

FIJI CORRECTIONS SERVICE  
*2019 - 2020*  
ANNUAL REPORT



YELLOW RIBBON  
FIJI





## REFERRALS LETTER

**Hon. Minister Siromi Turaga**

Attorney General and Minister for Justice.  
Attorney General's Chambers  
Level 7 - Suvavou House  
Victoria Parade  
P O Box 2213  
Government Buildings  
SUVA

Dear Honourable Minister,

I have much pleasure in presenting to you the Fiji Corrections Service 01 August 2019 to 31 July 2020 Annual Report.

The report highlights the monthly performance and achievements in delivering the outcomes in line with the Organizational Plan. The change of financial year from 2019 to 2020 has enabled us to review the Annual Corporate Plan by including key initiatives and target outcomes that will surely reform the status quo, ensuring a more focused workforce that are more resilient and result oriented.

Yours sincerely

**F.B. KEAN**

*Commander  
Commissioner of Corrections*



## FOREWORD



COMMISSIONER OF CORRECTIONS

I have much pleasure in presenting to you the Fiji Corrections Service (FCS) Annual Report for financial year period 2019 to 2020.

The year has been successful with our continuing efforts to refine and enhance service delivery in the overall criminal justice system. We have continued to work tirelessly in our rehabilitation efforts to ensure that those under our care, upon their discharge, lead law abiding lives by contributing positively to our nations development.

We salute the diligence and commitment of the Officers, men and women of FCS including our partner volunteers for the stupendous work in ensuring the personal development of all prisoners under our supervision. This partnership has resulted in commendable milestones being achieved with our recidivism rate registering a manageable low level of 1.7%.

The team at FCS has strived conscientiously to meet the deliverables in our Annual Corporate Plan. We continue place strong emphasis on good governance practices, achieving yet another year of unqualified financial report from the Auditor General's Office.

We applaud the continuing investment by Government towards our infrastructure development. This investment has been unprecedented and has continued to this present day. This we hope will continue into the future, to ensure that we comply to international best practices in the supervision of those that have been incarcerated including the wellbeing of serving personnel and their families.

We commend this Annual Report to you.

**F.B. KEAN**  
Commander  
Commissioner



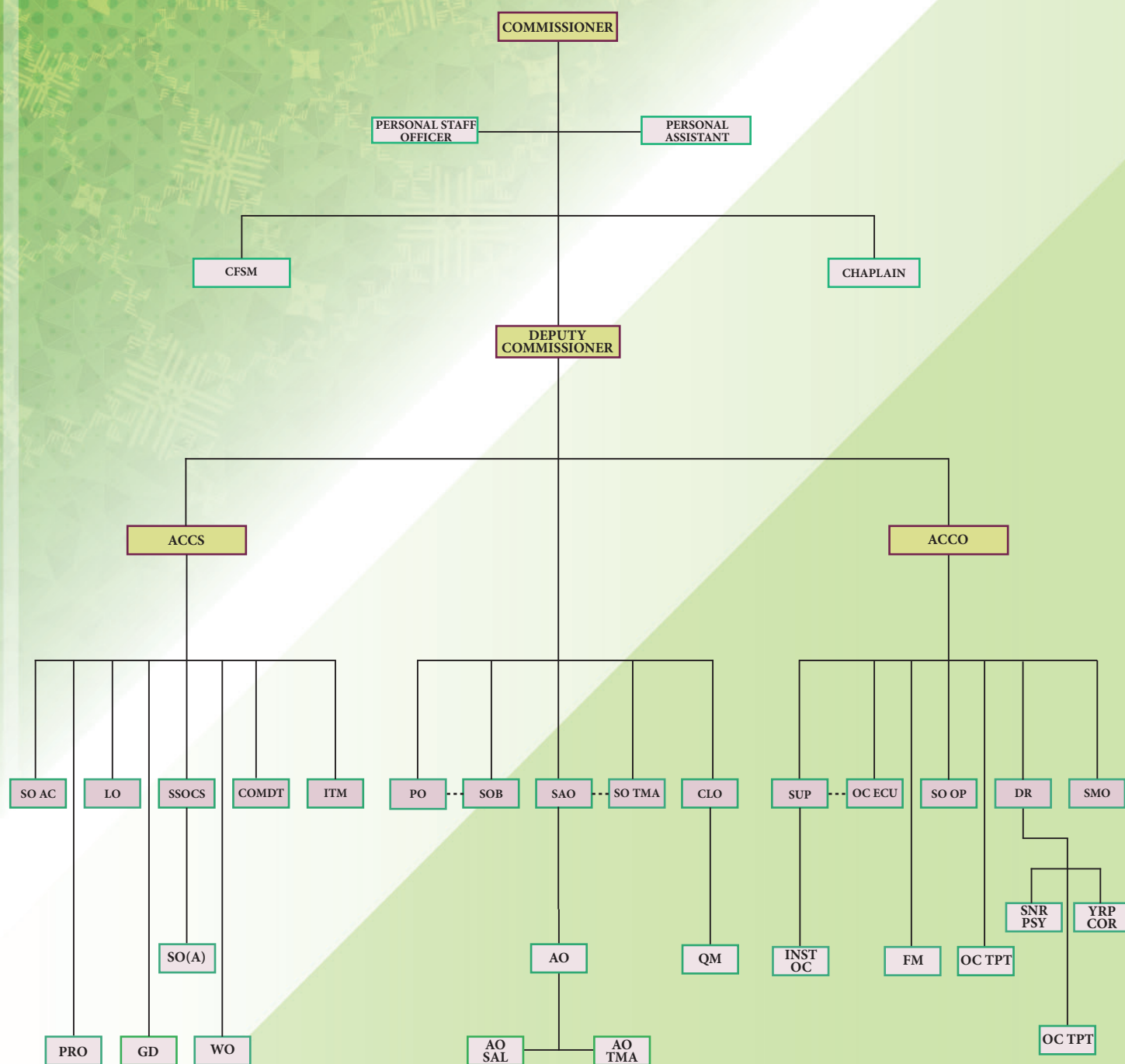
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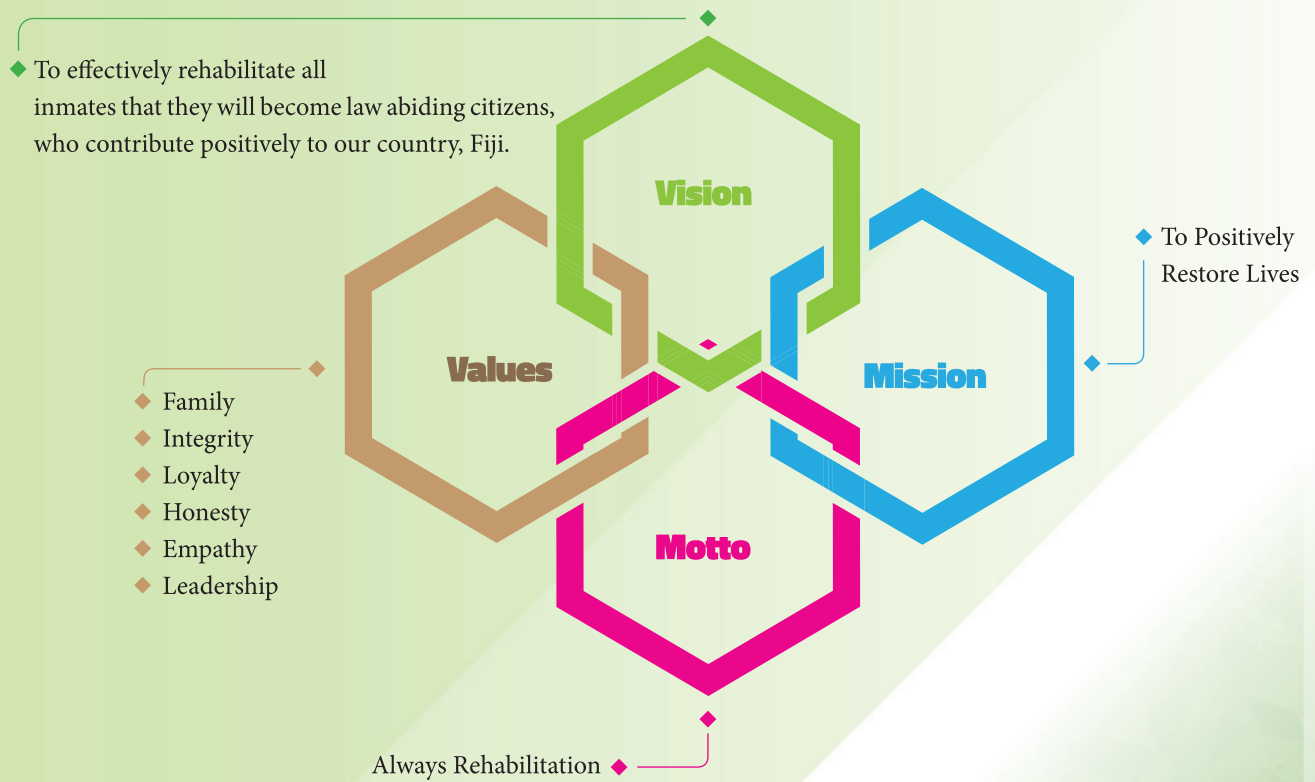


# ORGANIZATION STRUCTURE





# STRATEGIC OBJECTIVES





## ORGANIZATION RESPONSIBILITIES / CORE BUSINESS

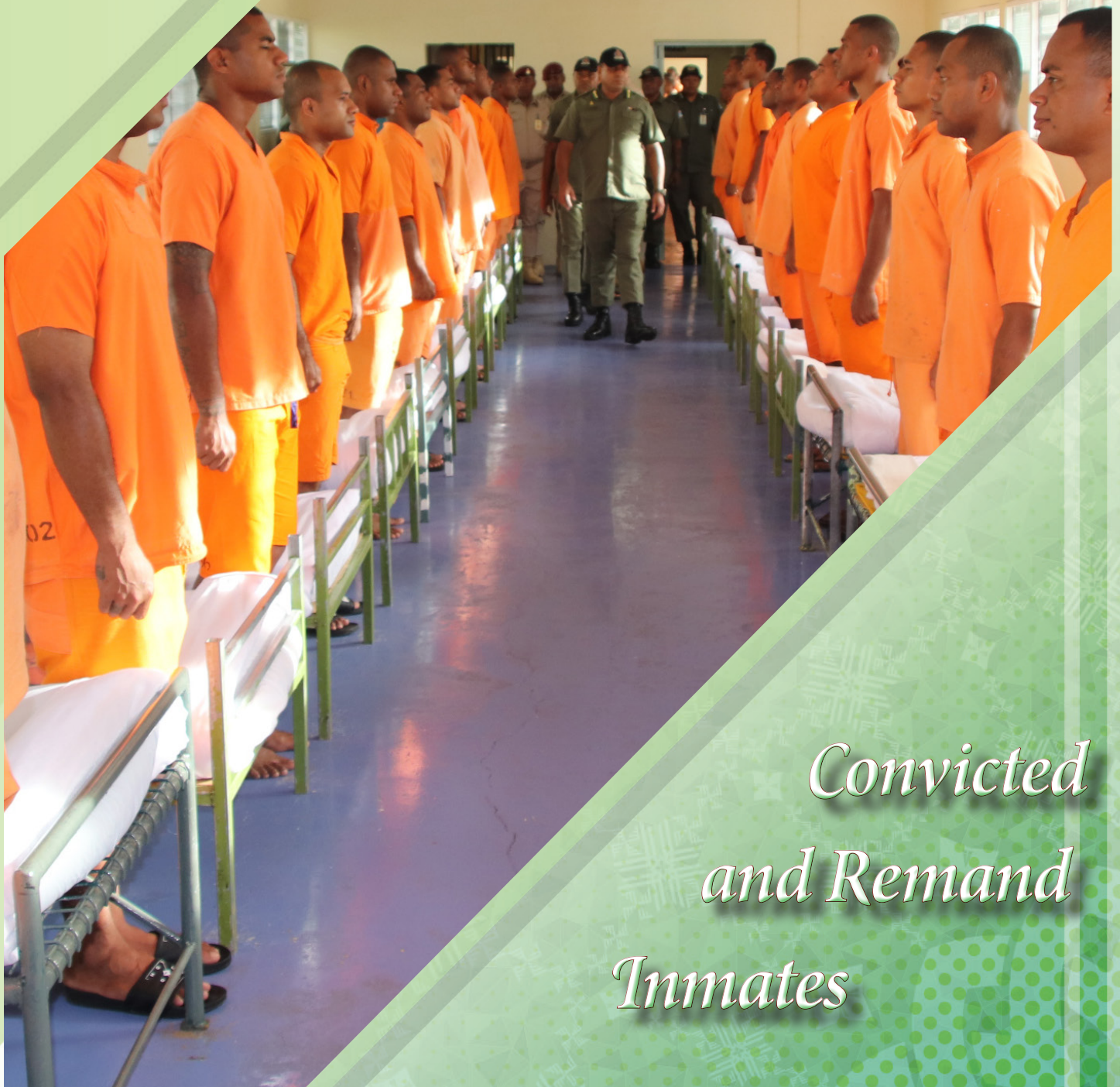
The Fiji Correction Services is obligated under the Correction Act 2006 to serve the public by keeping in custody those convicted by the courts in providing effective corrective services and applying all human rights obligations and standards, and for related matters.

The three core businesses of the Fiji Corrections Service (FCS) will remain as:





# *Inmates Key Statistics*



*Convicted  
and Remand  
Inmates*



## CONVICTED AND REMAND INMATES

There are two major categories of inmates under our custody, Convicted Inmates are classified as those that are sentenced by Court, whilst those awaiting trial and are yet to be sentenced are classified as Remand Inmates.

The other categories of inmates in our custody are Civil Inmates who are mainly referred to as debtors, whilst Detainees are those referred to us by the Immigration Department for violating immigration laws.

### CLASSIFICATION OF INMATES

A total comparative average number of convicted inmates, remandees, civil inmates and detainees in custody for 2019/2020 are shown in Table 2 below.

An average of 1884 convicted inmates was in custody from August 2019 to July 2020 as compared to 1813 record in 2018 to 2019.

The trend is indicative of the increase of offences committed during the reported financial year.

The number of convicted inmates increased by 2.5% in 2019/2020 as compared to 5% in 2018/19. Remand inmates recorded an increase of 0.3% in 2019/2020 as compared to 8% in 2018-2019.

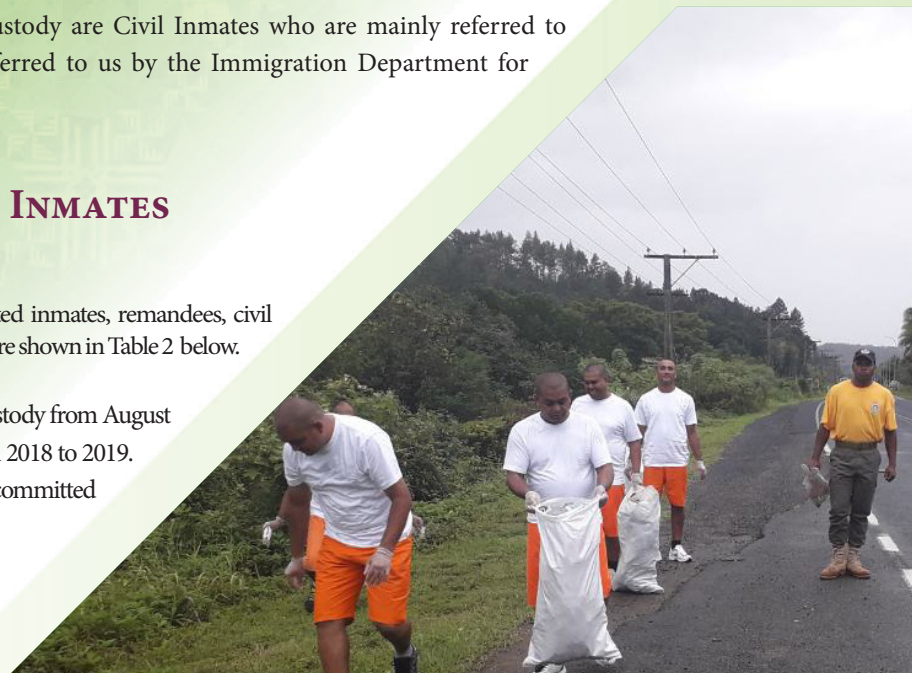


TABLE 1 : INMATES IN CUSTODY COMPARISON : 2017-2018 TO 2019-2020

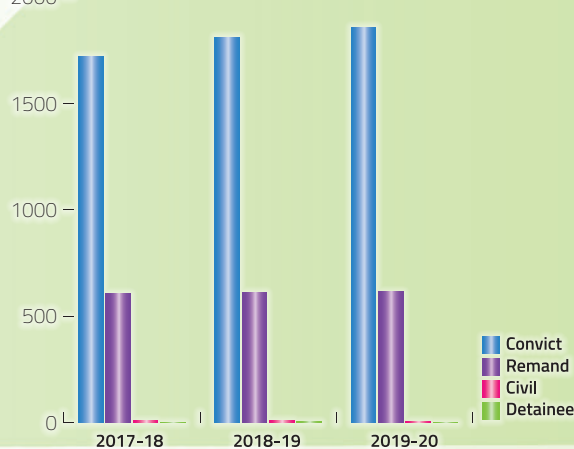
|          | 2017 - 18 | 2018 - 19 | 2019 - 2020 |
|----------|-----------|-----------|-------------|
| CONVICT  | 1721      | 1813      | 1860        |
| REMAND   | 607       | 612       | 614         |
| CIVIL    | 8         | 11        | 06          |
| DETAINEE | 01        | 03        | 02          |

TABLE 2 : CONVICTED, REMANDEES, CIVIL AND DETAINEES INMATES IN CUSTODY FOR 2019 - 2020

|          | AUG  | SEPT | OCT  | NOV  | DEC  | JAN  | FEB  | MAR  | APR  | MAY  | JUN  | JUL  | AVERAGE |
|----------|------|------|------|------|------|------|------|------|------|------|------|------|---------|
| CONVICT  | 1924 | 1886 | 1902 | 1918 | 1885 | 1895 | 1897 | 1911 | 1840 | 1842 | 1835 | 1884 | 1884    |
| REMAND   | 586  | 611  | 559  | 591  | 607  | 615  | 619  | 631  | 816  | 723  | 715  | 572  | 637     |
| CIVIL    | 11   | 04   | 07   | 08   | 02   | 06   | 05   | 06   |      | 08   | 8    | 6    | 06      |
| DETAINEE |      | 04   | 04   | 02   | 02   | 04   | 04   |      |      |      |      |      | 02      |
| TOTAL    |      |      |      |      |      |      |      |      |      |      |      |      | 2527    |

Source: Fiji Corrections Service Database

FIGURE 1: GRAPHICAL REPRESENTATION OF CONVICTED AND REMAND INMATES



Source: Fiji Corrections Service Database



## GENDER REPRESENTATION

The trend indicates a fluctuation in the number of male and female inmates in custody for the reported months.

Male inmates however, recorded a slight increase of 3.4% in 2019/2020 as compared to 11% in 2018/2019. The numbers of female inmates reduces by 11% in 2019/2020 as compared to an increase in 22% in 2018 – 2019.

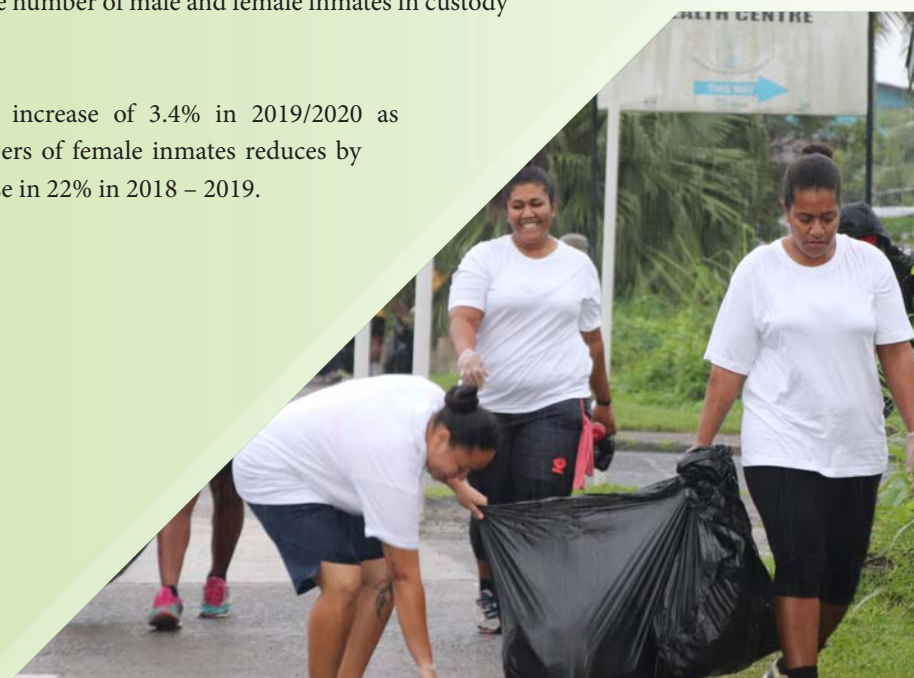


TABLE 3(A) : INMATES BY GENDER COMPARISON: 2018-2019 TO 2019-2020

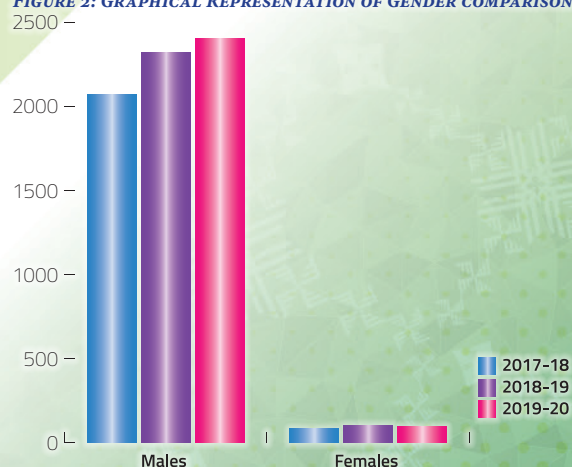
| GENDER | 2017 - 18 | 2018 - 19 | 2019 - 20 |
|--------|-----------|-----------|-----------|
| MALE   | 2073      | 2320      | 2402      |
| FEMALE | 83        | 106       | 95        |
| TOTAL  | 2156      | 2439      | 2482      |

TABLE 3(B) : INMATES BY GENDER REPRESENTATION BY MONTHS

| GENDER | AUG  | SEPT | OCT  | NOV  | DEC  | JAN  | FEB  | MAR  | APR  | MAY  | JUN  | JUL  | AVERAGE |
|--------|------|------|------|------|------|------|------|------|------|------|------|------|---------|
| MALE   | 2353 | 2332 | 2293 | 2326 | 2299 | 2424 | 2463 | 2452 | 2656 | 2475 | 2464 | 2326 | 2405    |
| FEMALE | 89   | 90   | 96   | 102  | 92   | 95   | 82   | 96   | 106  | 103  | 94   | 96   | 95      |
| TOTAL  | 2442 | 2422 | 2389 | 2428 | 2391 | 2519 | 2545 | 2548 | 2550 | 2578 | 2558 | 2422 | 2482    |

Source: Fiji Corrections Service Database

FIGURE 2: GRAPHICAL REPRESENTATION OF GENDER COMPARISON: 2017-2018 TO 2019-2020



Source: Fiji Corrections Service Database

# CONVICTED AND REMAND INMATES

## AGE REPRESENTATION

Age categorization together with the offence details allows reliable and effective classification and allocation of inmates under our care. Young inmates between the ages of 16yrs-25yrs are classified as Star Class and are accommodated at the Nasinu Correction Centre.

Others are categorized as Ordinary Class while all female inmates are categorized as Women inmates. They are allocated to institutions appropriate for them to serve their sentences. The existence of the Central Allocation Board, allowed in-depth profiling of inmates personal, family background, risk analysis and personal welfare needs. This has become the platform for the effective allocation of inmates to various correction institutions within FCS. Stipulated Table 4 below is the categorization of age by months.

Table 4(a) shows that the Age category from 21-35 years, continued to dominate the prison population in 2019-2020. This is a vulnerable youth group, who could easily be enticed back into criminality after been discharged if they are not rendered with the right community intervention programs, general support from family members, key stakeholders and the public at large.

This category represented 18% of the total average population in 2019-2020 as compared to 41% of the total population in 2018-2019, a reduction of 23%.

TABLE 4(A) : AVERAGE AGE GROUP COMPARISON: 2017-2018 – 2019-2020

| AGE GROUP            | 2017-18 | 2018-19 | 2019-20 |
|----------------------|---------|---------|---------|
| BETWEEN 16 - 20 YRS  | 200     | 225     | 184     |
| BETWEEN 21 - 25 YRS  | 435     | 483     | 437     |
| BETWEEN 26 - 30 YRS  | 354     | 397     | 407     |
| BETWEEN 31 - 35 YRS  | 318     | 330     | 385     |
| BETWEEN 36 - 40 YRS  | 255     | 270     | 313     |
| BETWEEN 41 - 45 YRS  | 209     | 231     | 242     |
| BETWEEN 46 - 50 YRS  | 141     | 154     | 178     |
| BETWEEN 51 - 60 YRS  | 197     | 216     | 207     |
| BETWEEN 61 - 70 YRS  | 87      | 95      | 89      |
| OVER 70 YEARS OF AGE | 28      | 38      | 37      |
| TOTAL                | 2227    | 2439    | 2487    |

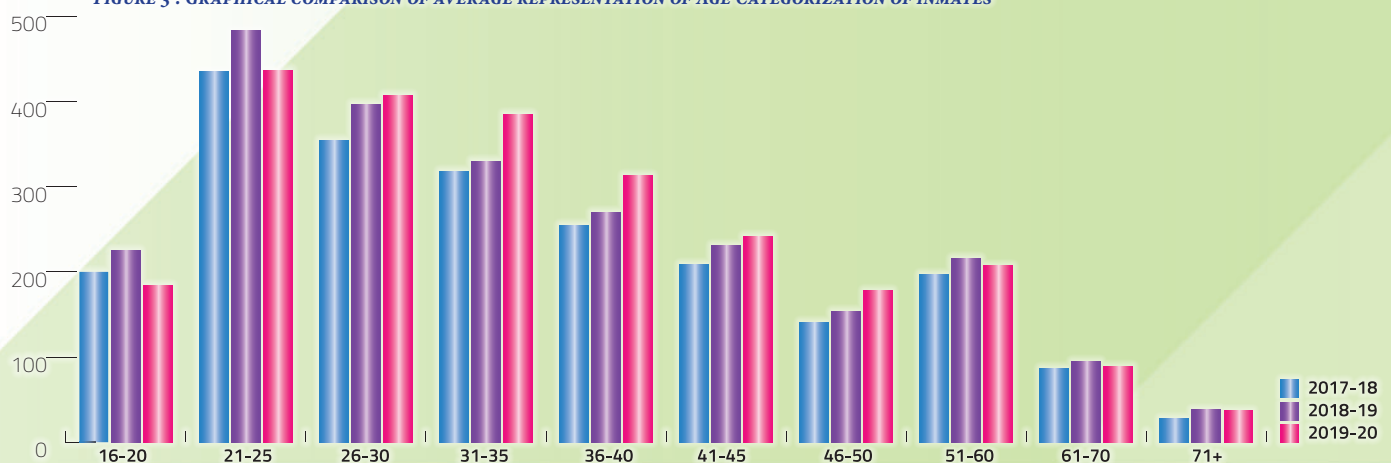
Source: Fiji Corrections Service Database

TABLE 4 (B) : AGE CATEGORIZATION OF INMATES BY MONTHS (2019-2020)

| AGE           | AUG  | SEPT | OCT  | NOV  | DEC  | JAN  | FEB  | MAR  | APR  | MAY  | JUN  | JUL  | AVE. |
|---------------|------|------|------|------|------|------|------|------|------|------|------|------|------|
| 16-20         | 232  | 226  | 213  | 172  | 172  | 175  | 177  | 178  | 195  | 181  | 152  | 133  | 184  |
| 21-25         | 461  | 430  | 429  | 445  | 439  | 423  | 430  | 445  | 466  | 424  | 444  | 407  | 437  |
| 26-30         | 402  | 405  | 356  | 397  | 359  | 423  | 412  | 409  | 436  | 423  | 446  | 412  | 407  |
| 31-35         | 346  | 328  | 376  | 407  | 378  | 404  | 407  | 393  | 386  | 402  | 393  | 402  | 385  |
| 36-40         | 255  | 314  | 317  | 311  | 304  | 308  | 312  | 295  | 321  | 343  | 347  | 324  | 313  |
| 41-45         | 239  | 220  | 217  | 229  | 230  | 231  | 248  | 254  | 268  | 267  | 258  | 248  | 242  |
| 46-50         | 150  | 153  | 153  | 147  | 177  | 182  | 189  | 196  | 200  | 211  | 196  | 181  | 178  |
| 51-60         | 214  | 208  | 214  | 210  | 210  | 210  | 207  | 215  | 226  | 205  | 182  | 183  | 207  |
| 61-70         | 102  | 96   | 81   | 73   | 83   | 89   | 90   | 90   | 90   | 95   | 92   | 87   | 89   |
| 70+           | 41   | 42   | 33   | 37   | 39   | 36   | 36   | 38   | 39   | 31   | 33   | 33   | 37   |
| MONTH TOTAL   | 2442 | 2422 | 2389 | 2428 | 2391 | 2519 | 2545 | 2548 | 2659 | 2578 | 2516 | 2410 | 2487 |
| MONTH AVERAGE | 244  | 242  | 239  | 243  | 239  | 252  | 255  | 255  | 266  | 258  | 252  | 241  |      |

Source: Fiji Corrections Service Database

FIGURE 3 : GRAPHICAL COMPARISON OF AVERAGE REPRESENTATION OF AGE CATEGORIZATION OF INMATES



Source: Fiji Corrections Service Database



## RECIDIVISM

**R**ecidivism is regarded as the tendency of a convicted criminal to re-offend. In line with the FCS standard guideline, an inmate is considered a recidivist when he/she is re-admitted within 24 months from his or her initial discharge date on a new offence.

On the contrary, an individual who is re-admitted within 24 months period from his or her initial discharge date on a pending case is not considered a recidivist.

We are mandated by Government to continuously aim to reduce recidivism. This has become a real challenge for us not only in identifying intervention programs within, but to initiate viable proactive strategies and options that will help reduce the likelihood of re-offending behavior patterns.

There was a reduction of 12 in total of recidivist for 2019-2020 as compared to an increase of 33 in total recidivist of 60 recorded in 2018/2019. The calculation provides us the total recidivism rate of 1.70%, a reduction by 0.8% in 2019/2020.

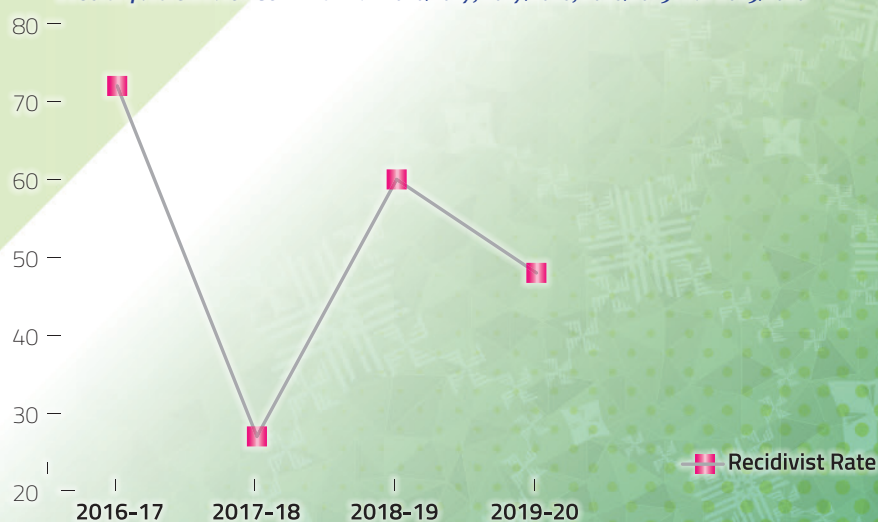


**TABLE 5 : RECIDIVIST COMPARATIVE 2017 - 2018, 2018 - 2019 AND 2019 - 2020**

|                         | 2017-2018 | 2018-2019 | 2019-2020 |
|-------------------------|-----------|-----------|-----------|
| NUMBER OF RECIDIVIST    | 27        | 60        | 48        |
| ADMISSION               | 1178      | 1410      | 1584      |
| TOTAL NO. OF INMATES    | 2344      | 2427      | 2482      |
| TOTAL INMATES DISCHARGE | 1044      | 1383      | 1427      |
| TOTAL RECIDIVIST RATE   | 1.49%     | 2.5%      | 1.70%     |

Source: Fiji Corrections Service Database

**FIGURE 4 : RECIDIVIST COMPARATIVE 2016/2017, 2017/2018, 2018/2019 AND 2019/2020**



Source: Fiji Corrections Service Database



# *Fiji Corrections Service Key Outputs*



*Safety  
and  
Security*



# SAFETY & SECURITY

## SECURITY

Security is one of the major functions of the Fiji Corrections Service. A well-defined and organized corrections security is essential to good order, discipline in all corrections contributing to a safer community. Improved infrastructural design and installation of Closed Circuit Television (CCTV) in all institutions will strengthen efforts to effectively manage security and its associated risks within the FCS.

## ESCAPES

The Fiji Corrections Service will continue to pursue its mandatory role by ensuring minimal or no escape in all Correction Institutions within FCS. Stipulated in Table 6 are the total numbers of escape by quarter in all Divisions.

Five escapes took place in 2018/2019, three at the Southern Division and two at the Western Division while none from the Northern and Central/Eastern Division for the reporting period.

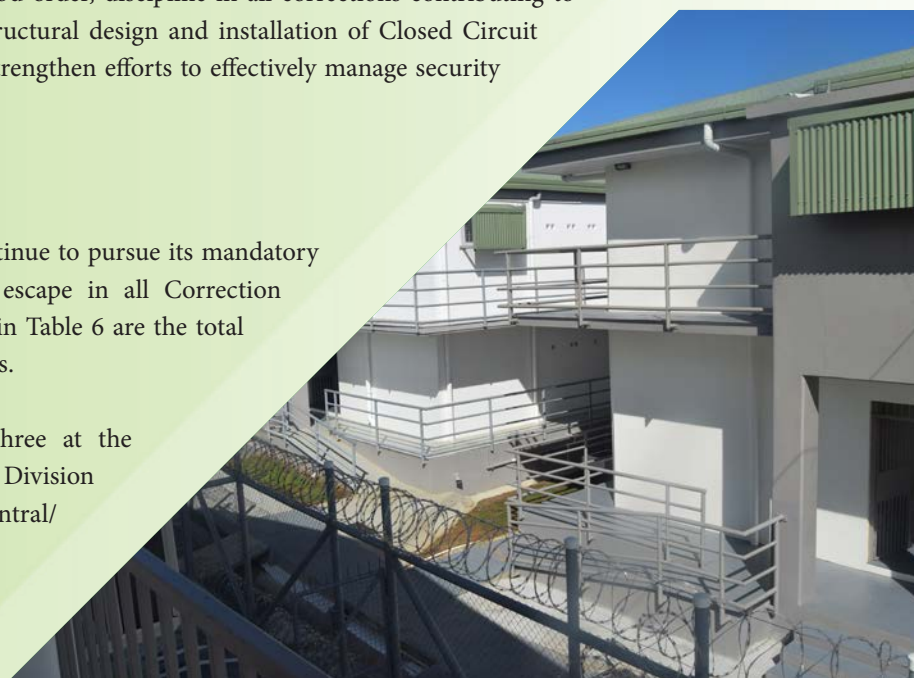
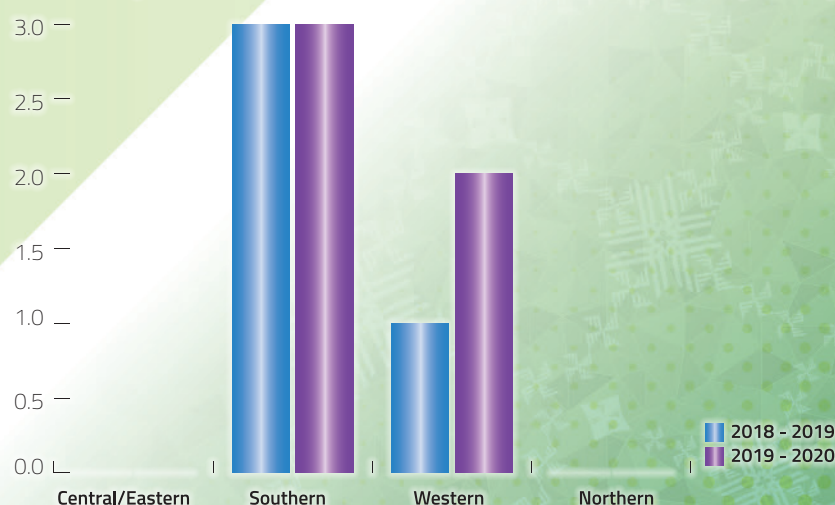


TABLE 6 : NUMBER OF ESCAPE INCIDENTS BY DIVISION FOR 2019 - 2020

| DIVISION          | 2018 - 2019 | 2019 - 2020 |
|-------------------|-------------|-------------|
| CENTRAL / EASTERN | -           | -           |
| SOUTHERN          | 3           | 3           |
| WESTERN           | 1           | 2           |
| NORTHERN          | -           | -           |
| TOTAL             | 4           | 5           |

Source: Fiji Corrections Service Database

FIGURE 5 : REPRESENTATION OF ESCAPE INCIDENTS BY DIVISIONS FOR 2018/2019 AND 2019/2020



Source: Fiji Corrections Service Database

## INMATES COMPLAINTS & GRIEVANCES

Under our Guiding Principles alongside the United Nations Standard for Treatment of Offenders, inmates are given the right to lodge any complain against officers, provided there is a breach of human rights or any other relevant issues that violated rights in any way.

We are mandated to minimize and further identify possible avenues and strategies to eliminate complaints against any correction officers, either from inmates or members of the public. Stipulated in Table 7 are the numbers of complaints against correction Officers for 2019/2020.

Most of the complaints received during the reported year were made to the Court followed by complaints tendered to Commissioner of Corrections Officer Complaints against staff were mostly centered on treatment of inmates and other matters that may affect good order and discipline of the institutions.

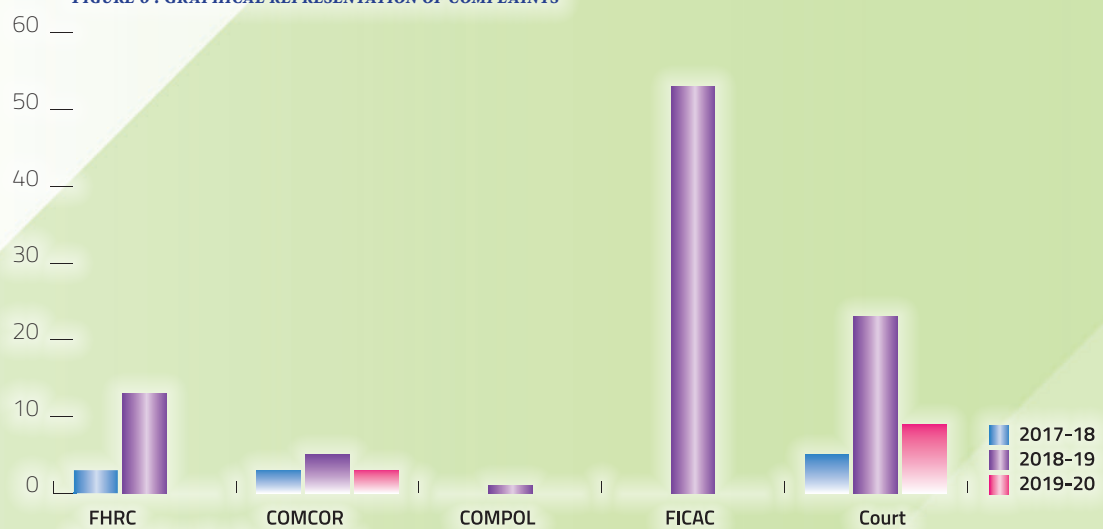


TABLE 7 : INMATES COMPLAINTS COMPARATIVE IN 2017 - 2018 TO 2019 - 2020

|                              | 2017/2018 | 2018/2019 | 2019/2020 |
|------------------------------|-----------|-----------|-----------|
| FIJI HUMAN RIGHTS COMMISSION | 3         | 13        | -         |
| COMMISSIONER OF CORRECTION   | 3         | 5         | 3         |
| COMMISSIONER OF POLICE       | -         | 1         | -         |
| FICAC                        | -         | 53        | -         |
| COURT                        | 5         | 23        | 09        |
| TOTAL                        | 15        | 95        | 11        |

Source: Fiji Corrections Service Database

FIGURE 6 : GRAPHICAL REPRESENTATION OF COMPLAINTS



Source: Fiji Corrections Service Database



## UNTOWARD INCIDENTS & CONTRABANDS

**U**ntoward incidents or Prison disorder are unusual occurrences that compromise safety, good order and discipline in any correction institution. The most common ones include hunger strike, disturbances, riots and prison assaults of three forms (Officer against prisoner, prisoner against prisoner and prisoner against Officers).

Contrabands are unauthorized items that enter any correction institution through illegal means. It poses imminent threat to the safety of other inmates, staff and overall security and good order in general. The most common type of contrabands smuggled into the institutions is cell-phones and drugs (marijuana).

Generally, the availability of contraband contributes to a weakening of good governance within a prison and undermines the aims of making a prison environment safe and secure. There are many means on how contraband items are being smuggled into the corrections institutions in Fiji. The most common means in Fiji is through visitors and thrown in from outside the institutions. Cell phones represent the most concern in all our institutions. Inmates access these contraband items to; coordinate escapes, threaten or intimidate witnesses, orchestrate crimes such as gang activities, bribe Corrections officers and create security breaches.

Other contrabands includes, hacksaw blades, sharp objects, pornographic materials and cigarettes of all kinds. These include items that can be used as a tool to assist their escape. Stipulated in Table 8 are the numbers of untoward incident including contrabands for 2019/2020.

There has been a significant drop 65% in the number of contrabands recorded in 2019/2020 as compared to 9% increase in the number of contrabands recorded in 2018/2019. The introduction of the Cell Senses machines that were installed at the Suva Remand Centre early in the year has had great impact on the reduction of contraband entering the prison system.

The fight against contrabands continues where searches are strategically conducted not only to ensure the removal of prohibited items from the possession of those under our care but to stop the entry of contrabands into all our Correction Centres.

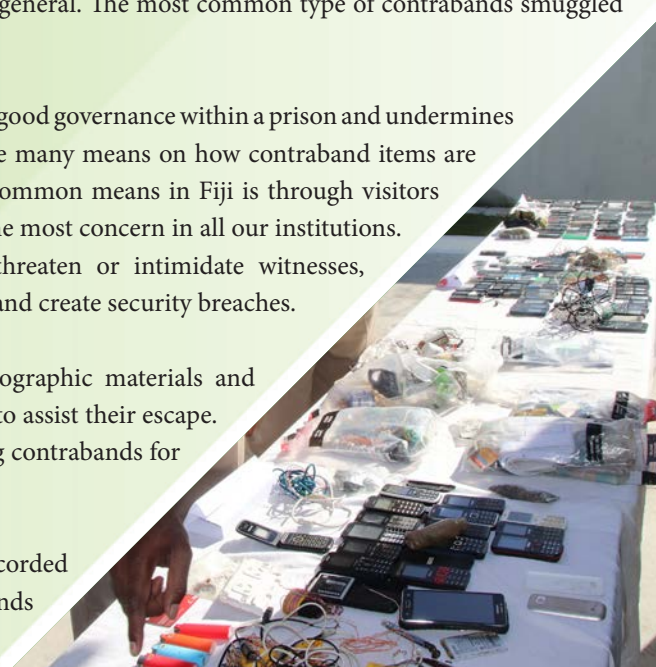
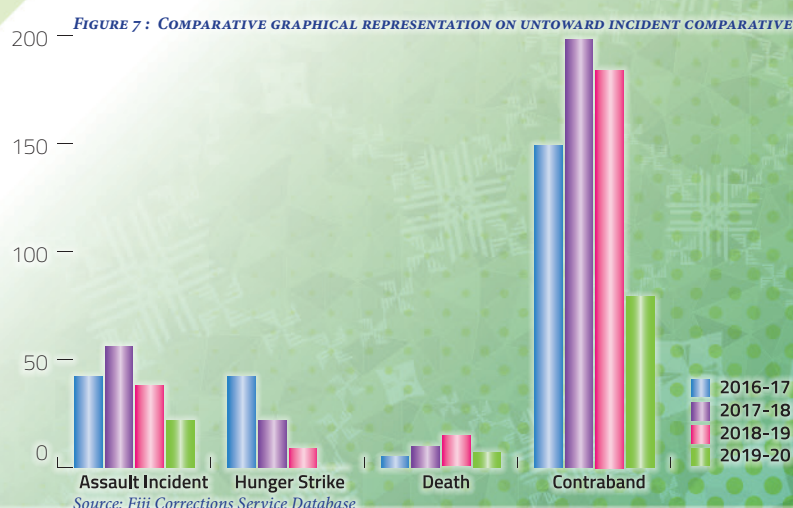


TABLE 8 : UNTOWARD INCIDENT COMPARATIVE 2017-2018 AND 2019-2020

| UNTOWARD INCIDENTS | 2016/2017 | 2017/2018 | 2018/2019 | 2019/2020 |
|--------------------|-----------|-----------|-----------|-----------|
| ASSAULT INCIDENTS  | 42        | 56        | 38        | 22        |
| HUNGER STRIKE      | 42        | 22        | 9         | -         |
| DEATH              | 5         | 10        | 14        | 7         |
| CONTRABAND         | 149       | 198       | 184       | 79        |

Source: Fiji Corrections Service Database





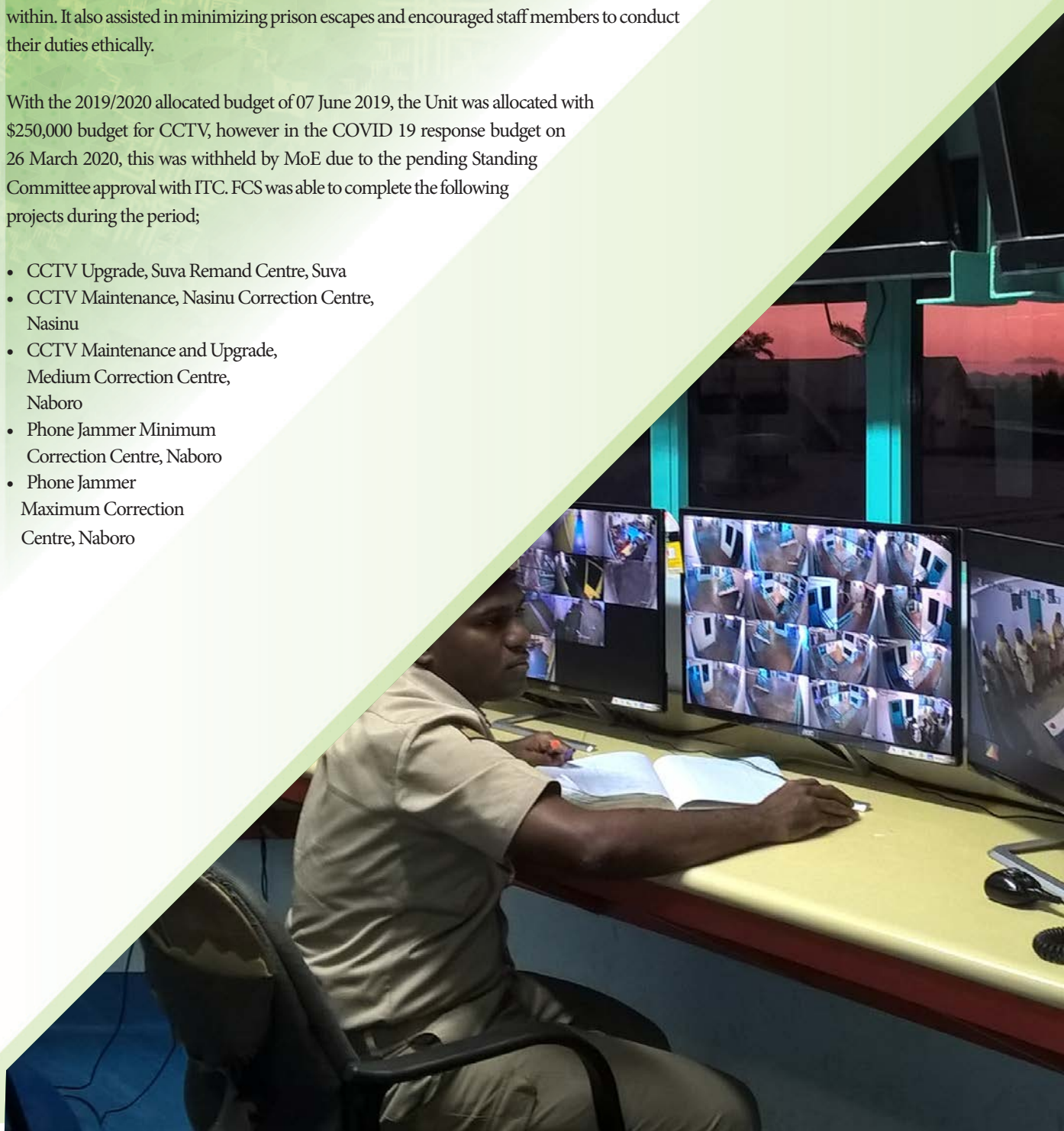
## CLOSED CIRCUIT TELEVISION (CCTV)

The installation of CCTV in all correction institutions play a key role in the rapid detection of contraband items, unusual occurrences and improve the surveillance of all activities conducted within. It also assist in minimizing prison escapes and encourage staff members to conduct their duties ethically.

The installations of CCTV in all correction institutions played a key role in the rapid detection of contraband items, unusual occurrences and improved the surveillance of all activities conducted within. It also assisted in minimizing prison escapes and encouraged staff members to conduct their duties ethically.

With the 2019/2020 allocated budget of 07 June 2019, the Unit was allocated with \$250,000 budget for CCTV, however in the COVID 19 response budget on 26 March 2020, this was withheld by MoE due to the pending Standing Committee approval with ITC. FCS was able to complete the following projects during the period;

- CCTV Upgrade, Suva Remand Centre, Suva
- CCTV Maintenance, Nasinu Correction Centre, Nasinu
- CCTV Maintenance and Upgrade, Medium Correction Centre, Naboro
- Phone Jammer Minimum Correction Centre, Naboro
- Phone Jammer Maximum Correction Centre, Naboro





## SECURITY SUPPORT SERVICES

The Emergency & K9 Unit acts as a supportive element to effective prison security and to continually maintain good order and discipline at all times. They are directly responsible for institution and individual searches, boundary patrols and prisoner escorts. Much of their daily activities are focused on security observation, emergency mock exercises and information gathering.

The four Dog unit across the four divisions in the Fiji Corrections service work in all secure correctional centers helping to keep our centers safe, secure and drug free. Our drug detection dogs play a crucial role in barrier detection in each center.

FCS purchase, recruit dogs from breeders and also conduct our own breeding within the facilities. Occasionally members of the public donate dogs. Of these, approximately 80% of these dogs that have undergone training are then found to be suitable for prison work. During the period we have 29 dogs within our four kennels in the four divisions. Our breeds include; German Shepherds, Dobermans, Rottweiler's, Belgium Malnois, Labrador and Springer spaniel.

FCS has two different types of dogs, general purpose dogs and drug detection dogs. General purpose dogs are our more assertive dogs. Most general purpose dogs are German shepherds, Doberman, Rottweiler and Belgium Malnois. They are trained in obedience, tracking, agility, searching and protection work. They work in our correctional centers, farms and reserves performing tasks such as; Assisting with daily supervision of prisoners;

- Conducting internal and external foot patrols;
- Assisting with maintaining control during major incidents;
- Tracking of prisoners who have escaped from correctional centers; and
- Conducting high security escorts.

The Drug detection dogs are our Labradors and springer spaniel. These breeds are used in prisons due to their friendly nature and high hunt and retrieve drives. The Drug detection dogs frequently work with people and perform searches on; Prisoners, Cell blocks and dorms, Visitors, Staff, Vehicles and areas inside our centers.

Their main role is to prevent and stop the infiltration of contrabands and illicit drugs into our correctional centers. If a drug detection dog picks up a drug scent, it will give an indication to the handler, alerting them to a drug odor. The improved infrastructure and dog handlers training opportunities have had a significant impact in our correctional centers maintaining safety and security of prisoners and staff and minimizing the infiltration of contrabands into our centers daily.



## CEMETERIES & BURIALS

The FCS is responsible for managing cemeteries and maintaining burial grounds throughout Fiji. They include Suva, Nasinu, Vatuwaqa, Lautoka (2), Levuka and Labasa. It also looks after the crematorium services at Vatuwaqa. Stipulated in Table 9 are the allocated budget comparisons from 2017/2018 - 2019/2020.

There was no increase in the budgetary allocation for 2019/2020 from 2018/2019. This budgetary allocation was largely used for the extension of few of the cemeteries and the continuous maintenance of burial grounds. Stipulated in Table 10 is the standard burial, cremation fees and total revenue collected in 2019/2020.

The reduction in the number of burials and reopen of graves from 2018/2019 to 2019/2020 greatly impacted the revenue collected which is also caused by the limited space available for burial.

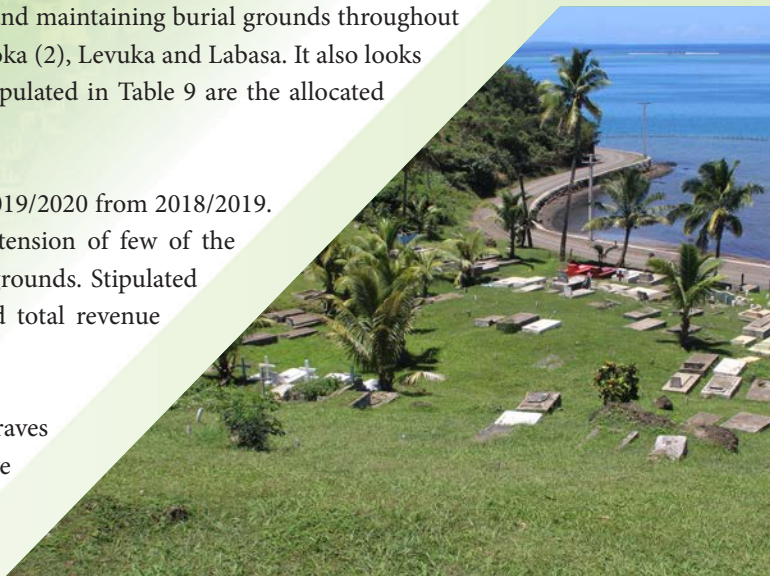


TABLE 9 : CEMETERY BUDGET ALLOCATION 2017-18 - 2019-2020

| YEARS  | 2017-2018 | 2018-2019 | 2019-2020 |
|--------|-----------|-----------|-----------|
| BUDGET | \$200,000 | 200,000   | 200,000   |

Source: Fiji Corrections Service Database

TABLE 10 : REVENUE COLLECTED FROM BURIAL AND RE-OPENING OF GRAVES FOR 2019-2020

| CEMETERIES           | PRIVATE GRAVES | RE-OPEN    | RESERVE  | TOTAL REVENUE      |
|----------------------|----------------|------------|----------|--------------------|
| LEVUKA               | 14             | 2          | 0        | \$554.90           |
| VATUWAQA             | 3              | 59         | 1        | \$1,431.50         |
| SUVA                 | 37             | 119        | 7        | \$4,151.20         |
| LABASA               | 55             | 0          | 0        | \$2,007.50         |
| LAUTOKA              | 337            | 2          | 0        | \$12,344.40        |
| NASINU               | 969            | 73         | 1        | \$36,997.80        |
| <b>TOTAL REVENUE</b> | <b>1,415</b>   | <b>255</b> | <b>9</b> | <b>\$57,487.30</b> |

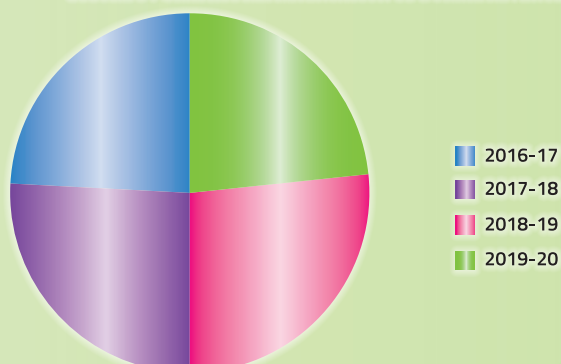
Source: Fiji Corrections Service Database

TABLE 11 : TOTAL REVENUE COMPARATIVE 2016/2017 TO 2019/2020

| YEARS             | 2016/2017 | 2017/2018   | 2018/2019   | 2019/2020   |
|-------------------|-----------|-------------|-------------|-------------|
| BURIAL REVENUE \$ | 56,234.10 | \$63,664.00 | \$62,056.75 | \$57,487.30 |

Source: Fiji Corrections Service Database

FIGURE 8 : GRAPHIC REPRESENTATION OF BURIAL REVENUE



Source: Fiji Corrections Service Database



# SUGARCANE HARVESTING

## RELEASE FOR SUGARCANE CUTTING

During the financial year, a total of 134 inmates were released for sugarcane cutting and 45 FCS pers were deployed for the movement. The summation of the inmates released and FCS pers deployed are as shown in Table 12.

## SUGARCANE CUTTING REVENUE

There has been an increase of 15% in total revenue recorded from Business Units sales by 2019/2020 as compared to 2018/2019.

As evident, the total number of farms harvest in the reported financial year was 257 farms harvesting 25,088.31 tonnes. There was no sugar cane harvest at Tavua CC in 2017 however it had recorded the highest number of farms to be harvested in 2020 harvesting 29 farms FCS Tabulated below is the number of farms harvested from 2017 to 2021 by Lautoka CC, Ba CC, Tavua CC, Rakiraki CC and Labasa CC.

TABLE 12 : NO. OF INMATES RELEASED FOR SUGARCANE CUTTING FOR 2019/2020

| SERIAL NO. | LOCATION | NO. OF INMATES | NO. OF PERS |
|------------|----------|----------------|-------------|
| 01.        | LABASA   | 50             | 15          |
| 02.        | RAKIRAKI | 24             | 15          |
| 03.        | BA       | 22             | 06          |
| 04.        | LAUTOKA  | 36             | 09          |
| TOTAL      |          | 132            | 45          |

TABLE 13 : TOTAL REVENUE COMPARATIVE 2016/2017 TO 2019/2020

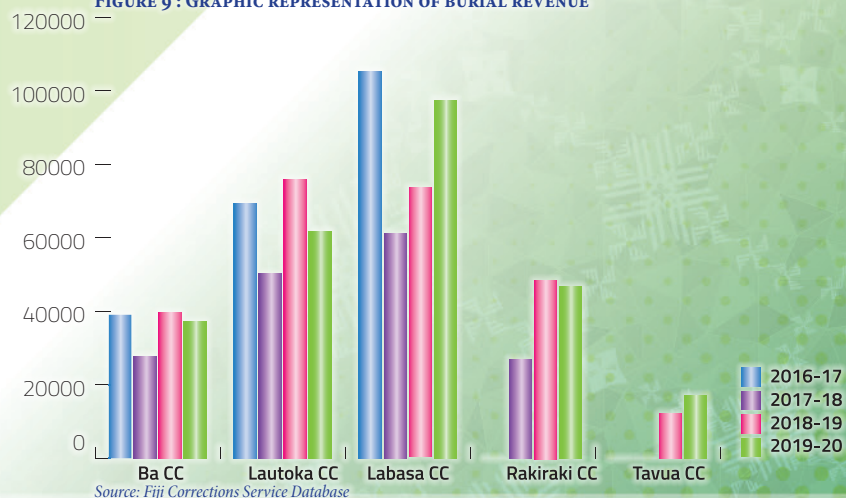
| INSTITUTIONS | 2016 - 2017 REVENUE | 2017 - 2018 REVENUE | 2018 - 2019 REVENUE | 2019 - 2020 REVENUE |
|--------------|---------------------|---------------------|---------------------|---------------------|
| BA CC        | 39,066.50           | 27,823.97           | 39,581.10           | 37,144.30           |
| LAUTOKA CC   | 69,344.61           | 50,176.31           | 75,914.95           | 61,804.40           |
| LABASA CC    | 105,409.34          | 61,166.08           | 73,116.40           | 97,492.00           |
| RAKIRAKI CC  | -                   | 26,870.54           | 48,532.60           | 46,701.70           |
| TAVUA        | -                   | -                   | 12,314.00           | 17,112.00           |
|              | 213,820.45          | 166,036.90          | 249,459.05          | 260,254.40          |

TABLE 14 : NUMBER OF SUGARCANE FARMS HARVESTED AND TONNES HARVESTED: 2017- 2020

| INSTITUTIONS | 2017         |               | 2018         |               | 2019         |               | 2020         |               |
|--------------|--------------|---------------|--------------|---------------|--------------|---------------|--------------|---------------|
|              | NO. OF FARMS | TOTAL TONNAGE | NO. OF FARMS | TOTAL TONNAGE | NO. OF FARMS | TOTAL TONNAGE | NO. OF FARMS | TOTAL TONNAGE |
| LAUTOKA CC   | 51           | 3,636.93      | 49           | 3,822.16      | 27           | 3,089.55      | 25           | 2,278.87      |
| BA CC        | 28           | 2,045.02      | 26           | 1,995.04      | 32           | 1,856.65      | 17           | 1,213.65      |
| TAVUA TCC    | -            | -             | 14           | 615.47        | 18           | 855.57        | 29           | 1,717.25      |
| RAKIRAKI TCC | 26           | 1,683.63      | 30           | 2,426.61      | 36           | 2,335.08      | 26           | 2,530.58      |
| LABASA CC    | 22           | 4,992.83      | 25           | 3,509.83      | 26           | 4,874.6       | 21           | 4,336.51      |
| TOTAL        | 127          | 12,358.41     | 144          | 12,369.11     | 139          | 13,011.45     | 118          | 12076.86      |

Source: Fiji Corrections Service Database

FIGURE 9 : GRAPHIC REPRESENTATION OF BURIAL REVENUE





# *Fiji Corrections Service Key Outputs*



*Improved  
Rehabilitation*



## REHABILITATION PROGRAMMES

The revised Rehabilitation Framework provides the new direction for staff to prioritize the rehabilitation and treatment of offenders in a holistic and well synchronized manner using its identified phases as a guide to effectively implement its associated activities. Inmates upon admission are required to undergo a thorough needs and risk analysis; by way of the Institutional Sentencing Board. The findings will later form the basis to determine the precise intervention programs each inmate has to undergo to ensure they are treated with the right rehabilitation programs. The framework has four (4) phases, ensuring a holistic rehabilitation approach towards the successful re-integration of inmates back to society.

From Table 16, it illustrates that there has been a decrease by 580 in the number of rehabilitation programs conducted during this financial year. This was due mainly to the COVID19 pandemic restrictions which limited the conduct of treatment programs for inmates. The increase in the number of programmes by 51% allowed for the review of the Rehabilitation Framework that adopted new programmes for short termers, solesolevaki as a re-entry programme and the review Policies to guide the implementation of the Framework.

**TABLE 15 : OFFERED REHABILITATION PROGRAMS CONDUCTED IN 2019/2020**

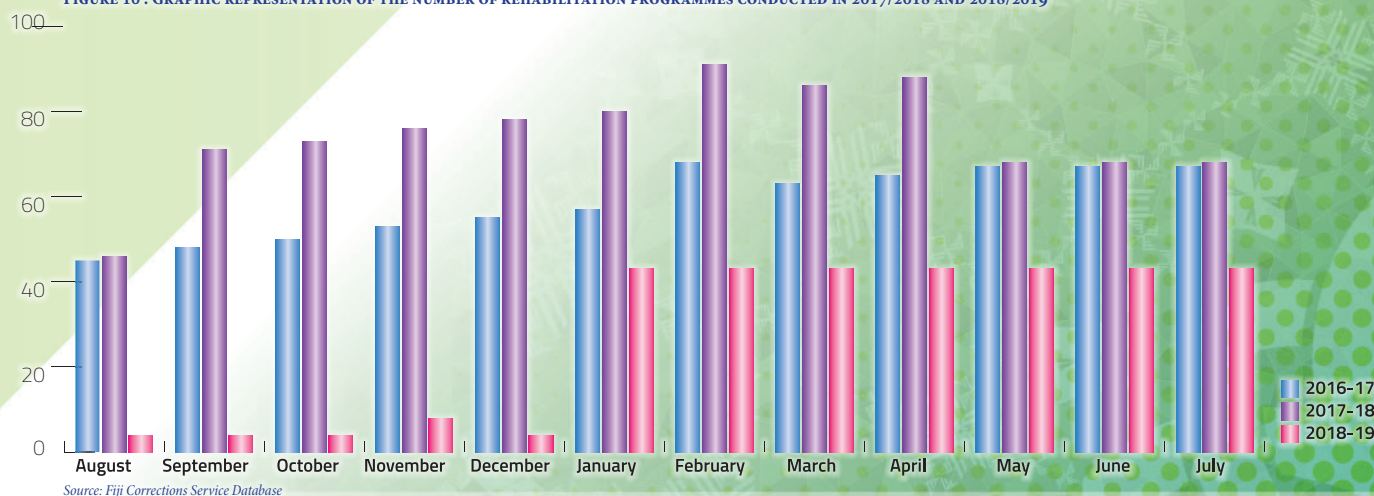
| #  | PROGRAMS CONDUCTED              | #  | PROGRAMS CONDUCTED                         |
|----|---------------------------------|----|--|
| 1  | ALPHA                           | 23 | SOLOMON'S PROVERBS                         |
| 2  | ISPB                            | 24 | SPIRITUAL ONE TO ONE COUNSELING            |
| 3  | COGNITIVE AND RESTRUCTURING     | 25 | GROUP SPIRITUAL THERAPY                    |
| 4  | ENCOUNTER PROGRAM               | 26 | RESTORATIVE JUSTICE                        |
| 5  | GROUP COUNSELING                | 27 | SOLUTION FOCUSED THERAPY                   |
| 6  | LITERACY & NUMERACY             | 28 | ANGER MANAGEMENT                           |
| 7  | CULTURE                         | 29 | LIFE AND SOCIAL SKILLS ENHANCEMENT         |
| 8  | STEP OUT STEP FREE              | 30 | ABUSE PROGRAM                              |
| 9  | ALCOHOL AND SUBSTANCE ABUSE     | 31 | COGNITIVE SELF CHANGE                      |
| 10 | SYCAMORE TREE PROGRAM           | 32 | SOLUTION FOCUSED THERAPY                   |
| 11 | TRUE IDENTITY                   | 33 | VIOLENT OFFENDER INTERVENTION PROGRAM      |
| 12 | BASIC FOOT DRILL                | 34 | MANAGING EMOTION                           |
| 13 | ONE TO ONE COUNSELING           | 35 | THINK FIRST                                |
| 14 | WOMEN IN DEVELOPMENT            | 36 | COGNITIVE SKILLS                           |
| 15 | WOMANHOOD, MOTHERHOOD, MARRIAGE | 37 | MUSIC THERAPY                              |
| 16 | TRAUMA HEALING                  | 38 | ART AND CRAFT                              |
| 17 | SOLESOLEVAKI - RE-ENTRY PROGRAM | 39 | COOKING AND BAKING                         |
| 18 | SOW A SEED                      | 40 | BLOOMING INSIDE                            |
| 19 | PROBLEM SOLVING SKILLS          | 41 | AUTOMOTIVE MECHANICS LEVEL 1               |
| 20 | COUPLE COUNSELING               | 42 | REFRIGERATION AND AIR CONDITIONING LEVEL 1 |
| 21 | FAMILY COUNSELING               | 43 | ELECTRICAL AND ELECTRONICS LEVEL 1         |
| 22 | FINANCIAL LITERACY              |    |  |

**TABLE 16 : REHABILITATION PROGRAMS CONDUCTED IN 2017-2018 TO 2019-2020**

|             | AUG | SEPT | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN | JUL | TOTAL |
|-------------|-----|------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|
| 2017 - 2018 | 45  | 48   | 50  | 53  | 55  | 57  | 68  | 63  | 65  | 67  | 67  | 67  | 705   |
| 2018 - 2019 | 46  | 71   | 73  | 76  | 78  | 80  | 91  | 86  | 88  | 68  | 68  | 68  | 893   |
| 2019 - 2020 | 04  | 04   | 04  | 08  | 04  | 43  | 43  | 43  | 43  | 43  | 43  | 43  | 313   |

Source: Fiji Corrections Service Database

**FIGURE 10 : GRAPHIC REPRESENTATION OF THE NUMBER OF REHABILITATION PROGRAMMES CONDUCTED IN 2017/2018 AND 2018/2019**



## EARLY RELEASE SCHEMES

The Early Release Scheme provides an alternative to serving the last 12 months or less in prison by conditionally releasing inmates back to society prior to his/her normal discharge date as per Court order. The main objective of the scheme is to allow smooth transition of inmates from a closed environment with strict rules and procedures to abide with, to one that is flexible in nature.

This is also an avenue where continuous assessment is made on the ability of inmates to maintain good behavior and a positive attitude under minimum supervision. Another benefit of the scheme is that it allows inmates to start reconnecting with family members whom they have lost touch with due to their incarceration. This also allows time and opportunity to discuss programs to pursue to ensure successful re-integration of an inmate when finally released.

### EARLY RELEASE FOR EMPLOYMENT

The Commissioner under Correction Act Section 46(a) has the authority to release an inmate the scheme provided the inmate met the following minimum requirements to be eligible for early release: in relation to release under programs involving the performance of community work or paid employment;

- (ii) the inmate shall have a low security classification; and
- (iii) the inmate has 12 months or less of his or her effective sentence to serve.

Inmates released under the scheme are those that have been accepted through a job placement for paid employment with a potential job provider. This is an avenue where inmates have a greater chance to alleviate crime cycle, live a better life, improve standard of living and become productive and responsible citizen.

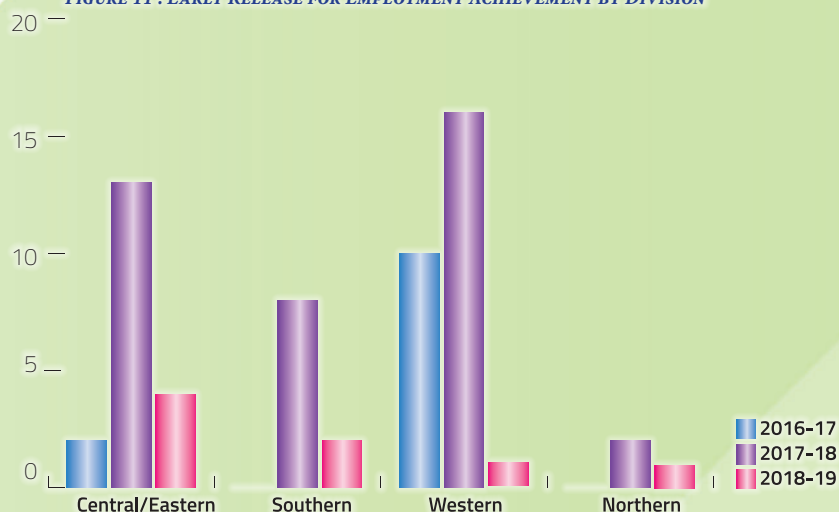
The FCS managed to release 08 inmates for employment and they now continue in these job placements after their release from their respective Corrections Centers in the 2019/2020 period.

TABLE 17 : EARLY RELEASE FOR EMPLOYMENT BY DIVISION

| DIVISION          | 2017-18<br>ACHIEVED | 2018-19<br>ACHIEVED | 2019-20<br>ACHIEVED |
|-------------------|---------------------|---------------------|---------------------|
| CENTRAL / EASTERN | 02                  | 13                  | 04                  |
| SOUTHERN          | 0                   | 8                   | 02                  |
| WESTERN           | 10                  | 16                  | 01                  |
| NORTHERN          | 0                   | 2                   | 01                  |
| TOTAL             | 12                  | 39                  | 08                  |

Source: Fiji Corrections Service Database

FIGURE 11 : EARLY RELEASE FOR EMPLOYMENT ACHIEVEMENT BY DIVISION



Source: Fiji Corrections Service Database



## EARLY RELEASE FOR EDUCATION

In relation to undertaking a course of education or instruction:

- (i) the prisoner shall have a low security classification;
- (ii) the prisoner has 12 months or less of his or her effective sentence to serve;
- (iii) the prisoner has been accepted to undertake and appropriate course of education or instruction.

Inmates released under this scheme are those that have been accepted to undertake courses in a tertiary and relevant approved Institution. Part of the agreement that forms the basis for approval is for family members to pay for all associated fees if a private student, or to provide copy of sponsorship letter if sponsored.

This is an opportunity for the inmate to renew their efforts, establish knowledge and utilize its precepts to become effective and productive citizens in the future. Five inmates qualified for early release on education; two were recruited for BRC and three were enlisted for Monfort Boys Town during the period. Table 18 sets out the number of inmates released for Education by Division.

The Fiji Corrections Service also achieved a milestone in its rehabilitation efforts with the graduation of three serving prisoners from the Nasinu Vocational Training Centre.

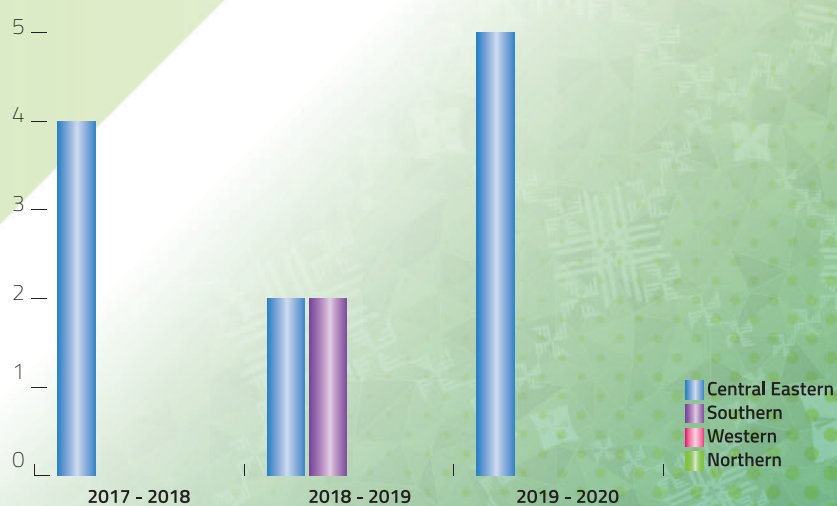


TABLE 18 : EARLY RELEASE FOR EDUCATION BY DIVISION

| DIVISION          | 2017-18<br>ACHIEVED | 2018-19<br>ACHIEVED | 2019-20<br>ACHIEVED |
|-------------------|---------------------|---------------------|---------------------|
| CENTRAL / EASTERN | 04                  | 02                  | 05                  |
| SOUTHERN          | -                   | 02                  | -                   |
| WESTERN           | -                   | -                   | -                   |
| NORTHERN          | -                   | -                   | -                   |
| TOTAL             | 04                  | 04                  | 05                  |

Source: Fiji Corrections Service Database

FIGURE 12 : SETS OUT THE NUMBER OF INMATES RELEASED FOR EDUCATION BY DIVISION



Source: Fiji Corrections Service Database

## EARLY RELEASE SCHEMES

### COMMUNITY WORK

Early release schemes aims to assist in the rehabilitation of prisoners and provides opportunities for prisoners to re-enter society through their performance of Community Work. They are released under the scheme to serve their community under the strict supervision of the Church, Community Leaders and Institutions.

The number of inmates released for Community Work in 2019/2020 was 35 as compared to 83 in 2018/2019. The execution of our reviewed Rehabilitation Framework and the setting up of Rehabilitation structures in all the Division will have some impact on this strategy and this was further put off due to the widespread and restrictions on COVID 19 pandemic.

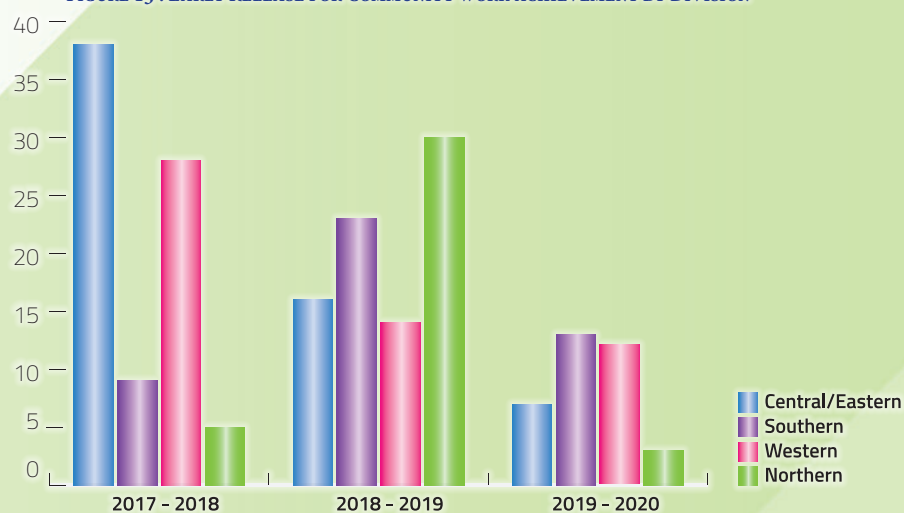


TABLE 19 : INMATES EARLY RELEASED ON COMMUNITY WORK BY DIVISION

| DIVISION          | 2017-18<br>ACHIEVED | 2018-19<br>ACHIEVED | 2019-20<br>ACHIEVED |
|-------------------|---------------------|---------------------|---------------------|
| CENTRAL / EASTERN | 38                  | 16                  | 07                  |
| SOUTHERN          | 09                  | 23                  | 13                  |
| WESTERN           | 28                  | 14                  | 12                  |
| NORTHERN          | 05                  | 30                  | 03                  |
| TOTAL             | 80                  | 83                  | 35                  |

Source: Fiji Corrections Service Database

FIGURE 13 : EARLY RELEASE FOR COMMUNITY WORK ACHIEVEMENT BY DIVISION



Source: Fiji Corrections Service Database



## SHORT TERM RELEASE

Inmates are released into the care and supervision of traditional chiefs or community or family leaders for the purpose of helping them acclimatize to the new environment before they are released for good. This may also include being released to attend certain family activities or gatherings. This helps them reconnect with family and friends. Inmates are conditionally released to family members for a period of seven to fourteen days.

The release of inmates on short term basis through the *Solesolevaki* programme impacted on the number achievement of this strategy. Inmates undergoing this program were given the opportunity to prepare themselves prior to their full release. There were 15 Short Term Releases approved during this period as compared to 26 in 2018/2019.

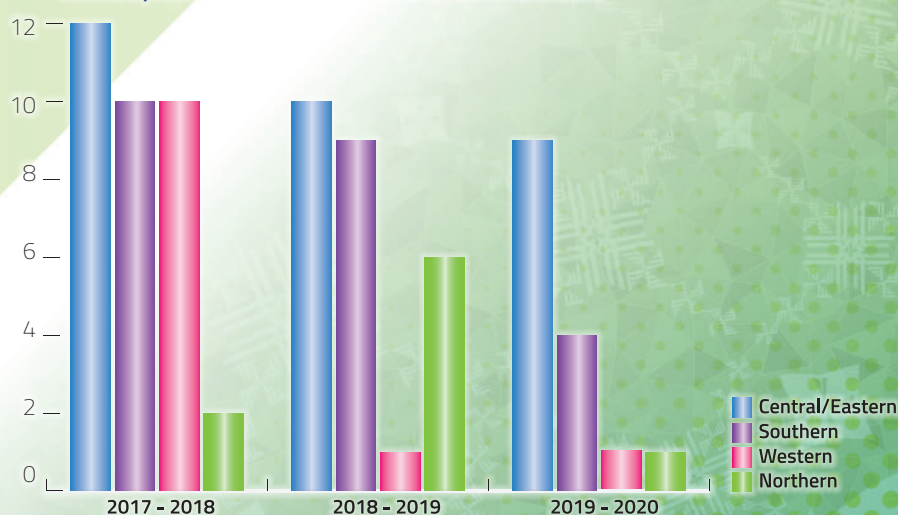


TABLE 20 : SHORT TERM RELEASES ACHIEVEMENT BY DIVISION

| DIVISION          | 2017-18<br>ACHIEVED | 2018-19<br>ACHIEVED | 2019-20<br>ACHIEVED |
|-------------------|---------------------|---------------------|---------------------|
| CENTRAL / EASTERN | 12                  | 10                  | 09                  |
| SOUTHERN          | 10                  | 09                  | 04                  |
| WESTERN           | 10                  | 01                  | 01                  |
| NORTHERN          | 02                  | 06                  | 01                  |
| TOTAL             | 34                  | 26                  | 15                  |

Source: Fiji Corrections Service Database

FIGURE 14 : SHORT TERM RELEASES ACHIEVEMENT BY DIVISION



Source: Fiji Corrections Service Database

## EARLY RELEASE SCHEMES

### WEEKEND RELEASE

Inmates released on weekends serve a similar purpose of other early releases, which is to continually foster stronger family bonds. One must never lose sight of the importance of family in the rehabilitation process.

This particular scheme is a pre-requisite to an inmate's eligibility for short term and community work. Inmates are conditionally released to close family members on Fridays at 1600h in the afternoon and must be brought back by his/her family members on Sundays before 1600h the same week.

Set out in Table 21 are the comparison number of inmates released on weekends by division for 2017/2018 - 2019/2020.

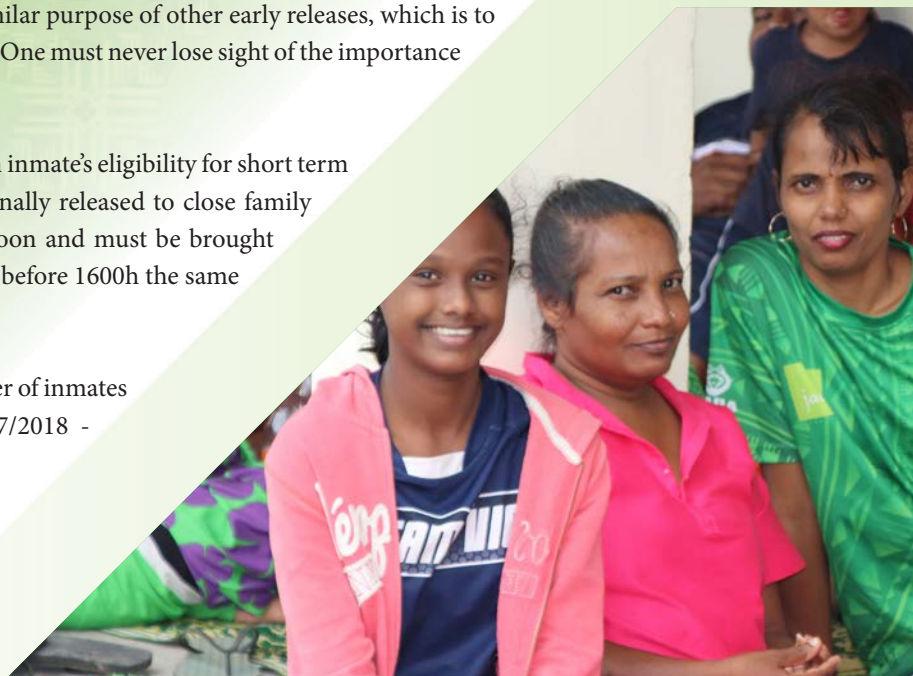
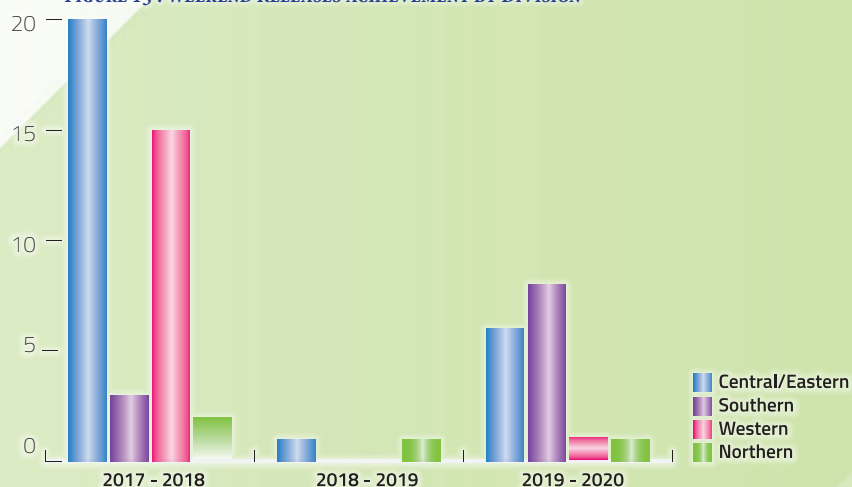


TABLE 21 : INMATES WEEKEND RELEASE

| DIVISION          | 2017-18<br>ACHIEVED | 2018-19<br>ACHIEVED | 2019-20<br>ACHIEVED |
|-------------------|---------------------|---------------------|---------------------|
| CENTRAL / EASTERN | 20                  | 01                  | 06                  |
| SOUTHERN          | 03                  | -                   | 08                  |
| WESTERN           | 15                  | -                   | 01                  |
| NORTHERN          | 02                  | 01                  | 01                  |
| TOTAL             | 40                  | 02                  | 16                  |

Source: Fiji Corrections Service Database

FIGURE 15 : WEEKEND RELEASES ACHIEVEMENT BY DIVISION



Source: Fiji Corrections Service Database



## JOB PLACEMENT

Job Placement is offered to eligible convicted inmates who are consistent and have successfully completed all phases of the rehabilitation framework. In-depth assessments are further made to determine the right candidate for job placement. Job providers by way of agreement will coordinate with FCS on the condition of employment and necessary security arrangement.

Inmates will be released to his/her employer in the morning to attend to work and return to the institution after work. This is an opportunity for inmates to learn new talents, develop their skills and become productive when fully discharged. Inmates are paid with stipends as agreed between the employer and FCS.

Set out in Table 22 is our achievement by Division for 2019/2020.

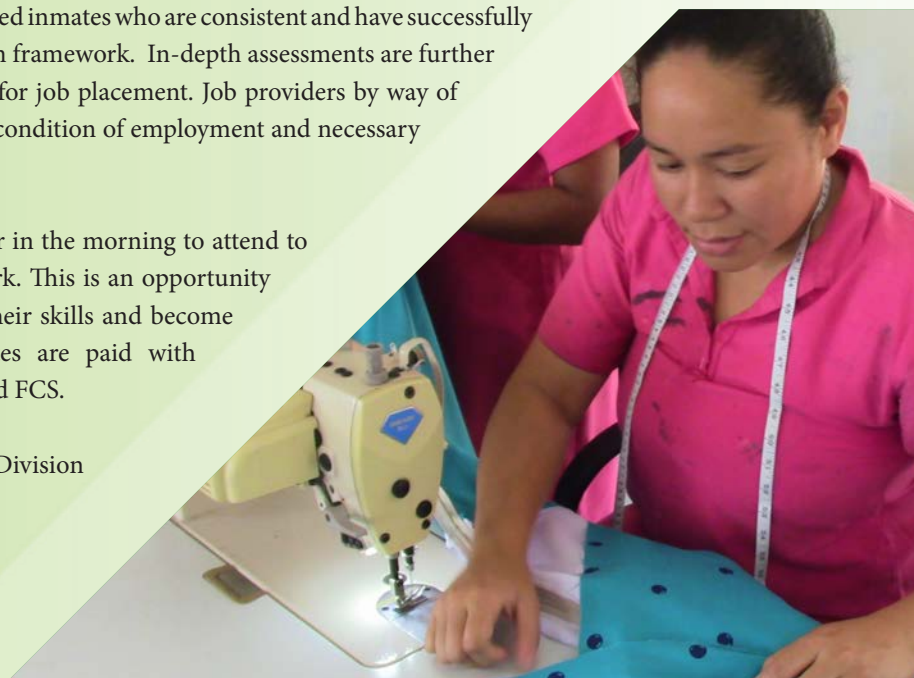
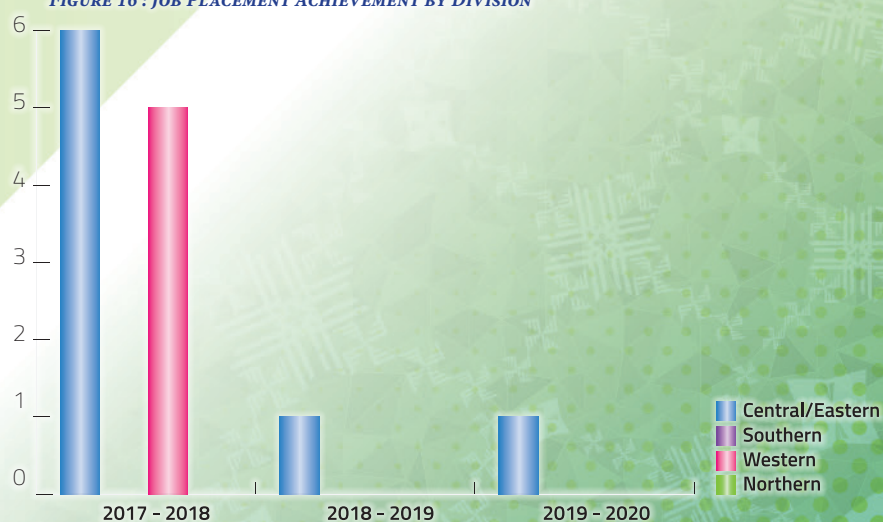


TABLE 22 : JOB PLACEMENT ACHIEVEMENT BY DIVISION

| DIVISION          | 2017-18<br>ACHIEVED | 2018-19<br>ACHIEVED | 2019-20<br>ACHIEVED |
|-------------------|---------------------|---------------------|---------------------|
| CENTRAL / EASTERN | 10                  | 06                  | 01                  |
| SOUTHERN          | 00                  | 00                  | 00                  |
| WESTERN           | 05                  | 05                  | 00                  |
| NORTHERN          | 00                  | 00                  | 00                  |
| TOTAL             | 15                  | 11                  | 01                  |

Source: Fiji Corrections Service Database

FIGURE 16 : JOB PLACEMENT ACHIEVEMENT BY DIVISION



Source: Fiji Corrections Service Database

## POVERTY ALLEVIATION PROGRAM (PAP)

This is another avenue within the rehabilitation framework that inmates could conditionally have access to. A total of \$100,000 was allocated for the program. The program initially provides inmates who meet a certain criteria with a \$1,000 grant to start their own business of their choice upon discharge.

However, the PAP Policy was reviewed during the year:

- To set out the criteria and establish clear guidelines for inmates assessment to help qualify them for PAP assistance, keeping in mind the proper utilization of the fund;
- To enlarge the scope of assistance to offenders based on substantive evidence, analysis, assessments and feasibility studies on large scale commercial fishing and farming of offenders from our maritime islands;
- Incorporate businesses to become successful entrepreneurs after going through relevant rehabilitation and up skilling programs whilst in Correction Centres;
- Promotes sustainable livelihood for ex-offenders once they are released from Correctional Institutions and induce self-reliance and empower ex-offenders to become law abiding and responsible citizens of our Nation; and
- To contribute significantly to our aim in reducing the number of recidivists.

The grant was increased from \$1,000 to a maximum of \$5,000 depending on the nature of the project and the outcome of the feasibility studies conducted. This is to ensure that prisoners and ex-offenders fully benefit from the scheme and the assistance provided successfully assists them in their small business. The total PAP applications requested for the past three years is shown in Table 23;

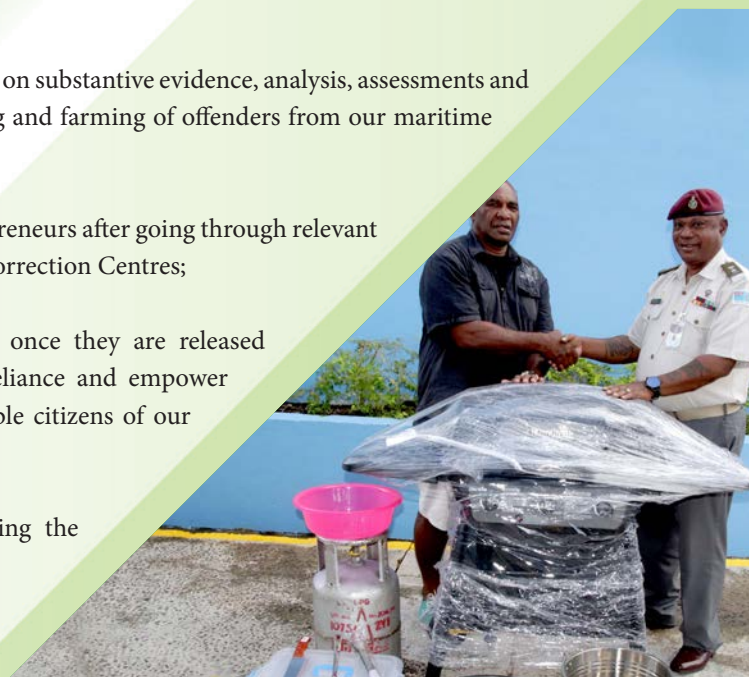
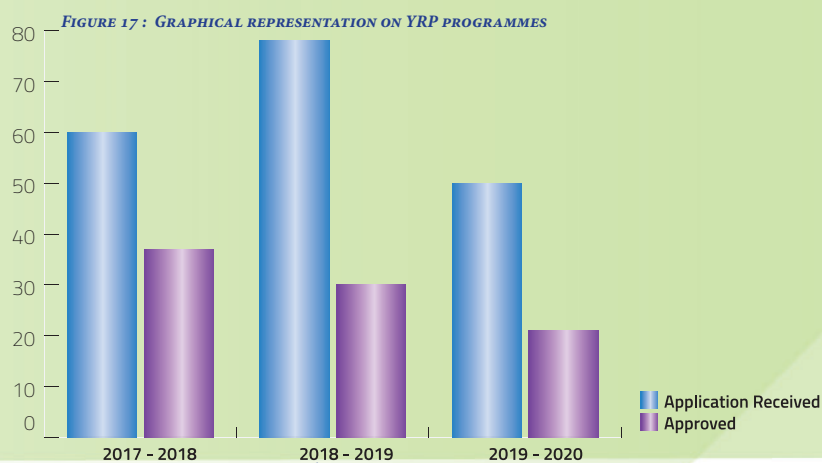


TABLE 23 : PAP APPLICATIONS AND NUMBER APPROVED

| PAP APPLICATIONS | 2017-18              |          | 2018-19              |          | 2019-20              |          |
|------------------|----------------------|----------|----------------------|----------|----------------------|----------|
|                  | APPLICATION RECEIVED | APPROVED | APPLICATION RECEIVED | APPROVED | APPLICATION RECEIVED | APPROVED |
|                  | 60                   | 37       | 78                   | 30       | 50                   | 21       |

Source: Fiji Corrections Service Database



Source: Fiji Corrections Service Database



## YELLOW RIBBON PROJECT (YRP)

The Yellow Ribbon Program is a platform for educating the communities and the public on roles and responsibilities in regards to taking ownership of ex-offenders once they complete their sentences and return to their own communities. It continues to be the flagship of the FCS rehabilitation drive for the successful reintegration of convicted prisoners back to their families, community and the Vanua.

This flagship also aligning with FCS Approved Output 4: [Effective Rehabilitation Services]. Table 24(a) stipulated the allocated budget for YRP from 2017/2018 to 2019/2020.

The ACP 2019/2020 requires the FCS to conduct 160 Yellow Ribbon Awareness as compared to 150 in the ACP 2018/2019. This awareness was put on hold due to the inception of COVID 19 restrictions.

Sets out in Table 25 are our achievement by Division.

TABLE 24(A) : YRP APPROVED BUDGET FROM 2017/2018 TO 2019/2020

| YEARS      | 2017-18      | 2018-19      | 2019-20      |
|------------|--------------|--------------|--------------|
| YRP BUDGET | \$200,000.00 | \$200,000.00 | \$200,000.00 |

Source: Fiji Corrections Service Database

TABLE 24(B) : YRP COMPARATIVE PROGRAMME FOR 2017/2018 AND 2019/2020

| YEARS                | 2017-18 | 2018-19 | 2019-20 |
|----------------------|---------|---------|---------|
| YRP LAUNCH/SYMPOSIUM | 04      | 04      | 03      |
| FUN RUN/WALK         | 01      | 01      | 01      |
| COMMUNITY AWARENESS  | 180     | 192     | 230     |

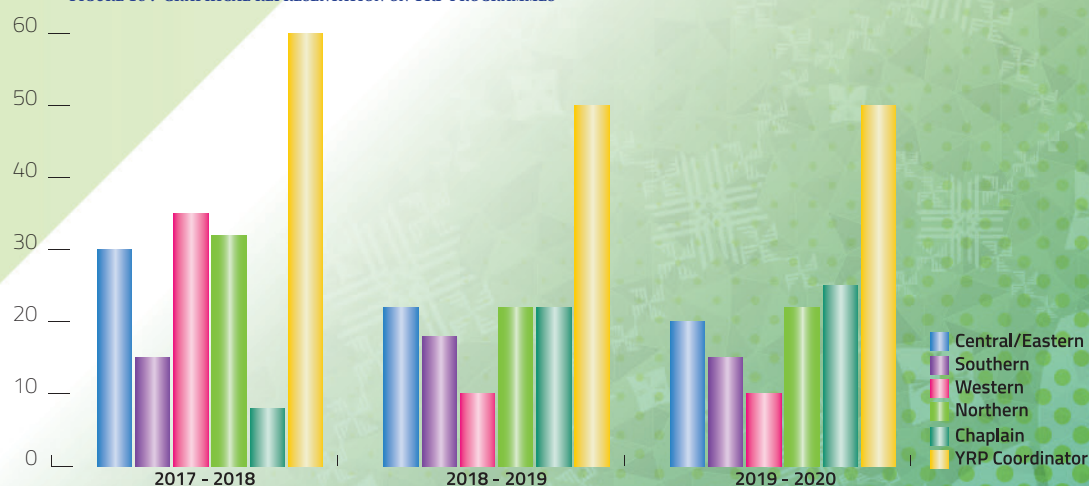
Source: Fiji Corrections Service Database

TABLE 25 : YRP COMPARATIVE PROGRAMMES FOR 2017/2018 - 2019/2020

| DIVISION / UNIT   | 2017-18 ACHIEVED | 2018-19 ACHIEVED | 2019-20 ACHIEVED |
|-------------------|------------------|------------------|------------------|
| CENTRAL / EASTERN | 30               | 22               | 20               |
| SOUTHERN          | 15               | 18               | 15               |
| WESTERN           | 35               | 10               | 10               |
| NORTHERN          | 32               | 22               | 22               |
| CHAPLAIN          | 08               | 22               | 25               |
| YRP COORDINATOR   | 60               | 50               | 50               |
| TOTAL             | 180              | 144              | 142              |

Source: Fiji Corrections Service Database

FIGURE 18 : GRAPHICAL REPRESENTATION ON YRP PROGRAMMES



Source: Fiji Corrections Service Database

## YELLOW RIBBON PROJECT (YRP)

### COMMUNITY OUTREACH PROGRAMS

Whilst the impact of crime committed may continue to impinge on victims and the community, the FCS on the other hand continues to be vocal on the need for members of the public to change attitudes in order to remove the stigma associated with being incarcerated.

With the support of the Government, the FCS will continue to fulfill its mission of ensuring better lives for offenders after incarceration. This can only be fully realized through genuine and sustainable community support and action. Stipulated in Table 26 are the breakdown of locations and target groups visited during the year.

The Fiji Corrections Service on the morning of Saturday, 21 September, 2019 undertook a nation- wide road side clean up campaign as part of its Civic Pride exercise for both inmates and officers. This activity formed as giving back to the community

Around 105 inmates with over 70 officers were involved altogether from 15 Corrections Centers around the country.



TABLE 26 : YRP AWARENESS PROGRAMMES BY TARGETED GROUP

| TARGET GROUP         | 2016 - 2017<br>ACHIEVED | 2017 - 2018<br>ACHIEVED | 2018 - 2019<br>ACHIEVED | 2019 - 2020<br>ACHIEVED |
|----------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| SCHOOL               | 25                      | 10                      | 02                      | 02                      |
| CHURCH               | 27                      | 26                      | 30                      | 50                      |
| VILLAGE              | 98                      | 80                      | 70                      | 50                      |
| PROVINCE             | 18                      | 12                      | 10                      | 14                      |
| TIKINA               | 22                      | 24                      | 14                      | 0                       |
| SETTLEMENT           | 17                      | 14                      | 38                      | 0                       |
| SUBURB               | 78                      | 70                      | 40                      | 0                       |
| FUNCTIONS/ACTIVITIES | 8                       | 6                       | 04                      | 5                       |
| TOTAL                | 293                     | 245                     | 208                     | 121                     |

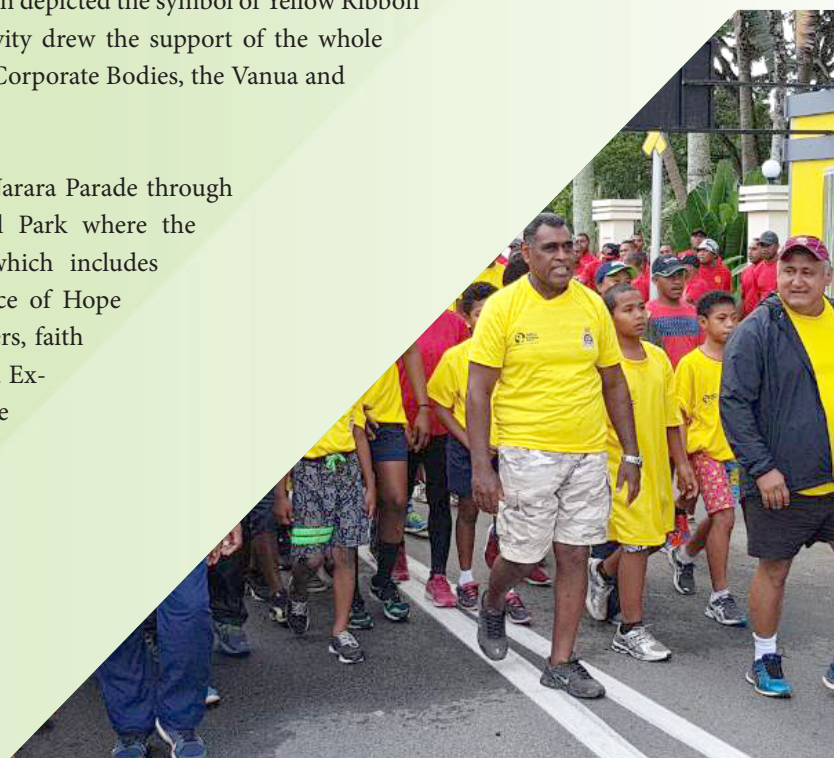
Source: Fiji Corrections Service Database



## YELLOW RIBBON WALK

**Y**ellow Ribbon walk is an annual event of the FCS Programme which is incorporated in the FCS 2019/20 Annual Corporate Plan. The YRP Walk 2019/2020 was conducted in the Western Division at the Churchill Park which depicted the symbol of Yellow Ribbon was held on Saturday, 12 October 2019. The activity drew the support of the whole community inclusive of Schools, Business Entities, Corporate Bodies, the Vanua and Faith Based Organizations.

The walk covers a route of 4.7 Km starting from Narara Parade through Tavewa Avenue to Simla and back to Churchill Park where the participants were hosted to have activities which includes entertainment by the FCS band, Corrections Voice of Hope Choir and K9 display. The presence of Vanua leaders, faith based providers, youth groups, school children and Ex-Offenders provide a beacon of hope for sustainable ownership and understanding of the Yellow Ribbon Walk.





## YELLOW RIBBON PROJECT (YRP)

### YELLOW RIBBON EMPLOYMENT EXPO

The Yellow Ribbon Employment EXPO was held at the Tanoa Waterfront Hotel, Lautoka on Friday, 15 November 2019 in line with our ACP targets for the financial year 2019/20. The event was officially opened by the Permanent Secretary for Employment, Productivity and Industrial Relation, Mr Osea Cawaru.

The aim of the Yellow Ribbon Employment EXPO was to:

- Market prisoners' potential skills available in the Fiji Corrections Service;
- Match available prisoners skills with outside job markets; and
- Collaborate with employment providers for job placement and employment.

There were 110 invitation letters that were sent out in which 70 confirmed their attendance through consultation and emails. However, 52 were personally present and represented by officials from the invited organizations. These included Government Officials, Business Stakeholders, Media representatives and successful ex-offenders.

The event proves to be success as a good number of inmates' profile being taken into consideration by employment providers who managed to obtain details of skill sets through their Curriculum Vitae and Digital Screen Display during the EXPO.

The Fiji Corrections Service saw the achievement as a major breakthrough in terms of mitigating the stigma associated with incarceration and offering of second chances. The acceptance and presence of Business Stakeholders in good number signifies that the door to the second prison is beginning to unlock.





## PROJECT SOW A SEED

In line with the YRP's objective of rehabilitation, a new YRP project called 'Project Sow a Seed' was also commenced. This program aims to help imprisoned youths and 1st time offenders between the ages of 17–25 years of age through mentoring. A total of 11 candidates were selected and (8) successfully completed the Sow A Seed program during this period 2018 – 2019.

The target groups for the program are offenders who come from dysfunctional families with poor parenting guidance and with little or no support at all from relatives. These Offenders have no plans for his or her future but needs to complete the required rehabilitation programs identified to treat their offending behaviors.

Since the inception of the Sow A Seed program, 11 successful citizen voluntarily expressed their interest to be mentors for the program. They mentored the inmates using the Through Care Concept, from and to after period of incarceration





## YELLOW RIBBON PROJECT (YRP)

### CARE NETWORK

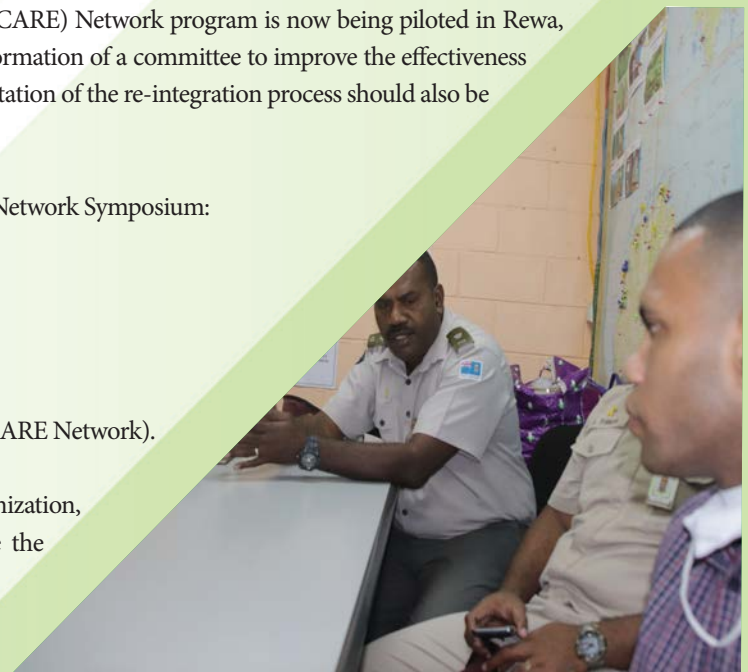
The CARE (Community Actions for the Rehabilitation of Ex-Offenders) is an arm of the FCS Yellow Ribbon Project targeting the Vanua and Faith Based Organization. The FCS has taken another proactive measure in our Yellow Ribbon Project campaign in the conduct of Provincial and Faith based Symposium. The Provincial and Faith Based Symposium is a viable option aimed at engaging the minds of all participants at village level, District, Province and Religious leaders to have an in-depth understanding of the core roles and responsibilities of the Fiji Corrections Service and their roles and responsibilities in terms of the successful reintegration of all offenders and ex-offenders back into their community which is the best security for our society

The Community Action for the Rehabilitation of Ex-offenders (CARE) Network program is now being piloted in Rewa, Serua, Tailevu and Namosi in the form of symposium with the formation of a committee to improve the effectiveness of ex-offenders' rehabilitation in the community. The proper facilitation of the re-integration process should also be determined by the acceptance of the Vanua.

The following are the thematic areas of discussion during CARE Network Symposium:

- a. Roles and Responsibilities of the Fiji Corrections Service;
- b. Rehabilitation Framework & Reintegration Process;
- c. Schemes of Early Release;
- d. Roles and Responsibilities of the Stakeholders; and
- e. Resolutions (Formulation of Provincial and Faith Based CARE Network).

A collaborative effort between the Province, Faith Based Organization, Corporate Bodies and the Fiji Corrections Service will ensure the successful reintegration of ex-offenders into the community.





# *Fiji Corrections Service Key Outputs*



*Improved  
Infrastructure*

## IMPROVED INFRASTRUCTURE

### GENERAL

The main FCS Project Unit is responsible for the implementations of its Infrastructure Development Plan through effective Project Management. These involve conceptualization of design, documentations (drawing and estimates), tender and contract, documentations, construction management, reporting and monitoring in accordance with the Fiji Standard Form of Building Contract, Drawing and Specifications.

All capital projects earmarked for each year are part of the FCS Infrastructure Development Plan through public sector investment in infrastructure and the Commissioners Intent. FCS managed to utilize 98% of its capital projects budget in 2019/20 compared to 100% in 2018/2019.

TABLE 27 : CAPITAL PROJECTS BUDGETED IN 2019/2020

| #  | PROJECT                        | BUDGET   | CONTRACT COST  | CONTRACTOR          | REMARKS   |
|----|--------------------------------|--|--|---------------------|---|
| 1  | WAIVER: FPO -FILE<br>21/2/8(5) | UPGRADE & MAINTENANCE OF<br>INSTITUTION STAFF QUARTERS<br>\$500,000.00             | NABORO QTRS. B – 1x6 \$30,984.57   | FCS ENGINEERS       | 100%  |
|    |                                |  | NABORO QTRS. O – 1x4 \$39,862.02   | FCS ENGINEERS       | 100%  |
|    |                                |  | NABORO QTRS. P – 1x4 \$42,387.22   | FCS ENGINEERS       | 100%  |
|    |                                |  | NABORO QTRS. L – 1x8 \$73,409.67   | FCS ENGINEERS       | 100%  |
|    |                                |  | LAUTOKA QTRS. 210 GRADE VI \$19,218.18   | FCS ENGINEERS       | 100%  |
|    |                                |  | SUVA DUPLEX QTRS. 7AB \$38,631.70  | FCS ENGINEERS       | 100%  |
|    |                                |  | SUVA QTRS. 14 \$29,657.25  | FCS ENGINEERS       | 100%  |
|    |                                |  | <b>Total Cost-\$235,518.91</b>   |                     |   |
| 2  | WSC 161/2019                   | UPGRADE & MAINTENANCE OF IN-<br>STITUTION BUILDING \$500,000.00                    | CONVERSION OF OLD REMAND BLOCK (BLOCK 1) INTO<br>MESS HALL \$218,500.00              | JENN'S CONSTRUCTION | 100%  |
|    |                                |  | CONVERSION OF LIBRARY (BLOCK 5) INTO DORMITORY<br>\$198,000.00                       | ETECH ENGINEERING   | 100%  |
|    |                                |  | <b>Total Contract Cost-\$416,500.00</b>  |                     |   |
| 3. | WAIVER:FPO - 21/2/8<br>(21)    | INSTITUTIONAL BOUNDARY FENCE<br>\$400,000.00                                       | MEDIUM CC - \$121,894.34   | FCS ENGINEERS       | 100%  |
| 4. | WAIVER:FPO - 21/2/8<br>(21)    | CONSTRUCTION OF RETAINING<br>WALL AT LEVUKA \$100,000.00                           | LEVUKA CC<br>\$108,670.54  | FCS ENGINEERS       | 100%  |
| 5. | WSC 173 / 2019                 | UPGRADE AND MAINTENANCE OF<br>INSTITUTIONAL INFRASTRUCTURE<br>(ROADS) \$500,000.00 | NABORO ROADS - PHASE 2 - \$527,841.25  | LOMANITOBA          | 100%  |
| 6. | WSC 174 / 2019                 | UPGRADE OF PUBLIC<br>CEMETERIES \$1,000,000.00                                     | SUVA CEMETERY - PHASE 2 - \$2,163,150.00   | LOMANITOBA          | 99.5% FINAL<br>INSPECTION<br>PENDING                                      |
| 7. | WAIVER 36 / 2019               | ELECTRICAL UPGRADE WORKS   | UPGRADING AND RE-ROUTING OF 415V & 11KV OVER-<br>HEAD LINES AT NABORO - \$247,412.37 | EFL / (MARIGOLD)    | 65% TO COM-<br>MENCE 24 AU-<br>GUST 2021 FOR<br>7 DAYS TILL<br>COMPLETION |

Source: Fiji Corrections Service Database



## IMPROVED INFRASTRUCTURE PICTORIAL





# *Fiji Corrections Service Key Outputs*



*Improved  
Corrections  
Enterprise*



## IMPROVED CORRECTIONS ENTERPRISE

### GENERAL

The FCS under the New Correction Act 2006 established the Correction Enterprise, as a scheme aimed at providing inmates with relevant skills through vocational training to enhance their opportunity to find work after being discharged.

A sum of \$228,241.76 was remitted back to the Ministry of Economy in 2019/2020 in comparison to \$561,069.44 in 2018/2019. The substantial drop is due to the impact of COVID 19 in March 2020 where the generating of revenue had impacted negatively due to the restrictions imposed to walk through customers and sales movements.

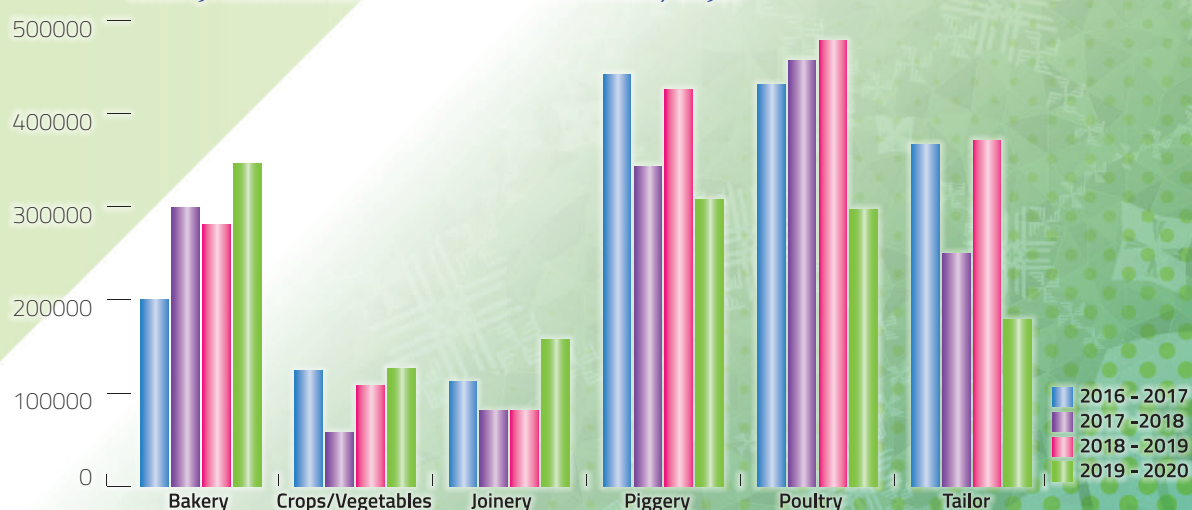
### TMA REVENUE

There has been a reduction by 18.9 % in total revenue recorded from Business units' sales in 2019/2020 as compared to an increase of 17.3% from 2017/2018 to 2018/2019 in total sales. Set out in Table 28, the total revenue collected from each business units till 2019/2020.

TABLE 28 : ENTERPRISES REVENUE COMPARATIVE: 2016/17 – 2019/20

| SBU                  | 2016-2017<br>TOTAL<br>REVENUE(\$) | SALES<br>DIST. | 2017-2018<br>TOTAL<br>REVENUE(\$) | SALES<br>DIST. | 2018-2019<br>TOTAL<br>REVENUE(\$) | SALES<br>DIST. | 2019-2020<br>TOTAL<br>REVENUE(\$) | SALES<br>DIST. |
|----------------------|-----------------------------------|----------------|-----------------------------------|----------------|-----------------------------------|----------------|-----------------------------------|----------------|
| BAKERY               | 200,642.11                        | 12%            | \$ 299,112.85                     | 20%            | \$ 281,479.36                     | 16%            | 346,527.86                        | 24%            |
| CROPS/<br>VEGETABLES | 124,059.91                        | 7%             | \$ 57,377.70                      | 4%             | \$ 107,765.40                     | 6%             | 126,652.50                        | 9%             |
| JOINERY              | 112,247.00                        | 7%             | \$ 80,815.24                      | 5%             | \$81,603.22                       | 5%             | 157,686.53                        | 11%            |
| PIGGERY              | 442,028.34                        | 26%            | \$ 343,510.87                     | 23%            | \$ 425,522.00                     | 24%            | 307,589.00                        | 22%            |
| POULTRY              | \$431,003.40                      | 26%            | \$ 456,919.56                     | 31%            | \$478,006.52                      | 27%            | 297,126.50                        | 21%            |
| TAILOR               | \$366,527.19                      | 22%            | \$ 249,453.92                     | 17%            | \$ 371,301.20                     | 21%            | 178,880.27                        | 13%            |
| TOTAL                | \$1,676,507.95                    | 100%           | \$ 1,487,190.14                   | 100%           | \$ 1,745,676.70                   | 100%           | 1,414,462.66                      | 100%           |

FIGURE 19 : GRAPHICALLY REPRESENTS SALES COMPARISON FOR 2016/17- 2019/20



Source: Fiji Corrections Service Database



## IMPROVED CORRECTIONS ENTERPRISE

### IMPROVED CORRECTIONS ENTERPRISE PICTORIAL



A sum of \$228,241.76 was remitted back to the Ministry of Economy through the TMA in the 2019/2020 financial year.



# *Fiji Corrections Service Key Outputs*



*Improved  
Corporate  
Services*



## IMPROVED CORPORATE SERVICES

### GENERAL

The Corporate Service Division of the FCS is responsible for the overall Finance, Logistics, Administrative, Health and well-being for all staff. It is also responsible for Human Resource recruitment and selection of individual who wish to join the FCS.

Staff established approved posts remained at 963 and it is always prudent to the Human Resources staff to maintain the turnaround time to administer requests and quires by internal and external customers.

### STAFF ESTABLISHMENT

During this financial year, there were a total of 83 new recruits that passed out from the two (2/19 & 1/20) Basic Recruitment Course conducted (59) April and (24) May 2019 respectively. The COVID19 pandemic restrictions, slightly affected the BRC recruit in 2020; however, FCS worked effectively towards filling of it vacant positions in 2019 through trade-offs in order to create six new civilian posts of Counselors, Psychologists and Nurses.

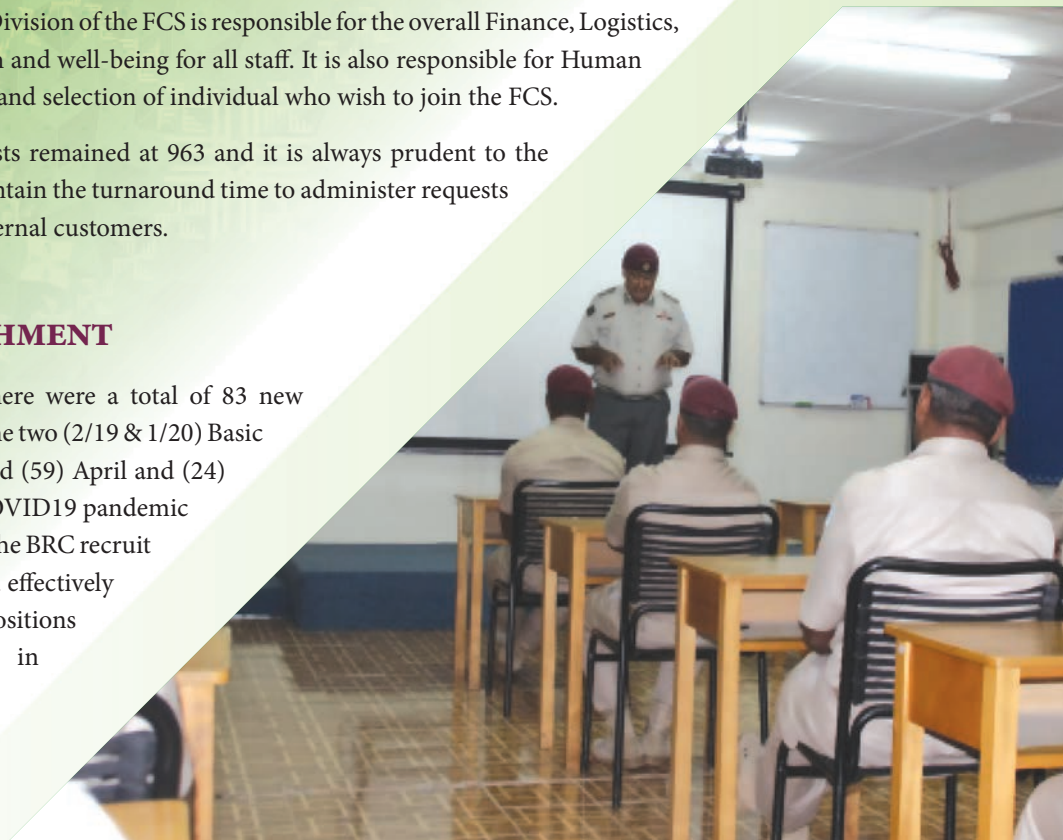
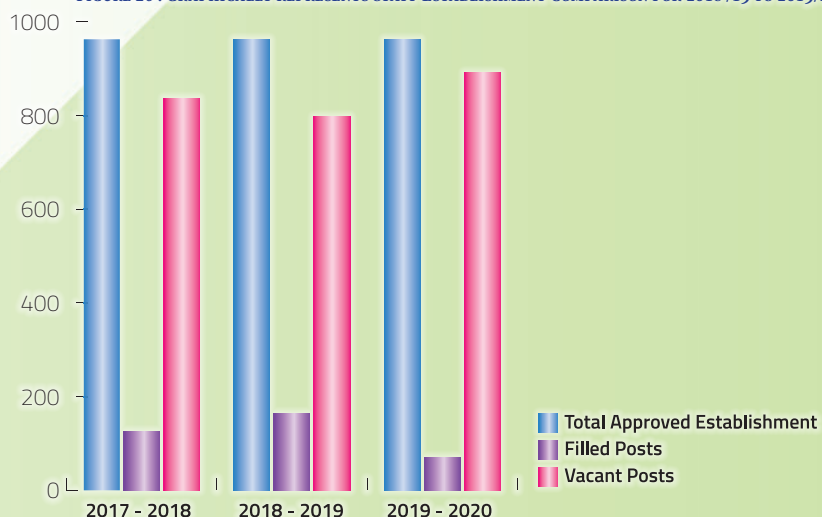


TABLE 29 : AUTHORIZED STAFF ESTABLISHMENT 2018 /19 TO 2019/20

| APPROVED ESTABLISHMENT | 2017 - 18 |        | 2018 - 19 |        | 2019- 20 |        |
|------------------------|-----------|--------|-----------|--------|----------|--------|
|                        | 963       |        | 963       |        | 963      |        |
|                        | VACANT    | FILLED | VACANT    | FILLED | VACANT   | FILLED |
|                        | 126       | 837    | 165       | 798    | 71       | 892    |

Source: Fiji Corrections Service Database

FIGURE 20 : GRAPHICALLY REPRESENTS STAFF ESTABLISHMENT COMPARISON FOR 2018 /19 TO 2019/20



Source: Fiji Corrections Service Database



## TRAINING AND DEVELOPMENT

Fiji Corrections Service benefited from the insights gathered mostly on managing risk in a contemporary corrections system, infrastructure design, modern security equipment's and the use of technology for the effective rehabilitation of inmates.

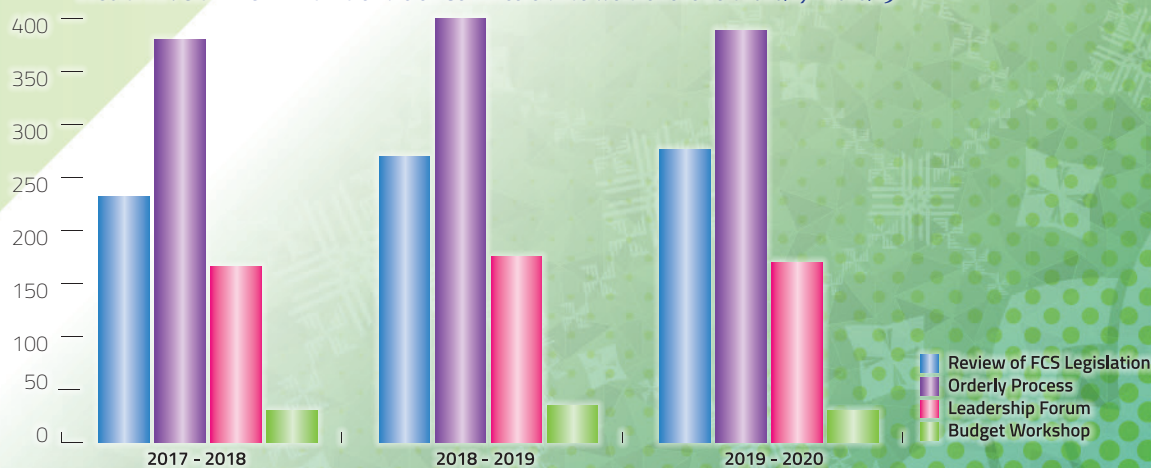


TABLE 30 : COMMISSIONER'S COURSES FOR 2018 /19 TO 2019/20

| #  | COURSES                    | NUMBER OF PARTICIPANTS |         |         |
|----|----------------------------|------------------------|---------|---------|
|    |                            | 2017-18                | 2018-19 | 2019-20 |
| 1. | REVIEW OF FCS LEGISLATIONS | 232                    | 270     | 276     |
| 2. | ORDERLY PROCESS            | 380                    | 400     | 389     |
| 3. | LEADERSHIP FORUM           | 166                    | 175     | 170     |
| 4. | BUDGET WORKSHOP            | 30                     | 35      | 30      |

Source: Fiji Corrections Service Database

FIGURE 21 : GRAPHICALLY REPRESENTS OF COMMISSIONER'S WORKSHOPS FOR 2016/17 - 2018/19



Source: Fiji Corrections Service Database



## IMPROVED CORPORATE SERVICES

TABLE 31: IN-HOUSE TRAINING AND WORKSHOP FOR THE PERIOD 2019 - 2020

| S/NO | WORKSHOP/COURSE                          | NO. OF PERS COMPLETED | DURATION |
|------|--|-----------------------|----------|
| 1    | BASIC RECRUIT COURSE 2/19                | 59                    | 14 weeks |
| 2    | BASIC RECRUIT COURSE 1/20                | 24                    | 14 WEEKS |
| 3    | BASIC INSTRUCTORS COURSE                 | 24                    | 4 WEEKS  |
| 4    | COC LEADERSHIP PROMOTION COURSE 1/20     | 25                    | 4 WEEKS  |
| 5    | COC LEADERSHIP PROMOTION COURSE 2/20     | 29                    | 4 WEEKS  |
| 6    | PCO/CCO PROMOTION COURSE                 | 08                    | 12 weeks |
| 7    | COB/COA LEADERSHIP PROMOTION COURSE 2/19 | 17                    | 4 weeks  |
| 8    | COB/COA LEADERSHIP PROMOTION COURSE 1/20 | 16                    | 4 weeks  |
| 9    | BASIC ADMINISTRATION COURSE              | 17                    | 4 weeks  |
| 10   | BASIC INSTRUCTORS COURSE                 | 18                    | 4 weeks  |

Source: Fiji Corrections Service Database

TABLE 32 : IN SERVICE TRAINING FOR THE PERIOD 2019 - 2020

| IN-SERVICE TRAINING                   | NAME OF OFFICERS        | DURATION | DATE                | REMARKS   |
|---------------------------------------|-------------------------|----------|---------------------|-----------|
| DIPLOMA IN COUNSELLING - USP          | COA SELEVASIO GONEIVALU | 1YEAR    | 04/02/19 – 04/02/20 | COMPLETED |
|                                       | PCO PANAPASA NAMOKO     | 1 YEAR   | 04/02/19 – 04/02/20 | COMPLETED |
| ADVANCE DIPLOMA IN COUNSELLING - APTC | COB PANAPASA TUIMAGODRO | 1 YEAR   | 01/03/19 – 01/02/20 | COMPLETED |
|                                       | PCO SAMUELA TAVITE      | 1 YEAR   | 01/03/19 – 01/02/20 | COMPLETED |

Source: Fiji Corrections Service Database

TABLE 33 : OVERSEAS COURSES, CONFERENCES & WORKSHOPS FOR THE PERIOD 2019 - 2020

| COURSE/WORKSHOP/CONFERENCE                   | NAME OF OFFICERS        | DURATION | DATE                | COUNTRY                                |
|--|-------------------------|----------|---------------------|--|
| PASSIVE ALERT DRUG DETECTION TRAINING COURSE | PCO SAMUELA NETZLER     | 2 MONTHS | 02/09/20 – 02/11/20 | QUEENSLAND CORRECTIONS SERVICE ACADEMY |
| PASSIVE ALERT DRUG DETECTION TRAINING COURSE | COB NIKOLAU LUVEICEI    | 2 MONTHS | 02/09/19 – 02/11/19 | QUEENSLAND CORRECTIONS SERVICE ACADEMY |
| DIPLOMA IN EARLY MANAGER DEVELOPMENT PROGRAM | PCO NAOMI BIU           | 2 WEEKS  | 17/02/20 – 28/02/20 | QUEENSLAND CORRECTIONS SERVICE ACADEMY |
| DIPLOMA IN EARLY MANAGER DEVELOPMENT PROGRAM | PCO MARAIA KILIRAKI     | 2 WEEKS  | 17/02/20 – 28/02/20 | QUEENSLAND CORRECTIONS SERVICE ACADEMY |
| PASSIVE ALERT DRUG DETECTION TRAINING COURSE | COA VILIKESA ROKOLEKUTU | 3 MONTHS | 29/02/20 – 15/05/20 | QUEENSLAND CORRECTIONS SERVICE ACADEMY |
| PASSIVE ALERT DRUG DETECTION TRAINING COURSE | COC SIMIONE AISAKE      | 3 MONTHS | 29/02/20 – 15/05/20 | QUEENSLAND CORRECTIONS SERVICE ACADEMY |

Source: Fiji Corrections Service Database



# Fiji Corrections Service Key Outputs



## Audited Financial Statement

# AUDITED FINANCIAL STATEMENT

## OFFICE OF THE AUDITOR GENERAL

Promoting Public Sector Accountability and Sustainability through our Audits



6-8<sup>TH</sup> Floor, Ratu Sukuna House  
2-10 McArthur St  
P. O. Box 2214, Government Buildings  
Suva, Fiji

Telephone: (679) 330 9032  
Fax: (679) 330 3812  
E-mail: [info@auditorgeneral.gov.fj](mailto:info@auditorgeneral.gov.fj)  
Website: <http://www.oag.gov.fj>



File: 576

01 August 2022

The Honourable Aiyaz Sayed-Khaiyum  
Attorney-General and Minister for Economy, Civil Service, Communications, Housing and  
Community Development  
Level 7 Suvavou House  
**SUVA**

Dear Honourable Sayed-Khaiyum

**FIJI CORRECTIONS SERVICE**  
AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2020

The audited financial Statements of the Fiji Corrections Service for the year ended 31 July 2020 together with my audit report on them are enclosed.

Particulars of the errors and omission arising from the audit have been forwarded to the Management of the Fiji Corrections Service for necessary action.

Yours sincerely

Sairusi Dukuno  
**ACTING AUDITOR-GENERAL**

✓ cc: Commander Francis Kean, The Commissioner Fiji Corrections Service

Encl.



**FIJI CORRECTIONS SERVICE**  
**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 JULY 2020**

# AUDITED FINANCIAL STATEMENT

## FIJI CORRECTIONS SERVICE

### FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 JULY 2020

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## OFFICE OF THE AUDITOR GENERAL

Promoting Public Sector Accountability and Sustainability through our Audits



Level 1, Modyl Plaza  
Karsanji St. Vatuwaqa  
P. O. Box 2214, Government Buildings  
Suva, Fiji



Telephone: (679) 330 9032  
E-mail: [info@auditorgeneral.gov.fj](mailto:info@auditorgeneral.gov.fj)  
Website: [www.oag.gov.fj](http://www.oag.gov.fj)



## Independent Auditor's Report

## Report on the Audit of the Financial Statements of Fiji Corrections Service

## Opinion

I have audited the financial statements of Fiji Corrections Service (the Department), which comprise Statement of Receipts and Expenditure, Appropriation Statement, Statement of Losses, Trust Fund Account Statement of Receipts and Payments, Consolidated TMA Manufacturing Account, Consolidated TMA Trading Account, Consolidated TMA Profit and Loss Statement and Consolidated TMA Balance Sheet, for the financial year ended 31 July 2020, and notes to the financial statements, including a summary of significant accounting policies.

In my opinion, the accompanying financial statements of the Department are prepared, in all material respects, in accordance with the Financial Management Act 2004 and the Finance Instructions 2010.

## Basis for Opinion

I have conducted my audit in accordance with International Standards on Auditing (ISA). My responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of my report. I am independent of the Department in accordance with the International Ethics Standards Board for Accountants' *Code of Ethics for Professional Accountants* (IESBA Code) together with the ethical requirements that are relevant to my audit of the financial statements in Fiji and I have fulfilled my other ethical responsibilities in accordance with these requirements and the IESBA Code. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

## Responsibilities of the Management and Those Charged with Governance for Financial Statements

The Management are responsible for the preparation of the financial statements in accordance with the Financial Management Act 2004, Finance Instructions 2010, and for such internal control as the Management determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. Those charged with governance are responsible for overseeing the Department's financial reporting process.

## Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISA will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

## AUDITED FINANCIAL STATEMENT

### Auditor's Responsibilities for the Audit of the Financial Statements(Cont'd)

As part of an audit in accordance with ISA, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Fiji Corrections Service's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Management of Fiji Corrections Service.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.



Sairusi Dukuno  
ACTING AUDITOR-GENERAL



Suva, Fiji  
1 August 2022



**FIJI CORRECTIONS SERVICE**  
**MANAGEMENT CERTIFICATE**  
**FOR THE YEAR ENDED 31 JULY 2020**

---

We certify that these financial statements:

- (a) fairly reflect the financial operations and performance of the Fiji Corrections Service for the year ended 31 July 2020; and
- (b) have been prepared in accordance with the requirements of the Financial Management Act 2004 and Finance Instructions 2010.



---

Commander Francis Kean  
Commissioner of Corrections Service



---

Ms. Helen Koi  
Senior Accounts Officer

Date: ..... 27 July 2022 .....

## AUDITED FINANCIAL STATEMENT

### FIJI CORRECTIONS SERVICE

#### STATEMENT OF RECEIPTS AND EXPENDITURE FOR THE YEAR ENDED 31 JULY 2020

|                                    | Note | 2020<br>(\$)      | 2019<br>(\$)      |
|------------------------------------|------|-------------------|-------------------|
| <b>RECEIPTS</b>                    |      |                   |                   |
| State Revenue                      |      |                   |                   |
| Burial Fees                        |      | 59,066            | 63,313            |
| Miscellaneous Fee                  | 3(a) | 64,410            | 46,870            |
| <b>Total State Revenue</b>         |      | <b>123,476</b>    | <b>110,183</b>    |
| Agency Revenue                     |      |                   |                   |
| Commission                         |      | 566               | 485               |
| <b>Total Agency Revenue</b>        |      | <b>566</b>        | <b>485</b>        |
| <b>TOTAL RECEIPTS</b>              |      | <b>124,042</b>    | <b>110,668</b>    |
| <b>EXPENDITURE</b>                 |      |                   |                   |
| Established Staff                  | 3(b) | 19,703,567        | 18,353,179        |
| Government Wage Earners            |      | 20,807            | 17,085            |
| Travel & Communication             | 3(c) | 1,023,637         | 885,844           |
| Maintenance & Operations           |      | 2,559,974         | 2,525,628         |
| Purchase of Goods & Services       | 3(d) | 6,516,580         | 5,609,799         |
| Operating Grants and Transfers     |      | 15,677            | 12,885            |
| Special Expenditure                | 3(e) | 351,729           | 445,989           |
| <b>Total Operating Expenditure</b> |      | <b>30,191,971</b> | <b>27,850,409</b> |
| Capital Construction               | 3(f) | 3,063,991         | 5,403,436         |
| Capital Purchase                   |      | 545,708           | 567,698           |
| <b>Total Capital Expenditure</b>   |      | <b>3,609,699</b>  | <b>5,971,134</b>  |
| Value Added Tax                    |      | 1,205,585         | 1,342,953         |
| <b>TOTAL EXPENDITURE</b>           |      | <b>35,007,255</b> | <b>35,164,496</b> |



**FIJI CORRECTIONS SERVICE**  
**APPROPRIATION STATEMENT**  
**FOR THE YEAR ENDED 31 JULY 2020**

| SEG | Item                               | Budget<br>Estimate | Appropriation<br>Changes | Revised<br>Estimate<br>a | Actual<br>Expenditure<br>b | Carry<br>Over | Lapsed<br>Appropriation<br>(a-b) |
|-----|------------------------------------|--------------------|--------------------------|--------------------------|----------------------------|---------------|----------------------------------|
|     |                                    | (\$)               | Note 4<br>(\$)           | (\$)                     | (\$)                       | (\$)          | (\$)                             |
| 1   | Established Staff                  | 18,992,619         | 710,949                  | 19,703,568               | 19,703,567                 | --            |                                  |
| 2   | Government Wage Earners            | 18,997             | 1,810                    | 20,807                   | 20,807                     | --            |                                  |
| 3   | Travel and Communications          | 852,000            | 171,638                  | 1,023,638                | 1,023,637                  | --            |                                  |
| 4   | Maintenance & Operations           | 2,441,425          | 118,550                  | 2,559,975                | 2,559,974                  | --            |                                  |
| 5   | Purchase of Goods and Services     | 5,934,016          | 582,566                  | 6,516,582                | 6,516,580                  | --            |                                  |
| 6   | Operating Grants and Transfers     | 21,578             | (5,901)                  | 15,677                   | 15,677                     | --            |                                  |
| 7   | Special Expenditures               | 500,000            | (148,271)                | 351,729                  | 351,729                    | --            |                                  |
|     | <b>Total Operating Expenditure</b> | <b>28,760,635</b>  | <b>1,431,342</b>         | <b>30,191,976</b>        | <b>30,191,971</b>          | <b>--</b>     |                                  |
|     | <b>Capital Expenditure</b>         |                    |                          |                          |                            |               |                                  |
| 8   | Capital Construction               | 3,801,125          | (737,134)                | 3,063,991                | 3,063,991                  | --            |                                  |
| 9   | Capital Purchases                  | 585,773            | (40,065)                 | 545,708                  | 545,708                    | --            |                                  |
|     | <b>Total Capital Expenditure</b>   | <b>4,386,898</b>   | <b>(777,199)</b>         | <b>3,609,699</b>         | <b>3,609,699</b>           | <b>--</b>     |                                  |
| 13  | Value Added Tax                    | 1,270,300          | (64,715)                 | 1,205,585                | 1,205,585                  | --            |                                  |
|     | <b>TOTAL EXPENDITURE</b>           | <b>34,417,833</b>  | <b>589,427</b>           | <b>35,007,260</b>        | <b>35,007,255</b>          | <b>--</b>     |                                  |

## AUDITED FINANCIAL STATEMENT

### FIJI CORRECTIONS SERVICE

#### STATEMENT OF LOSSES

#### FOR THE YEAR ENDED 31 JULY 2020

##### Loss of Money

There was no loss of money recorded for the year ended 31 July 2020.

##### Loss of Revenue

There was no loss of revenue recorded for the year ended 31 July 2020.

##### Loss (other than money)

There was no reported loss (other than money) recorded for the year ended 31 July 2020. The Board of Survey was conducted by the Department and the following items worth \$182,600 were recommended for write off:

| Category                  | Amount (\$)    |
|---------------------------|----------------|
| Office and Farm Equipment | 120,240        |
| Furniture & Fittings      | 31,745         |
| Cooking Utensils          | 4,269          |
| Uniforms                  | 1,280          |
| Beddings                  | 16,608         |
| Others                    | 7,568          |
| <b>Total</b>              | <b>182,600</b> |

The Permanent Secretary of the Ministry of Economy approved the write off of the unserviceable assets reported in the Board of Survey report.

##### Loss of Assets (Livestock)

There was loss of livestock resulted from death of pigs and chickens for the year ended 31 July 2020.

| Description                                  | Cost (\$)     |
|--|---------------|
| Pigs<br>(258 piglets, 222 weaner, 22 grower) | 42,308        |
| Chickens<br>(537 layer, 132 chicks)          | 3,411         |
| <b>Total</b>                                 | <b>45,719</b> |



## FIJI CORRECTIONS SERVICE

PRISONERS CASH TRUST FUND - STATEMENT OF RECEIPTS AND PAYMENTS  
 FOR THE YEAR ENDED 31 JULY 2020

|   | Note     | 2020<br>(\$)     | 2019<br>(\$)   |
|---|----------|------------------|----------------|
| <b>RECEIPTS</b>                           |          |                  |                |
| Prisoner's cash                           |          | 8,105            | 13,434         |
| Job placement                             |          | 1,612            | 3,360          |
| Sale of Art gallery                       |          | 12,367           | 34,559         |
| Sugar cane harvesting                     |          | 263,818          | 293,341        |
| Commercial wages                          |          | —                | 3,633          |
| <b>Total Receipts</b>                     |          | <b>285,902</b>   | <b>348,327</b> |
| <b>PAYMENTS</b>                           |          |                  |                |
| Return of Prisoner's cash                 |          | 42,503           | 99,393         |
| Job placement                             |          | 1,197            | 3,355          |
| Art gallery                               |          | 16,873           | 2,880          |
| Sugar cane harvesting                     |          | 97,414           | 72,375         |
| <b>Total Payments</b>                     |          | <b>157,987</b>   | <b>178,003</b> |
| <b>Net Surplus</b>                        |          | <b>127,915</b>   | <b>170,324</b> |
| Balance as at 1 August                    |          | 937,790          | 767,466        |
| <b>Closing Balance as at 31 July 2020</b> | <b>5</b> | <b>1,065,705</b> | <b>937,790</b> |

## AUDITED FINANCIAL STATEMENT

### FIJI CORRECTIONS SERVICE

#### CONSOLIDATED TMA - MANUFACTURING ACCOUNT FOR THE YEAR ENDED 31 JULY 2020

|  | 2020<br>(\$)            | 2019<br>(\$)            |
|--|-------------------------|-------------------------|
| Opening Raw Materials  | 78,611                  | 72,841                  |
| Add: Purchases   | 1,130,904               | 999,923                 |
|  | <u>1,209,515</u>        | <u>1,072,764</u>        |
| Less: Closing Raw materials                                      | 75,832                  | 78,611                  |
| <b>Raw Materials Used</b>  | <u><b>1,133,683</b></u> | <u><b>994,153</b></u>   |
| Add: Opening Work In Progress                                    | 14,269                  | 357,243                 |
| Add: Direct Cost - Labour  | 16,147                  | 31,399                  |
| Less: Closing Work in Progress                                   | 6,506                   | 14,269                  |
| <b>Cost of Manufactured Goods Transferred to Trading Account</b> | <u><b>1,157,593</b></u> | <u><b>1,368,526</b></u> |

(Manufacturing Account for each business units refer note 7)



## FIJI CORRECTIONS SERVICE

 CONSOLIDATED TMA - TRADING ACCOUNT  
 FOR THE YEAR ENDED 31 JULY 2020

|  | 2020<br>(\$)            | 2019<br>(\$)            |
|--|-------------------------|-------------------------|
| Sales  | 1,414,463               | 1,745,677               |
| <b>Total Sales</b>   | <b><u>1,414,463</u></b> | <b><u>1,745,677</u></b> |
| Opening Stock  | 423,365                 | 17,570                  |
| <i>Add:</i> Cost of Manufactured Goods transferred from<br>Manufacturing Account | 1,157,593               | 1,368,526               |
| <i>Less:</i> Closing Stock of Finished Goods                                     | 296,801                 | 423,365                 |
| <b>Cost of Goods Sold</b>  | <b><u>1,284,157</u></b> | <b><u>962,731</u></b>   |
| <b>Gross Profit transferred to Profit &amp; Loss Account</b>                     | <b><u>130,306</u></b>   | <b><u>782,946</u></b>   |

*(Trading Account for each business units refer note 7)*

## AUDITED FINANCIAL STATEMENT

### FIJI CORRECTIONS SERVICE

#### CONSOLIDATED TMA - PROFIT AND LOSS STATEMENT FOR THE YEAR ENDED 31 JULY 2020

|   | 2020<br>(\$)   | 2019<br>(\$)   |
|---|----------------|----------------|
| <b>INCOME</b>                                 |                |                |
| Gross Profit transferred from Trading Account | 130,306        | 782,946        |
| <b>Total Income</b>                           | <u>130,306</u> | <u>782,946</u> |
| <b>EXPENDITURE</b>                            |                |                |
| Maintenance and Operations                    | 52,884         | 157,109        |
| <b>Total Payments</b>                         | <u>52,884</u>  | <u>157,109</u> |
| <b>Net Profit</b>                             | <u>77,422</u>  | <u>625,837</u> |

*(Profit and Loss Account for each business units refer note 7)*



## FIJI CORRECTIONS SERVICE

CONSOLIDATED TMA - BALANCE SHEET  
AS AT 31 JULY 2020

|  | 2020<br>(\$)   | 2019<br>(\$)     |
|--|----------------|------------------|
| <b>CURRENT ASSETS</b>                        |                |                  |
| Cash at Bank                                 | 428,636        | 747,469          |
| Raw Materials                                | 75,832         | 78,611           |
| Works in Progress                            | 6,506          | 14,269           |
| Finished Goods                               | 296,801        | 423,364          |
| VAT Receivable                               | 12,221         | 15,741           |
| <b>TOTAL ASSETS</b>                          | <b>819,996</b> | <b>1,279,454</b> |
| <b>CURRENT LIABILITY</b>                     |                |                  |
| Deferred income                              | 15,288         | 4,700            |
| <b>NET ASSETS</b>                            | <b>804,708</b> | <b>1,274,754</b> |
| <b>EQUITY</b>                                |                |                  |
| TMA Surplus transferred to Consolidated Fund | (1,063,397)    | (502,328)        |
| TMA Accumulated Surplus                      | 1,790,683      | 1,151,245        |
| Net Profit                                   | 77,422         | 625,837          |
| <b>NET EQUITY</b>                            | <b>804,708</b> | <b>1,274,754</b> |

# AUDITED FINANCIAL STATEMENT

## FIJI CORRECTIONS SERVICE

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2020

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#### NOTE 1: REPORTING ENTITY

The Fiji Corrections Service [FCS] is responsible for properly and safely detaining and rehabilitating persons sentenced to a term of imprisonment or placed on remand pending trial by the courts at its correctional centres.

The FCS upholds Government's obligation to meet international standards and best practices in its custody of inmates. One of its main responsibilities is to reduce overcrowding in correction centres to ensure that the human dignity of all inmates is respected.

#### NOTE 2: STATEMENT OF ACCOUNTING POLICIES

##### (a) Basis of Accounting / Presentation

In accordance with Government accounting policies, the financial statements of the Fiji Corrections Service is prepared under the cash basis of accounting. All payments related to purchases of fixed assets have been expensed.

The financial statements are presented in accordance with the Financial Management Act 2004 and the requirements of Section 71 (1) of the Finance Instruction 2010. The preparation and presentation of a Statement of Assets and Liabilities is not required under the current Government policies, except for that of the Trading and Manufacturing Accounts.

##### (b) Revenue Recognition

Revenue is recognised when cash is actually received by the Department.

##### (c) Accounting for Value Added Tax (VAT)

All income and expenses are VAT exclusive. The Fiji Corrections Service on a monthly basis takes out VAT output on total money received for expenditure from Ministry of Economy. VAT input on the other hand is claimed on payments made to the suppliers and the sub-contractors for expenses incurred.

The VAT payment as per the Statement of Receipts and Expenditures relates to VAT input claimed on payments made to the suppliers and sub-contractors for expenses incurred and VAT payments to Fiji Revenue and Customs Services (FRCS). Actual amount paid to FRCS during the year represents the difference between VAT Output and VAT Input.

##### (d) Comparative Figures

Where necessary, amounts relating to prior years have been reclassified to facilitate comparison and achieve consistency in disclosure with current year amounts.



## FIJI CORRECTIONS SERVICE

## NOTES TO THE FINANCIAL STATEMENTS (CONT...)

FOR THE YEAR ENDED 31 JULY 2020

## NOTE 3: SIGNIFICANT VARIATIONS

- a) Miscellaneous revenue increased by \$17,540 or 37% in 2020 when compared to 2019 due to the cancellation of Indent 01/2018/19 to BOO COO as funds were returned.
- b) Established staff cost increased by \$1,350,388 or 7% in 2020 compared to 2019 is attributed to vacant posts being filled and recruits engaged. Enlisted officers being promoted also contributed to the increase.
- c) Travel and communication cost increased by \$137,793 or 16% in 2020 compared to 2019 due to overseas engagements and increase in court movements for inmates and deployment of staff during reshuffle of duties and postings. Boat passages cost was also paid for the transfer and relocation of inmates to institutions to avoid overcrowding and taking into account the seriousness of their offences.
- d) Purchase of goods and services cost increased by \$906,781 or 16% in 2020 compared to 2019 due to the increase in the number of inmates being admitted into the institutions which has led to an rise in institutional operational costs such as food rations and stores required for inmates. Other cost incurred include the purchase of uniforms for new recruits, the procurement of OHS and emergency compliant materials, housekeeping requirements such as spraying chemicals for beddings, purchasing of masks, gloves and hand sanitizers for all inmates, FCS personnel and their families during the COVID19 pandemic.
- e) Special expenditure cost decreased by \$94,260 or 21% in 2020 compared to 2019 due to the limited number of applications received for the Poverty Alleviation programme. There was also limited overseas programs conducted and limited visitations and rehab programs conducted due to the restrictions of COVID19. Local programmes held include the Employment symposium, the Yellow Ribbon walk and Provincial symposium.
- f) Capital construction cost decreased by \$2,339,445 or 43% in 2020 compared to 2019 due to the completion of projects.

## AUDITED FINANCIAL STATEMENT

### FIJI CORRECTIONS SERVICE

#### NOTES TO THE FINANCIAL STATEMENTS (CONT...) FOR THE YEAR ENDED 31 JULY 2020

#### NOTE 4: APPROPRIATION MOVEMENTS

Redeployment of \$589,427 was approved by Cabinet to meet the shortfall in the Personnel Emoluments of the Fiji Corrections Service. Other movements were made through virements as follows:

| Virement No. | From   | Amount (\$) | To     | Amount (\$) | Approved By |
|--------------|--------|-------------|--------|-------------|-------------|
| FCS 001      | SEG 1  | 436,415     | SEG 8  | 400,381     | COMCOR      |
|              |        |             | SEG 13 | 36,034      |             |
| FCS 002      | SEG 1  | 73,434      | SEG 8  | 67,371      | COMCOR      |
|              |        |             | SEG 13 | 6,063       |             |
| FCS 003      | SEG 1  | 335,413     | SEG 8  | 335,413     | COMCOR      |
| FCS 006      | SEG 1  | 520,000     | SEG 4  | 40,000      |             |
|              |        |             | SEG 5  | 480,000     |             |
| FCS 007      | SEG 1  | 1,457,330   | SEG 3  | 212,000     | COMCOR      |
|              |        |             | SEG 4  | 35,000      |             |
|              |        |             | SEG 5  | 1,090,000   |             |
|              |        |             | SEG13  | 120,330     |             |
| FCS 008      | SEG 1  | 285,580     | SEG 4  | 242,000     | COMCOR      |
|              |        |             | SEG 5  | 20,000      |             |
|              |        |             | SEG 13 | 23,580      |             |
| V-15001      | SEG 8  | 162,155     | SEG 8  | 162,155     |             |
| FCS 011      | SEG 1  | 100,000     | SEG 5  | 100,000     | COMCOR      |
| FCS 012      | SEG 1  | 85,000      | SEG 3  | 3,000       | COMCOR      |
|              | SEG 5  | 87,000      | SEG 4  | 23,000      |             |
|              | SEG 13 | 6,750       | SEG 5  | 140,000     |             |
|              |        |             | SEG 8  | 6,000       |             |
|              |        |             | SEG 13 | 6,750       |             |
| FCS 013      | SEG 1  | 563,478     | SEG 1  | 101,318     | COMCOR      |
|              |        |             | SEG 3  | 9,000       |             |
|              |        |             | SEG 4  | 20,000      |             |
|              |        |             | SEG 5  | 395,000     |             |
|              |        |             | SEG 13 | 38,160      |             |
| FCS 014      | SEG 1  | 378,022     | SEG 1  | 70,344      | COMCOR      |
|              |        |             | SEG 2  | 298         |             |
|              |        |             | SEG 3  | 60,000      |             |
|              |        |             | SEG 4  | 192,000     |             |
|              |        |             | SEG 5  | 30,000      |             |
|              |        |             | SEG 13 | 25,380      |             |
| FCS 015      | SEG 4  | 21,800      | SEG 4  | 20,000      | COMCOR      |
|              |        |             | SEG 13 | 1,800       |             |
| V-15003      | SEG 8  | 264,570     | SEG 8  | 264,570     | PSE         |



## FIJI CORRECTIONS SERVICE

## NOTES TO THE FINANCIAL STATEMENTS (CONT...)

FOR THE YEAR ENDED 31 JULY 2020

## NOTE 4: APPROPRIATION MOVEMENTS (cont...)

| Virement No. | From   | Amount (\$) | To    | Amount (\$) | Approved By                |
|--------------|--------|-------------|-------|-------------|----------------------------|
| FCS 017      | SEG 5  | 42,000      | SEG 3 | 42,000      | COMCOR                     |
| FCS 018      | SEG 7  | 62,000      | SEG 5 | 62,000      | COMCOR                     |
| FCS 020      | SEG 4  | 164,236     | SEG 3 | 48,400      | COMCOR                     |
|              | SEG 5  | 15,664      | SEG 4 | 181,500     |                            |
|              | SEG 7  | 54,000      | SEG 5 | 4,000       |                            |
| FCS 021      | SEG 1  | 462,403     | SEG 1 | 462,403     | COMCOR                     |
|              | SEG 4  | 16,698      | SEG 3 | 11,451      |                            |
|              |        |             | SEG 5 | 5,247       |                            |
| V-15005      | SEG 3  | 2,213       | SEG 1 | 1,076,360   | Hon. Minister for Economy. |
|              | SEG 4  | 106,304     | SEG 2 | 1,512       |                            |
|              | SEG 5  | 17,929      |       |             |                            |
|              | SEG 6  | 5,901       |       |             |                            |
|              | SEG 7  | 32,271      |       |             |                            |
|              | SEG 8  | 743,134     |       |             |                            |
|              | SEG 9  | 40,065      |       |             |                            |
|              | SEG 13 | 130,055     |       |             |                            |

## NOTE 5: PRISONERS TRUST FUND ACCOUNT

The Fiji Corrections Service maintains a Prisoners Cash Trust Fund Account.

Money held in trust consist of confiscated cash from prisoners upon convictions, engagement in the Trading and Manufacturing Small Business Units (TMA SBUs), engagement in the art gallery and commercial wage job placements. For the TMA SBUs, the wage rate depends on the job cost, skill of the prisoner and years of experience in the trade. The more skilful the prisoner the more the wage rate charged. For commercial wage job placements, the wage rate depends on the rate offered by the company. For the art gallery, 60% of sale goes to the prisoner while 40% is used to purchase gallery items. The hours worked by the Prisoners are recorded in the timesheets and receipted when deposited into the Prisoners Trust Account.

Any pay out for prisoners upon discharge is taken out from this same Trust Account upon producing receipts. Pay outs are based on actual cash earned by the prisoners during incarceration. If there are discipline issues during incarceration these are accounted for when making payments to prisoners during release upon Commissioner's discretion. All payments are supported by receipts and approved by the Commissioner before being paid.

## AUDITED FINANCIAL STATEMENT

### FIJI CORRECTIONS SERVICE

#### NOTES TO THE FINANCIAL STATEMENTS (CONT...) FOR THE YEAR ENDED 31 JULY 2020

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#### NOTE 6: FIJI CORRECTION SERVICE TRADING & MANUFACTURING ACCOUNT

The Fiji Corrections Service operates the Trading and Manufacturing Account (TMA) and is guided by its legal mandate to operate its Commercial Enterprises Unit as stipulated under the Fiji Corrections Act 2006 under Part 10 Clause 45 (a) to (d).

The Department's TMA consists of six Small Business Units (SBUs) namely the Bakery, Joinery, Piggery, Poultry, Tailor and Crops. The summary of the activities are presented in a consolidated form as there is only one bank account for all the SBUs.

The operation of these TMA helps in the rehabilitative work programs with key objective of teaching and developing inmates with basic industrial and agricultural skills. The TMA also generates much needed revenue through the sale of agricultural products, joinery, tailor and bakery materials.

The activities for the TMA are as follows:

##### **Bakery**

The Bakery Unit is responsible for baking long loaves and slice bread. Bakery unit is located within the Maximum Correction facility. This is the only product currently produced at the bakery. The production is to cater for the demand from the corrections institution and two main external customers which are the Fiji Military Forces and Fiji Navy. It also includes supply for special events like the Hibiscus Festival and Show Case when need arises.

##### **Crops**

This business unit does farming of crops and vegetables such as ginger, cassava, dalo and many other products according to seasons. The produce are mostly used to cater for institutional needs and also for sale to local buyers.

##### **Joinery**

The joinery team comprises of inmates who are involved with the construction of furniture items for institutional and commercial use. The furniture items include construction of tables, desks, chairs, coffin boxes and wardrobes.

##### **Piggery**

This business unit is responsible for breeding pigs and supplying pig meat to buyers along the Navua to Nausori corridor. The unit breeds pigs from weaner to baconer. Although it's not part of the major supplies of pig meat in Fiji, the unit is aiming to improve its breeding numbers.



## FIJI CORRECTIONS SERVICE

## NOTES TO THE FINANCIAL STATEMENTS (CONT...)

FOR THE YEAR ENDED 31 JULY 2020

NOTE 6: FIJI CORRECTION SERVICE TRADING & MANUFACTURING ACCOUNT  
(cont...)**Poultry**

This business unit is responsible for breeding live chickens for supply of fresh eggs which are then retailed in the local market. The eggs produced are of high quality with affordable prices compared to other suppliers of fresh eggs and is mostly bought by households and businesses around the greater Suva area. Additionally, the unit also sells live chicken.

**Tailor**

The tailor unit is responsible for making garments such as school uniforms, beddings, government uniforms, health workers uniforms/coats and many more. Garments are mostly bought by clothing retail shops around Fiji. The unit also specializes in custom made designs and modifies the designs according to customer needs.

The details of the consolidated TMA balances are as follows:

## FIJI CORRECTIONS SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONT...)  
FOR THE YEAR ENDED 31 JULY 2020

NOTE 7: FIJI CORRECTION SERVICE TRADING & MANUFACTURING ACCOUNT (cont...)

(i) Manufacturing Account

| Small Business Units             |         |         |        |        |         |        |         |         |         |         |           |         |              |           |
|----------------------------------|---------|---------|--------|--------|---------|--------|---------|---------|---------|---------|-----------|---------|--------------|-----------|
|                                  | Bakery  |         | Crops  |        | Joinery |        | Piggery |         | Poultry |         | Tailoring |         | Consolidated |           |
|                                  | 2020    | 2019    | 2020   | 2019   | 2020    | 2019   | 2020    | 2019    | 2020    | 2019    | 2020      | 2019    | 2020         | 2019      |
| Raw Materials (opening)          | 12,199  | 4,202   | -      | 212    | 7,160   | 7,230  | 2,056   | 481     | 3,102   | 900     | 54,094    | 59,816  | 78,611       | 72,841    |
| Add: Purchases                   | 225,247 | 177,549 | 31,917 | 16,335 | 138,626 | 68,991 | 233,680 | 207,137 | 391,498 | 371,369 | 109,937   | 158,542 | 1,130,904    | 999,923   |
|                                  | 237,446 | 181,751 | 31,917 | 16,547 | 145,786 | 76,221 | 235,736 | 207,618 | 394,600 | 372,269 | 164,031   | 218,358 | 1,209,515    | 1,072,764 |
| Less: Raw Materials (closing)    | 19,313  | 12,199  | -      | -      | 9,724   | 7,160  | 11,182  | 2,056   | 2,538   | 3,102   | 33,076    | 54,094  | 75,832       | 76,611    |
| Raw Materials Used               | 218,133 | 169,552 | 31,917 | 16,547 | 136,062 | 69,061 | 224,554 | 205,562 | 392,062 | 369,167 | 130,955   | 164,264 | 1,133,683    | 994,153   |
| Add: Work in Progress (opening)  | -       | -       | -      | 39,648 | 14,269  | 2,410  | -       | 271,050 | -       | 44,135  | -         | -       | 14,269       | 357,243   |
| Direct Labour                    | -       | -       | 1,576  | 9,288  | 7,541   | 1,833  | -       | 1,029   | 2,463   | 8,118   | 4,567     | 11,132  | 16,147       | 31,399    |
| Less: Work in Progress (closing) | -       | -       | -      | -      | 6,506   | 14,269 | -       | -       | -       | -       | -         | -       | 6,506        | 14,269    |
| Cost of Manufactured Goods       | 218,133 | 169,552 | 33,493 | 65,483 | 151,366 | 59,035 | 224,554 | 477,641 | 394,525 | 421,420 | 135,521   | 175,396 | 1,157,592    | 1,368,526 |



## FIJI CORRECTIONS SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONT...)  
FOR THE YEAR ENDED 31 JULY 2020

## NOTE 7: FIJI CORRECTION SERVICE TRADING &amp; MANUFACTURING ACCOUNT (cont...)

(ii) Trading Account

| Small Business Units                    |         |         |         |          |         |        |         |         |           |         |           |         |              |           |
|---|---------|---------|---------|----------|---------|--------|---------|---------|-----------|---------|-----------|---------|--------------|-----------|
|   | Bakery  |         | Crops   |          | Joinery |        | Piggery |         | Poultry   |         | Tailoring |         | Consolidated |           |
|   | 2020    | 2019    | 2020    | 2019     | 2020    | 2019   | 2020    | 2019    | 2020      | 2019    | 2020      | 2019    | 2020         | 2019      |
| Sales                                   | 346,528 | 281,479 | 126,653 | 107,765  | 157,687 | 81,603 | 307,589 | 425,522 | 297,127   | 478,006 | 178,880   | 371,301 | 1,414,463    | 1,745,676 |
| Stock of Finished Goods (opening)       | -       | -       | 139,370 | -        | -       | -      | 248,005 | -       | 33,268    | 5,038   | 2,722     | 12,532  | 423,364      | 17,570    |
| Add: Cost of Manufactured Goods         | 218,133 | 169,552 | 33,493  | 65,483   | 151,366 | 59,035 | 224,554 | 477,641 | 394,525   | 421,420 | 135,521   | 175,396 | 1,157,592    | 1,368,526 |
| Less: Stock of Finished Goods (closing) | -       | -       | 104,994 | 139,370  | -       | -      | 174,021 | 248,005 | 8,828     | 33,267  | 8,958     | 2,722   | 296,801      | 423,364   |
| Cost of Finished Goods Sold             | 218,133 | 169,552 | 67,869  | (73,887) | 151,366 | 59,035 | 298,538 | 229,636 | 418,964   | 393,191 | 129,285   | 185,206 | 1,284,156    | 962,732   |
| Gross Profit/(Loss)                     | 128,395 | 111,927 | 58,784  | 181,652  | 6,320   | 22,568 | 9,051   | 195,886 | (121,838) | 84,815  | 49,595    | 186,095 | 130,307      | 782,944   |

# AUDITED FINANCIAL STATEMENT

## FIJI CORRECTIONS SERVICE

### NOTES TO THE FINANCIAL STATEMENTS (CONT...) FOR THE YEAR ENDED 31 JULY 2020

#### NOTE 7: FIJI CORRECTION SERVICE TRADING & MANUFACTURING ACCOUNT (cont...)

##### (iii) Profit and Loss Statement

|                            | Small Business Units |         |        |         |         |        |          |         |           |        |        |         | Tailoring |         | Consolidated |  |
|----------------------------|----------------------|---------|--------|---------|---------|--------|----------|---------|-----------|--------|--------|---------|-----------|---------|--------------|--|
|                            | Bakery               |         | Crops  |         | Joinery |        | Piggery  |         | Poultry   |        |        |         |           |         |              |  |
|                            | 2020                 | 2019    | 2020   | 2019    | 2020    | 2019   | 2020     | 2019    | 2020      | 2019   | 2020   | 2019    | 2020      | 2019    |              |  |
| <b>Income</b>              |                      |         |        |         |         |        |          |         |           |        |        |         |           |         |              |  |
| Gross Profit/(Loss)        | 128,395              | 111,927 | 58,784 | 181,652 | 6,320   | 22,568 | 9,051    | 195,886 | (121,838) | 84,815 | 49,595 | 186,095 | 130,307   | 782,944 |              |  |
| <b>Expenses</b>            |                      |         |        |         |         |        |          |         |           |        |        |         |           |         |              |  |
| Maintenance and Operations | 8,669                | 21,148  | 1,759  | 2,670   | 509     | 1,063  | 20,773   | 62,766  | 21,174    | 67,845 | -      | 1,617   | 52,884    | 157,109 |              |  |
| Total Expenses             | 8,669                | 21,148  | 1,759  | 2,670   | 509     | 1,063  | 20,773   | 62,766  | 21,174    | 67,845 | -      | 1,617   | 52,884    | 157,109 |              |  |
| Net Profit/(Loss)          | 119,726              | 90,779  | 57,025 | 178,982 | 5,811   | 21,505 | (11,722) | 133,120 | (143,012) | 16,970 | 49,595 | 184,478 | 77,423    | 625,835 |              |  |



## FIJI CORRECTIONS SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONT...)  
FOR THE YEAR ENDED 31 JULY 2020

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NOTE 7: FIJI CORRECTION SERVICE TRADING & MANUFACTURING ACCOUNT  
(cont...)

- (a) The decrease in Sales was a result in the deposit requirement of 90% from customers' feedback and the effect of the COVID19 restrictions and closure of boarders.
- (b) The decrease in Gross profit is a result of decrease in Sales while the cost of raw materials has increased in 2020 when compared to 2019.
- (c) The decrease in total Expenses is a result of the decrease in the procuring items for maintenance and operations for the various SBUs.
- (d) The Department maintains only one bank account for the 6 Small Business Units. The decrease in cash at bank is due to the decrease in the sales.
- (e) The accumulated TMA surplus represents accumulation of profits and losses over the years.
- (f) The TMA surplus transferred to consolidated fund comprises of the surplus cash ceilings remitted to the Ministry of Economy.

## CONCLUSION

The FCS has worked tirelessly to achieve all its Key Performance Indicators in accordance with its ACP through executing cautious measures in utilizing the given budget.

The adoption of better practices attained through training programs of all staff members and the given exposure of corrections related seminars are some of the many ways through which this success was achieved.

The implementation of the Offending Behavior Treatment Program in the Rehabilitation Framework contributed tremendously towards the reduction of recidivism by the FCS, as edited by the Government. While the treatment of offenders remains a challenge, the FCS is mindful of its compliance to International Laws binding prison operations and administration and continues to remain knowledgeable of the trend changes of prison admission and the influx of transnational criminal activity.

Furthermore, the increase in young and elderly offenders with systemic health issues continues to hinder our duty of care, security and change. This issue sheds a light on the need for proactiveness in terms of providing necessary health services, infrastructure and human resources for a more efficient service delivery.

Prison escapes and disturbances have reduced dramatically as a result of the combined efforts of the newly installed CCTV cameras, K9 overseas training and officer preparations. The success in our Capital Works through relentless consultation between our projects team and our Desk Officer from the Ministry of Economy signified growth, our timely forecast and cautious approach in meeting deadlines.

Significantly, the contribution of the FCS Trading and Manufacturing Accounts gained recognition with its increase in economic returns, successfully filling the Ministry of Economy's reserve and surpassing the yesteryears' record.

All in all, the FCS takes pride in the holistic success of the 2018-2019 financial periods and looks forward to a fulfilling year ahead through effective, efficient and ethical work practices.



# ACRONYMS

| ACRONYM     | DESCRIPTION                                     |
|-------------|---|
| COMCOR      | COMMISSIONER OF CORRECTIONS                     |
| DCC         | DEPUTY COMMISSIONER OF CORRECTIONS              |
| ACCS        | ASSISTANT COMMISSIONER CORPORATE SERVICES       |
| ACCO        | ASSISTANT COMMISSIONER OF CORRECTIONS OPERATION |
| SAO         | SENIOR ACCOUNTS OFFICER                         |
| AO TMA      | ACCOUNTS OFFICER TRADE & MANUFACTURING ACCOUNT  |
| CLO         | CHIEF LOGISTIC OFFICER                          |
| COMDT       | COMMANDANT                                      |
| DR          | DIRECTOR REHABILITATION                         |
| SNR PYSC    | SENIOR PSYCHOLOGIST                             |
| DP          | DIVISIONAL PSYCHOLOGIST                         |
| IG          | INSPECTORATE GENERAL                            |
| ITM         | INFORMATION TECHNOLOGY MANAGER                  |
| OC          | OFFICERS-IN-CHARGE                              |
| ISM         | INSTITUTION SEARGENT MAJOR                      |
| DSM         | DIVISION SEARGENT MAJOR                         |
| LO          | LEGAL OFFICER                                   |
| OC ECU      | OFFICER-IN-CHARGE, EMERGENCY CONTROL UNIT       |
| SOP         | STAFF OFFICER PROJECTS                          |
| OC TPT      | OFFICER-IN-CHARGE, TRANSPORT UNIT               |
| OC SUVA     | OFFICER-IN-CHARGE, SUVA CORRECTION CENTRE       |
| OC SUVA REM | OFFICER-IN-CHARGE, SUVA REMAND CENTRE           |
| OC NAS      | OFFICER-IN-CHARGE, NASINU CORRECTION CENTRE     |
| OC SUVA WOM | OFFICER-IN-CHARGE, SUVA WOMEN CORRECTION CENTRE |
| OC LEV      | OFFICER-IN-CHARGE, LEVUKA CORRECTION CENTRE     |
| OC LAB      | OFFICER-IN-CHARGE, LABASA CORRECTION CENTRE     |
| OC TAV      | OFFICER-IN-CHARGE, TAVEUNI CORRECTION CENTRE    |
| OC MAX      | OFFICER-IN-CHARGE, MAXIMUM CORRECTION CENTRE    |
| OC MED      | OFFICER-IN-CHARGE, MEDIUM CORRECTION CENTRE     |
| OC MIN      | OFFICER-IN-CHARGE, MINIMUM CORRECTION CENTRE    |
| OC PRC      | OFFICER-IN-CHARGE, PRE-RELEASE CENTRE           |

| ACRONYM    | DESCRIPTION   |
|------------|---|
| OC LTK     | OFFICER-IN-CHARGE, LAUTOKA CORRECTION CENTRE        |
| OC LTK REM | OFFICER-IN-CHARGE, LAUTOKA REMAND CENTRE            |
| OC LTK WOM | OFFICER-IN-CHARGE, LAUTOKA WOMEN CORRECTIONS CENTRE |
| OC BA      | OFFICER-IN-CHARGE, BA CORRECTION CENTRE             |
| QM         | QUARTERMASTER                                       |
| SCS        | SUPERVISOR CORPORATE SERVICES                       |
| SOA        | STAFF OFFICER ADMINISTRATION                        |
| SO POL     | STAFF OFFICER POLICY                                |
| SO (PER)   | STAFF OFFICER PERSONNEL                             |
| SO VOC TRG | STAFF OFFICER VOCATIONAL TRAINING                   |
| SO TMA     | STAFF OFFICER TRADE & MANUFACTURING ACCOUNT         |
| SUP        | SUPERVISORS   |
| SOO        | SENIOR OPERATION OFFICER                            |
| SMO        | SENIOR MEDICAL OFFICER                              |
| HOD        | HEAD OF UNIT / SECTION                              |
| SUP CED    | SUPERVISOR CENTRAL & EASTERN DIVISION               |
| SUP ND     | SUPERVISOR NORTHERN DIVISION                        |
| SUP SD     | SUPERVISOR SOUTHERN DIVISION                        |
| SUP WD     | SUPERVISOR WESTERN DIVISION                         |
| SOR        | STAFF OFFICER REHABILITATION                        |
| YRP COOR   | YELLOW RIBBON COORDINATOR                           |
| PRO        | PUBLIC RELATIONS OFFICER                            |
| GD         | GRAPHIC DESIGNER                                    |
| SO AC      | STAFF OFFICER AUDIT & COMPLIANCE                    |
| SO FARM    | STAFF OFFICER FARM                                  |
| PO         | PARTY OFFICER                                       |
| BC         | BARRACK COMMANDER                                   |
| SO BAND    | STAFF OFFICER BAND                                  |
| ELO        | EDUCATION LIASON OFFICER                            |
| OHS OFF    | OHS OFFICER   |
| WO TRG     | WARRANT OFFICER TRAINING                            |
| BO         | BURIAL OFFICER                                      |
| OC CEM     | OFFICER-IN-CHARGE CEMETERY                          |
| DIV IC TPT | DIVISION IN-CHARGE TRANSPORT OFFICER                |

## ANNEX 01

### OFFENCE CATEGORY

- 1.1 Against Lawful Authority
- 1.2 Against Public Morality
- 1.3 Against the Person
- 1.4 Against the Property
- 1.5 Other offences against the Penal Code

### OFFENCES AGAINST LAWFUL AUTHORITY

- 1. Affray
- 2. Throwing objects
- 3. Corruption and abuse of office
- 4. Perjury
- 5. Escape from lawful custody
- 6. Riot and unlawful assembly
- 7. Other against lawful authority

### AGAINST PUBLIC MORALITY

- 8. Rape and attempted rape
- 9. Indecent Assault
- 10. Defilement of girl under 13
- 11. Defilement of girl between 13-16
- 12. Incest
- 13. Unnatural Offences
- 14. Others against public morality

### AGAINST THE PERSON

- 15. Murder
- 16. Attempted Murder
- 17. Manslaughter
- 18. Infanticide
- 19. Causing death by dangerous driving
- 20. Act with intent to cause grievous harm
- 21. Assault occasioning actual bodily harm
- 22. Assault on Police
- 23. Common Assault
- 24. Others against the Person

### AGAINST THE PROPERTY

- 25. Embezzlement/larceny by servant
- 26. Conversion
- 27. Larceny in dwelling house
- 28. Larceny from person
- 29. Larceny of cattle
- 30. Larceny from ship or dock
- 31. Fraud and false pretense
- 32. Demanding with menace
- 33. Aggravated robbery
- 34. Burglary
- 35. House Breaking
- 36. Other breaking offences
- 37. Receiving stolen property
- 38. Arson and setting fire to crops
- 39. Theft
- 40. Damaging Property
- 41. Injuring Animal
- 42. Theft of motor vehicle
- 43. Others against the property





# FII CORRECTIONS SERVICE NATIONAL CENTRES

## Northern Division

**Labasa Corrections Centre**

Western, Labasa

PO Box 238, Labasa, Fiji Islands

+679 881 148 / +679 801 117

+679 5905 597

**Taveuni Corrections Centre**

Western, Taveuni

PO Box 208, Taveuni, Taveuni, Fiji Islands

+679 8201 417

+679 5905 051

## Central & Eastern Division

**Levuka Corrections Centre**

Western, Levuka

PO Box 611, Levuka, Fiji Islands

+679 3440 570

+679 5905 693

**Masinau Corrections Centre**

3 Bales, Masinau

PO Box 116, Suva, Fiji Islands

+679 3628 335

+679 5905 698

**Suva Corrections Centre**

Koronei, Suva, Suva

PO Box 116, Suva, Fiji Islands

+679 3380 450 / +679 3314 558

+679 5905 079

**Suva Womens Corrections Centre**

Deas, Suva, Suva

PO Box 116, Suva, Fiji Islands

+679 3384 390 / +679 3314 591

+679 5905 090

**Suva Remand Centre**

Deas, Suva, Suva

PO Box 116, Suva, Fiji Islands

+679 3100 630 / +679 3355 338

+679 5905 665

## Western Division

**Ba Corrections Centre**

Western, Ba

PO Box 204, Ba, Fiji Islands

+679 8213 507 / +679 8281 003

+679 5905 288

**Lautoka Corrections Centre**

Western, Lautoka

PO Box 131, Lautoka, Fiji Islands

+679 8208 207 / +679 3355 693

+679 5905 287

**Lautoka Womens Corrections Centre**

Western, Lautoka

PO Box 131, Lautoka, Fiji Islands

+679 8208 207 / +679 3355 693

+679 5905 077

**Lautoka Remand Centre**

Western, Lautoka

PO Box 131, Lautoka, Fiji Islands

+679 8208 207 / +679 3355 693

+679 5904 235

## Southern Division

**Maximum Corrections Centre**

Western, Suva

PO Box 116, Suva, Fiji Islands

+679 3555 429

+679 5905 083

**Medium Corrections Centre**

Western, Suva

PO Box 116, Suva, Fiji Islands

+679 3529 914

+679 5905 082

**Minimum Corrections Centre**

Western, Suva

PO Box 116, Suva, Fiji Islands

+679 3529 935

+679 5905 083

**Pre-Release Centre**

Western, Suva

PO Box 116, Suva, Fiji Islands

+679 3529 935

+679 5905 084





## CORRECTIONS HOUSE

LOT 62 KIMBERLY SREET  
PO BOX 114, SUVA  
TEL : +679 330 3512  
FAX : +679 330 2523

[WWW.CORRECTIONS.GOV.FJ](http://WWW.CORRECTIONS.GOV.FJ)  
[WWW.FACEBOOK/FIJICORRECTIONSSERVICE](https://WWW.FACEBOOK/FIJICORRECTIONSSERVICE)