



PARLIAMENT OF THE REPUBLIC OF FIJI

**PARLIAMENT COMPLEX, CONSTITUTION AVENUE
P.O.BOX 2352, GOVERNMENT BUILDING, SUVA
PHONE 3305811, FAX: 3305325**



EXPRESSION OF INTEREST (EOI)

VOSA VAKA-VITI AND HINDI TRANSLATORS FOR THE PARLIAMENT SITTINGS

Introduction

Parliament of the Republic of Fiji is inviting EOIs from individuals to be engaged as translators for the Parliament sittings and other parliamentary activities and events. The Fiji Parliament intends to recruit two (2) vosa vaka-Viti and two (2) Hindi translators for the upcoming Parliament sittings and on as-and-when-requested basis.

Objective and Scope of Assignment

- i) Translators will be responsible for providing verbal and written translations of the vernacular speeches given during the Sitting of Parliament; and
- ii) From time to time, called to provide verbal and written translations of the vernacular for other parliament activities and meetings.

Qualification, Expertise and Relevant Experience

To be eligible for this assignment, individuals must demonstrate the following:

- i) hold a good degree in English, communications or a related field language and fluency in at least two languages with a minimum of 1 year of relevant working experience in translation services (both verbal and written) **OR** hold a diploma in English, communications or a related field language and fluency in at least two languages with a minimum of 2 years of relevant working experience in translation services (both verbal and written).
- ii) Proven work experience in translation of vosa vaka-Viti and Hindi languages.
- iii) Good understanding of current and international affairs.
- iv) Have the demonstrated ability to work late hours and under tight deadlines; and
- v) Have the demonstrated ability to work under pressure.

Application

Your expression of interest should include the following:

- i) Brief cover letter, including relevant experience and any information about availability.
- ii) Curriculum Vitae (including contact details of at least 2 referees for which similar work has been undertaken); and
- iii) Individuals should provide their rates per hour.

All Expressions of Interest must be submitted before the close of business on 02/02/2024 to the Fiji Parliament by email to losalini.naisua@legislature.gov.fj or PRFRecruitment@legislature.gov.fj, or marked and addressed to –

EXPRESSION OF INTEREST – TRANSLATION SERVICES

The Secretary-General to Parliament
Parliament Complex, Constitution Avenue
P.O. Box 2352
Government Buildings
SUVA.