

APPENDICES

Appendix 1

Written Evidence

Ministry of Lands and Mineral Resources
2014 and 2015 Annual Reports



Ministry of Lands & Mineral Resources

Head Office
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Nasese, Suva
(South Wing Ground Floor & First Floor)

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Ph: (679)3313555 Fax: (679) 3239754
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MEMORANDUM

From: The Permanent Secretary for Lands & Mineral Resources

To: The Chairperson - Parliament Standing Committee on Natural Resources

Date: 14.06.2022

RE: **MINISTRY OF LANDS AND MINERAL RESOURCES
RESPONSES TO THE QUESTIONS ON THE 2014 ANNUAL
REPORT**

- 1.0 The Ministry of Lands and Mineral Resources has been advised by your high office to provide responses to the above subject sent via email on 8 June, 2022.
- 2.0 Accordingly, please find attached is the Ministry responses submitted for your consideration.
- 3.0 We will be glad to provide assistance should you require further clarifications.

Thank you.

.....
Raijeli Taga (Mrs)

Permanent Secretary for Lands and Mineral Resources.

MINISTRY OF LANDS & MINERAL RESOURCES ANNUAL REPORT 2014

<u>No.</u>	<u>Question</u>	<u>RESPONSE</u>
1.	In the past there have been foreign companies carrying out oil exploration in Bligh and Bau Waters. The Committee is interested in the outcome of these, in view of the current crisis and the ever increasing price of fuel.	<ul style="list-style-type: none"> ▪ Traces of hydrocarbons (oil and gas) were found. ▪ Geochemical studies of sea-bottom sediments identified that a large pentane anomaly are within the Bligh Waters. ▪ Subsequent studies also indicated that this anomaly was due to migration of hydrocarbons from mature source rocks. ▪ Consequently, results show and confirm that there has been generation of hydrocarbons within the Fiji Group.
2.	The Committee would like to know the reasons for the delay in submitting the annual report for 2014 when its financials were audited in May 2015.	<ul style="list-style-type: none"> ▪ During the period, there were a number of reorganization within the ministry which include: re-structure, formulation of its first ever SOP and the re-organization of responsibilities in the compilation of the Annual Reports. ▪ Accordingly, the re-structure and the development of the SOP were given a priority, hence the delay in the submission of the Annual Report 2014. ▪ Also to be noted were the retirement of the ministry's senior managers, which made the collation of the report a challenge.



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MEMO

From: The Permanent Secretary for Lands & Mineral Resources

To: The Chairperson - Parliament Standing Committee on Natural Resources

Date: 13.04.2022

RE: **MINISTRY OF LANDS AND MINERAL RESOURCES
RESPONSES TO THE CLARIFICATION OF ISSUES – 2015
ANNUAL REPORT**

- 1.0 The Ministry of Lands and Mineral Resources has been advised by your high office to provide responses to the above subject sent on 31.03.22
- 2.0 Accordingly, please find attached is the Ministry responses submitted for your consideration.
- 3.0 We will be glad to provide assistance should you require further clarifications.

Thank you.

.....
Rajeli Taga (Mrs)

Permanent Secretary for Lands and Mineral Resources.

Parliament Standing Committee on Natural Resources

Clarification of Issues – Ministry of Lands and, Mineral Resources 2015 Annual Report

No.	Page Number	Question	Responsible Manager	Response
1.	Pg. 6	<p>Ministry Overview</p> <p>a) Can the Ministry please provide the years these Acts were enacted?</p> <p>b) Have these Acts been review due to the changes in policies and regulations and Laws in place?</p>	DL, DMD, PRO	<p>Listed below are the Acts and the years they were enacted;</p> <ul style="list-style-type: none"> • <i>Mining Act 1965</i> • <i>Quarries Act 1939</i> • <i>Explosives Act 1937</i> • <i>Petroleum (Exploration & Exploitation) Act 1978</i> • <i>States Lands Act</i> • <i>Land Transfer Act 1971</i> • <i>Land Use Act 2010</i> • <i>Land Use Regulation 2011</i> • <i>Land Sales Act 1978</i> • <i>Rivers and Streams Act 1985</i> • <i>Surveyors Act 1969</i> • <i>Subdivision of Land Act 1937</i> • <i>Agriculture Landlord and Tenant Act 1967</i> • <i>Valuation Registration Act 1986</i> • <i>State Acquisition of Lands Act 1940</i> • <i>Property Law Act 1978</i>

				<p>Listed below are relevant Legislations that have been or currently being reviewed and/or amended.</p> <ul style="list-style-type: none"> • The Mining Act currently undergoing review which will also amalgamate the Quarries Act. Other statutes will then be reviewed once work on the Mining Act review is completed. • Land Sales Act was amended in 2014 • The Surveyors Act was amended three time from the date it was enacted. Amendments to the Act were done in 1975, 1977 and 2016. • It is also to be noted that amendments were done to the Regulations which has been gazette and now known as the Surveyors Regulations 2021. • The Subdivision of Land Act 1937 is being reviewed by Department of Town and Country Planning (DTCP).
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2.	Pg. 11	LUD Challenges & Way forward Can the Ministry please advise the success rate of identifying viable land for leasing?	DLU	There has been approximately 5,000 acres of viable land identified and successfully integrated into Land Use Designation planning and consultation processes.
3.	Pg. 13	GIM Challenges & Way forward a) Has the Ministry established the Land Use Master Plan & National Land Register? b) What has become of the Fiji Land Information System (FLIS)? Are they the same or different with FGIS?	DGIM	The National Land Register has been established. The focus for the National Land Use Master plan in the Ministry is the setup of the VanuaGIS which has been completed. The VanuaGIS is a portal that displays various geospatial data sets. The FLIS name has now being changed to FGIS and continues to maintain the same functions, while taking on board additional responsibilities of being the national geospatial information hub.
4.	Pg. 17	Achievements From the table under the achievements on page 17, one of the activity listed on the table is the iTaukei Lease to State. The committee appreciated achieving targets but in this case it is more than double. Can the Ministry please explain the reasons why there were exceptional	CV	The administration of iTaukei Leases to State involve new lease application, renewals, rental reassessments, assessment of premiums and rentals for non - government schools. A total of 70 were identified to be undertaken. Nevertheless, given adhoc requests from line Ministry's for new leases and assessment of premiums for non-government schools anticipated targets were surpassed. As this work

		achievements that the targets as shown in the table?		is mandated service of the Ministry, despite targets it had to be done to meet service deliverables.
5.	Pg. 19	Achievements Regularization of Informal Settlements Can the Ministry please provide the location/site against Scheme Plan Numbers (SL)?	SG	<ul style="list-style-type: none"> • Refer to Department of Town & Country Planning (DTCP) • These are not Scheme Plan numbers recorded by the Ministry, but are Surveyed Land (SL) according to the DTCP referencing.
6.	Pg. 23	Summary of boreholes drilled in 2015 The Committee wishes to be briefed on the outcome of borehole numbers 15.18, 15/19 and 15/20.	Geological Services	<ul style="list-style-type: none"> • BH15/18 (Kavanagasau, Nadroga) – Bore abandoned due to poor water quality. • BH15/19 (Narata, Nadroga) – Borehole commissioned by the former PS Malakai Finau in November, 2018. • BH 15/20 (Kavanagasau, Nadroga) – Borehole test completed in 2016 with the result showing high electrical conductivity (EC). It was then abandoned due to poor water quality.
7.	Pg. 29	Engineering Geology Section	Geological Survey	<ul style="list-style-type: none"> • Sporting Complex at Sawaieke Gau – The Geotechnical survey was completed in 2014

		<p>The Ministry to provide an update on the 4 projects listed below:</p> <ul style="list-style-type: none"> a) Sporting Complex at Sawaieke Gau b) Relocation program for Wailotua Village No. 1 c) Hazard Assessment for Vunidawa Hospital d) Risk Hazard Assessment for Sawani to Serea Road Improvement Project and the propose Natovi Development Project 		<p>on the proposed development site. The report has been completed as well.</p> <ul style="list-style-type: none"> ❖ Copies of the report was submitted to OPM and Ministry of Youth & Sports as per their request. ❖ A copy of the report is stored in the Department's Library.
				<ul style="list-style-type: none"> • Relocation program for Wailotua Village No. 1 - A preliminary site visit was completed in 2015 to investigate the occurrences of flooding and to establish grounds for relocation. <p>A detailed geotechnical assessment was conducted on the proposed relocation site in 2019. The area was deemed unsafe for the proposed relocation due to unstable slope-ground condition.</p>
				<ul style="list-style-type: none"> • Hazard Assessment for Vunidawa Hospital - A preliminary site visit was completed in 2015 to ascertain the extent of the landslide

				<p>and its potential impact on the nearby infrastructure.</p> <ul style="list-style-type: none"> • Risk Hazard Assessment for Sawani to Serea Road Improvement Project - A brief risk assessment was conducted in 2015. Comments together with a desktop study report was provided to the China Gezhouba Group of Company Limited. • Natovi Development Project: The division attended to stakeholder meetings organized by the relevant agencies such as the Ministry of Fisheries. The team also met with the Korean consultancy in 2016 to discuss on the feasibility study for the Natovi Multi-Purpose Port Development project.
8.	Pg. 36	<p>Mines – Challenges & Wayforward</p> <p>Can the Ministry provide an update on the review of the out of date policies?</p>	Mines	<p>Under an agreement signed between the Intergovernmental Forum on Mining, Minerals, Metals & Sustainable Development (IGF) based in Canada and the Government of Fiji via the Ministry of Lands & Mineral Resources, IGF is conducting an evaluation of Fiji's current mining</p>

				<p>laws and policies using its Mining Policy Framework platform.</p> <p>The Mining Policy Framework (MPF) assessments involve not just a comprehensive review of the national mining laws, policies, regulations and administrative frameworks but also extensive in-person consultations with key stakeholders from government, private sector and civil society as well as mine operators and mineral exploration licence holders.</p> <p>This Mining Policy Framework assessment project will also consider the existing draft Mineral Exploitation & Exploration Bill (MEEB), which is in its 11th draft.</p> <p>In this regard, a local consultant Mr. Venasio Nasara, has been engaged for the project and he has been carrying out consultation meetings with stakeholders/ organizations in conjunction with key staff members of the Mineral Resources</p>
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				<p>Department (MRD). This commenced from February and March, and the last consultation for the 1st phase is on the 11th April. Stakeholders are to send their feedback/comments by mid-April and IGF is to produce a report on this for the Fiji Government by the end of April, 2022. Forty three (43) stakeholders has been consulted.</p>
9.	Pg. 53	<p>Audit Financial Report – Statement of Losses</p> <p>Can the Minister update the committee on the outcome of the police investigation carried out on the misappropriation of revenue pertaining to the loss of money?</p>	MF	<p>The Police had conducted and completed their Investigation. The former Ministry Staff involved in this misappropriation had been sentenced and the case has been closed.</p>

Appendix 2

Supplementary Response

Ministry of Lands and Minerals 2015

Annual Report



Ministry of Lands & Mineral Resources

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MEMORANDUM

From: The Permanent Secretary for Lands & Mineral Resources **File Ref:** PS016/15

To: The Chairperson - Parliament Standing Committee
on Natural Resources

Date: 8/06/22

**RE: MINISTRY OF LANDS AND MINERAL RESOURCES RESPONSES TO
THE FOLLOW UP QUESTION TO THE 2015 ANNUAL REPORT**

- 1.0 In reference to your email dated 1st June 2022, the Ministry would like to provide responses to the questions raised in regards to the Annual Report of 2015.
- 2.0 This is submitted for your consideration and would provide further clarifications where necessary.

Thank you.

Raijeli Taga (Mrs)
Permanent Secretary

2015 Ministry of Lands and Mineral Resources

Supplementary Questions

No.	Question	Response
1.	Regularization of Informal settlements - Whilst you have given us Wainibuku – SL4016, would please advise the locations of other SL's as listed on page 19 of the Annual Report?	The ministry was only able to provide the location for SL4016 as per our record. Unfortunately, the ministry does not have the (location) record for the other SL reference which can only be retrieved from Department of Town and Country Planning archive.
2.	Page 23 - Can the Ministry provide an update on the two bore holes in Kavanagasau that were reported as having poor water quality?	<ul style="list-style-type: none"> • The two boreholes were drilled in late 2020 and early 2021 in response to the request from the community for an alternative water source. • The first borehole was drilled to a total depth of 73 m and yields water that is saline in quality, although the groundwater is artesian in nature, meaning water is flowing freely from the borehole. • The second borehole was drilled to a depth of 60 m with negligible yield. In consideration of the underlying geology of the area and the conditions encountered during and after drilling, no further groundwater works is recommended for the immediate area within and around the community.
3.	Page 29 – Engineering Geology Section - Hazard Assessment for Vunidawa Hospital - What is the extent of the damage and the result of the assessment and the way forward?	<ul style="list-style-type: none"> • Two landslides were observed along the true left of the Wainimala adjacent to the Vunidawa Hospital. • Geology: The sites are underlain by regolith (unconsolidated rock and soil that sits above a layer of bedrock) that sits on top the ancient river deposits that make up the floodplains in the flat areas surrounding the Wainimala. • Site Investigation Results: <ol style="list-style-type: none"> i. Geomorphology: the affected areas were along the bank of the Wainimala, the southern-end of the Vunidawa Hospital. ii. Drainage: it was observed that the drainage system ended at the river banks. iii. Landslide 1 was 40m wide and 25m depth which was examined as a slope failure triggered by river bank erosion.

		<p>iv. Landslide 2 (behind the ambulance parking lot) was 22m wide and 15m depth which was examined as a rotation slump as the whole soil mass was displaced without breaking up.</p> <ul style="list-style-type: none"> • Triggering Mechanism: <ul style="list-style-type: none"> i. Meandering: the hospital is located within the Wainimala meanders where the force of the flowing river is directed to the banks adjacent to the hospital. This caused the scouring and erosion at the toe of the river banks. This is further enforced or strengthened during flooding periods, specifically when the geology of the area is dominated by sedimentary rocks which are prone to erosion. ii. Regolith (a layer of loose material that covers solid rock): the geology of the area is prone to landslides (documented widely along the Wainimala banks). Also, it has been seen that there is a small band of red to dark orange clay or regolith that act as overburden on top of the weathered bed rock around this area that assist in the acceleration of slope failure which eventually leads to major landslide. The regolith zone sometimes can be exposed to 1m in thickness and has a high plasticity rate hence does not allow water to pass through easily and can store considerable amount of water in its pores. However during continuous rainy periods, the pores reach maximum capacity causing breakup and ultimately failures and landslides. iii. Drainage: Poor drainage pattern and inconsiderate disposal of waste water were also main triggering factor as drainage outlets from the main hospital building and other supporting buildings was observed to be discarded all over the crown of the failure site. iv. Slope Angle: it is being suggested that any slope that is more than 60° is susceptible to slope failure or landslides. Both areas have slopes close to near vertical (60° - 90°) which are classified as extremely very steep slope.
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		<p>v. Geological Structures: A minor fault line was identified at the failure site especially in Landslide 2. The fault line strikes 008° to the north and dips 67° away from the failure area to the south. The plane of the slide positions the same way as this geological structure. As witnessed, the weathered material of the bedrock and the fill material when failing slip along the surface of the fault line. Therefore the fault line could also be a triggering factor to the failure.</p> <ul style="list-style-type: none"> • Remedial Measures: <ol style="list-style-type: none"> i. It is strongly recommended that all discarded water from the hospital should be managed well and is to be diverted away from the failure zone. ii. Also, all septic tanks and other water holding units closer to the crown of the landslides should be re-looked at and relocated away from riverbank if possible. iii. In addition, the ambulance parking lot should be vacated at the meantime as the crown of Landslide 2 is very close. iv. Finally, hazard tapes should be erected 20m from the crown of Landslide 1 as the tensional cracks are not found on the landslide crown but when closely examined from the toe of the slide, the crown appears protruding hence the body of the slide is further inland. Adding of unnecessary weight at the protruding part of the crown of the landslide can cause the latter to topple over which can be fatal. • Recommendation <ol style="list-style-type: none"> i. It is strongly recommended that a detail geotechnical survey should be carried out in this area to determine the best permanent solution to the issue at hand. Acknowledging the current river system and geological condition of the area will be diligently investigated to allow us to create a financially and environmentally friendly perpetual resolution.
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4.	<p>Page 36 – Mines - Challenges and Way Forward</p> <p>- Has there been any outcome of the proposed IGF report which was due end of April 2022?</p>	<p>There was a 'change of guard' at IGF from Alec Crawford (Canada) to now Bryan Land who is based in London, thus the delayed IGF report. Re-submission of certain documentations to Bryan. Stakeholder's consultation completed, currently compiling all feedbacks and IGF report expected to be completed by end of June early July 2022.</p>
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Appendix 3

Annual Report Summary

Ministry of Lands and Mineral Resources

2014 and 2015 Annual Report



Annual Report Summary – Ministry of Lands & Mineral Resources (MLMR) 2014

Standing Committee on Natural Resources

	2014
Vision	Our Lands and Mineral; Smart Management for Growth
Mission	Implementing the established platforms by: <ul style="list-style-type: none">• Vigorously implementing government's reforms and policy initiatives on lands, minerals and groundwater resources• Provide outstanding administrative and facilitate services to our customers without compromising the relevant legislation and policies• Adopting appropriate technological changes and modern approaches to ensure timely and quality services• Strengthen revenue information system and improving revenue collection• Embracing a corporate culture by adhering to the Service Excellence Award Framework and the Ministry's Service Charter• Leading, motivating and developing team leaders and members to be effective and efficient in any formal engagement• Developing a sense of societal and environmental responsibility• Recruiting, developing, motivating, rewarding and retaining capable personnel through good leadership and conducive working environment
Background	<ul style="list-style-type: none">• The Ministry of Lands and Mineral Resources administrates all state lands and regulates all mineral resources in Fiji with the aim to ensure that all state lands, minerals and groundwater sector is sustainable.• The Ministry through its two departments, namely the Lands Department and Mineral Resources Department ensures that these activities are carried out in an effective and efficient manner.
Acts in place	Details on page 6 of the annual report.
Organization Structure	Details on page 7 of the annual report.
Major Highlights/Achievements	<u>Department of Lands & Survey</u> The department's programmes and activities are designed to provide the administration, development and management of all State Land including the foreshore. The department takes its cue from the targeted outcomes of



the government of the day's manifesto, namely; the Roadmap for Democracy and Sustainable Socio- Economic Development [RDSSD) 2010 -2014, the People's Charter for Change, Peace and Progress (PCCPP).

- **Survey Division**

- Activities and strategies under this program include:
 - Demarcation and survey of mahogany plantation lease;
 - Establishment of new control marks;
 - Development of state land;
 - Maintenance of Existing Subdivision;
 - Survey of Government Stations on iTaukei Land; and
 - Survey of approval Notices [by subdivisions]
 - The above activities are distributed amongst the three divisional offices (West, Central Eastern and North) except for the establishment of new control marks which is a role solely carried out by the Control Survey unit.

- **Achievements**

Project	Target	Achievement
Surveyed Mahogany Plantation	3,000 HA	3,790 HA
Control Marks Established	30	30
Subdivisions - Phase 1 Complete <i>Development Of State Land - Completion Of Phase Development And Issuance Of Approved Survey Plan</i>	10	3
Completion Certificates Issued <i>Maintenance Of Existing Subdivisions</i>	5	5
Ground Survey Of Government Stations On I Taukei Land <i>Lodged And Awaiting Approval</i>	14	14
Ground Survey For Subdivision Approval Notices <i>Lodged And Awaiting Approval</i>	15	15



- **Valuation Division**

- Activities and strategies under this program include:
 - iTaukei Land Leases to State;
 - State Land Valuation;
 - Land Acquisition for public purposes and Special Valuation; and
 - Statistical Information and Property Research

- **Achievements**

Project	Target	Achievement
Finalization Of Lease Requests For itaukei Land Leases To State <i>Requests Comprise Of New Leases, Renewals, Rental Reassessment And Renewal Of Lease For Non- Government Schools</i>	86	86
Ground Rental Assessments & Reassessments For State Leases <i>State Land Valuation - Number of Lease Rentals Assessed And Reassessed By The End of 2015</i>	247	355
Properties Acquired For Public Purposes And Special Valuation <i>Land Acquisition For Public Purposes And Special Valuation</i>	85	60
Property Sales Information Collated <i>Statistical Information And Property Research</i>	1600	1750

- **Geospatial Information Management Division**

- Activities and strategies under this program include:
 - Production & upgrading of maps and plans;
 - Development & Updating of National Land Register; and



- Development & updating of National LandUse Master Plan [NLUMP]

➤ **Achievements**

Project	Target	Achievement
Customized Maps Produced <i>Number Of Customized Maps For The Production And Upgrade Of Maps And Plans</i>	600	652
Survey Plans Examined <i>Number Of Plans Examined For The Production And Upgrade Of Maps And Plans</i>	180	180

- Ongoing Development/Update of LandUse/ Developments - Development and Update of National Landuse Master Plan.
- Phase 2 Of The National Land Register - Complete - Development and Updating of The National Land Register.

• **Land Administration Division**

- Activities and strategies under this program include:
 - Issue of Leases & Licenses & other related legal documents;
 - Development of identified, underutilized, underdeveloped state land/leases;
 - Administration if State Leases on iTaukei Land; and
 - Identification of un/under-utilized land including 'Tenancy At Will state lands.

➤ **Achievements**

Project	Target	Achievement
Leases, Licenses And Legal Documents Issued <i>Issue Of Leases, Licenses And Other Related Legal Documents</i>	4000	4869
Lots Developed <i>Development of Identified, Underutilized, Under Developed State Land/Leases</i>	100	103
Identification Of Un/Underutilized State Land	100	103



- **Land Use Division**

- Activities under this program mainly focuses on 'Land Reform' in particular the acquiring and designation of land to the land bank for sustainable productive use.

- **Achievements**

Project	Target	Achievement
Total Acreage <i>Acquire And Designate Land To The Land Bank For Sustainable Productive Use</i>	1,800 HA	4,377.8095 HA
Total Number of LOU/PUBLIC AWARENESS	20	26
Total Number of Land Parcels Deposited Into Land bank	20	24
Number Of Leases On Designated Land	10	6

- **Challenges & Way Forward**

Adverse weather conditions and changing weather patterns	<ul style="list-style-type: none">• Set up fly camps• Teams given relevant equipment and camp items
Valuation processes require approvals and decisions from other stakeholders and these have impacted the achievement of certain targets	<ul style="list-style-type: none">• Improve networking and relationship with stakeholders
Delays in processing of land dealings	<ul style="list-style-type: none">• Development of Customer Service Charter• Internal training
Documentation of internal processes	<ul style="list-style-type: none">• Development of Standard Operating Procedures

**Department of Mineral Resources****• Geological Services Division**

- The division works towards providing access to available groundwater resources that is present for human consumption and development through, properly conducted hydrogeological investigation and assessment with quality boreholes. In addition, manage groundwater resources to ensure sustainability with minimum impact on the environment.

➤ **Achievements**

Project	Target	Achievement
Groundwater Assessment And Investigation Conducted <i>Consulting Services – Groundwater Borehole & Development. Groundwater Assessment And Investigation</i>	24	24
Quarterly Report Submissions Of Seismic Event Monitoring <i>Monitoring Of Seismic Events And Timely Dissemination Of Earthquakes & Tsunami Warning</i>	4 Reports	4 Reports
Public Awareness Conducted <i>Empowering The Resilience Of The Nation Through Public Awareness Of The Nature</i>	82	82

- Groundwater Boreholes Developed Providing Access To Clean Water For Communities - 14 Successful

• Geological Survey Division

- Role of the division is to provide timely geoscience information to support the sustainable development of mineral (metalliferous and industrial), hydrocarbon and geothermal resources within Fiji and its EEZ and to provide advisories on geo-hazard, aggregate resources and geotechnical assessments for development.



➤ **Achievements**

Project	Target	Achievement
Geological Or Geo- Technical Assessments Conducted <i>Conduct Geological And Or Geotechnical Assessment And Provide Advice (Request From DTCP, Lands Dept. And Communities)</i>	12	20
Research Reports On Geology Or Mineral Findings <i>Undertake Research Geological Mapping, Mineral Investigation And Consultation With Relevant Stakeholders</i>	4	4
Geological Map Produced <i>Undertake Geological Mapping Of Two Map Sheets On The Viti Levu For Seamless Mapping Sheet</i>	1	1

• **Mines Division**

- Mining Division is one of the major divisions that generate revenue for Government. The Mining Division is responsible for using best practice, stronger customer focus to promote, facilitate and maintain a competitive minerals sector for Fiji that is beneficial to all stakeholders through:
- Ensuring effective and efficient development of Fiji's mineral sector through regulatory framework that exists in the Mining Act, Explosives Act, Quarries Act, Environmental Management Act and Oil & Petroleum Act; and
 - Responsible to formulate, review and offer advice on policies; administer mining tenement; environmental monitoring, protection and social impact assessment liaison.

➤ **Achievements**

Project	Target	Achievement
Quarterly Monitoring Reports <i>Provision Of Explosives, SPL, Mining & Quarry Licenses And Monitoring For Compliance</i>	4	4



Quarterly Reports – Public Awareness On Mining <i>Conduct Public Awareness On Mining Through Community Visitations With Relevant Stakeholders</i>	4	4
Quarterly Monitoring Reports <i>Ensure SPL, Mining Quarry License Holders Comply With The Relevant Environmental Legislations Through Close Monitoring</i>	4	4

➤ **Challenges & Way Forward**

Lack of technical equipment for field survey works	<ul style="list-style-type: none"> • Ensure this is included in the PSIP submission
Lack of skilled staff or officers	<ul style="list-style-type: none"> • Officers recommended for further studies and supported for scholarship application

• **Corporate Services Division**

➤ The Corporate Services Division provides policy and administrative management support to the ministry. It is also responsible for ensuring that all human resource management and financial services are aligned to the legislations and policies of government. These corporate functions are implemented through the following sub sections;

- The Human Resource Management/Development and Administration Section is responsible for the activities relating to recruitment and selection, employee relations, customer and secretariat services. OHS and training and registry functions; and
- The finance unit oversees all financial aspect of the ministry including all ministry projects ensuring compliant to the government’s Financial Management system and related policies and guidelines.



➤ **Achievements**

Project	Target	Achievement
Structural Realignment <i>Strengthening The System & Processes Through Structural Re-Alignment Decentralization Of Authority To Divisional Heads</i>	20	19
Gender Equality Policy Developed <i>Gender Equality Policy Developed & Coordinated Into The Human Resources Policy In Consultation With PSC</i>	2	8
AFS Report Submission Annual Report Submission	1	1
Quarterly Report Submitted To MLMR	4	4
Monthly Report Submitted To MLMR	12	12

- A highlight of the division this year was the preliminary work facilitated on the review of the organizational restructure and the decentralization of authorities on finance and budget implementation. The division also set up a training unit to coordinate human resource management, and post processing unit to simultaneously review all Job Descriptions and advertised vacancies accordingly.

• **Policy & Quality Assurance**

- The division provides support to the executive office through performing duties such as policy & research and report monitoring including the execution of 2 projects: Harmonization and State Land Rent Arrears Collection. In line with the Annual Corporate Plan 2014, the division is responsible for the following:
- Providing policy advice & research;
 - Report monitoring;
 - Projects; Harmonization and State Land Rent Arrears Collection.



➤ **Achievements**

Project	Target	Achievement
Cabinet Papers Tabled And Noted <i>National Land Register</i> <i>National Land Use Development Plan</i> <i>2013 Groundwater Development Project</i> <i>Mineral Investigation Report</i> <i>Current Status Of Land Reform Program</i> <i>Cabinet Decisions</i> <i>Implementation Update</i> <i>Cabinet Office</i>	20	5
Report Submissions <i>Submitted All SFCCO & QPPR Reports To Central Agencies</i> <i>Submitted Budget Justification To Manager Finance For Onward</i> <i>Submitted Annual Work Program For All Budgeted Projects</i> <i>Submitted OPM Reports</i> <i>Submitted PSIP To Central Agencies</i> <i>Submitted People's Charter For Change Update</i> <i>Submitted RDSSSED Update</i>	7	7
State Land Leases Harmonized <i>Harmonization Of State Land Database</i>	4000	1146
Total Of State Land Rent Arrears Collection	\$15,000,000	14,337,258.28

➤ **Challenges & Way Forward**

Lack of training on Cabinet submission, policy development and report monitoring	<ul style="list-style-type: none"> • Relevant training attended by staff
Projects – Outdated and absence/incomplete of relevant data	<ul style="list-style-type: none"> • Setting up of internal data storage • Proper record keeping



			<ul style="list-style-type: none"> • Periodic updating of data 	
		Absence of standard operating procedures	<ul style="list-style-type: none"> • Formulation of standard operating procedures 	
Financial Position			2014 \$	2013 \$
	Total Revenue		20,098,096	15,203,586
	Total Operating Expenditure		16,576,727	17,623,178
	Total Capital Expenditure		5,907,214	2,156,356
	Total Expenditure		24,327,302	21,194,954
	Total Receipts – Trust Account		4,943,714	4,774,554
	Total Payments – Trust Account		2,680,821	3,623,604
	Net Surplus		2,262,893	1,150,950
	Balance as at 1 January		5,934,266	4,783,316
	Closing Balance as at 31 December 2015		8,197,159	5,934,266
Auditor's Opinion	Scope			
	<p>The Auditor audited the special purpose financial statements which have been prepared under the cash basis of accounting and Notes 1 to 5 thereon of the Ministry of Lands and Mineral Resources for the year ended 31 December 2014. The financial statements comprise the following:</p> <ul style="list-style-type: none"> (i) Statement of Receipts and Expenditures; (ii) Appropriation Statement; (iii) Statement of Losses; and (iv) Trust Account Statement of Receipts and Payments. <p>Audit Opinion</p> <p>In Auditor's opinion:</p> <ul style="list-style-type: none"> a) the financial statements present fairly, in accordance with the accounting policies stated in Note 2, the financial performance of the Ministry of Lands and Mineral Resources for the year ended 31 December 2014. b) the financial statements give the information required by the Financial Management Act 2004 in the manner so required. 			



Gender Analysis	No information on gender provided in the annual report.
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07 June 2022

Disclaimer

This Annual Report Summary was prepared to assist the Standing Committee on Natural Resources in its review of the Ministry of Lands & Mineral Resources 2014 Annual Report. This summary should not be relied on as a substitute for specific advice. Other sources and information should be consulted. Whilst every effort has been made to ensure that the information is accurate, the Parliament of the Republic of Fiji will not accept any liability for any loss or damage which may be incurred by any person acting in reliance upon the information. The Parliament of the Republic of Fiji accepts no responsibility for any references or links to, or the content of, information maintained by third parties. For further information please email: Shobhna Rani on email shobna.rani@parliament.gov.fj



Annual Report Summary – Ministry of Lands & Mineral Resources (MLMR) 2015

Standing Committee on Natural Resources

	2015
Vision	Vibrant, Equitable, Dynamic Management of our Land & Minerals for a Sustainable Environment and Economic Future.
Mission	<p>Implementing the established platforms by:</p> <ul style="list-style-type: none">• Vigorously executing government's reforms and policy initiatives on lands, mineral and groundwater Resources;• Providing outstanding administrative and facilitative services to our customers without compromising the relevant legislation and policies;• Adopting appropriate technological changes and modern approaches to ensure timely and quality services;• Strengthening revenue information system and improving revenue collection;• Embracing a corporate culture by adhering to the Service Excellence Framework and the Ministry's Service Charter;• Leading, motivating and developing team leaders and members to be effective and efficient in all formal engagements;• Developing a sense of societal and environmental responsibility;• Recruiting, developing, motivating, rewarding and retaining capable personnel through good leadership and conducive working environment.
Background	<ul style="list-style-type: none">• The Ministry of Lands & Mineral Resources is made up of two Departments, namely the Department of Lands & Survey and the Department of Mineral Resources.• The Department of Lands & Survey is responsible for the effective and efficient administration, development and management of all State land initiatives, and additionally the Land Use unit which coordinates the implementation of Government land reform initiatives to improve socio – economic growth focusing on equitable returns to landowners and the security of tenure for the tenants.• The Department of Mineral Resources oversees and facilitates development of the country's mineral sector and groundwater resources.
Acts in place	Details on page 6 of the annual report.



Organization Structure	Details on page 7 of the annual report.																		
Major Highlights/Achievements	<p><u>Department of Lands</u></p> <ul style="list-style-type: none"> Land Use Division <p>The Land Use Act 2010 sets the legal framework for the designation and utilization of iTaukei and State Land administered by the Land Use Division.</p> <p>➤ <u>Achievements</u></p> <table border="1"> <thead> <tr> <th>Targeted Outcomes</th><th>Achieved</th></tr> </thead> <tbody> <tr> <td>Total Acreage</td><td>3307ha/2000ha</td></tr> <tr> <td>Total Number of LOU/Public Awareness</td><td>26/20</td></tr> <tr> <td>Total Number of land parcels deposited into the Land Bank</td><td>6/20</td></tr> <tr> <td>Number of Land Capability Studies</td><td>16/20</td></tr> <tr> <td>Number of designated i-Taukei land surveyed</td><td>25/20</td></tr> <tr> <td>Number of Valuations</td><td>16/8</td></tr> <tr> <td>Number of Designations Utilised</td><td>2/2</td></tr> <tr> <td>Lease Monitoring</td><td>16/25</td></tr> </tbody> </table> <p>Full details on pages 9 & 10 of the annual report.</p> <p>➤ <u>Capital Projects</u></p> <ul style="list-style-type: none"> ○ Vunamasei Residential Subdivision - Awaiting Government Tender Board decision for endorsement of \$2.02 million additional works. ○ Tender has been completed and TEC recommendation drawn up. ○ Yako Residential Subdivision - Request to GTB for a Variation endorsement to facilitate the change from 4 lots to 12 lots for Yako Residential Subdivision as per TOR of CSC 49/2014 Tender Award (CSC 57/2014 (1)). WesEng Ltd has completed Engineering design for 12 lots but are now awaiting DTCP approval after comments are received from stakeholders. ○ Delaidamanu Road Construction - Submission to Tender CSC92/2014 quoted prices which were above 200 % of Engineer Estimate FRA had recommended MWH to carry out Engineering Design. MWH later pulled out of the discussions and confirmed inability to complete works. 	Targeted Outcomes	Achieved	Total Acreage	3307ha/2000ha	Total Number of LOU/Public Awareness	26/20	Total Number of land parcels deposited into the Land Bank	6/20	Number of Land Capability Studies	16/20	Number of designated i-Taukei land surveyed	25/20	Number of Valuations	16/8	Number of Designations Utilised	2/2	Lease Monitoring	16/25
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Lease Monitoring	16/25																		



➤ Challenges & Way Forward

Challenges	Way Forward
In-accessible designation and the need to identify viable land for leasing.	Business plan re-engineering to secure viable land designated for leasing.
Misconception about the land-bank reform Programme.	Increase consultation and awareness; aggressive marketing at all levels; village/Tikina/Marketing agencies and overseas missions.

• **Geospatial Information Management Division**

The division is headed by the Director of Geospatial Information Management who reports directly to the Permanent Secretary for Lands and Mineral Resources on administrative matters whilst to the Director of Lands on technical matters. It is an integral part of the Lands Department with core responsibility of managing geospatial information. The task not only aligns the division with data captured within the division but all that are required for the formulation of a strategic information system. That is incorporating data from the State Land Administration, the Survey Division, Valuation and from other agencies within government and stakeholders.

➤ Achievements

Output/Strategy	Achieved
Customized Maps	648/700
Topographic Maps	4/9
Charting	199/185
Approved Plans	291/185
Preparation of Sate Land Lease & Land Acquisition Diagrams	1415/1560
Historical Searches & scan old reports	195
IT Support Services : Maintenance of hardware & equipment	1634/1500 logs
Revenue sales and maps	\$97,932.88/\$120,000

➤ Challenges & Way Forward

Challenges	Way Forward
Accessing and collecting data from data custodians.	Establish network and communication with stakeholders and formalize data sharing through MOUs.
Identify alternative sources of imagery and relevant processing.	Purchase of satellite imagery and software for processing and analysis.
Consolidating National Geospatial Information.	Establish the Land Use Master Plan and National Land Register projects.

• **Lands Administration**

The Lands Division administers, manages and develops State Lands in accordance with the State Lands Act, Property Law Act, Land Sales Act, Land Transfer Act, Agriculture Land lord and Tenant Act [ALTA]. In facilitating this task, the division is also responsible for the:

- Processing of new or Lease Renewals, License Applications including Foreshore Licenses
- Preparation, Execution, Stamping and Registration of Legal documents

The Lands Administration Division is responsible for the effective and efficient administration and management of all State land in Fiji.

➤ Achievements

The Division is currently responsible of administering a total of about 15,721 leases all over Fiji.

Total Number of Leases	Total Central/Eastern	Total Northern	Total Western
15,721	6,384	1,840	7,497

➤ Challenges & Way Forward

Challenges	Way Forward
Capacity building.	<ul style="list-style-type: none"> • Staff to go through induction course of the ministry. • Following this, they must also go through technical training for the operation of the Division.
Updating of Land Administration System.	Ensure that Land Administration System must be maintained.



• **Valuation Division**

There are 5 Sections within the Valuation Division namely; Acquisition and Special Valuation, Rating Valuations, Rental and Estates, Native Leases to State and Statistics & Property Market Research Section. Each undertake its duties and responsibilities as follows:

1. Acquisitions and Special Valuations
2. Rating Valuations
3. Rental and Estates Section
4. Native Leases to State
5. Statistics and Property Market Research
6. Secretariat of the Valuers Registration Board

➤ Achievements

Targeted Outcome: Land Resources Development And Management			
Output	Activity	Target	Achievement
Licensing, Compliance and Monitoring – Survey and Valuation 2015	Facilitate the timely registration of Valuers and Surveyors in accordance with the respective acts	3	2
Land Management Services – Lease and Valuation and State Land Management; Land Survey and Developments	Production of Monthly Sales	160	141
	iTaukei Leases to State: Administration of State Leases on i-Taukei Land 2015	70	152
	Undertake and submit valuation requests for issue of new leases	1735	1216
	Undertake land acquisition for public purposes under the state acquisition of Lands Act cap 135	60	37
	Undertake valuation for municipal councils as per Local Government Act Cap 125-2015	247	Awaiting approval from Department of Local Government



➤ Challenges & Way Forward

Challenges	Way Forward
Valuation processes require approvals and decisions from other stakeholders and these have impacted the achievement of certain targets.	Improve networking and relationships with stakeholders.

• **Survey Division**

The Survey Division is one of the major division within the Ministry assigned to attend to survey works requested from various stakeholders. The Division examines all land surveys lodged by Registered Surveyors in accordance with the Surveyor Act Cap. 260 and Surveyors Regulation.

○ **Control Section**

The Control Section is earmarked to develop and provide the network of survey control system nation-wide which integrates the many isolated surveys implemented by either government or individual surveyors on behalf of their clients throughout the country.

The control systems established are permanent and are the basis for all development work in Fiji such as engineering surveys, cadastral surveys, topographical surveys, photogrammetric surveys and construction works. All control marks established around Fiji are of high precision and accessible.

○ **Divisional Sectional Offices**

Their task is to carry out survey of land transfer, engineering, topographical, building & engineering set out (where appropriate), mahogany lease surveys in Nukuraa and Naboutini and surveys of Government Institutions leasing iTaukei Land. Each three divisional offices have a survey section.

➤ Achievements

The Division achievements can be seen on page 19 of the annual report.

➤ Challenges & Way Forward

Challenges	Way Forward
Rough terrain and remoteness of the work site.	Proper planning whereby teams depart early and also work overtime in the field to complete tasks
Adverse weather conditions and changing weather patterns.	Setting up of fly camps and teams are given relevant equipment & camp items.

Department of Mineral Resources• **Geological Services Division**

The Geological Services division is tasked with developing groundwater resources of Fiji and provide geological hazard assessment and earthquake / tsunami monitoring. The Division is made up of 4 sections tasked with respective thematic roles namely the Hydrogeological section, Drilling section, Seismology section and Laboratory section. The Division conducts extensive groundwater investigations and assessments at various locations throughout Fiji.

➤ Achievements

○ Hydrogeology Section

Geophysics Investigation	45
Preliminary/Reconnaissance Visit	21
Total GW Preliminary Assessment and Geophysics Investigations for the year	66

○ Drilling

The groundwater borehole development targeted 20 boreholes to drill and develop. Despite its challenges; the Section managed to archive its output of drilling 20 boreholes with a success rate of 80%. From the 20 boreholes, 1 was drilled for commercial purposes at Navutulevu, Serua. A preliminary low rate pump test was conducted with positive indications, but more work is required to confirm such findings. The project benefited 12 rural communities and 3 schools. The provision of boreholes has rippling effects towards combating poverty in the local communities.

	No. of Boreholes Drilled	Abandon Wells
Total	16	4

○ The summary table of the boreholes drilled by the Drilling Section for 2015 is on page 23.



- Well Development

The 2 sections (Hydrogeology and Drilling) were able to conduct 14 well developments at various locations with their focus on borehole cleaning / flushing. The Mineral Resources division was directed a new role, that is the reticulation of groundwater developments projects for 2016. The reticulation project was initiated in 2015 at Nakavika Settlement in Sigatoka valley. This was followed by 2 ongoing reticulation projects at Navutu in Nadroga and Delaikamaya in Tovata.

- Laboratory

The section was able to analyse 425 water samples out of the 240 targeted. There were 2 major purchases made by the section which amounted to \$337,917.43. The items purchased are: the new AAS Microwave Digester and the upgrade of the geochemical lab. The upgrade of the lab will continue to 2016.

- Drilling Equipment Purchase

The purchase of the water well drill rig with related equipment was through Government's budgetary allocation of \$2.6 million. The new multidrill (FRASTE) was commissioned at the Navutulevu drill site.

- Geological Hazard Assessment And Earthquake Monitoring

Services provided by the Seismology Section consisted of routine monitoring for seismic activities and tsunami warning for detection of seismic events in Fiji. This also included detection of regional events and potential risks it may pose. All detected events for the year are recorded within the Seismology database. Local Events recorded – 302 & Regional Events recorded – 824.

- Awareness

The section was able to conduct awareness for 82 centers out of the 80 targeted for the year. The earthquake and tsunami awareness mainly focused on coastal communities (villages / settlements). The coastal areas covered the coast of Serua province, Kubulau district, and Koro Island, Gau Island, and Nakasaleka district in Kadavu.

- Assessments

There were 21 Reconnaissance Survey and 42 Geophysics Survey conducted. Details on pages 25 & 26 of the annual report.

- Library

The total Library sales for 2015 were \$1,886.80. These included the sale of geophysical data, digital maps, hard copy maps, memoirs and photocopy publications. A total of 114 customers were served at the library in 2015.



➤ Challenges & Way Forward

Challenges	Way Forward
Non-availability of transport.	Proper planning of projects and field visits.
Poor weather conditions causes delays.	Proper planning and equipment of teams when going out into the field.

• **Geological Survey Division**

The Division comprises of 3 major sections (Geological Mapping, Engineering Geology & Offshore Geology) whose key roles are to:

1. carry out geological mapping surveys;
2. conduct studies on oceanographic processes to mitigate coastal erosion;
3. provide timely geosciences information to the industry and stakeholders ; and
4. carry out geotechnical assessments on foreshore developments infrastructure developments, landslides, with sand, gravel and aggregate assessments for development purposes.

➤ Achievements

Activities undertaken for the year include mineral explorations at Nuku Prospect, Naitasiri and Komave Prospect in Nadroga. Navakadadara in Nasarowaqa, Bua and Conua in Sigatoka, Nadroga were included later towards the 2nd half of the financial year.

Fieldwork was carried out on the 4 targeted areas in Viti Levu and Vanua Levu. Geochemical mapping was undertaken to identify potential alteration and mineralization zones for anomalies within these areas based on previous exploration studies. The following field work base maps were digitized for each prospect and these include:

- 1) Sample location maps (rock chip, stream sediment & ridge sediment samples)
- 2) Traverse maps
- 3) Geology & structural maps
- 4) Alteration and mineralization maps

○ Engineering Geology Section

Majority of the projects achieved centered on commercial and community infrastructure development projects, river and coastal assessments, aggregate surveys, and landslide assessments.

Projects achieved for the year included:

- 1) assessments for the scoping works for the Sporting Complex at Sawaieke, Gau;

- 2) relocation program for Wailotua Village No. 1;
- 3) development of the new Ba Mission Hospital and hazard assessment at the Vunidawa Hospital, the new site for the Ministry of Defense Headquarters; and
- 4) risk hazard assessment for the Sawani – Serea Road Improvement Project and the geotechnical assessment for the proposed Natovi Development Project.

• **Environment Division**

The Division assesses Environmental Impact Assessments (EIA) for proposed developments in the industry.

During the financial year, the division inspected active mines at Vatukoula Gold Mines Limited, XINFA Aurum (Nawailevu) and quarries. This is to ensure compliance with the EMA. The expansion in the role of the Environment Unit of the Mineral Resources Department has led to the upgrade of the unit into a Division of the Ministry in the realignment exercise carried out in 2015. An additional 3 posts were created for Scientific Officers to enable the division to successfully meet the targets and goals for the Ministry.

➤ Achievements

The set-up of the 'Environment Division' in Quarter3, 2015 has created awareness amongst the regulating officers of the importance of making informed decisions on proposed projects. A result of the change in process mentioned is the introduction of Environment Management Plans (EMP) to be submitted by exploration companies for proposed work. This ensures that the operation will have environment protection measures in the plans.

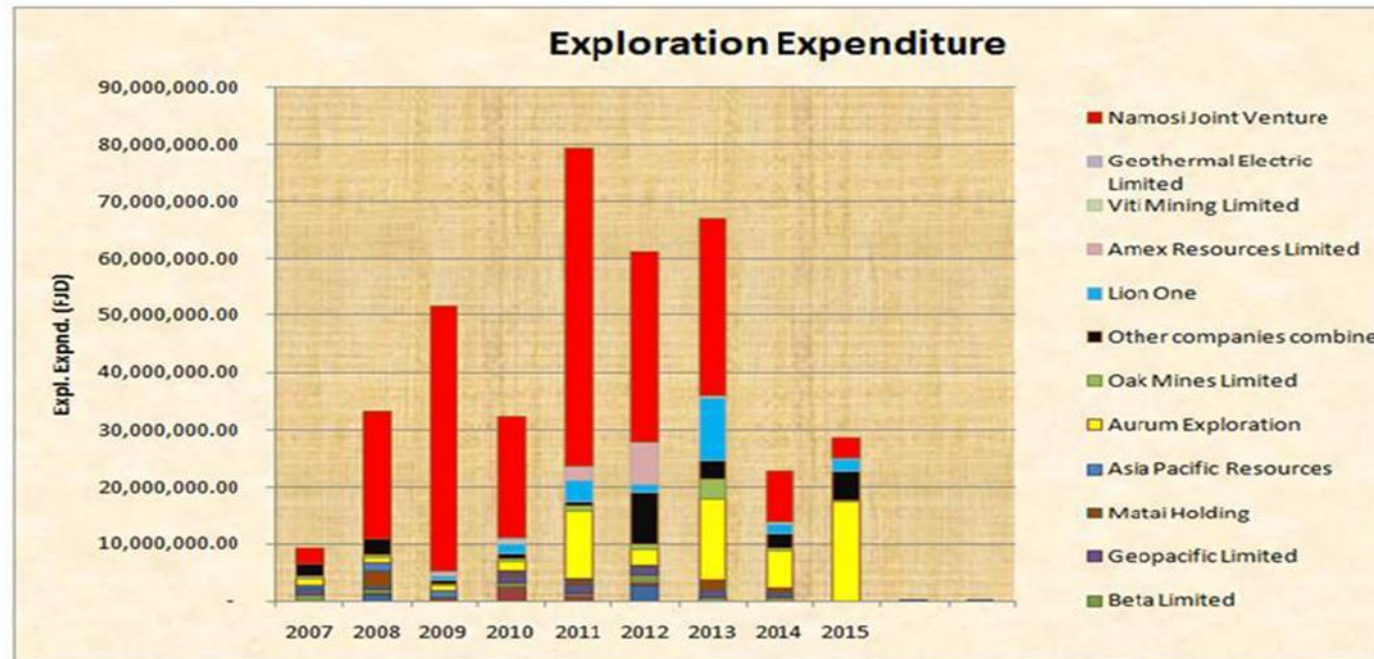
➤ Challenges & Way Forward

Challenges	Way Forward
Shortage of resources and staff to conduct the inspection.	Strengthen the unit's role in the EIA process and conducting EIA review's to identify impacts on environment and communities and strategies procedures to minimize pollution.
Lack of monitoring and last minute notification given to companies operating of any breaches to the related Acts or conditions set out for projects licensed and regulated by the Ministry.	Give ample notice to companies of analyses results and recommendations
Ineffective data gathering and interpretation.	Development of a database for monitoring activities and data input and a system that contain records of monitoring data.

- **Mines Division**

The Mining Division is the regulatory arm of the Mineral Resources Department and regulates the mineral sector, including hydrocarbon and geothermal resources.

- **Tenement Unit**



- Total Exploration Expenditure 2015 - \$16,783,055.93.
 - Details on new applications for exploration licenses and special prospecting license are stated on pages 34 & 35 of the annual report.
 - **Resource Geology Unit**
- The Resources Geology Unit plans to create a mineral inventory database that enables the State to keep track of the quality and quantity of mineral resources in site. Details on page 35 of the annual report.
- **Inspectorate Unit**
 - Mining – eight (8) inspection was conducted for the financial year. VGML – 3; Wainivesi – 1; Nawailevu – 3; Naibulu East – 1.



- Explosives – License to Store and Deal (148).

➤ Challenges & Way Forward

Challenges	Way Forward
Lack of skilled/qualified personnel specialized in tenement administration.	Attract specialized technical staffs through remuneration upgrade to equate private companies.
Out of date policies.	Relevant Senior Managers and Policy Team to work towards reviewing policies. Introduce penalties for breaches on tenure conditions. Strengthen networking with stakeholders - Issues to be raised during Council meeting.

● **Geoscience Support Service Division**

The unit plays an important role in providing Information technology and GIS support services in the department. It ensures proper management of geoscience information both in analog and digital format.

➤ Achievements

- Migration To Govnet

The migration to govnet domain was completed during the second quarter whereby all machines were connected to the govnet domain and the migration of email account from zimbra webmail to Microsoft exchange. One of the advantages of migrating to govnet was to reduce the monthly rental charges paid to the Internet Service Provider [ISP]. With the changes made the department was able to save \$14,328 annually. As part of the migration to GOVNET, new equipment was purchased amounting to \$51,923.74.

- Database Development

Two databases were developed, TENEMENT and MRDEMPSTAT database to capture the department's employee detail information.

- Cartographic/GIS Services

The unit oversees the maintenance of spatial database of Mining Tenements on quarterly basis and ensures that SPL boundaries were accurately drawn to demarcate area applied for by the customer. The preparation of thematic map based on request by internal and external customers. Full details on page 38 of the annual report.

➤ Challenges & Way Forward

Challenges	Way Forward
Management of data and storage.	<ul style="list-style-type: none"> • Upgrading of IT infrastructure. • Purchase of proper data storage to host all datasets.

• Executive Support• **Policy, Planning, Research & Monitoring**

The division provides executive support to the Minister, Permanent Secretary and the Deputy Secretary through the provision of Policy Research, Planning, Media Liaison and Customer Advocacy.

➤ Achievements

Stated on pages 40 & 41 of the annual report.

➤ Challenges & Way Forward

Challenges	Way Forward
Limited resources in terms of human and finances.	<ul style="list-style-type: none"> • Unit/staffs realignment leading to the establishment of the complaints & media unit. • Engagement of Project Officers to work under the 2 Projects: Harmonization and Rental Arrears collection
Lack of succession planning.	<ul style="list-style-type: none"> • Attend workshops on 'Mentoring' and 'Coaching'. • Encourage weekly meetings and informal discussions. • Strengthening of team bonding activities.
Absence of proper work-related capacity building e.g. policy development, Cabinet papers, quality assurance, media and customer service.	<ul style="list-style-type: none"> • Make recommendations and ensure staffs attend relevant workshops and training.
Projects – Irregularities in land information data and various unresolved land-related issue.	<ul style="list-style-type: none"> • Field reports with recommendations are submitted to divisional land managers for their further action. • Enhance and work with Geospatial Information Management to correct and update the land information data.



		<ul style="list-style-type: none">• Monitor deployment report through liaising with lands administration division (HQ & divisional offices).									
	<ul style="list-style-type: none">• Corporate Services Division										
	The Corporate Services Division is an internal support service, managing resources for the achievement of the Department’s strategies, ensuring compliance with a number of governance obligations and improving corporate policies, procedures and outcomes.										
	The Corporate Services Division is divided into two divisions: Human Resource Management/Development and Administration and the Financial Services.										
	<ul style="list-style-type: none">➤ <u>Achievements</u>										
	<ul style="list-style-type: none">○ Human Resource Management & Administration										
	<ul style="list-style-type: none"><ul style="list-style-type: none">1. Undertaking of the Ministry Restructure2. Establishment of a Post Processing Unit3. Internal Review of MQR for all advertised posts										
	<ul style="list-style-type: none">➤ <u>Finance Section</u>										
	In 2015 the Finance Section was tasked with management of a budget of 32,994,412.										
	<ul style="list-style-type: none">➤ <u>Challenges & Way Forward</u>										
	<table><tr><th>Challenges</th><th>Way Forward</th></tr><tr><td>Advertisement and appointment of vacant posts which was put on hold due to restructure.</td><td>Establishing of a Post Processing Unit to progress selection and recruitment to vacant posts.</td></tr><tr><td>Appointment of scarce skill professions namely, registered surveyors, registered Valuers, mining engineers and geologists.</td><td>Review HODs JD and IWP to be held responsible for ensuring up skilling of staffs in the scarce skilled areas. And implementing a work attachment program for officers to undergo work attachment with private companies to pursue registrations in survey and valuation.</td></tr><tr><td>Ensuring that restructure principles are implemented in the next operating year.</td><td>Putting in place an implementation plan to monitor restructure plans for the ministry in 2016.</td></tr></table>	Challenges	Way Forward	Advertisement and appointment of vacant posts which was put on hold due to restructure.	Establishing of a Post Processing Unit to progress selection and recruitment to vacant posts.	Appointment of scarce skill professions namely, registered surveyors, registered Valuers, mining engineers and geologists.	Review HODs JD and IWP to be held responsible for ensuring up skilling of staffs in the scarce skilled areas. And implementing a work attachment program for officers to undergo work attachment with private companies to pursue registrations in survey and valuation.	Ensuring that restructure principles are implemented in the next operating year.	Putting in place an implementation plan to monitor restructure plans for the ministry in 2016.		
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Total Revenue		15,116,878	20,098,096								



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	Total Capital Expenditure	6,654,388	5,907,214
	Total Expenditure	25,353,544	24,327,302
	Total Receipts	5,804,323	4,943,714
	Total Payments	4,406,671	2,680,821
	Net Surplus	1,397,652	2,262,893
	Write Off	(32,050)	-
	Balance as at 1 January	8,197,159	5,830,869
	Closing Balance as at 31 December 2015	9,562,761	8,197,159
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Gender Analysis	No information on gender provided in the annual report.		



22 March 2022

Disclaimer

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