2020-2021. These were mainly from the Finance and Conservation units. Common reasons of the resignations were for career advancement and greener pastures.

### 8.6.3.4 Disciplinary & Termination

Reference to Table 5, 4 of the 6 terminated staff had undergone thorough investigation to determine grounds of action. Of the 5 investigated officers, 4 were terminated and 1 was demoted. Common causes of the summary dismissal and termination were on breaches of code of conduct, breaches of finance manual (mismanagement of funds) and abandonment of employment.

### 8.6.4 Monitoring & Evaluation

Monitoring and Evaluation continues to be a key cornerstone for improvement at TAB. This is done to determine the effectiveness and efficiency of TAB's key deliverables and report findings of these interventions at village, tikina and provincial level.

The M&E team findings are translated into Action Plans and are monitored at Organisation and at employee level for leadership positions.

In supporting the new SDP, the M&E team has commenced development of the Evaluation Framework that aims to set standards and systematic process that will guide, uplift and deliver effective and efficient Evaluations of the Boards key deliverables whilst providing timely, accurate, relevant findings and recommendation for informed decision making. The Framework also aims to support the institutionalization of the Monitoring, Evaluation and Learning system.



Figure 9: Provincial Council Performance Overview

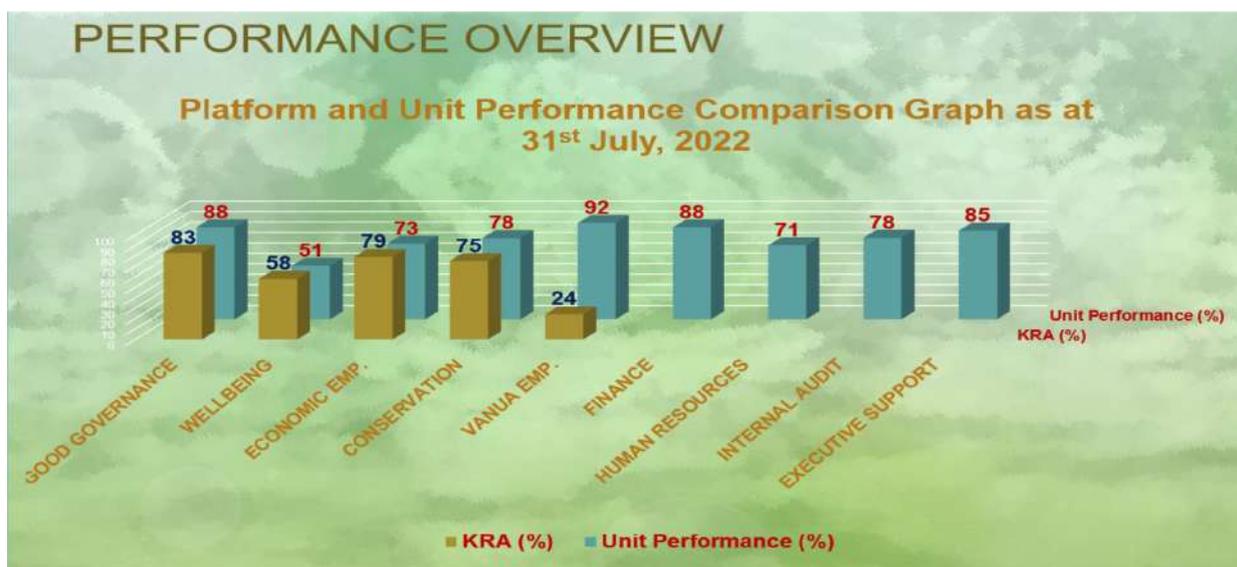


Figure 10: TAB HQ Performance Overview

## 8.6.5 Internal Audit and Compliance

### 8.6.5.1 Internal Audits

There were a total of 15 internal audits carried out and 8 special reports prepared by the unit.

### 8.6.5.2 External Audits

Outlined in **Figure 2** is the latest update from the Office of the Auditor General on the general status of the audits of TAB and its fourteen (14) Provincial Councils.

**Figure 11:** OAG Update on TAB and Provincial Councils Audits



File: 1282

6 June 2023

i-Taukei Affairs Board  
87 Queen Elizabeth Drive  
**SUVA**

**Attention:** Ms. Sereana Matakibau

Dear Madam

### I-TAUKEI AFFAIRS BOARD AND PROVINCIAL COUNCILS AUDIT UPDATES

With reference to the i-TAB letter dated 05/06/2023 to assist in the finalization of its Annual Reports from 2015 - 2022, I am pleased to provide the following audit updates as requested:

Entities	Draft Financial Statements Received	Audits Completed	Audits in Progress as at 31 May 2023	Audits Yet to Commence as at 31 May 2023	Draft Financial Statements not submitted for audit
<b>STATUTORY ENTITY</b>					
1. I-Taukei Affairs Board	2003 - 2007	2002	2003 - 2007	---	2008 – 2022
<b>PROVINCIAL COUNCILS</b>					
1. Rewa Provincial Council	2013-2018	2013-2015		2016-2018	2019-2022
2. Tailevu Provincial Council	2013-2018	2013-2015		2016-2018	2019-2022
3. Namosi Provincial Council	2013-2018	2013-2015		2016-2018	2019-2022
4. Ba Provincial Council	2013-2018	2013-2015		2016-2018	2019-2022
5. Serua Provincial Council	2013-2018	2013-2015		2016-2018	2019-2022
6. Naitasiri Provincial Council	2013-2018	2013-2015		2016-2018	2019-2022
7. Ra Provincial Council	2013-2018	2013-2015		2016-2018	2019-2022
8. Macuata Provincial Council	2013-2018	2013-2015		2016-2018	2019-2022
9. Cakaudrove Provincial Council	2013-2018	2013-2015		2016-2018	2019-2022
10. Kadavu Provincial Council	2013-2018	2013-2015		2016-2018	2019-2022
11. Lomaiviti Provincial Council	2013-2018	2013-2015		2016-2018	2019-2022
12. Nadroga/Navosa Provincial Council	2013-2018	2013-2015		2016-2018	2019-2022
13. Lau Provincial Council	2013-2018	2013-2015		2016-2018	2019-2022
14. Bua Provincial Council	2013-2018	2013-2015		2016-2018	2019-2022

However, the 2016-2018 draft financial statements of the Provincial Councils will be returned for amendments following the completion of the 2013-2015 audit and to be re-submitted after discussion of changes deliberated during the exit meeting on 09/05/2023 and on 12/05/2023 respectively.

As for the 2003 to 2007 i-TAB financial statements audit, these accounts are in the finalization phase of review where the audit report is targeted for issuance and signing by June end.

For any further clarifications, please do not hesitate to contact Mr. Dineshwar Prasad or the undersigned.

Yours sincerely



Esala Niubalavu  
**for ACTING AUDITOR-GENERAL**

Encl.



iTaukei Affairs Board

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