



**SUVA CITY COUNCIL**

# **ANNUAL REPORT 2010**



**Parliamentary Paper No: 78 of 2020**



*City of Suva*

# SUVA CITY COUNCIL

## 2010

# ANNUAL REPORT



PARLIAMENT OF FIJI

PARLIAMENTARY PAPER NO. 78 OF 2020







CITY OF SUVA

21<sup>st</sup> September 2015

The Honourable Minister  
for Local Government, Housing & Environment  
FFA House  
Gladstone Road  
SUVA

Dear Sir

In accordance with the requirements of Section 19 of the Local Government Act, 1972, I have pleasure in presenting, on behalf of the Suva City Council, the Annual Report and Statement of Accounts for the year ended 31<sup>st</sup> December, 2010.

Yours faithfully

A handwritten signature in blue ink, appearing to read 'Chandra K Umaria'.

[CHANDRA K UMARIA]  
SPECIAL ADMINISTRATOR





**2010 ANNUAL REPORT**  
**AND FINANCIAL STATEMENTS**

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**Welcome to the Suva City Council**

**This Annual Report will tell you how we performed  
during the financial year from January-December 2010**

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## VISION

To make Suva a progressive and vibrant City with an enhanced quality of life for the City Community and Visitors.

## MISSION

To effectively and efficiently manage the City Affairs in partnership with Government and all relevant stakeholders in our joint, committed and focused effort to achieve the strategic output of the Strategic Plan for creating a progressive and vibrant City with an enhanced quality of life of the City Community and Visitors.

## VALUES

Integrity

Customer Service

Transparency

Honesty

Innovation

Productivity

Community

Civic Responsibility.



**A. INTRODUCTION****ANNUAL REPORT**

This Annual Report presents a summary of –

- The work we did in the year
- The standard of service we provided
- The contribution our work made to Suva City
- Our financial results

By statute, the Annual Report and Audited Financial Statements are produced to inform the Government and our Stakeholders how and where money is spent.

**B. PRINCIPAL OFFICERS OF THE COUNCIL****EXECUTIVE MANAGEMENT TEAM**

There has been major re-shuffles in the management team during this year (2010) of work due to retirement, resignations and terminations, hence, note the dates of their service –

1. Mrs. Marica Rokovada-Hallacy, Special Administrator (from 23<sup>rd</sup> November 2009 to 27<sup>th</sup> April 2010)
2. Mr. Chandra Kant Umaria, Special Administrator (from 28<sup>th</sup> April 2010 to date)
3. Mr. Iltomasi Verenakadavu, Chief Executive Officer (Retired in 31/03/2010)
4. Ms. Sera Nicholls, Chief Executive Officer (31/05/2010 – 16/03/2011 Terminated)
5. Mr. Eroni Ratukalou, Director Administration & Operation (Retired in 31/03/2010)
6. Mrs. Kaliti Mate, Acting Director Administration & Operations (01/04/2010 – 17/08/2012)
7. Mr. Nacanieli Bulivou Kotoiwasawasa, Director Health Services (Retired in 31/03/2010)
8. Mr. Bijay Chand, Acting Director Health Services (01/04/2010 – 26/01/2011)
9. Mr. Jagdish Singh, Director Engineering Services (Terminated on 19/02/2010)
10. Mr. Vuli Tukana, Acting Director Engineering Services (09/02/2010 – 19/01/11)
11. Mr. Apaitia Veigo, Director Finance ( 14/05/2007 – 15/06/2010 Resigned)
12. Mr. Jeremy Chang, Acting Director Finance (16/06/2010 – 28/04/2011)
13. Ms. Asenaca Nawaqalevu, City Planner (Terminated on 09/02/2010)
14. Mr. Suren Prasad, Acting City Planner (10/02/2010 to date)
15. Ms. Setavana Saumatua, City Lawyer (Terminated on 09/02/2010)
16. Mr. Zulfikar Sahukhan, City Lawyer (28/06/2010 to date)

**C. CIVIC RECEPTIONS IN THE COUNCIL**

Civic Receptions during the year were given for the following -

- Suva Rugby Festival – hosting the participating teams to a morning tea
- Suva Retailers' Association and Overseas Investors
- Indian Group of Promoters for the 2011 Miasa India Pageant
- Miss Hibiscus / Miss Charity / Mr. King / Lady Hibiscus / Prince / Princess / Teens Contestants for 2010
- Consultative Meeting for Municipal Councils and the Ministry of Local Government, Urban Development, Housing & Environment
- Visiting Business Delegation from China

In addition, other noteworthy dignitaries who called on the Special Administrator and signed the Visitor's Book were :-

08/01/2010	Mr. Fei Ming Xin, First Counsellor, Embassy of Republic of China, Suva.
12/01/2010	122 delegates from Local and Overseas Rugby Clubs and Unions
25/02/2010	Mr. Joeli Rokovada, Secretary to the President of Fiji
06/05/2010	Mr. Hiroshi Mogi, Tokyo, Japan
	Mr. Jun Omi, Tokyo, Japan
	Mr. Song Jung, Seoul, Korea
	Mr. Daqing Mang, Beijing, China
	Mr. Xiaoning Cao, Beijing, China
	Mr. Evelyn B Salni, Phillipines
	Mr. Augusto S Salire, Phillipines
	Mr. Varaporn Nayatra, Thailand
	Mr. Sutwara Thienprapha, Thailand
02/06/2010	Mr. Harish Chandra, Los Angeles, USA.
06/05/2010	Mr. D L Bhika, Suva Retailers, Fiji
	Mr. Russel Limmarman, Australia Retailers' Association
	Mr. Cau Chung Wei, Singapore Retailers' Association
	Mr. Ming Jiang, China General Chamber of Commerce
	Mr. She Shen, China General Chamber of Commerce
31/05/10	Ms. Sarah Roberts, Acting Australian High Commissioner
	Ms. Kim Lamb, Consul, Australian High Commission
18/06/2010	Mr. Iowane Naivalurua, Commissioner, Fiji Prisons & Correctional Services
22/06/2010	Mr. Ben Buist, Macaibron Place, Sprendon
13/07/2010	Ms. Anjana Patel, 187 The Ridgeway, North Harrow
27/07/10	Mr. Epineri Waqabaca, Fiji Mini Bus Association
	Mr. Sikeli Nakoivalu, Fiji Mini Bus Association
08/09/2010	Mr. Nuki Masahide, Tokyo, Japan
	Mr. Taku Oshima, Tokyo, Japan
	Mr. Satoshi Takahashi, Tokyo, Japan
	Mr. Takayoki Moriya, Japan



	Mr. Hanshiqiang, Chine Ambassador
22/09/2010	Mr. Samuela Saumatua, Minister for Local Government
	Mr. Josese Rakuita, Ministry of Local Government
	Ms. Rosie Langi, Ministry of Local Government
	Mrs. Taina Tagicakibau, Ministry of Local Government
	Ms. Talei Rokotuibau, Ministry of Local Government
23/09/2010	Mr. Sairusi Qalilawa, Levuka Town Council
	Mrs. Preeya Ieli, Lami Town Council
	Mr. Tulsi Ram, Ba Town Council
	Mr. Arun Prasad, Special Administrator, Ba / Tavua Town Council
23/09/2010	Mr. Jasuman Khan, CEO, Tavua Town Council
	Mr. Jitendra Prasad, CEO, Labasa Town Council
23/09/2010	Mr. Vijay Chand, Special Administrator, Labasa / Savusavu Town Council
	Mr. Dharmendra Lal, CEO, Savusavu Town Council
	Ms. Seini Raiko, Rakiraki Town Council
	Mr. Aisea Tuidraki, CEO, Nadi Town Council
	Mr. Terence O'Neill, Nadi Town Council
	Mr. Anand Sami Pillay, Sigatoka Town Council
	Mr. Abhay Kumar, Sigatoka Town Council
	Mr. Napolioni Masirewa, Nausori Town Council
	Mr. Praveen Bala, Lautoka City Council
	Mr. Gyaneshwar Rao, Lautoka City Council
	Mr. Mosese Kama, Special Administrator, Nasinu Town Council
	Mr. Simione Naikarua, Nasinu Town Council
	Ms. Alpana M, Ministry of Local Government
	Ms. Roma Pratap, Ba Town Council
	Ms. Doreen Singh, Ministry of Local Government
	Mr. Azam Khan, Nausori Town Council
28/09/2010	Mr. M. Jala, Mumbai, India
17/12/2010	Guangdong Province delegation

#### **D. MEETINGS OF THE COUNCIL**

Meetings of the Council and Standing Committees during the year were held from January 2010 till December 2010, as follows:-

##### **Council Meetings**

-	Ordinary Meetings	..	..	..	..	..	12
-	Special Meetings	..	..	..	..	..	1
-	Emergency Meetings	..	..	..	..	..	4

##### **Committee Meetings**

-	Traffic & Public Transport	..	..	..	..	..	12
-	Infrastructure & Works	..	..	..	..	..	12
-	Town Planning, Subdivision of Lands & Squatter Resettlement	..	..	..	..	..	12
-	Health	..	..	..	..	..	12
-	Civic Amenities, Properties, Sports & Tourism Promotion	..	..	..	..	..	12

-	Market	..	..	..	..	..	..	..	12
-	Human Resources & Industrial Relations	..	..	..	..	..	..	..	12
-	Finance	..	..	..	..	..	..	..	12
-	Audit	..	..	..	..	..	..	..	12
-	Tenders	..	..	..	..	..	..	..	10

## E. MUNICIPAL SERVICES

### ENGINEERING SERVICES DEPARTMENT

The main roles and key responsibilities of the Engineering Department are submitted hereunder;

#### **Works Depot**

Construction & Maintenance of roads and footpaths, bridges, Council buildings, Drainage System, Bus Shelters, Streetlights, Street Furniture, Parks and Garden, etc.

Implementation of Councils capital development projects

#### **Town Planning Section**

Approval of Land Sub division, Building and other development application under the ambit of the Town Planning Act

Implementation and Review of town planning scheme and coordinating major projects within the city

Land Acquisition for future development for the City.

#### **Structural & Building Section**

Process Application and Monitoring of Building/Development Progress within the City.

Design of Councils development projects

Attending to Ratepayers Complaints and Queries on Building and Development

#### **Engineering & Design Section**

Survey, investigation and Design of Councils infrastructure

Monitoring of Sub divisional works within the City

Attending to Ratepayers Complaints and Queries on Infrastructure

The Engineering Departments main objective is to maintain the services to the ratepayers in respect of well maintain infrastructure, while at the same time carry out capital Developments to improve the City's image.

**MAJOR ACHIEVEMENTS FOR THE COUNCIL****1. Suva City Facelift**

- (i) Upkeep and upgrade infrastructure, furniture, footpaths, Parks in Central Business District corridor from Walu Bay roundabout to Queen Elizabeth Drive/Laucala Bay Road junction
- (ii) Landscaping and upgrade flower gardens in the Central Business District
- (iii) Water blasting of footpaths in Central Business District

**2. Thurston Gardens Upgrading**

- (i) Repairs and repainting of two bure style structure
- (ii) Repairs and repainting of clock tower
- (iii) Replacement of existing fence by courtesy of the Government of China

**3. Improvement to Street Lights for Special Zone**

- (i) Replacement of 150 watts sodium with 200 watts mercury
- (ii) Sukuna Park – 24 No.
- (iii) Prouds Triangle – 8 No.

**4. New Switchboard Room at Civic Tower**

Constructed new concrete room next to Civic Tower for new switchboard and located in the basement.

**5. Drainage Improvements**

- (i) Annesley Primary School
- (ii) Raiwai Youth Hall
- (iii) 34 Tuvana Place
- (iv) Lot 7, DP 2168, Bhindi Street
- (v) Oneata Street, Samabula
- (vi) Thurston Gardens, Suva
- (vii) 11 Howard Place, Tamavua
- (viii) Luke Street, Nabua
- (ix) Khemindra Street, Vatuwaqa
- (x) Vunivalu Road, Toorak

**6. Bus Shelters**

- (i) Wainitarawau/Wainimate Road junction
- (ii) The Plains/Koroi Place junction
- (iii) The Plains/Church Street junction

- (iv) Gaji Road
- (v) Nailuva Road – opposite Rakua Street
- (vi) Grantham Road junction
- (vii) Raisara/Nailuva Road junction

#### 7. Footpaths

- (i) Amy Street and Augustus Street – 1 side only
- (ii) Robertson Road
- (iii) Avon Place – 1 side only
- (iv) Raiwasa Road
- (v) Kimberly Street – construction of kerb and gutter and 1.5m concrete footpath on one side
- (vi) Carpenters Street – construction of 1.2m wide concrete footpath
- (vii) Marlow Road and Ellery Street – construction of 1.4m wide concrete footpath
- (viii) Harris Road – improvement to existing footpath
- (ix) Robertson Road – construction of 1.2m wide concrete footpath from Anand Street to UNO Co.
- (x) Government Building vicinity – construction of 1.2m wide footpath around the Government Bldgs
- (xi) Carnavon Street – construction and improvement to concrete footpath in front of FBC

#### 8. Road Improvements

- (i) Thurston Gardens
- (ii) Rama Road – formation/improvements
- (iii) Carpenter Street
- (iv) Kula Street
- (v) Oneata Street cul-de-sac
- (vi) Oneata Street cul-de-sac
- (vii) Avon Place – general improvement

#### 9. Retaining Wall

- (i) Waimanu Road/Borron Road – construction of gravity spalls retaining wall
- (ii) House number 57 Milverton Road – construction of gravity retaining wall due to landslide

#### 10. Volleyball Court Upgrade

Viria Road Volleyball Court

11. Suva Olympic Pool

General repairs to door and window of filter room, roofing structure, walls and floors.

12. Patching Gang Shed – Samabula Depot

Construction of change rooms for Road Section. Workers to comply with OHS standard.

13. Drainage Improvements

(i) Foreshore Car Park culverts extended to eliminate flooding.

(ii) Re-grading existing concrete drainage at Luke Street.

14. Improvement of Mini Bus Stand at Struan Street

Kerb and gutter constructed and formation of new Mini Bus Bay.

**TOWN PLANNING SECTION**

Approval of Land Subdivision, Building and other development applications under the ambit of the Town Planning Act. Implementation and Review of Town Planning Scheme and coordination of major projects within the City, land acquisition for future development of the City.

Developments :- Similar to previous years, the majority of application dealt with by Town Planning Section was for alterations / extensions to existing houses. Other types of applications were for new dwelling homes.

Meetings

The Town Planning & Subdivision of Land Committee met on twelve (12) occasions, that is, monthly.

Conditional/Relaxation Applications dealt with by the Committee are shown in the table below  
:-

Owner/Applicant	Description & Location	Current Zones of Lot	Proposal	Decision
Branon & Nanjo	115 Robertson Road	Commercial D	A private hotel	Approved
Korolailai Investment Ltd.	Lot 2 & 3 CL 17801 Holland Street	Residential B	21 units double storey motel / building.	Approved

Central Rentals Ltd.	Lot 1, DP 1033, CT 6316, 19 Pratt St.	Commercial D	Existing residential cottage for retail shop	Approved
Annandale Apartments	265 Waimanu Rd.	Commercial D	Private Hotel for Annandale Apartments.	Approved
Tuimaleafano	Lot 3, CT 5124, 20 Rewa Street	Residential B	Leaning Centre	Approved
Sanatan Dharam Pratinidhi Sabha	CL 966, Lot 7, 1 Kikau Street	Civic	Community Development Administrative Office	Approved
Charlton Limited	Lot 1, CT 4105, Knolly Street	Residential B	Multi-storey (max. 4 storeys) to accommodate 18 residential flats.	Approved
Suva City Council	UN Park, Suva City.	Civic	Free standing sign	Approved
Messers Union Club	CT 1565, Lot 2, Kimberly Street	Special Use Club	Additions for Office / Shop / Showroom / Warehouse	Refused
Tappoo Limited	Scott Street, Tappoo City Plaza	Commercial A	Open space for open door seating / eating area	Approved
Auto World Trading Co. Ltd.	CT 3157, Cnr. Victoria Pde & Loftus St.	Commercial A	22-storey mixed development	Approved

Ravendra Sharma	Lot 35, DP 2298, CT 11419, 14 Moti St., Samabula.	Residential B	To operate a dairy shop from Moti Street.	Refused
Sanatan Dharam Pratinidhi Sabha of Fiji	QE Drive, Muanikau.	Civic	To construct a hall for prayer and final rituals, disposing of ashes in the sea.	Refused
Public Rental Board	Raiwaqa	Residential C	For a temporary mixed use development on the site.	Approved
Auto World Trading Company Ltd.	CT 3157, cnr Victoria Pde and Loftus St, Suva.	Commercial A	Proposed mixed development	For DTCP decision
Karen's Takeaway	Lot 4, CL 16758, Viria Rd., Vatuwaqa	General Industrial	Regularization of Cafeteria / Takeaway	Approved
P D Patel & Co. (Pty) Ltd.	Lot 1, DP 1278, CT 12780, 90 Raojibhai Patel St.	General Industry	Regularization of encroachment	Advised of Council's revised condition of approval.
Suva Christian Community School	Leveti Street, off Richards Road, Domain.	Residential A	Regularization of conversion of government quarters to a school.	Approved
Pacific Properties Ltd.	Tower Street, off Selbourne Street	Road	Acquisition of a closed portion of Tower Street land.	Refused
Game World Fastfood Takeaway	Lot 2 Matua/Niagara Road, Walu Bay.	Heavy Industry	Regularization of part of the existing building as a cafeteria/takeaway.	Approved

Dewans Holding	CL 17718, Lot 1, SO 5745, Forster Road	Civic Zone	To rezone from Civic to Heavy Industry.	Approved
Suva City Council	UN Park, Victoria Parade	Civic Zone	To regularise for a Free Standing signboard	Approved
Kajal's Food Mart & Curry Kona	Lot 2, DP2844, CL 2308, Matua / Niagara Rd., Walu Bay.	Heavy Industry	To regularize the use of part of existing building as a Cafeteria/Takeaway.	Approved
One World Flight Centre	Lot 4, DP 3812, Thompson Street, Svua.	Enclosure in Commercial 'A' area	Approved	One World Flight Centre

#### Subdivision Approval

Loganimoce Investment Limited	Lady Maraia Rd off Ratu Mara Rd, Nabua, Suva.	Unsurveyed State Foreshore land	Reclamation and subdivision of the land	Deferred pending submission of additional information.
Feisty Limited	Off Storck Street	Residential 'B' & Civic "Recreation Space"	To accommodate a new residential subdivision.	Approved
K Bhindi Bros. Ltd.	CT 1572, CT 30494, Nanuku Street, Vatuwaqa.	Renewal of Scheme Plan and amendments.	Approved	K Bhindi Bros. Ltd.



Amendment to the Scheme/Rezoning

Owner/Applicant	Description & Location	Proposed Amendment	Decision
Taniela Tikoivulagi	CL 2029, DP 3024, Lot 4, 158 Rewa St	Residential "B" to Commercial "C"	Refused
Uday Sen	Lot 24, DP 1657, CT 13819, cnr of Yarawa & Grantham Rd.	Residential 'B' to commercial	Refused
Patton & Storck Ltd.	Lot 93, S 683, CL 3310, Toa Street, Vatuawaqa, Suva.	Residential 'B' to Special Use 'Coffin Showroom and Sales Office'	Refused
Indian Division Methodist Church of Fiji and Rotuma	Lot 1, DP 2910, CT 4375, 76 Amy Street, Toorak, Suva.	Commercial 'B' to Civic (Community Development)	Approved

General Items

Owner/Applicant	Description & Location	Issues	Remarks
Suva City Council	Muanivatu open space land	Retention of the squatters within the City by means of formal housing.	Development plan submitted to Department of Lands on 10/02/10, however, as advised by the Minister of Lands that the subject land will be repossessed by the state for government use.
Suva City Council	Muanivatu opens space land	Water connection	The representatives of the PNC to obtain the consent of the

			Director of Lands for water connection to their homes on the land at Muanivatu.
Rups Investment	Rups Investment Ltd. Residential Subdivision, off Laucala Bay Rd.	Naming of new street BIG BEAR ROAD	The choice of any other names remains the prerogative of the Council and this is to be limited to prominent personalities who have contributed to the welfare of the Dominion in any field and former councilors with distinguished service.
Non conforming use operators	Nanuku Street, Vatuwaqa.	Non conforming use at Nanuku Street, Bhindi Residential Subdivision.	Case in Magistrate Court since 03/09/07.
Building and Waterproofing Limited	New Subdivision, off Bureta Street	Naming of a new street off Bureta Street.	The choice of any other names remains the prerogative of the Council and this is to be limited to prominent personalities who have contributed to the welfare of the Dominion in any field and former councilors with distinguished service.
Vinod Patel Ltd.	Stewart Street	Reconsider application to build over Council's road reserve along Stewart Street – Vinod Patel Holdings Ltd.	Refused
Singh's Investment Ltd.	CT 4234, 136 Amy Street.	For road widening along Amy Street.	Awaiting further reports on the road widening at Amy Street.
Department of Lands	CL 39149, Marks Park	To surrender the land at Marks Park to facilitate the Ministry	Awaiting more detailed information from the Director of

		of Women's intention to build an office building on the open space land.	Lands.
Water Authority of Fiji	Lovoni Park / Lovoni Squatter Settlement	To lay sewer line pipe through Lovoni Park to the Lovoni Squatter Settlement	Approved by Council
Rotary Club	Thurston Gardens	To erect recreational shed with toilet facilities and walkway improvement for Senior Citizens	Approved
Bale Investment Ltd.	Part of Leonidas Street	For parking of heavy goods vehicles.	Refused
Rups Investment	Off Laucala Bay Road	Street name Ratu Uluivuda St be changed to Ratu Iloilovatu St.	
Fiji Gas Limited	Lot 3, S 1331, Nabukalou Creed bank	Replacement of Gas Tank on Council's open space reserve	Refused

### **ADMINISTRATION & OPERATIONS DEPARTMENT**

#### 1. Staff Establishment 2010 - Ethnic Breakdown

Staff Category	Fijians	Indians	Others	Totals
Administration & Operation Department	38	22	5	65
Finance Department	18	18	3	39
Engineering Services Department	22	12	4	38
Health Services Department	14	11	2	27
Sub-Total	92	63	14	169
Un-established Staff Category				
Administration & Operation Department	27	25	6	58
Engineering Services Department	72	81	4	157
Health Services Department	21	31	1	53
Sub-Total	120	137	11	268
Grand Total	212	200	25	437

2. New Appointments and Promotions (January-December 2010)

Name	Position	Date of Appointment	Remarks
Kaliti Mate	Human Resources Manager	4/1/10	New appointment
Salamisa Cakau	Junior Clerk (Filing)	7/1/10	New appointment
Archana Singh	Intermediate Clerk Revenue	7/1/10	Promoted
Taina Tukana	Junior Clerk (Business License)	19/1/10	New appointment
Paula Lagilagi	Intermediate Clerk (Engineering)	15/2/10	Promoted
Lisa Lawana	Pay Mistress	22/3/10	Promoted
Manasa Rabukawaqa	Building Inspector	21/6/10	New appointment
Sera B.F. Nicholls	Chief Executive Officer	21/6/10	New appointment
Zulfikar Sahu Khan	City Lawyer	28/6/10	New appointment

3. Disciplinary Cases

- Following 12 employees were disciplined on 4<sup>th</sup> January, 2010, then suspended on 7<sup>th</sup> January 2010 and subsequently terminated from employment on 2<sup>nd</sup> February 2010 for alleged blogging activities against the Government using Council computers during working hours:-

Jagdish Singh, Director Engineering Services  
 Asenaca Nawaqalevu, City Planner  
 Setavana Saumatua, City Lawyer

Margaret Whiteside, Director Engineering Services Secretary  
 Tupou Lemeki, Director Health Services Secretary  
 Jillian Hicks, Public Relations Officer  
 Melaia Kubuabola, Acting Business License Officer  
 Andrew Balwant Singh, Assistant Health Inspector  
 Isoa Koresi, Senior Maintenance Overseer  
 Luvu Kasaimatuku, Junior Clerk (Rates)  
 Jeegar Bhavsar, Junior Clerk (Parking Meter)  
 Samuela Novo, Chainman

- Following 5 employees were terminated from employment for misuse of funds from respective areas of responsibilities as indicated:-

Viliame Tukana, Supervisor, Curio & Handicraft Centre – misuse of revenue collected  
Mesake Tuima, Clerk, Curio & Handicraft Centre – misuse of revenue collected from C&H Centre  
Jese Cakaubalavu, Car Park Attendant, Curio & Handicraft Centre – misuse of revenue collected  
Simione Verenakadavu, Junior Clerk (Parking Meter) – misuse of revenue collected  
Aloveti Ratu, Parking Meter Attendant – misuse of revenue collected

- 3 employees (waged staff) were terminated for adverse cases of absenteeism, namely Kalivati Nanovu, Rupeni Cocker and Jiuta Gaunavu.

#### 4. Trade Disputes

Despite the increase in the number of trade dispute cases reported to the Ministry of Labour by the Suva City Council Staff Association and the National Union of Municipal Workers, including some individual reported cases as well, cordial relationships between Management and both the Trade Unions continued to be maintained.

#### 5. Training

The Human Resources Manager and the Training Officer handled all training matters.

- 27 in-houses training courses were conducted equivalent to 2,548 total hours
- 58 external training courses supported equivalent to 2,335 total hours
- Total number of study hours for staff being 4,883
- Total number of staff trained totaled 399
- Average training hours for all staff being .08
- Average training days for all staff being 0.13
- In addition, a total of 148 employees attended All Safety Health and Hygiene Training.

Total levy paid for Training Grant with TPAF amounted \$62,644.05.

Out of that amount, a 15% pre assessment payment of the Grant Claim was reimbursed to Council.

#### 6. Performance Management System

PMS was introduced in 2006 for the proposed reform and culture change programs.

#### 7. Sports and Social

Sports and Social Club was active and passionate about 'Walk-to-become-Fit' Program. Other programs were conducted.

#### 8. Determination of Fair Rents

Numerous complaints were received from tenants within the City Area for unfair rentals in dilapidated conditions – OHS issues. Cases of unfair rentals were referred to the Valuation Department of the Lands Department for investigation and determination of fair rentals whilst the OHS issues were referred to the Engineering and Health Services Departments for investigations.

#### 9. Major Revenue Centres

- Civic Tower – Rented Building : Full Occupancy

Commercial building with 8 floors and a basement car park.

Levels 1-5 : occupied by the Public Service Commission

Levels 6-7 : occupied by the Fiji Trades & Investment Board

Level 8 : occupied by Price Waterhouse Coopers.

Revenue derived in 2010 = \$798,132.00 VIP

- Civic House – Rented Building : Full Occupancy for a 3 year Lease

Commercial building with 6 floors.

90% of the building occupied by the Public Service Commission .

Ground floor east wing occupied by Wakaya Fiji Limited

Ground floor west wing occupied by Fiji Audio Visual Company.

Revenue derived in 2010 = \$591,895.00 VIP

- Civic Centre

The Civic Centre comprises –

(i) Lower Hall, Kiosk, Property office, Hibiscus Event Group Inc., Office, Security Post

(ii) Upper Auditorium, Auditorium Foyer, Milk Bar and SCC Archive at the back

(iii) Annex leased by Overseas Fisheries Corporation for office space us

The Lower Hall and the Upper Auditorium were hired for parties, wedding receptions, meetings, conferences, church services, concerts, schools prize giving functions, karate training etc.,

Revenue from hire of the Lower Hall = \$58,609.85

Revenue from hire of the Upper Auditorium = \$69,816.77

Revenue from tenancies of office space use by Overseas Fisheries Corporation of Japan and the Hibiscus Event Group for the year is fixed at \$124,587.72 VIP.

Revenue from lease of the Annex alone = \$107,144.16

- Olympic Swimming Pool

Suva Olympic Pool is offering opportunities for fun, fitness and recreation for all ages. With its improved facilities after its major renovations, the Council agreed to increase its charges, to accommodate the increase in cost and the added initiatives, however, subject to the line Minister's approval. Revenue derived from the Olympic Pool Kiosk and gate takings at the pool = \$50,829.00

- Suva Municipal Market

Located in the Central Business District, the Suva Municipal Market is the largest traditional market place in Fiji where vendors and commuters intermingle. The market provides a place to sell and buy dry goods, seafood, vegetables and other primary agriculture produces. The Council provides table spaces for the vendors at a minimal daily fee. The Council also has market kiosks for rental around the Suva Market Area. A major renovation was done to the Food Vendors' Kiosk and the facility was opened for business on 10/09/2010. Total revenue generated from the Suva Market is \$1,403,053.00.

- Suva Bus Station

The Suva Bus Station is regarded as the busiest transition point and accommodates a staggering 2000 plus bus trips a day to and from the bus station. The majority of the public use this means of transportation to reach their prerequisite destinations especially the working and the education community sectors. To provide a healthy environment at the bus station, it was cleaned on a quarterly basis to remove oil spillages which can cause health hazards. Revenue derived from the bus station was \$256,867.00. Kiosk?

- Curio Handicraft Centre

The Curio & Handicraft Centre consists of 77 Handicraft stalls providing a market place for tourists coming to Suva to purchase Fijian and Island artifacts and handicrafts. The property also has five stories of parking space which is available for short and long term lease. Ramps were constructed for wheel chair customers. Revenue derived from the handicraft stalls, 5-storey parking spaces and the kiosk = \$253,167.00.

- Mini Markets

Revenue derived from the mini markets at Flagstaff, Nabua and Jerusalem Road was \$60,726.00.

- Tenancy of Victoria Memorial Hall

The above facility was also known as the Old Town Hall which housed 5 tenants; being – 3 restaurants, 1 hair salon and 1 office space use occupied by Green Peace. Revenue derived was \$171,653.00.

- Tenancy of Raiwaqa Market Kiosks

There were only 2 kiosks in the Raiwaqa Market with a generated revenue of \$8,333.33.

- Tenancy of Car Parks

Revenue derived from daily and monthly tenancies of all Car Parks was \$12,725.00.

- Use of Reserves

Revenue derived from use of reserves which included the tenancy of Scotts Lane was \$51,588.00.

### **HEALTH SERVICES DEPARTMENT**

The Department is responsible for –

- Promoting and enforcing a safe, healthy and clean physical environment
- Enforcing Public Health Act, Building Regulations, Litter Decree, Food Safety Act and other related Legislations
- Promoting sustainable development
- Controlling pollution
- Promoting Occupational Health and Safety
- Promoting Health Awareness
- Managing Solid Wastes generated in the City
- Prosecuting offenders against any related Laws
- Promoting good governance
- Preventing spread of any communicable disease
- Promoting healthy living to prevent non-communicable diseases.

Commitment to building sustainable City was evident in major spending on reducing pollution, managing solid wastes, food safety and preserving the natural environment.

#### **Contribution to a Sustainable Suva City**

Putting the right process and initiatives in place to maintain and enhance the quality of life for people.

A large portion of our expenses and effort was diverted to cleaning initiatives and improvements to public drains including education and awareness programs in restaurants on food safety, sanitation in community and informal settlements.

#### **1. SUMMARY OF INSPECTIONS**

<b><u>SUMMARY OF INSPECTION</u></b>			
<b>Types of premises inspected</b>	<b>Inspection</b>	<b>Re-Inspection</b>	<b>Total</b>
Dwelling House/Residential Flats	690	238	928
Investigation of complaints & Nuisances	584	1275	1859
Hotels, Private Hotels, Boarding House	80	69	149
Restaurant & Refreshment Bars	700	563	1263
Butcher Shop	34	59	93
Bake Houses	89	76	165
Inspection of Supermarkets	60	36	96
Laundries	12	6	18
Kava Pounding	10	-	10
Food Kitchen	2	5	7
Hairdressing & Chiropodist	129	71	200
Ice Cream Factory	20	4	24
Temporary Food Stalls during Sporting Events	70	72	142
Liquor Retail Outlet/Off License	38	2	40



Tavern	5	6	11
Nightclubs	47	28	75
Street Inspection	2		2
Food shops, Food Stores	37	4	41
Fish Processing Factories	5		5
Water Bottling Factory	3		3
Factories & Workshops	49	17	66
Food Vehicles & Hand Carts	21	8	29
Hawkers for License	29	21	50
Municipal Market & Mini Market	15	1	16
Vacant Lots & Section	780	259	1039
Milk Processing & Butter Factory	7	3	10
Sanitary Drains & Street Drains	37	35	72
Parks(Recreation Spaces)	1	1	2
Inspection Of Burst Water Mains	2	4	6
Restaurant Survey- Sanitary condition of Toilet facilities	66		66
Suva Market Seafood Stalls	10	1	11
Public Convenience	1	2	3
PWD Sewer Manhole & Pump Station & Sewer Overflow	36	54	90
Application for New Building/Repairs & Inspection of Sites	581	1	582
Inspection of Building for Complete Certificate	179	3	182
Alleyways, Car parks & access ways	156	1	157
Application for Over- Development	32	48	80
Inspection of Common Dumping Spots	74	56	130
<b>SUMMARY OF INSPECTION</b>			
<b>Types of premises inspected</b>	<b>Inspection</b>	<b>Re-Inspection</b>	<b>Total</b>
Commercial Premises & offices(others)	219	59	278
Inspection of Fish Shops	2		2
Small Business Operators - Imitation Jewelleries	1		1
Aerated Water Factories	1		1
Food Kiosks	14		14
Inspection- Footpaths	2	4	6
Food Hawkers For License	14	7	21
Fish Market	1		1
Juice Stalls- Suva Market	18		18
Street Survey for Cyclone Debris	24	3	27
Fish Shops	1	2	3
Food Processing Factories	-	3	3
Private Club	1		1
Inspection- Garbage Pan Survey	5	1	6
Investigation of Typhoid Fever Case	8		8
Skid Bins		2	2

Inspection of Factories & Workshops	2		2
Larval Survey		7	7
Liquor License (Club License)		1	1
<b>TOTAL</b>	<b>5006</b>	<b>3118</b>	<b>8124</b>

## 2. SUMMARY OF SANITARY IMPROVEMENTS,ETC (ALL TYPES OF PREMISES)

Summary of Improvements	Ordered	Completed
Repairing of Building	6	2
Repairing/Cleansing of fly Proofing Privies	2	2
Removal of Accumulation of Refuse (Others)	102	87
Repairs/Improvement to Hotels, Private Hotels, Boarding House	22	28
Repairs/Improvement to Restaurant & Refreshment Bars	504	249
Repairs/Improvement to Ice Cream Factories	4	4
Repairs /Improvements to Butcher shops	23	19
Repairs/Improvement to Supermarket	7	2
Repairs/Improvement to Bake house	68	33
Repairs/Improvements to Laundries	1	4
Repairs/Improvement Hairdressers & Chiropodists	33	56
Repairs/Improvement to Nightclubs	29	19
Clearing of Weeds & Long Grass	146	94
Renewal/Provision/Use of proper Garbage Pans	54	48
Abatement of Nuisance from Sewer Overflow	43	46
Removal of Unauthorized Structures	1	2
Repairs/Improvement to Septic Tank & drainage	18	11
Repair/improvements to Factories & Workshops	4	6
Cease Illegal operation/Sale of Food	10	5
Abatement of Mosquito Breeding	41	45
Repair/improvements to Car parks	1	
Repairs/Improvement to Food Processing Factories	1	2
Repairs/Improvements to Food Kitchen	2	3
Aerated Water Factory	1	1
Repairs, Cleansing or Improvements to Drains	45	26
Abatement of Nuisance from smoke nuisance	1	2
Repairs/Improvement to Food Vehicles & Carts	4	4
Abatement of Nuisance from oil discharge in Council drain	2	
Water Bottling Factories	1	
Cease illegal operation of Hairdressers/Saloons	1	
Repairs/Improvements to burst water mains (WAF)	4	4
Abatement of Nuisance from keeping of Animals	14	8
Cease illegal operation of Refreshment Bar	14	
Abatement of nuisance from use of engine oil for painting fence	1	
General cleaning of yard	2	
Accumulation of Refuse Referred to Contractor for Removal	20	10

Cease killing/skinning of mongoose	1	1
Cease discharging garbage at Terry Walk	1	
Repairs/Cleansing/Improvements to Kava Pounding	3	
Removal of derelict vehicle from roadside		1
Abatement of Nuisance from illegal Workshops	1	
Repairs/Improvements to Taverns	5	2
Abatement of Noise Nuisance	1	
Abatement of Nuisance from Poultry	16	8
Trimming of tree branches	1	
Hawking without Valid License	7	1
Public /Street Drain Referred to DES for maintenance		1
Illegal Structure referred To Director Engineering		1
Insanitary pit Privy	2	
Reconnection of Water Supply	1	1
Improvements to Street Drains	3	4
Cease Burning of Refuse	2	
Clear spray painting of motor Vehicles	1	
Cease dumping of green waste on roadside	1	
Abatement of nuisance from Fish shop	1	1
Cease cutting of mangroves for commercial purposes	1	
Improvement to overflow pipes from sewer lines from Nabukalou Creek	1	
Repairs/improvements to Food shops/ Green Grocers	4	3
Repairs/cleaning of footpaths	2	2
Repair/Cleansing/Improvement to Private Club House	1	
Repairing/Improvement to Milk Processing & Butter Factory	1	1
Improvement to Temporary Food Stalls	46	46
Repairing/Cleansing/Improvement to Liquor Bottle Shop	7	2
Repairing/Cleansing/Improvement to Liquor Bars	1	2
Abatement of Nuisance from Skid Bins	1	1
Repairs/Improvements to Waste Water Drains	18	13
Abatement of nuisance from dust & noise from shop renovation	1	1
Repairs, improvements to Bus Depot	1	
Cease work, trade or business injurious to health	6	1
<b>TOTAL</b>	<b>1370</b>	<b>915</b>

**WRITTEN NOTICES SERVED**

Action taken for the Abatement of Insanitary condition detected

## a) Total number of written notices served

- Intimation - 67
- Statutory -307
- Final Letters -140
- **Total - 514**

b) No. of Litter Notices Served -19

**TOTAL = 523**

### 3. **BUILDINGS**

- No of Application of New Buildings, Repairs and Inspection of Sites - 581
- Inspection of Buildings for Completion Certificate - 179

**TOTAL = 760**

### 4. **MOSQUITO LARVAL SURVEY REPORT**

- Total number of premises surveyed - 405
- Total number of sample collected - 118

### 5. **GENERAL COMPLAINTS**

- Total Complaints received and attended to - 582
- Total Complaints attended to and complied - 305 (53 %)
- Total Complaints attended to but pending - 242 (42 %)
- Referrals - 25 (5%)

### 6. **DOG CONTROL**

An extensive dog trapping joint operation between SPCA & SCC was conducted for the year. A total of 148 dogs/cats were trapped. Also, spaying/neutering exercise was conducted in conjunction with SPCA for Raiwai/Raiwaqa area. A total of 243 dogs/cats were spayed/neutered during the period from 14/11/10 -10/12/10.

### 7. **PROSECUTIONS**

#### (i) Public Health Cases – 2010

NATURE OF OFFENCE	NO. OF CASES	FINES	COSTS	CASES PENDING FROM 2010
Fail to comply with Notice Requiring	4	\$408.00		3

Abatement of Nuisance				
Conduct Business of Refreshment Bar without Health Licence/Permit	7	\$750.00	\$750.00	3
Contravene PH Regulations	1			1
Conduct Business of Bake house without Health Licence/Permit	1			1
<b>TOTAL</b>	<b>13</b>	<b>\$1,158.00</b>	<b>\$750.00</b>	<b>8</b>

(ii) Litter Cases

OFFENCE	TOTAL NO. OF LITTER CASES	SPOT FINES PAID	COST
Abandon Litter in a public place	19	\$520.00	-

Summary -

Total No of Court Cases - 13  
 Total Revenue: \$1,908.00

	<b>Litter Cases</b>	<b>Public Health</b>
Fines	\$520.00	\$1,158.00
Costs		\$750.00
	<b>\$520.00</b>	<b>\$1,908.00</b>

**Sub Total**

**Total : \$2,428.00**

**8. CONDEMNATION OF FOOD**

#	ITEM	BRAND	WEIGHT/SIZE OF PKT	QUANTITY	REASON FOR CONDEMNATION
1.	Snakes	Nowco	2kg × 6pkts	3 ctn	Expired Dates, Unfit For Human Consumption
2.	Gummi Worms	Nowco	2kg × 6pkts	3 ctn	Expired Dates, Unfit For Human Consumption
3.	Korean Noodles	Nongshim	276g×20/ctn	15ctn	Expired Dates, Unfit For Human Consumption
4.	Water Chestnut Flour	Bantang	15kg/ctn	8ctn	Expired Dates, Unfit For Human Consumption
5.	Japanese Tofu	Frim	349g × 24/ctn	19ctn	Expired Dates, Unfit For Human Consumption
6.	Chinese Herb Tea	Jianbo	2kg/ctn	4ctn	Expired Dates, Unfit For Human Consumption

	Tea				Human Consumption
7.	Vinegar	Datu Puti	750ml×12	1ctn	Expired Dates, Unfit For Human Consumption
8.	Bamboo Shoots in Water	Maling	540g ×24	3ctn	Expired Dates, Unfit For Human Consumption
9.	Soy Drink	Vita Milk	300mls×24	3ctn	Expired Dates, Unfit For Human Consumption
10	Chinese Herb Tea	Jianbo	100g×50	2ctn	Expired Dates, Unfit For Human Consumption
11	Rice Cookies		50g ×10/ctn	4ctn	Expired Dates, Unfit For Human Consumption
12	Banana Sauce	UFC	320G×24	2ctn	Expired Dates, Unfit For Human Consumption
13	Hoisin Sauce	Leekukee	2268g×6	2ctn	Expired Dates, Unfit For Human Consumption
14	Shatin Fish		125g×48	1ctn	Expired Dates, Unfit For Human Consumption
15	Rice Sticks	Jona's	227g	29 bags	Expired Dates, Unfit For Human Consumption
16	Baby Corn		2900g×6	6ctn	Expired Dates, Unfit For Human Consumption
17	Vegetarian Mock Abalone		227g4×8	1 ctn	Expired Dates, Unfit For Human Consumption
18	Bamboo Shoots	Maling	3522×4/ctn	6ctn	Expired Dates, Unfit For Human Consumption
19	Mushroom	Maling	425g×24	1ctn	Expired Dates, Unfit For Human Consumption
20	Japanese Sauce	Bull Dog	300mlx30	3ctn	Expired Dates, Unfit For Human Consumption
21	Chinese Pickle		148g×60	10ctn	Expired Dates, Unfit For Human Consumption
22	Black Bean Sauce	Yangjiang	500g×40	2ctn	Expired Dates, Unfit For Human Consumption
23	Deluxe Biscuits	Kerk	215g×12	73bags	Expired Dates, Unfit For Human Consumption
24	Soy Sauce		150ml× 48	1ctn	Expired Dates, Unfit For Human Consumption
25	Vegetarian Mock Chicken	Giant	283×48	3ctn	Expired Dates, Unfit For Human Consumption
26	Korean Drink	Sakei	238ml1×2	1ctn	Expired Dates, Unfit For Human Consumption
27	Chinese Noodle	Longkou	50g×500	25ctn	Expired Dates, Unfit For Human Consumption
28	Tin Pickle Cabbage	Maling	200g48×	1ctn	Expired Dates, Unfit For Human Consumption

29	Chinese Pickle	Aoju	435g×15	3ctn	Expired Dates, Unfit For Human Consumption
30	Curry Paste	Maeplov	400g×24	2ctn	Expired Dates, Unfit For Human Consumption
31	Rice Cake	Huamei	250g×20	3ctn	Expired Dates, Unfit For Human Consumption
32	Chinese Noodles	Kongque	500g×40	1ctn	Expired Dates, Unfit For Human Consumption
33	Soy Bean Pepper	Guangxi	200g×50	8ctn	Expired Dates, Unfit For Human Consumption
34	Salted Turnip	Jufa	200g×100	2ctn	Expired Dates, Unfit For Human Consumption
35	Chinese Pickle	Baijia	280g×12	7ctn	Expired Dates, Unfit For Human Consumption
36	Biscuit(fmf)	finefare	500g	12bags	Expired Dates, Unfit For Human Consumption
37	Black Candy Biscuits		100g×48	1ctn	Expired Dates, Unfit For Human Consumption
38	Rice Paper	Thai Food King	227g	2bags	Expired Dates, Unfit For Human Consumption
39	Soy Drink		200mls	60bottles	Expired Dates, Unfit For Human Consumption
40	Dried Perssimmon		400g×50	1ctn	Expired Dates, Unfit For Human Consumption
41	Black Soy Drink		200ml×48×2	2ctn	Expired Dates, Unfit For Human Consumption
42	Banana Sauce	Jufran	320g×24	1ctn	Expired Dates, Unfit For Human Consumption
43	Chinese Pickle		454g×24	1ctn	Expired Dates, Unfit For Human Consumption
44	Japanese Fish Tofu		270g×30	2ctn	Expired Dates, Unfit For Human Consumption
45	Corn Cereal	Bingquan	560g×12	1ctn	Expired Dates, Unfit For Human Consumption
46	Chinese Herb		560g×12	1ctn	Expired Dates, Unfit For Human Consumption
47	Chinese Herb		250g	50 bags	Expired Dates, Unfit For Human Consumption
48	Chilli Sauce	Guangchan	380g	8 bottles	Expired Dates, Unfit For Human Consumption
49	Tin Meat	Maling	397g×24	1ctn	Expired Dates, Unfit For Human Consumption
50	Mushroom	Maling	276g×20/ctn	1ctn	Expired Dates, Unfit For Human Consumption
51	Chinese Herb		150g×48	1ctn	Expired Dates, Unfit For Human Consumption

52	Wang Seaweed	Wang	50G×5	1ctn	Expired Dates, Unfit For Human Consumption
53	Instant Ginger Tea	Mingbo	360g×24	1ctn	Expired Dates, Unfit For Human Consumption
54	TimTam	Arnotts	135g×4	1ctn	Expired Dates, Unfit For Human Consumption
55	Asia Glaman Biscuit	Asia Glaman	90g×16	16bags	Expired Dates, Unfit For Human Consumption
56	Chilli Garlic Sauce	Leekum Lee	226G	8Bottles	Expired Dates, Unfit For Human Consumption
57	Korean Tea	Dongxi	75g	12bags	Expired Dates, Unfit For Human Consumption
58	Candy (Korea)	Sekumdank am	26g×12×8	3 box	Expired Dates, Unfit For Human Consumption
59	Japanese Ginger		50g×24	1ctn	Expired Dates, Unfit For Human Consumption
60	Mustard Oil	Lurang	125ml×24	1ctn	Expired Dates, Unfit For Human Consumption
61	Korea Beer	Cass	355ml×24	22ctn	Expired Dates, Unfit For Human Consumption
62	Japanese Beer	Sapparo	355ML×24	26ctn	Expired Dates, Unfit For Human Consumption

#### 9. CLEAN UP CAMPAIGN SUMMARY

WARDS	NUMBER OF HEAPS OF REFUSE			NUMBER OF TRUCK LOAD		
	2008	2009	2010	2008	2009	2010
SUVA WARD	588	228		85	18	
MUANIKAU WARD	607	546		82	27	
SAMABULA WARD	591	646		96	31	
TAMAVUA WARD	1087	771		113	34	
<b>Total</b>	<b>2,240</b>	<b>2,191</b>	<b>NO DATA</b>	<b>376</b>	<b>110</b>	<b>72</b>

#### 10. SUMMARY OF WASTE COMPOSITION COLLECTED WITHIN SUVA CITY

INDICATORS	2008 JAN-DEC (TONS)	2009 Jan - Dec (Tons)	2009 Truck Loads	2010 Jan - Dec (Tons)	2010 Truck Loads
Household Garbage	11,860.21	11,847.37	2,862	12,574.53	
Green Waste	4,078.39	5,212.56	1,259	5,561.60	
Mixed Refuse & General Rubbish	4,013.80	4,187.22	1,011	18,136.12	



<b>Total</b>	<b>19,952.40</b>	<b>21,247.15</b>	<b>5,132</b>	<b>22,185.66</b>	<b>NO DATA</b>
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**Amount of Gate Fees Paid at Naboro Landfill for Disposal of Refuse**

<b>INDICATORS</b>	<b>2008 JAN-DEC (\$)</b>	<b>2009 JAN-DEC (\$)</b>	<b>2010 JAN-DEC (\$)</b>
Household Garbage	\$291,642.57	\$291,326.79	\$286,206.24
Green Waste	\$100,287.61	\$128,176.79	\$117,425.21
Mixed Refuse & General Rubbish	\$98,699.35	\$102,963.68	\$403,631.45
<b>Total</b>	<b>\$490,629.53</b>	<b>\$522,467.26</b>	<b>\$455,228.79</b>

**11. SUMMARY OF GENERAL CLEANING UP AS CONTRACTED OUT**

<b>INDICATORS</b>	<b>2009 (\$)</b>	<b>2010 (\$)</b>
Grass Cutting Contract	891,047	876,331
Refuse Collection Contract	523,313	488,050
<b>Total</b>	<b>1,414,361</b>	<b>1,364,381</b>

**NB. Penalty Deduction for 2010 - \$25,318.43**

**12. (a) Special Premises with Health Permits but without Liquor Licenses - 2010**

<b>NO</b>	<b>PREMISES TYPE</b>	<b>NUMBER</b>
1.	Restaurant & Refreshment Bars	190
2.	Hairdressing & Chiropodist	51
3.	Bake Houses	38
<b>NO</b>	<b>PREMISES TYPE</b>	<b>NUMBER</b>
4.	Food Kitchen	3
5.	Butcher Shop	5
6.	Food Kitchen	12
7.	Food Processing Factories	5
8.	Butcher Shop	7
9.	Ice Cream Factory	3
10.	Kava Pounding	3
11.	Milk Processing & Butter Factory	1
12.	Fish Processing Factories	2
13.	Water Bottling Factory	1
14.	Hotels, Private Hotels, Motels & Boarding Houses	8
	<b>TOTAL</b>	<b>329</b>

**(b) Special Premises with Health Permits & Liquor Licenses - 2010**

#	SPECIAL PREMISES	NUMBER
1	Restaurant & Refreshment Bars	49
2	Hotels, Private Hotels, Motels & Boarding Houses	6
3	Taverns	2
4	Liquor Bars	1
5	Nightclub	19
6	Private Clubs	1
	<b>TOTAL</b>	<b>78</b>

**13. REVENUE 2010****(i) Revenue from emptying septic tanks/gully emptier services**

❖ Within the City/Outside City

**Total – \$14,478.63****(ii) Revenue from Public Convenience**

❖ Suva Municipal Market/ Ratu Sukuna Park -

**Total - \$48,142.30****(iii) Comparison of Revenue during the Period 2008 - 2010**

REVENUE SOURCE	2008 (\$) (Vat Exc)	2009 (\$) (Vat Exc)	2010 (\$) (Vat Exc)
Gully Emptier Services			
• Within & Outside of City	\$10,130.57	\$6,859.43	\$14,478.63
Public Convenience			
• Suva Market	\$44,389.06	\$44,375.80	\$48,142.30
• Ratu Sukuna Park			
Dumping Fees/Washing Fees	NIL		NIL
<b>Total</b>	<b>\$54,519.63</b>	<b>\$51,235.23</b>	<b>\$62,623.83</b>

**14. HEALTH EDUCATION UNIT: 2010.****1. Public Awareness Programs****A. Media Awareness Activities**

#	DATE	PAPER	ACTIVITY
1	1/2/10 & 2/01/10 9/01/10 & 11/01/10	Fiji Times/ Fiji Sun	“No Illegal Dumping On The Roadsides”
2	30/01/10 & 1/02/10	Fiji Times	“Ban Placed Upon the Preparation and sale of Sea-food Delicacies in the Municipal Market and other Open Spaces
3	30/01/10 &01/02/10	Fiji Times/ Fiji One, Mai TV, FBCL & Communications Fiji Ltd	“Completion of the Cyclone Mick Clean Up Campaign
4	16/02/10 & 17/02/10	Fiji Times/ Fiji One, Mai TV, FBCL & Communications Fiji Ltd	“Ban Placed Upon the Preparation and sale of Sea-food Delicacies in the Municipal Market and other Open Spaces
5	1/02/10 - 13/02/10	Fiji TV	“Green Waste Disposal & Collection Policy”, “Proper Garbage Disposal Method” & “General Anti Litter Message”
6	1/03/10	Fiji Sun	“Lifting Of Ban Placed On The Preparation And Sale Of Cooked Items Normally Sold At The Suva Market”
7	9/03/10 & 11/03/10	Fiji Sun	“Indefinite Ban Placed On The Preparation And Sale Of Cooked Items Normally Sold At The Suva Market
8	10/03/10 & 11/03/10	Fiji Sun	“Lifting Of Ban Placed On The Preparation And Sale Of Cooked Items Normally Sold At The Suva Market

9	24/03/10 & 25/03/10	Fiji Sun Fiji Times/ Fiji One, Mai TV, FBCL & Communications Fiji Ltd	"Lifting Of Ban Placed On The Preparation And Sale Of Cooked Items Normally Sold At The Suva Market"
10	2/4/10	Fiji Sun Fiji Times/ Fiji One, Mai TV, FBCL & Communications Fiji Ltd	"No Garbage Collection For Easter Monday"
11	15/05/10	Fiji Sun Fiji Times/ Fiji One, Mai TV, FBCL & Communications Fiji Ltd	"New Garbage Fee Notice To All Informal Settlements"

## 2. **Community Awareness Programs:**

Community/Organization Mobilization / Meetings were conducted as follows

#	COMMUNITY/ORGANIZATION	DATE	TIME	VENUE
1.	Munda Lane 9Matila ) Community Meeting	21/01/10	2.00p.m	Mika's Residence @ Lot 35 Munda Lane
2.	Pecesaita Sector Zone- Jittu Estate Committee	10/03/10	8.00p.m	Pecesaita Sector Zone- Jittu Estate
3.	Batiki Street Neighbourhood Watch Zone Committee	11/03/10	7.00p.m	30 Batiki Street
4.	Fiji Muslim League Estate Crime Prevention Committee	12/03/10	7.00p.m	Church Hall- Fiji Muslim League Estate Squatter Settlement
5.	Nanuku Youth Group	23/03/10	7.00p.m	Nanuku Squatter Settlement, Methodist Church Hall
6.	PCN Duavata Sector- Jittu Estate	31/03/10	8.00p.m	Ms Ana Roverove's Residence, Jittu Estate
7.	Jittu Estae-Lagilagi 1 Sector	17/05/10	7.00pm	Lagilagi Community Hall
8.	Nanuku Zone 3 Sector	17/05/10	8.00pm	Pentecoatal Church, Nanuku
9.	Nanuku Zone 1 Sector Youth Group	18/05/10	6.00pm	Nanuklu Methodist Church
10.	Fletcher Road Neighbourhood Watch Zone	25/05/10	7.00pm	247 Fletcher Road
11.	Nanuku Zone 4 Sector	27/05	7.00pm	Shalendra Lal's Res
12.	Nanuku Zone 4 Sector	2/06/10	7.00pm	Nanuku Mandir
13.	Nanuku Zone 2 Sector	3/06/10	7.00pm	Satyam Shiva Mandir- Nanuku settlement
14.	Grantham Residential Association- Raj Moti Lal St	17/06/10	7.00pm	Community Church/Hall, Raj Moti Lal St
15.	Veidogo Settlement	12/7/10	10.00am	Veidogo Settlement, Vatuwaqa

16.	Jittu Estate	31/07/10	7.00pm	Jittu Estate Settlement, Ratu Mara Road
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### 3. Special Consultation and Meetings:

Participated in the following special consultations -

#	ORGANISATION	DATE	TIME	VENUE	ISSUES DISCUSSED
1	SCC, Suva Market Vendors & Members Of The Public	2/02/10	10.00a.m	New Town Hall Lower Auditorium	Ban imposed on the preparation and sale of cooked food including sea delicacies esp. Mud Lobster
2	Ministry Of Health, SCC & Rewa Provincial Council & Village Representatives	11/02/10	10.00a.m	Rewa Provincial Office, Nasali	Ban imposed on the preparation and sale of cooked food including sea delicacies esp. Mud Lobster
3	Ministry Of Health, SCC & Tailevu Provincial Tikina & Village Representatives	11/02/10	1.00p.m	Tailevu Provincial Office, Cakobau House, Nausori	Ban imposed on the preparation and sale of cooked food including sea delicacies esp. Mud Lobster
4	SCC, Suva Market Vendors & Members Of The Public	18/02/10	10.00a.m	New Town Hall Lower Auditorium	Ban imposed on the preparation and sale of cooked food including sea delicacies esp. Mud Lobster
5	Ministry Of Youth, & Sports, Fiji Prison Services, Green Steps, SCC And Others	25/02/10	9.30a.m	Dept of Youth Conference Room, John Wesley Building, Stewart Street, Suva	Keep Suva Clean – Cleaning Up activities along the QE Drive foreshore and in the CBD area on Monday 22 March, 2010- incorporated as part of the National Youth Day
6	SCC, RFMF	8/03/10	10.00a.m	SCC Chambers	2,053.37 action required in the regards to Typhoid Outbreak in Jittu Estate

7	SCC , Suva Market Vendors & Members Of The Public	11/03/10	10.00a.m	New Town Hall Lower Auditorium	Lifting of Ban on the Some of the Cooked food items normally sold at the Suva Market
8	SCC, Ministry Of Health, Who, Dept Of Youth,. Green Steps, Fiji Centre For Health Promotion, Fiji Sports Council & Crime Free Suva Secretariat	24/03/10	10.00a.m	SCC Chambers	Launching of the Healthy City initiative and the WHO Day Celebrations on Wed 7/04/2010
9	SCC & Design grafix Fiji Ltd, Market Vendors & Members Of The Public	25/03/10	10.00a.m	New Town Hall Lower Auditorium	Follow up on the lifting of ban on some of the items normally sold at the Suva Market
10	SCC, Ministry Of Health, Who, Dept Of Youth,. Green Steps, Fiji Centre For Health Promotion, Fiji Sports Council & Crime Free Suva Secretariat	26/03/10	9.30a.m.	SCC Chambers	Launching of the Healthy City Initiative and WHO Day Celebrations on 7/04/10
11	Healthy City Initiative Working Committee	6/4/10 & 27/04/10	10.00a.m	SCC Chambers	Healthy City Symposium
12	Mrs. Evelyn Watson, Environment Volunteer	8/04/10	10.00a.m	DOE's Office	National Environment Week, 201001/6/10-5/6/10
13	USP Students	13/03/10	11.00a.m	SCC HSD Office	Liquid & Solid Waste Mngt in the City
14	DOE	4/5/10	10.00am.	DOE	Proposed Scrap Collection System
15	SCC & Peoples Community Network	10/05/10	10.00a.m	SCC HSD Office	Garbage Fee Method for Squatters
16	DOE, Live & Learn, Dept Of Energy, Etc				Meetings for National Environment Week
17	Total Fiji Ltd	20/05/10	2.30p.m	Total's Office	Sponsoring & Installation of Public

					Litter Bins
18	Healthy City Initiative Working Committee	19/05, 26/05,31/05/10	9.00am	SCC	Healthy City Initiative
19	Fiji Employers Federation & Doe	2/06/10	8.00am	Southern Cross Hotel	Environment Act, 2005
20	SCC & FICAC	17/06/10	10.30am	SCC Chambers	Anti- Corruption
21	Healthy City Initiative	7/06/10	9.30am	SCC HSD Office	Healthy City Initiative
22	DOE	21/6/10	2.30pm	JJs On the Park	Awareness On the Litter Decree
23	SA/CEO-SCC/MIN. FOR HEALTH/ADHS/MOH/PRO/HE	25/06/10	12.30pm	SA's Office	Promoting Suva as Healthy City
24	DOE	20/07/10	8.30am	JJ's On the Park	Orientation Of Litter Prevention Officers
25	MOH	22/07/10	2.30pm	MOH Mini Conference Room, Dinem House	Preparation Towards the Global Hand Washing Day Celebrations in October

#### 4. Community Clean Up Campaign:

The following groups were involved in voluntary Clean up around the City -

1. Raiwai Seventh Day Adventist Church Youth Group
2. Learning Centre Primary School Students
3. Munda Lane
4. Batiki Street
5. Nanuku settlement
6. Immanuel Christian Fellowship-Youth Group
7. RFMF- CBD Area
8. Jittu Estate
9. Veidogo Settlement
10. Suva Methodist Church Youth-Hibiscus Festival
11. Suva Netball Association- Suva Point Beach Front
12. FINTEL – Stinson Parade, Foreshore & Car parks

#### 5. Special Premises Awareness Programs:

Conducted Face-to-Face Safety Awareness Sessions for the following Food Outlets -

1. Jackson's Takeaway- Victoria Pde
2. Vineyard Palace- Victorai Pde

3. East Court Restaurant- Victorai Parade
4. Alilong Restaurant- Victoria Pde
5. Hare Krishna Restaurant- FNPF Plaza Victoria Pde
6. Chez Wendy- FNPF Plaza Victoria Pde
7. Wonder Wok Takeaway- FNPF Plaza Victoria Pde
8. Hot & Spicy- FNPF Plaza Victoria Pde
9. Peking Restaurant- Victoria Pde
10. Bayview Restaurant- Gordon Street
11. Café Victoria takeaways- Gordon Street
12. Singh's Curry House- Gordon Street
13. Palm Court Bistro- QI Arcade
14. Foccacia- Vanua Hse
15. Union Plaza- Thompson Street
16. Simon Café- Thompson Street
17. Lee Lee Café- Thompson Street
18. Zong Wah Restaurant- Thompson Street
19. Steven's Fastfood- Thompson Street

**6. Conducted Anti-Litter Campaign Awareness Activities in the following areas.**

1. QE Drive foreshore
2. Muanikau Park
3. Suva Point Picnic Spot
4. Sukuna Park
5. Suva Bus Station
6. Mead Road -opposite Superfresh
7. Grantham Road- Near Sukhu Park

**15. CYCLONE COLLECTIONS REPORTS**

**a) Cyclone Mick Refuse Collection Report**

Collection started on 23/12/09 and ended on 30/01/10

<b>TOTAL # OF HEAPS</b>	<b>TOTAL NO. OF TRIPS</b>	<b>TOTAL WEIGHT(kg)</b>	<b>TOTAL COSTS</b>
1646	334	528,020kg	\$72,053.37

**NB.** Total Free Tonnage Allocated by Department of Environment = 240 tonnes.

(General Waste – 100 tonnes and Green Waste - 140 tonnes)



**b) Cyclone Tomas Refuse Collection Report**

Collection started on 22/03/10 and ended on 28/03/10

Summary of Refuse Collected and Disposed off at Naboro Landfill -

<u>VEHICLE</u>	<u>NO. OF HEAPS</u>	<u>NO. OF TRIPS</u>
Hired Truck	284	18
Council Truck	71	8
<b>TOTAL</b>	<b>355</b>	<b>26</b>

NB: Total Costs of operation = \$5,431.47

**16. GARBAGE FEES**

New garbage fees collected for the year as follows:

**Fees Received:**

- From garbage fees Code 60061 : \$18,285.92 VEP
- Under ratepayer assessment : \$150,875.26 VEP
- **TOTAL GARBAGE FEES TO-DATE : \$169,161.18**

A total of 10,556 premises and 21 out of the 23 informal settlements have been visited for the garbage fees survey for the year.

**17. LAUNCHING OF PUBLIC LITTER BINS**

A total of 80 Litter Bins worth \$48,000.00 have been installed in CBD area which was wholly funded by various corporate sponsors, including ; Total (Fiji ) Ltd, One World Flight Centre, Bank of Baroda, McDonalds, CHF Sleep mate, D. Gokal, etc.

**FINANCE DEPARTMENT**

The primary roles and responsibilities of Finance Department are to assist Council in achieving its goals and objectives through the following:

**Rates Section**

Collection of all City Rates including Rates arrears  
Maintaining rates payers database

**Business License Section**

Billing and collection of business license  
Processing and maintaining business license database.

**Parking Meter & Towing Section**

Ensures free flow of traffic within the Central Business District (CBD) area.  
Issues Land Transport Authority (LTA) infringement notices  
Billing and collections of monthly car park spaces in Suva areas

**Revenue Section**

Billing and collection of other revenue streams.  
Responsible for managing Council's bank accounts.

**Treasury Section**

Provide timely, accurate and accessible financial information to management, and policy-makers in making sound financial and business decisions.  
Provide financial information and decision support services regarding capital investments for its physical infrastructure such as roads, buildings, and plant and machinery  
Provide financial information to support financial decisions regarding development initiatives that will assist Council in creating an environment that generates and maximizes economic development opportunities

**Expenditure Section**

Reconciliations and payment of creditors accounts  
Reconciliations of Councils loan repayments

**Information Technology Section**

Provide reliable Information Technology infrastructure through proper support and management of all hardware and software requirements.  
Ensure business continuity through daily database backups.  
Responsible for developing and updating of the Council web sites.

**1. Staffing**

Finance Department has approximately 36 staff, out of which, 13 are with Parking Meter and Towing Section.

**2. Rates Collection Strategy**

Rates Taskforce concentrated fully on rates collection and arrears recovery strategy through – regular follow ups, door-to-door inspections, publicizing defaulting ratepayers' names in the

newspapers, legal actions, placing charges, Data Bureau Services engaged for recoveries, and quarterly ward meetings with ratepayers.

### 3. Rates Collected VEP

• Current Rates .. .. .	\$10,638,612.00 (VIP)
• Arrears of Rates .. .. .	\$ 2,926,171.00 (VIP)
• <b>Total .. .. .</b>	<b>\$13,564,783.00(VIP)</b>

### 4. Highlights

- In the Ordinary Council meeting of 2010, Aon Fiji Limited was awarded the tender to be Suva City Council's Broker for 2011.
- Approval granted on 21/12/2010 for the increase in administration charges for the Finance Department for 2011.
- The Special Administrator, Mr. Chandra Kant Umaria, was nominated by the World Health Organization represented Council to the Global Forum on Urbanization and Health in Kobe, Japan, from 15<sup>th</sup> to 17<sup>th</sup> November, 2010.
- The Council had been granted respective approvals of both the Minister of Local Government, Urban Development, Housing & Environment and the Minister of Finance, and authorized to borrow from Westpac Banking Corporation the sum of \$3,400,000.00.
- In November 2010,, Council approved its Annual Recurrent Budget for 2011. The highlight of the budget was the collection of revenue in a timely and effective manner and control the expenditure effectively. (Emergency Meeting of 30/11/10)

### 5. General

The Financial Statements for the Year Ended 31 December 2010 together with explanatory notes are included as Appendices to this report.

**G. APPRECIATION**

In conclusion, Suva City Council expresses thanks and appreciations to all its employees at all levels for their contribution in 2010, and also, appreciation of the support and assistance rendered to Council by our stakeholders and partners especially the Ministry of Local Government, Urban Development, Housing & Environment, Ministry of Works, Ministry of Health, Government Departments, the Police Department, Land Transport Authority, National Roads Safety Council, Fiji Electricity Authority, Telecom, National Fire Authority, Suva Retailers' Association, Suva Chamber of Commerce and NGOs.



**FINANCIAL STATEMENT**  
**SUVA CITY COUNCIL**  
**FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2010**



# OFFICE OF THE AUDITOR GENERAL

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Website: <http://www.oag.gov.fj>



File: 1378/1

11 November 2014

Chandra K. Umaria  
Special Administrator  
Suva City Council  
Victoria Parade  
Suva

Dear Mr. Umaria

**Financial Statements**  
**Suva City Council for the Year Ended 31 December 2010**

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Audited Financial Statements for Suva City Council for the year ended 31 December 2010 together with my audit report on them are enclosed.

Particulars of errors and omissions arising from the audit have been forwarded to the management of the Council for its action.

Yours sincerely

Tevita Bolanavanua  
Auditor General

Encl.



SUVA CITY COUNCIL  
FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2010

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**SUVA CITY COUNCIL  
COUNCIL REPORT  
FOR THE YEAR ENDED 31 DECEMBER 2010**

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The Council herewith submit the statement of financial position at 31 December 2010, the related statement of comprehensive income, statement of movements in funds and statement of cash flows for the year then ended on that date and report as follows:

**Council Members**

On 31 January 2009, the Ministry of Local Government, Urban Development, Housing and Environment dissolved the Council. Thereafter, a Special Administrator was appointed to manage the affairs of the Council. The first Special Administrator appointed was Mr Vijendra Prakash followed by Mrs Marica Hallacy in the year 2009 followed by Mr Chandra Kant Umaria in April 2010.

**Management Staff**

Chief Executive Officer	Sera Nicholls/Chandra Kant Umaria
Director Administration and Operation	Kaliti Mate
Director Engineering Services	Vulisere Tukana
Director Finance	Apaitia Veigo/Jeremy Chang
Director Health Services	Bijay Chand

**Principal Activities**

The principal activities of the Council under the Local Government Act are to provide for the health, welfare and convenience of the inhabitants of the Suva City Municipality and to preserve the amenities or credit thereof.

**Results**

The operating surplus for the Council for year ended 31 December was:-

	<u>2010</u>	<u>2009</u>
Operating surplus before income tax	1,796,951	681,197
Income tax expense	-	-
Operating surplus for the year	<u>1,796,951</u>	<u>681,197</u>

**Bad and doubtful debts**

Prior to the completion of the Council's financial statements, the Council took reasonable steps to ascertain that action had been taken in relation to writing off of bad debts and provision for doubtful debts.

As at the date of this report, the council is not aware of any circumstances, which would render the amount written off for bad debts inadequate to any substantial extent.

**Non-Current Assets**

Prior to the completion of the financial statements of the Council, the Council took reasonable steps to ascertain whether any non-current assets were unlikely to be realised in the ordinary course of business compared to their values as shown in the accounting records of the Council. Where necessary these assets have been written down or adequate provision has been made to bring the values of such assets to an amount that they might be expected to realise.

As at the date of this report, the Council is not aware of any circumstances which would render the values attributed to non-current assets in the Council's financial statements misleading.

SUVA CITY COUNCIL

~~COUNCIL REPORT~~ *continued*

FOR THE YEAR ENDED 31 DECEMBER 2010

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**Basis of Accounting**

The Council believe the basis of the preparation of the financial statements is appropriate and the Council will be able to continue in operation for at least twelve months from the date of this statement. Accordingly, the Council believe the classification and carrying amounts of assets and liabilities included in these financial statements are appropriate.

**Unusual Transactions**

Apart from these matters and other matters specifically referred to in the financial statements, in the opinion of the Council, the results of the operations of the Council during the financial year were not substantially affected by any item, transaction or event of a material and unusual nature, in the opinion of the Council, to affect substantially the results of the operations of the Council in the current financial year, other than those reflected in the financial statements.

**Events Subsequent to Balance Date**

There has not arisen in the interval between the end of the financial year and the date of this report any item, transaction or event of a material and unusual nature likely, in the opinion of the Council, to affect significantly its operations, the results of those operations, or the state of affairs of the Council, in future financial years.

**Other Circumstances**

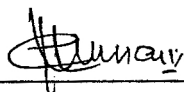
As at the date of this report:

- a) no charge on the assets of the Council has been given since the end of the financial year ended 31 December 2010 to secure the liabilities of any other person;
- b) no contingent liabilities have arisen since the end of the financial year ended 31 December 2010 for which the Council could become liable; and
- c) no contingent liabilities or other liabilities of the Council have become or are likely to become enforceable within the period of twelve months after the end of the financial year which, in the opinion of the Council, will or may substantially affect the ability of the Council to meet its obligations as and when they fall due.

As at the date of this report, the Council are not aware of any circumstances that have arisen, not otherwise dealt with in this report or the Council's financial statements, which would make adherence to the existing method of valuation of assets or liabilities of the Council misleading or inappropriate.

Signed for and on behalf of the Council and in accordance with a resolution of Special Administrator and the management.

Dated this 30<sup>th</sup> day of October 2014.



Mr. Chandra Kant Umania  
Special Administrator



Mr. Bijay Chand  
Acting Chief Executive Officer

**SUVA CITY COUNCIL  
STATEMENT BY COUNCIL  
FOR THE YEAR ENDED 31 DECEMBER 2010**

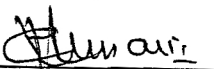
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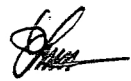
In accordance with a resolution of the Council, we state that:

- (a) the accompanying statement of comprehensive income of the Council is drawn up so as to give a true and fair view of the results of the Council for the year ended 31 December 2010;
- (b) the accompanying statement of movement in funds is drawn up so as to give a true and fair view of the movement in the Council's funds for the year ended 31 December 2010;
- (c) the accompanying statement of financial position of the Council is drawn up so as to give a true and fair view of the state of affairs of the Council as at 31 December 2010;
- (d) the accompanying statement of cash flows is drawn up so as to give a true and fair view of the cash flows of the Council for the year ended 31 December 2010;
- (e) at the date of this statement there are reasonable grounds to believe the Council will be able to pay its debts as and when they fall due; and
- (f) all related party transactions have been adequately recorded in the books of the council.

Signed for and on behalf of the Council and in accordance with a resolution of Special Administrator and the management.

Dated this 30<sup>th</sup> day of October 2014.

  
\_\_\_\_\_  
Mr. Chandra Kant Umaria  
Special Administrator

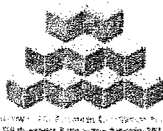
  
\_\_\_\_\_  
Mr. Bijay Chand  
Acting Chief Executive Officer

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### **SUVA CITY COUNCIL FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2010**

#### **INDEPENDENT AUDIT REPORT**

I have audited the accompanying Financial Statements of Suva City Council, which comprises the statement of financial position as at 31 December 2010, and the statement of comprehensive income, the statement of movement in funds, the statement of cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information as set out on pages 13 to 38.

#### ***Special Administrator's and Management's Responsibility for the Financial Statements***

The Special Administrator and Management are responsible for the preparation and fair representation of these Financial Statements in accordance with International Financial Reporting Standards and the provisions of Section 57 (2) of the Local Government Act. This responsibility includes: designing, implementing and maintaining internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making estimates that are reasonable in the circumstances.

#### ***Auditor's Responsibility***

My responsibility is to express an opinion on these Financial Statements based on the audit. I have conducted the audit in accordance with International Standards on Auditing. Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Council's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Council's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the management, as well as evaluating the overall presentation of the financial statements.

Because of the matters described in the Basis for Disclaimer of Opinion paragraph, I was not able to obtain sufficient appropriate audit evidence to provide a basis for an audit opinion.

#### ***Basis for Disclaimer of Opinion***

1. A variance of \$401,275 was noted between the audited closing balance for the year 2009 and the Council's opening balance for the year 2010 in the Investment Property Account. The Council did not provide any reason for the change in the opening balance. As a result the closing balance for

Investment Property Account was understated by the same amount for the year ended 31 December 2010.

2. The Council included an adjustment of \$437,479 in the Statement of Movement in Funds as "Effect of Change in Previous Years" which reduced the total Municipal Council's Fund balance by the same amount. The Council did not have any supporting document relating to this adjustment which was used to balance the account. As a result I was not able to ascertain the accuracy of the Municipal Council Fund balance.
3. The Council recorded Administration and Operating Costs of \$6,760,172 in the Statement of Comprehensive Income. However the Council had Administration and Operating Costs balance of \$8,753,734 in the general ledger.

A variance of \$1,993,562 was noted between the two records. The Council did not provide any explanation for the variance. As a result I was not able to ascertain the accuracy of the Administration and Operating Costs recorded in the Statement of Comprehensive Income.

4. The Council had Trade and Other Receivables balance of \$6,785,880 as stated in Note 6. I was not able to verify existence, completeness and accuracy of debtors balance amounting to \$1,948,287 which comprised of business license, bus debtors, engineering debtors, health debtors, staff debtors, parking meter debtors as subsidiary listings for these debtors were not provided by the Council. As a result I was not able to ascertain whether Trade and Other Receivables balance of \$6,785,880 in Note 6 are fairly stated.
5. The Council had Inventories balance of \$466,636 as stated in Note 5. I was not able to verify the existence and valuation of the Inventory as no stocktake was carried out by the Council. As a result I was not able to ascertain whether the Inventory balance of \$466,636 is fairly stated in the Statement of Financial Position.
6. The Council made adjustments of \$16,229,810 to Investment Property balance. As a result the Investment Property balance decreased to \$11,457,774. The Council did not provide details of this adjustment. I was not able to substantiate the correctness of Investment Properties balance totalling \$11,457,774 stated in the Statement of Financial Position.
7. The Council was not able to provide details of Accruals of \$2,416,194 (included in Trade and Other Payables) and Sundry Deposits of \$1,416,115. As a result I was not able to verify existence, completeness and accuracy of Trade and Other Payables balance of \$3,080,440 and the Sundry Deposits of \$1,416,115 stated in the Statement Financial Position.
8. The Council had a VAT Receivable balance of \$934,211 which was netted off against Accounts Payables. This is a departure from International Accounting Standard 1 section 32 which states that assets and liabilities, and income and expenses, shall not be offset unless required or permitted by a standard or an interpretation.
9. The Council recorded Interest on Overdue Rates totalling \$1,772,541 in the General Rate Fund – Operating Statements. The details of the Interest on Overdue Rates are maintained in Property Wise System. I was not able to trace Interest on Overdue Rates details from Property Wise System to the Navision Accounting System which maintains Council accounting records.

~~As a result I was not able to ascertain whether the Interest on Overdue Rates totalling \$1,772,541 have been accurately accounted for and disclosed in the financial statements.~~

10. The Council did not provide payment vouchers and appropriate supporting documents totalling \$1,237,597 for the year ended 31 December 2010 for audit verification. As a result I was not able to ascertain whether the expenses totalling \$19,021,410 have been accurately accounted for and disclosed in the financial statements for the year ended 31 December.

*Disclaimer of Opinion*

Because of the significance of the matters described in the Basis of Disclaimer of Opinion paragraphs, I was not able to obtain sufficient and appropriate audit evidence to provide a basis for an audit opinion. Accordingly, I do not express an opinion on the Council's financial statements.



Tevita Bolanavanua  
**AUDITOR GENERAL**

11 November 2014  
Suva, Fiji



SUVA CITY COUNCIL  
STATEMENT OF COMPREHENSIVE INCOME  
FOR THE YEAR ENDED 31 DECEMBER 2010

	Note	2010 \$	2009 \$
<b>Income</b>			
Rates:			
General		5,165,889	5,189,401
Loan		6,649,190	6,672,399
Light		1,057,321	1,062,190
		<u>12,872,400</u>	<u>12,923,990</u>
<b>Less: rates discount</b>		<u>(915,357)</u>	<u>(894,140)</u>
		11,957,043	12,029,850
Amortisation of capital grant		-	31,132
Business license fees		856,839	991,313
Fees, charges and rent		5,650,598	5,603,612
Interest		1,934,334	129,953
Others		419,546	107,328
		<u>20,818,360</u>	<u>18,893,188</u>
<b>Expenses</b>			
Administrative and operating costs		6,760,172	3,617,088
Auditor's remuneration		25,242	25,827
Depreciation and amortization		1,365,509	1,242,105
Bad debts written off		219,876	-
Doubtful debts		1,531,578	1,791,797
Interest on long term borrowings		630,579	687,709
Rate payer services		1,993,562	2,272,442
Street light operating costs		527,905	170,311
User maintenance costs		5,966,987	8,404,712
		<u>19,021,410</u>	<u>18,211,991</u>
<b>Operating surplus for the year</b>		1,796,951	681,197
Other comprehensive income	24	-	-
<b>Total comprehensive income</b>		<u>1,796,951</u>	<u>681,197</u>

*The accompanying notes form an integral part of this financial statements.*



**SUVA CITY COUNCIL**  
**STATEMENT OF MOVEMENT IN FUNDS**  
**FOR THE YEAR ENDED 31 DECEMBER 2010**

**COUNCIL MUNICIPAL FUNDS**

	General Rate Fund	Loan Rate Fund	Street Light Fund	Total Municipal Council Funds
	\$	\$	\$	\$
As at 1 January 2009	(2,676,429)	41,038,993	3,405,903	41,768,467
(Deficit)/surplus for the year 2009	(6,151,508)	5,984,690	848,015	681,197
At 31 December 2009	(8,827,937)	47,023,683	4,253,918	42,449,664
(Deficit)/surplus for the year 2010	(4,751,076)	6,018,611	529,416	1,796,952
Effect of change in Previous Years				(437,479)
At 31 December 2010	(13,579,013)	53,042,294	4,783,334	43,809,136

*The accompanying notes form an integral part of this financial statements.*

SUVA CITY COUNCIL  
STATEMENT OF MOVEMENT IN FUNDS *continued*  
FOR THE YEAR ENDED 31 DECEMBER 2010

COUNCIL RESERVE FUNDS

	Parking Meter Fund	Car Park Fund	Tugi Fund	Lami Rehabilitation Fund	Total Trust Funds
	\$	\$	\$	\$	\$
As at 1 January 2009	2,305,592	503,922	63,603	6,409	2,879,526
Surplus for the year	403,474	44,132	-	-	447,606
At 31 December 2009	2,709,066	548,054	63,603	6,409	3,327,132
Surplus for the year (Note 2)	152,186	33,099	-	-	185,285
At 31 December 2010	2,861,252	581,153	63,603	6,409	3,512,417

*The accompanying notes form an integral part of this financial statements.*

SUVA CITY COUNCIL

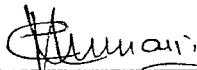
**STATEMENT OF FINANCIAL POSITION**

AS AT 31 DECEMBER 2010

	Notes	2010 \$	2009 \$
<b>ASSETS</b>			
<b>Current assets</b>			
Cash at bank and on hand	3	1,942,376	1,491,976
Held-to-maturity investments	4	874,069	828,000
Inventories	5	466,636	322,265
Trade and other receivables	6	6,785,884	5,488,972
Other current financial assets	14	39,353	38,207
<b>Total current assets</b>		<b>10,108,318</b>	<b>8,169,419</b>
<b>Non-current assets</b>			
Property, plant and equipment	11	31,902,073	31,668,698
Investment properties	12	11,457,774	12,251,031
Intangible assets	13	42,968	63,084
Other current financial assets	14	5,315,534	5,354,888
<b>Total non-current assets</b>		<b>48,718,349</b>	<b>49,337,701</b>
<b>TOTAL ASSETS</b>		<b>58,826,667</b>	<b>57,507,120</b>
<b>FUNDS AND LIABILITIES</b>			
<b>Council Municipal Funds</b>			
Accumulated surplus		43,809,136	42,449,664
<b>Council Reserve Funds</b>			
Parking meter fund		2,861,252	2,709,066
Car park fund		581,153	548,054
Tugi fund		63,603	63,603
Lami dump rehabilitation		6,409	6,409
<b>Total funds</b>		<b>47,321,553</b>	<b>45,776,797</b>
<b>Current liabilities</b>			
Sundry deposits	7	1,416,115	1,406,269
Trade and other payables	8	3,080,440	2,409,605
Provisions	9	459,602	422,850
Interest bearing borrowings	10	1,759,095	1,913,688
<b>Total current liabilities</b>		<b>6,715,252</b>	<b>6,152,412</b>
<b>Non-current liabilities</b>			
Sundry deposit	7	-	-
Provisions	9	16,401	36,752
Interest bearing borrowings	10	4,574,548	5,342,245
Capital grant in aid	15	198,914	198,914
<b>Total non-current liabilities</b>		<b>4,789,863</b>	<b>5,577,911</b>
<b>TOTAL EQUITY AND LIABILITIES</b>		<b>58,826,668</b>	<b>57,507,120</b>

*The accompanying notes form an integral part of this financial statements.*

Signed for and on behalf of the Council and in accordance with a resolution of Special Administrator and the management.

  
Special Administrator

  
Chief Executive Officer

SUVA CITY COUNCIL  
STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED 31 DECEMBER 2010

	Note	2010 Inflows/ (Outflows) \$	2009 Inflows/ (Outflows) \$
<b>COUNCIL MUNICIPAL FUNDS</b>			
<b>Operating activities</b>			
<i>Receipts</i>			
Rates		11,957,043	12,029,850
User charges		5,650,598	5,603,612
Interest		1,934,334	129,953
Others		1,276,385	1,098,641
<i>Payments</i>			
Employees, suppliers and others		(19,463,412)	(20,594,749)
Interest on long term loans		(630,579)	(687,709)
<b>Net cash flows (used in)/provided by operating activities</b>		<b>724,369</b>	<b>(2,420,402)</b>
<b>Investing activities</b>			
Proceeds from loan receivable		38,207	38,207
Proceeds from sale of plant & equipment		-	123,191
Acquisition of property, plant and equipment		277,310	(1,141,070)
<b>Net cash flows used in investing activities</b>		<b>315,517</b>	<b>(979,672)</b>
<b>Financing activities</b>			
Repayment of borrowings		(1,910,649)	(2,460,452)
Additional loan advanced		1,215,047	704,824
<b>Net cash flows used in financing activities</b>		<b>(695,602)</b>	<b>(1,755,628)</b>
<b>Net decrease in cash flow from Council funds</b>		<b>344,284</b>	<b>(5,155,702)</b>
<b>TRUST FUNDS</b>			
<b>Operating activities</b>			
<i>Receipts</i>			
Parking meter collection		555,593	681,833
<i>Payments</i>			
Payments to employees and suppliers - parking meter		(403,407)	(278,358)
<b>Net increase in cash flows from operating activities</b>		<b>152,187</b>	<b>403,475</b>
<b>Net decrease in cash at bank and on hand</b>		<b>496,470</b>	<b>(4,752,227)</b>
<b>Cash at bank and on hand at 1 January</b>		<b>2,319,976</b>	<b>7,072,203</b>
<b>Cash at bank and on hand at 31 December</b>	<b>3</b>	<b>2,816,446</b>	<b>2,319,976</b>

*The accompanying notes form an integral part of this financial statements.*

**SUVA CITY COUNCIL**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2010**

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**1. Corporate Information**

The financial statements of Suva City Council ("the Council") for the year ended 31 December 2010 were authorised for issue by the Special Administrator and the management on \_\_\_\_\_. The Council was incorporated in Fiji under the Local Government Act, 1972.

The principal activities of the Council are described in Note 21.

**1.2 Basis of preparation of the financial statements**

The financial statements have been prepared on accrual basis under the historical cost convention using the accounting policies described below and except where stated, do not take into account current valuation of non - current assets. The financial statements are presented in Fijian dollars.

**Statement of compliance**

The financial statements of Suva City Council have been prepared in accordance with International Financial Reporting Standards ("IFRS") and the Local Government Act and generally accepted accounting principles.

**1.3 The Suva City Council reporting entity**

All Funds through which the Council controls resources to carry on its functions have been included in the notes forming part of these financial statements.

In the process of reporting on the local government as a single unit all transactions and balances between those funds have been eliminated.

**Trust Funds**

The Suva City Council has received parking monies in compliance with the Traffic Act and contributions from developers under the Town Planning Act. As the Council performs a custodial role, these funds are excluded from Council Funds.

Amounts received as tender deposits and retention amounts controlled by the Council are included in the financial statements, disclosed as "sundry deposits" under current liabilities.

**1.4 Significant accounting judgments, estimates and assumptions**

The preparation of the Council's financial statements requires management to make judgments, estimates and assumptions that affect the reported amounts of revenue, expenses, assets and liabilities, and the disclosure of contingent liabilities at the reporting date. However, uncertainty about these assumptions and estimates could result in outcomes that could require a material adjustment to the carrying amount of the asset or liability affected in the future periods.

In the process of applying the Council's accounting policies, management has made the following judgment, apart from those involving estimations, which has the most significant effect on the amounts recognised in the financial statements:

**Estimations and assumptions**

The key assumptions concerning the future and other key sources of estimation uncertainty at the statement of financial position date, have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities within the next financial year are discussed below:

*Impairment of non-financial assets*

An impairment exists when the carrying value of an asset or cash generating unit exceeds its recoverable amount, which is the higher of its fair value less costs to sell and its value in use. The fair value less costs to sell calculation is based on the available data from binding sales transactions in an arm's length transaction of similar assets or observable market prices less incremental costs for disposing the asset. The value in use calculation is based on a discounted cash flow model.

SUVA CITY COUNCIL  
NOTES TO THE FINANCIAL STATEMENTS *continued*  
FOR THE YEAR ENDED 31 DECEMBER 2010

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*Impairment losses on rates and fees receivable*

The council reviewed its rates and fee receivables at each reporting date to assess whether an allowance for impairment should be recorded in the statement of comprehensive income. In particular, judgment by Council is required in the estimation of the amount and timing of future cash flows when determining the level of allowance required. Such estimates are based on assumptions about a number of factors and actual results may differ, resulting in future changes to the allowance.

**1.5 Summary of significant accounting policies**

**a) Cash and cash equivalents**

Cash and cash equivalents comprise cash at bank and on hand and short term deposits with an original maturity of three months or less. For the purposes of the statement of cash flows, cash and cash equivalents consist of cash and cash equivalents as defined above.

**b) Inventories**

Inventories, comprising of maintenance materials, concrete products, steel, iron, mechanical spares, uniforms, stationery and miscellaneous items are valued at the lower of cost and net realisable value. Cost is assigned on a first-in-first-out basis.

Net realisable value is the estimated selling price in the ordinary course of business, less estimated costs of completion and the estimated costs necessary to make the sale.

**c) Financial instruments - initial recognition and subsequent measurement**

**i) Financial assets**

Initial recognition and measurement

Financial assets within the scope of IAS 39 are classified as financial assets at fair value through profit or loss, loans and receivables, held-to-maturity investments, or available-for-sale financial assets, as appropriate. The Council determines the classification of its financial assets at initial recognition.

All financial assets are recognised initially at fair value plus, in the case of investments not at fair value through profit or loss, directly attributable transaction costs.

Purchases or sales of financial assets that require delivery of assets within a time frame established by regulation or convention in the marketplace (regular way trades) are recognised on the trade date, i.e., the date that the Council commits to purchase or sell the asset.

The Council's financial assets include cash and cash equivalents, and trade and other receivables.

Subsequent measurement

The subsequent measurement of financial assets depends on their classification as follows:

Financial assets at fair value through profit or loss

Financial assets at fair value through profit or loss includes financial assets held for trading and financial assets designated upon initial recognition at fair value through profit or loss. Financial assets are classified as held for trading if they are acquired for the purpose of selling or repurchasing in the near term. Financial assets at fair value through profit and loss are carried in the statement of financial position at fair value with changes in fair value recognised in finance income or finance cost in the income statement. The Council has not designated any financial assets upon initial recognition at fair value through profit or loss.

Receivables

Rates receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. Rates receivables are initially recognised as receivables from the commencement of each rating period (inclusive of VAT where applicable). After initial measurement loans and receivables are carried at amortised cost using the effective interest method less any allowance for impairment. Gains or losses are recognised in the statement of comprehensive income when the receivables are derecognised or impaired, as well as through the amortisation process. Bad debts are written-off as incurred.

Rates received in advance of the rating period are recognised as a liability.

SUVA CITY COUNCIL  
NOTES TO THE FINANCIAL STATEMENTS *continued*  
~~FOR THE YEAR ENDED 31 DECEMBER 2010~~

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1.5 Summary of significant accounting policies *continued*

c) Financial instruments - initial recognition and subsequent measurement *continued*

Derecognition

A financial asset (or, where applicable a part of a financial asset or part of a group of similar financial assets) is derecognised when:

- the rights to receive cash flows from the asset have expired,
- the Council has transferred its rights to receive cash flows from the asset or has assumed an obligation to pay the received cash flows in full without material delay to a third party under a 'pass-through' arrangement, and either (a) the Council has transferred substantially all the risks and rewards of the asset, or (b) the Council has neither transferred nor retained substantially all the risks and rewards of the assets, but has transferred control of the asset.

When the Council has transferred its rights to receive cash flows from an asset or has entered into a pass-through arrangement, and has neither transferred nor retained substantially all the risks and rewards of the asset nor transferred control of the asset, the asset is recognised to the extent of the Council's continuing involvement in the asset.

In that case, the Council also recognises an associated liability. The transferred asset and the associated liability are measured on a basis that reflects the rights and obligations that the Council has retained.

Continuing involvement that takes the form of a guarantee over the transferred asset is measured at the lower of the original carrying amount of the asset and the maximum amount of consideration that the Council could be required to repay.

ii) Impairment of financial assets

The Council assesses at each reporting date whether there is any objective evidence that a financial asset, or a group of financial assets, is impaired. A financial asset, or a group of financial assets, is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of one or more events that has occurred after the initial recognition of the asset (an incurred 'loss event') and that loss event has an impact on the estimated future cash flows of the financial asset or the group of financial assets that can be readily estimated.

Evidence of impairment may include indications that the debtors or a group of debtors are experiencing significant financial difficulty, default or delinquency in interest or principal payments, the probability that they will enter bankruptcy or other financial reorganisation and where observable data indicate that there is a measurable decrease in the estimated future cash flows, such as changes in arrears or economic conditions that correlate with defaults.

Financial assets carried at amortised cost

For financial assets carried at amortised cost the Council first assesses individually whether objective evidence of impairment exists individually for financial assets that are individually significant or collectively for financial assets that are not individually significant. If the Council determines that no objective evidence of impairment exists for an individually assessed financial asset, whether significant or not, it includes the asset in a group of financial assets with similar credit risk characteristics and collectively assesses them for impairment. Assets that are individually assessed for impairment and for which an impairment loss is, or continues to be, recognised are not included in a collective assessment of impairment.

SUVA CITY COUNCIL  
NOTES TO THE FINANCIAL STATEMENTS *continued*  
FOR THE YEAR ENDED 31 DECEMBER 2010

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c) Financial instruments - initial recognition and subsequent measurement *continued*

ii) Impairment of financial assets

Financial assets carried at amortised cost continued

The carrying amount of the asset is reduced through the use of an allowance account and the amount of the loss is recognised in the statement of comprehensive income. Interest income continues to be accrued on the reduced carrying amount and is accrued using the rate of interest used to discount the future cash flows for the purpose of measuring the impairment loss. The interest income is recorded as part of finance income in the statement of comprehensive income. Receivables together with the associated allowance are written off when there is no realistic prospect of future recovery and all collateral has been realised or has been transferred to the Council.

If in the subsequent year, the amount of the estimated impairment loss increases or decreases because of an event occurring after the impairment was recognised, the previously recognised loss is increased or reduced by adjusting the allowance account. If a future write off is later recovered, the recovery is credited to finance costs in the statement of comprehensive income.

The present value of the estimated future cash flows is discounted at the financial asset's original effective interest rate. If a receivable has a variable interest rate, the discount rate for measuring any impairment loss is current effective interest rate.

iii) Financial liabilities

Initial recognition and measurement

Financial liabilities within the scope of IAS 39 are classified as financial liabilities at fair value through profit or loss and borrowings, as appropriate. The Council determines the classification of its financial liabilities at initial recognition.

All financial liabilities are recognised initially at fair value and in the case of borrowings, plus directly attributable transaction costs.

The Council's financial liabilities include bank overdraft, trade and other payables and borrowings.

Subsequent measurements

The measurement of financial liabilities depends on their classification as follows:

Financial liabilities at fair value through profit or loss

Financial liabilities at fair value through profit or loss includes financial liabilities held for trading and financial liabilities designated upon initial recognition at fair value through profit or loss.

Financial liabilities are classified as held for trading if they are acquired for the purpose of selling in the near term. Gains or losses on liabilities held for trading are recognised in the statement of comprehensive income.

The Council has not designated any financial liabilities upon initial recognition as at fair value through profit or loss.



SUVA CITY COUNCIL

NOTES TO THE FINANCIAL STATEMENTS *continued*

FOR THE YEAR ENDED 31 DECEMBER 2010

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c) Financial instruments - initial recognition and subsequent measurement *continued*

iii) Financial liabilities *continued*

Subsequent measurements continued

Borrowings

After initial recognition, interest bearing borrowings are subsequently measured at amortised cost using the effective interest rate method. Gains and losses are recognised in the statement of comprehensive income when the liabilities are derecognised as well as through the effective interest rate method (EIR) amortisation process.

Amortised cost is calculated by taking into account any discount or premium on acquisition and fee or costs that are an integral part of the EIR. The EIR amortisation is included in finance cost in the statement of comprehensive income.

Derecognition

A financial liability is derecognised when the obligation under the liability is discharged or cancelled or expires.

When an existing financial liability is replaced by another from the same lender on substantially different terms, or the terms of an existing liability are substantially modified, such an exchange or modification is treated as a derecognition of the original liability and the recognition of a new liability, and the difference in the respective carrying amount so recognised in the statement of comprehensive income.

iv) Fair value of financial instruments

The fair value of financial instruments that are traded in active markets at each reporting date is determined by reference to quoted market prices or dealer price quotations (bid price for long positions and ask price for short positions), without any deduction for transaction costs.

For financial instruments not traded in an active market, the fair value is determined using appropriate valuation techniques. Such techniques may include using recent arm's length market transactions; reference to the current fair value of another instrument that is substantially the same; discounted cash flow analysis or other valuation models.

d) Impairment of financial assets

The Council assesses at each Statement of Financial Position date whether a financial asset or group of financial assets is impaired.

If there is objective evidence that an impairment loss on assets carried at amortised cost has been incurred, the amount of the loss is measured as the difference between the asset's carrying amount and the present value of estimated future cash flows (excluding future expected credit losses that have not been incurred) discounted at the financial asset's original effective interest rate (i.e. the effective interest rate computed at initial recognition). The carrying amount of the asset is reduced through use of an allowance account. The amount of the loss shall be recognised in the statement of comprehensive income.

SUVA CITY COUNCIL  
NOTES TO THE FINANCIAL STATEMENTS *continued*  
FOR THE YEAR ENDED 31 DECEMBER 2010

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1.5 Summary of significant accounting policies *continued*

d) Impairment of financial assets *continued*

If, in a subsequent period, the amount of the impairment loss decreases and the decrease can be related objectively to an event occurring after the impairment was recognised, the previously recognised impairment loss is reversed, to the extent that the carrying value of the asset does not exceed its amortised cost at the reversal date. Any subsequent reversal of an impairment loss is recognised in the statement of comprehensive income.

In relation to trade receivables, a provision for impairment is made when there is objective evidence (such as the probability of insolvency or significant financial difficulties of the debtor) that the Council will not be able to collect all of the amounts due under the original terms of the invoice. The carrying amount of the receivable is reduced through use of an allowance account. Impaired debts are derecognised when they are assessed as uncollectible.

e) Property, plant and equipment

Property, plant and equipment is stated at cost less accumulated depreciation and accumulated impairment losses. Such costs includes the cost of replacing part of the plant and equipment when that cost is incurred, if the recognition criteria is met. Likewise, when a major inspection is performed, its cost is recognized in the carrying amount of the plant and equipment as a replacement if the recognition criteria are satisfied. All other repair and maintenance costs are recognized in statement of comprehensive income as incurred.

Depreciation is calculated on a diminishing value basis over the useful life of the asset as follows:

Land	3% - 10%
Building	1%
Furniture and fittings	10% - 15%
Vehicles	20%
Plant, equipment and machinery	15% - 20%
Infrastructure assets	1%
Vehicles and equipment- aid granted	10% - 20%
Leased vehicles	20%
Library books	20% - 33%
Computer hardware	20% - 33%

An item of property, plant and equipment is derecognised upon disposal or when no future economic benefits are expected from its use or disposal. Any gain or loss arising on derecognition of the asset (calculated as the difference between the net disposal proceeds and the carrying amount of the asset) is included in profit or loss in the year the asset is derecognised.

The asset's residual values, useful lives and methods of depreciation are reviewed, and adjusted if appropriate, at each financial year end.

f) Intangible assets

Intangible assets acquired separately are measured on initial recognition at cost. Following initial recognition, intangible assets are carried at cost less any accumulated amortisation and any accumulated impairment losses. Internally generated intangible assets, excluding capitalised development costs, are not capitalised and expenditure is reflected in the statement of comprehensive income in the year in which the expenditure is incurred.

The useful lives of intangible assets for the Council are assessed to be finite.

SUVA CITY COUNCIL  
NOTES TO THE FINANCIAL STATEMENTS *continued*  
~~FOR THE YEAR ENDED 31 DECEMBER 2010~~

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1.5 Summary of significant accounting policies *continued*

f) **Intangible assets** *continued*

Intangible assets with finite lives are amortised over the useful economic life and assessed for impairment whenever there is an indication that the intangible asset may be impaired. The amortisation period and the amortisation method for an intangible asset with a finite useful life is renewed at least at each financial year end. Changes in the expected useful life or expected pattern of consumption in future economic benefits embodied in the asset is accounted by changing the amortisation period or method, as appropriate, and are treated as changes in accounting estimates. The amortisation expense on intangible assets with finite lives is recognised in the statement of comprehensive income in the expense category consistent with the function of the intangible assets.

Gain or losses arising from the derecognition of an intangible asset are measured as the difference between the net disposal proceeds and the carrying amount of the asset and are recognised in the statement of comprehensive income when the asset is derecognised.

g) **Impairment of non-financial assets**

An impairment exists when the carrying value of an asset or cash generating unit exceeds its recoverable amount, which is the higher of its fair value less costs to sell and its value in use. The fair value less costs to sell calculation is based on the available data from binding sales transactions in an arm's length transaction of similar assets or observable market prices less incremental costs for disposing the asset. The value in use calculation is based on a discounted cash flow model.

h) **Investment Property**

Investment property is stated at cost less accumulated depreciation and accumulated impairment losses. Such costs includes the cost of replacing part of the investment property when that cost is incurred, if the recognition criteria is met. Likewise, when a major inspection is performed, its cost is recognized in the carrying amount of the investment property as a replacement if the recognition criteria are satisfied. All other repair and maintenance costs are recognized in statement of comprehensive income as incurred.

Depreciation is calculated on a diminishing value method over the useful life of the asset as follows:

Building	1.25%-10%
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Premiums on leasehold land are capitalised and amortised over the term of the lease.

An item of investment property is derecognised upon disposal or when no future economic benefits are expected from its use or disposal. Any gain or loss arising on derecognition of the asset (calculated as the difference between the net disposal proceeds and the carrying amount of the asset) is included in profit or loss in the year the asset is recognised.

The asset's residual values, useful lives and methods of depreciation are reviewed, and adjusted if appropriate, at each financial year end.

i) **Fund Accounting**

The Suva City Council has adopted a fund accounting system, as a considerable part of annual revenues comprises of rates for different purposes and special purpose funds as required by the Local Government Act. Accordingly, it is necessary to establish a separate fund to record the amount received, expenditure incurred and the net balance of funds available to be carried forward into the next financial year.

The identification of funds is maintained throughout the accounting system, thus providing the control necessary to ensure that each fund is used only for the purpose for which it is received.

SUVA CITY COUNCIL  
NOTES TO THE FINANCIAL STATEMENTS *continued*  
FOR THE YEAR ENDED 31 DECEMBER 2010

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1.5 Summary of significant accounting policies *continued*

i) Fund Accounting *continued*

Details of Special Purpose Funds maintained by the Council are:

Parking meter fund

The Council, in compliance with the Traffic Act, has to maintain a separate account for the operation of Parking meters in designated areas of roads within the city. The account has been created using Council's funds. This is shown separately for the purposes of maintaining records of balance of Council funds set aside to be utilised in Parking Meter installation projects.

Car park fund

This fund has been created for contributions received from developers under the Town Planning Act. The fund is used to construct and develop car parks. The account has been created using Council's funds. This is shown separately for the purposes of maintaining records of the balance of Council funds set aside to be utilised in construction of car parks in Suva city.

Tugi fund

The Urban Governance Initiative Fund has been created for grants received from United Nations Development Programme (UNDP). The fund is used for road improvement capital projects.

Lami rehabilitation fund

This fund has been created for contributions from the Government. The fund will be used to upgrade the Lami Dump.

j) Provisions

Provisions are recognised when the Council has a present obligation (legal or constructive) as a result of a past event, it is probable that an outflow of resources embodying economic benefits will be required to settle the obligation and reliable estimate can be made of the amount of the obligation. Where the Council expects a provision to be reimbursed, the reimbursement is recognised as a separate asset but only when reimbursement is virtually certain. If the effect of time value of money is material, provisions are determined by discounting the expected future cash flows at a pre-tax rate that reflects current market assessments of the time value of money and, where appropriate, the risks specific to the liability. Where discounting is used, the increase in the provision due to the passage of time is recognised as an interest expense.

Employee entitlements

Employee entitlements relating to wages, salaries, annual leave, sick leave, long service leave and retirement benefit represents the amount which the Council has a present obligation to pay resulting from the employees' services provided up to balance date.

k) Leased assets

The determination of whether an arrangement is, or contains a lease is based on the substance of the arrangement at inception date of whether the fulfillment of the arrangement is dependent on the use of a specific asset or assets or the arrangement conveys a right to use the asset.

Council as a lessee

Finance leases, which transfer to the Council substantially all the risks and benefits incidental to ownership of the leased item, are capitalised at the inception of the lease at the fair value of the leased property or, if lower, at the present value of the minimum lease payments. Lease payments are apportioned between the finance charges and reduction of the lease liability so as to achieve a constant rate of interest on the remaining balance of the liability. Finance charges are reflected in the statement of comprehensive income.

Capitalised leased assets are depreciated over the shorter of the estimated useful life of the asset and the lease term, if there is no reasonable certainty that the Council will obtain ownership by the end of the lease term.

Operating lease payments are recognised as an expense in the statement of comprehensive income on a straight line basis over the lease term.

SUVA CITY COUNCIL

NOTES TO THE FINANCIAL STATEMENTS *continued*

~~FOR THE YEAR ENDED 31 DECEMBER 2010~~

1.5 Summary of significant accounting policies *continued*

l) Trade and other payables

Liabilities for other payables are carried at cost (inclusive of VAT where applicable) which is the fair value of the consideration to be paid in the future for goods and services received whether or not billed to the entity. Amounts payable that have been denominated in foreign currencies have been translated to local currency using the rates of exchange ruling at the end of the financial year.

m) Revenue recognition

Revenue is recognised in the financial statements using the accrual concept of accounting.

n) Income tax

The Council is exempt from income tax in accordance with the provisions of Section 17(4) of the Income Tax Act.

o) Comparative figures

Comparative figures have been amended where necessary, for changes in presentation in the current year.

2. SURPLUS FOR TRUST FUNDS

Surplus for the year has been determined after:

Parking meter fund

	2010	2009
	\$	\$
<u>Total revenue</u>	555,593	681,833
<u>Expenditure</u>		
Salaries and wages	157,835	213,666
Legal expense	175,966	43,763
Management expenses	1,060	1,418
Repairs and maintenance	66,255	16,940
Stationery and postage	2,291	2,571
Total expenditure	403,407	278,358
Net surplus for the year	152,187	403,475

Car park fund

Total revenue	33,099	44,132
Total expenditure	-	-
Net surplus for the year	33,099	44,132

3. CASH AT BANK AND ON HAND

	\$	\$
Cash at bank	1,065,830	486,397
Cash at bank- Reserve funds (a)	871,796	1,002,844
Cash on hand	4,750	2,735
Total cash at banks and on hand	1,942,376	1,491,976

As the Council performs a custodian role, Cash at bank- Trust Funds are only to be used for development of car parks, parking meter areas and capital projects.

4. HELD-TO-MATURITY INVESTMENTS

	\$	\$
Merchant Finance Limited	874,069	-
Colonial National Bank	-	328,000
ANZ bank	-	500,000
	874,069	828,000

SUVA CITY COUNCIL  
NOTES TO THE FINANCIAL STATEMENTS *continued*  
FOR THE YEAR ENDED 31 DECEMBER 2010

	2010	2009
	\$	\$
<b>5. INVENTORIES</b>		
General stores inventory	266,623	225,060
Stationery stock	37,819	18,126
Motor parts	37,049	46,124
Fuel stock	132,928	40,738
Less: provision for obsolescence	(7,783)	(7,783)
	<u>466,636</u>	<u>322,265</u>
<b>6. TRADE AND OTHER RECEIVABLES</b>		
Rates receivables	17,449,083	15,016,320
Less: provision for doubtful debts	(12,269,568)	(10,357,174)
	<u>5,179,515</u>	<u>4,659,146</u>
Other debtors	3,842,694	3,491,547
Less: provision for doubtful debts	(2,320,558)	(2,745,950)
	<u>1,522,136</u>	<u>745,597</u>
Interest accrued on term deposit and loan	84,229	84,229
Total receivables	<u>6,785,880</u>	<u>5,488,972</u>
Trade receivables of the Council comprises of rates receivable and other debtors as disclosed above. Other debtors largely represents business license, taxi, minibus and parking meter receivables. Rates receivables and other receivables are interest bearing and are generally on 30-90 day terms. As at 31 December 2010, trade receivables at nominal value of \$14,590,126 (2009: \$13,103,124) were impaired and fully provided for.		
Movement in the provision for doubtful debts of receivables were as follows:		
<u>Rates receivables</u>		
At 1 January	10,357,174	10,357,174
Charge for the year	1,912,394	-
31 December	<u>12,269,568</u>	<u>10,357,174</u>
<u>Other debtors</u>		
At 1 January	2,745,950	954,153
Charge for the year/(utilised)	(425,392)	1,791,797
31 December	<u>2,320,558</u>	<u>2,745,950</u>
See Note 17(b) on credit risk of trade and other receivables which discusses how Council manages and measures credit quality of trade and other receivables that are neither past due nor impaired.		
<b>7. SUNDRY DEPOSITS</b>	\$	\$
Tenders	159,839	142,236
Library	2,664	81,712
Performance bond	108,950	88,065
Hall hire	111,818	101,992
Tenancy	103,847	102,564
Building	899,780	40,109
Others	29,217	849,591
Total sundry deposits	<u>1,416,115</u>	<u>1,406,269</u>

SUVA CITY COUNCIL  
NOTES TO THE FINANCIAL STATEMENTS *continued*  
FOR THE YEAR ENDED 31 DECEMBER 2010

<b>7. SUNDRY DEPOSITS</b> <i>continued</i>		<b>2010</b>	<b>2009</b>
Disclosed in the statement of financial position as:		\$	\$
Current Liabilities		1,416,115	1,406,269
Non-Current Liabilities		-	-
		<u>1,416,115</u>	<u>1,406,269</u>
<b>8. TRADE AND OTHER PAYABLES</b>		<b>\$</b>	<b>\$</b>
Trade		725,213	1,725,650
Other payables		2,355,227	683,955
		<u>3,080,440</u>	<u>2,409,605</u>
Terms and conditions of the above financial liabilities:			
Trade and other payables are non-interest bearing and are normally settled on 30 day term;			
Other payables are non-interest bearing and have an average term of six months; and			
Interest payable is normally settled monthly throughout the financial year.			
For explanation on the Council's credit and liquidity risk management process, refer to note 17.			
<b>9. PROVISIONS</b>		<b>\$</b>	<b>\$</b>
<u>Legal claims</u>			
At 1 January		300,000	300,000
Movement, net		-	-
As at 31 December		<u>300,000</u>	<u>300,000</u>
<u>Employee entitlement</u>			
At 1 January		159,602	159,602
Movement, net		16,401	-
At 31 December		<u>176,003</u>	<u>159,602</u>
Total provisions		<u>476,003</u>	<u>459,602</u>
Disclosed in the statement of financial position as:			
Current		459,602	422,850
Non-current		16,401	36,752
Total provisions		<u>476,003</u>	<u>459,602</u>
<b>10. INTEREST BEARING LOANS AND BORROWINGS</b>		<b>\$</b>	<b>\$</b>
<b>Current</b>	<i>Effective interest rate %</i>		
Fiji National Provident Fund	7.2-7.5%	1,197,364	1,253,212
Colonial Fiji Life Limited	9.23%	264,426	289,936
Westpac Banking Corporation	6.5%	219,542	178,984
Finance lease- Westpac Banking Corporation	12%	77,763	191,556
Total current		<u>1,759,095</u>	<u>1,913,688</u>
<b>Non-current</b>			
Fiji National Provident Fund	7.2-7.5%	2,989,559	4,182,622
Colonial Fiji Life Limited	9.23%	0	496,327
Westpac Banking Corporation	6.5%	1,584,989	525,839
Finance lease- Westpac Banking Corporation	12%	-	137,457
Total non-current		<u>4,574,548</u>	<u>5,342,245</u>

SUVA CITY COUNCIL  
NOTES TO THE FINANCIAL STATEMENTS *continued*  
FOR THE YEAR ENDED 31 DECEMBER 2010

10. INTEREST BEARING LOANS AND BORROWINGS *continued*

	2010	2009
<u>Loans and borrowings- principal and interest outstanding</u>	\$	\$
Opening balance at 1 January	7,255,933	8,706,189
Add: Interest accrual- current year	848,367	1,075,056
Less: Interest accrual- previous year	(1,075,056)	(769,684)
Less: Repayment	(1,910,649)	(2,460,452)
Add: New Loan	1,215,047	704,824
Closing balance at 31 December	6,333,642	7,255,933

Principal and interest commitments at balance date:

Interest accrual	848,367	1,075,056
Principal due in one year	1,759,095	1,302,715
	2,607,462	2,377,771
Principal due in over 1 year but less than 2 years	974,464	1,300,109
Principal due in over 2 year but less than 5 years	1,462,329	1,927,468
Principal due in greater than 5 years	1,289,387	1,650,585
Closing balance at 31 December	6,333,642	7,255,933

Particulars relating to interest bearing loans and borrowings

- Loans from Fiji National Provident Fund are secured by mortgage debenture over all the fixed assets, securities instruments and computer software, and accounting and other business records of the Council.
- Loans from Colonial Fiji Life Limited are secured by mortgage debenture over certain assets of the Council.
- The bank loan from Westpac Banking Corporation are secured by pari passu debenture deeds of \$1,300,000, \$250,000 and \$2,100,000 over all of the Council's assets and undertakings without any preference or priority of existing debentures one over another.

11. PROPERTY, PLANT AND EQUIPMENT

	\$	\$
<u>Leasehold Land</u>		
Cost:		
At 1 January	261,896	261,896
Additions	-	-
At 31 December	261,896	261,896
Depreciation and impairment		
At 1 January	5,212	2,619
Depreciation charge for the year	2,567	2,593
At 31 December	7,779	5,212
Net book value	254,117	256,684
<u>Buildings</u>		
Cost:		
At 1 January	6,407,385	6,040,198
Additions	-	367,187
Disposals	-	-
At 31 December	6,407,385	6,407,385



SUVA CITY COUNCIL  
NOTES TO THE FINANCIAL STATEMENTS *continued*  
~~FOR THE YEAR ENDED 31 DECEMBER 2010~~

11. PROPERTY, PLANT AND EQUIPMENT <i>continued</i>	Note	2010 \$	2009 \$
Depreciation and impairment			
At 1 January		2,001,457	1,906,061
Depreciation charge for the year		92,725	95,396
At 31 December		<u>2,094,182</u>	<u>2,001,457</u>
Net book value		4,313,203	4,405,928
<u>Infrastructure Assets</u>			
Cost:			
At 1 January		26,752,373	26,644,123
Additions		-	108,250
At 31 December		<u>26,752,373</u>	<u>26,752,373</u>
Depreciation and impairment			
At 1 January		4,103,205	3,851,098
Depreciation charge for the year		278,073	252,107
At 31 December		<u>4,381,278</u>	<u>4,103,205</u>
Net book value		22,371,095	22,649,168
<u>Plant, Equipment &amp; Machinery</u>			
Cost:			
At 1 January		6,980,195	5,765,822
Additions		60,639	1,214,373
Disposals		-	-
Difference between Fixed Asset Register and the general ledger	25	-	-
At 31 December		<u>7,040,834</u>	<u>6,980,195</u>
Depreciation and impairment			
At 1 January		4,160,904	3,800,528
Disposals		-	-
Depreciation charge for the year		489,866	360,376
At 31 December		<u>4,650,770</u>	<u>4,160,904</u>
Net book value		2,390,064	2,819,291
<u>Vehicle</u>			
Cost:			
At 1 January		288,980	288,980
Additions		-	-
Disposals		-	-
At 31 December		<u>288,980</u>	<u>288,980</u>

SUVA CITY COUNCIL  
NOTES TO THE FINANCIAL STATEMENTS *continued*  
FOR THE YEAR ENDED 31 DECEMBER 2010

11. PROPERTY, PLANT AND EQUIPMENT *continued*

	2010	2009
	\$	\$
Depreciation and impairment		
At 1 January	231,463	217,084
Disposals	-	-
Depreciation charge for the year	11,503	14,379
At 31 December	<u>242,966</u>	<u>231,463</u>
Net book value	46,013	57,516
<u>Library Books</u>		
Cost:		
At 1 January	300,617	274,012
Additions	-	26,605
At 31 December	<u>300,617</u>	<u>300,617</u>
Depreciation and impairment		
At 1 January	240,505	232,128
Depreciation charge for the year	15,481	8,377
At 31 December	<u>255,986</u>	<u>240,505</u>
Net book value	44,630	60,111
<u>Aid Granted Assets</u>		
Cost:		
At 1 January	1,407,294	1,407,294
At 31 December	<u>1,407,294</u>	<u>1,407,294</u>
Depreciation and impairment		
At 1 January	1,177,268	1,177,268
Depreciation charge for the year	57,527	31,133
At 31 December	<u>1,234,795</u>	<u>1,208,401</u>
Net book value	172,500	198,893
<u>Furniture and fittings</u>		
Cost:		
At 1 January	525,138	460,814
Additions	-	64,324
At 31 December	<u>525,138</u>	<u>525,138</u>

SUVA CITY COUNCIL  
~~NOTES TO THE FINANCIAL STATEMENTS continued~~  
~~FOR THE YEAR ENDED 31 DECEMBER 2010~~

11. PROPERTY, PLANT AND EQUIPMENT <i>continued</i>	Note	2010 \$	2009 \$
Depreciation and impairment			
At 1 January		356,801	337,921
Depreciation charge for the year		17,090	18,880
At 31 December		<u>373,892</u>	<u>356,801</u>
Net book value		151,247	168,337
<u>Computer Hardware</u>			
Cost:			
At 1 January		584,484	510,829
Additions		3,287	73,655
At 31 December		<u>587,771</u>	<u>584,484</u>
Depreciation and impairment			
At 1 January		388,602	328,525
Depreciation charge for the year		57,846	60,077
At 31 December		<u>446,449</u>	<u>388,602</u>
Net book value		141,322	195,882
<u>Leased vehicles</u>			
Cost:			
At 1 January		1,709,759	1,832,950
Disposals		-	(123,191)
At 31 December		<u>1,709,759</u>	<u>1,709,759</u>
Depreciation and impairment			
At 1 January		1,043,347	922,407
Disposals		-	(50,123)
Depreciation charge for the year		133,283	171,063
At 31 December		<u>1,176,630</u>	<u>1,043,347</u>
Net book value		533,128	666,412
<u>Work in progress</u>			
Cost:			
At 1 January		763,101	890,861
Additions		721,654	422,140
Disposals		-	(549,900)
Net book value		<u>1,484,755</u>	<u>763,101</u>
Variances arising due to reclassification of fixed assets into different sub-heading	25		(572,625)
Total Investment, property, plant and equipment		<u>31,902,073</u>	<u>31,668,698</u>

SUVA CITY COUNCIL  
NOTES TO THE FINANCIAL STATEMENTS *continued*  
FOR THE YEAR ENDED 31 DECEMBER 2010

12. INVESTMENT PROPERTY

	2010	2009
	\$	\$
Cost:		
At 1 January	17,195,706	16,530,074
Additions	-	665,632
Disposals	(965,896)	-
At 31 December	16,229,810	17,195,706
Depreciation and impairment		
At 1 January	4,543,400	4,732,758
Depreciation charge for the year	228,636	211,917
At 31 December	4,772,036	4,944,675
Net book value	11,457,774	12,251,031

13. INTANGIBLE ASSETS

	\$	\$
Cost:		
At 1 January	274,982	274,982
Additions	-	-
Disposals	(15,593)	-
At 31 December	259,389	274,982
Depreciation and impairment		
At 1 January	211,898	196,093
Depreciation charge for the year	4,523	15,805
At 31 December	216,421	211,898
Net book value	42,968	63,084

14. OTHER FINANCIAL ASSETS

	\$	\$
<u>Loan receivable</u>		
At 1 January	5,393,095	5,430,189
Add interest	161,793	162,906
Less repayment	(200,000)	(200,000)
Closing balance at 31 December	5,354,888	5,393,095
Disclosed in the statement of financial position as:		
Current	39,353	38,207
Non-current	5,315,534	5,354,888
Total loan receivable	5,354,887	5,393,095

Loan receivable are held to maturity and generate fixed interest income for the Council. The carrying value might be affected by changes in the credit risk of the Council.

15. CAPITAL GRANT IN AID

	\$	\$
At 1 January	198,914	230,046
Released to the statement of comprehensive income	-	(31,132)
Closing balance at 31 December	198,914	198,914

# SUVA CITY COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS *continued*

~~FOR THE YEAR ENDED 31 DECEMBER 2010~~

### 16. RELATED PARTY TRANSACTIONS

On 31 January 2009, the Ministry of Local Government, Urban Development, Housing and Environment dissolved the Council. Thereafter, a Special Administrator was appointed to manage the affairs of the Council. The first Special Administrator appointed was Mr Vijendra Prakash followed by Mrs Marica Hallacy in the year 2009 followed by Mr Chandra Kant Umaria in April 2010.

### 17. FINANCIAL RISK MANAGEMENT OBJECTIVES AND POLICIES

The Council's principal financial liabilities consists of loans and borrowings and trade and payables. The main purpose of these financial liabilities is to finance the Council's operations and to provide guarantees to support its operations. The Council's financial assets of other receivables arise directly from its operations.

The main risk arising from the Council's financial statements are interest rate risk, credit risk, and liquidity risk. The Council reviews and agrees policies for managing each of these risks which are summarised below.

#### a) Interest rate risk

The Council's exposure to the risk of changes in market interest rates relates primarily to the company's interest bearing borrowings. The level of debt is disclosed in Note 11. The interest rate on these borrowing is ranges from 7.2% to 12%.

	Carrying amount	
	2010	2009
	\$	\$
<u>Variable rate instructions</u>		
Financial liabilities (Interest bearing borrowing)	6,333,643	7,255,933

#### b) Credit risk

Credit risk is the risk of financial loss to the Council if a ratepayer or counterparty to a financial instrument fails to meet its contractual obligations, and arises principally from the Council's receivables from ratepayers and other debtors.

The Council has no significant concentrations of credit risk. Management has a credit policy in place and the exposure to credit risk is monitored on an ongoing basis.

The Council establishes an allowance for impairment that represents its estimate of incurred losses in respect of trade and other receivables. The main component of this allowance is a specific loss component that relates to individually significant exposures.

	Carrying amount	
	2010	2009
Cash and cash equivalents	1,942,376	1,491,976
Held-to-maturity investments	874,069	828,000
Trade and other receivables	6,785,884	5,488,972

#### d) Liquidity risk

Liquidity risk is the risk that the Council will to be able to meet its financial obligations as they fall due. The Council monitors its risk to a shortage of funds using a recurring liquidity planning tool. This tool considers the maturity of both its financial investments and financial assets (e.g. accounts receivables, other financial assets) and projected cash flows from operations.

The table below summarises the maturity profile of the Council's financial liabilities at 31 December 2010 based on contractual undiscounted payments.

<i>As at 31 December 2010</i>	1 Year	1 to 5 years	> 5 years	Total
	\$	\$	\$	\$
Interest bearing loans and borrowings	2,607,462	2,436,793	1,289,387	6,333,642
Creditors and accruals	3,080,440	-	-	3,080,440
Sundry Deposits	1,416,115	-	-	1,416,115
	<u>7,104,017</u>	<u>2,436,793</u>	<u>1,289,387</u>	<u>10,830,197</u>

SUVA CITY COUNCIL  
NOTES TO THE FINANCIAL STATEMENTS *continued*  
FOR THE YEAR ENDED 31 DECEMBER 2010

17. FINANCIAL RISK MANAGEMENT OBJECTIVES AND POLICIES *continued*

<i>As at 31 December 2009</i>	1 Year	1 to 5 years	> 5 years	Total
	\$	\$	\$	\$
Interest bearing loans and borrowings	2,377,771	3,227,577	1,650,585	7,255,933
Creditors and accruals	2,409,605	-	-	2,409,605
Sundry Deposits	1,406,269	-	-	1,406,269
	<u>6,193,645</u>	<u>3,227,577</u>	<u>1,650,585</u>	<u>11,071,807</u>

e) Capital Management

The primary objective of the Council's capital management is to ensure that it maintains a strong credit rating and a healthy capital ratio in order to support its business.

The Council manages its funds and makes adjustments to it, in light of changes in economic conditions. To maintain or adjust the fund, the Council may adjust its operational activities for the year.

The Council monitors funds using a gearing ratio, which is net debt divided by total funds plus net debt. The Council includes within net debt, trade and other payables less cash and cash equivalents. Funds includes Council Municipal Funds and Council Trust Funds.

	2010	2009
	\$	\$
Interest bearing loans and borrowings	6,333,643	7,255,933
Creditors and accruals	3,080,440	2,409,605
Less cash and short term deposits	<u>(2,816,445)</u>	<u>(2,319,976)</u>
Net debt	6,597,638	7,345,562
Funds	5,354,888	45,776,797
Funds and net debts	<u>11,952,526</u>	<u>53,122,359</u>
Gearing ratio	<u>55%</u>	<u>14%</u>

f) Regulatory Risk

The Council's profitability can be significantly impacted by the regulatory agencies. Change in the laws or regulations made by the Government could have material impact to the business activities of the Council.

18. FINANCIAL INSTRUMENTS

Set out below is a comparison by category of carrying amounts and fair values of all of the Council's financial instrument that are

	Carrying amount		Fair value	
	2010	2009	2010	2009
	\$	\$	\$	\$
<b><i>Financial assets</i></b>				
Cash at banks and on hand	1,942,376	1,491,976	1,942,376	1,491,976
Held-to-maturity investments	874,069	828,000	874,069	828,000
Trade and other receivables	6,785,884	5,488,972	6,785,884	5,488,972
Loan receivable	5,354,887	5,393,095	5,354,887	5,393,095
<b><i>Financial liabilities</i></b>				
Interest bearing loans and borrowings	6,333,643	7,255,933	6,333,643	7,255,933
Sundry deposits	1,416,115	1,406,269	1,416,115	1,406,269
Trade and other payables	3,080,440	2,409,605	3,080,440	2,409,605

The fair value of derivatives and borrowings has been calculated by discounting the expected future cash flows at prevailing interest rates. The fair value of financial assets have been calculated using market interest rates.

## SUVA CITY COUNCIL

### NOTES TO THE FINANCIAL STATEMENTS (CONT'D) FOR THE YEAR ENDED 31 DECEMBER 2010

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#### 19. PRINCIPAL ACTIVITIES

The Council was established under the Local Government Act to provide for the health, welfare and convenience of the inhabitants of the Suva City Municipality and to preserve the amenities or credit thereof.

#### 20. COMPARATIVES

Where necessary, comparative figures have been re-grouped to conform to changes in presentation in the current year.

#### 21. COUNCIL DETAILS

##### Council incorporation

The Council was incorporated in Fiji under the Local Government Act, 1972.

##### Registered office and Principal place of business

Civic Centre  
196 Victoria Parade,  
Suva,  
Fiji.

##### No. of Employees

The total number of established staff as at 31 December 2010 were 153, unestablished workers were 242 and temporary workers were 92.

#### 22. CONTINGENT LIABILITY

Contingent liabilities estimated and not reflected in the statement of financial position as at 31 December 2010:

	2010	2009
Indemnity guarantees	-	117,766
Litigation actions	-	30,000
	<u>-</u>	<u>147,766</u>

#### 23. SUBSEQUENT EVENTS

There has not arisen in the interval between the end of the financial year and the date of this report any item, transaction or event of a material and unusual nature likely, in the opinion of the Council, to affect significantly its operations, the results of those operations, or the state of affairs of the Council, in future financial years.

**SUVA CITY COUNCIL  
DISCLAIMER ON ADDITIONAL FINANCIAL INFORMATION  
FOR THE YEAR ENDED 31 DECEMBER 2010**

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**Disclaimer on Additional Financial Information**

The following additional financial information, being the attached detailed statement of comprehensive income has been compiled by the management of Suva City Council and does not form part of the statutory financial statements.

To the extent permitted by law, we do not accept liability for any loss or damage which any person, other than Suva City Council may suffer arising from any negligence on our part. No person should rely on the additional financial information without having an audit or review conducted.



**SUVA CITY COUNCIL**  
**DETAILED INCOME STATEMENT**  
**FOR THE YEAR ENDED 31 DECEMBER 2010**

GENERAL RATE FUNDS - OPERATING STATEMENT		
	2010	2009
	\$	\$
<b>Revenue</b>		
General rates	5,165,889	5,189,401
Less: Rates discount	(915,357)	(894,140)
	4,250,532	4,295,261
Interest on investment and overdue rates	1,772,541	(32,952)
Interest on loan receivable	161,793	162,906
Fees, charges and rents	5,650,598	5,603,612
<b>Other Income</b>		
Amortisation of capital grant	-	31,132
Business and trading licenses	856,839	991,313
Gully emptier (net)	13,047	-
Outside jobs (net)	9,153	55,203
Miscellaneous	397,346	52,122
<b>Total revenue</b>	<b>13,111,849</b>	<b>11,158,597</b>
<b>LESS: Expenditure</b>		
Administrative and operating costs	7,523,226	3,617,088
Auditor's remuneration	25,242	25,827
Bad debts written off	219,876	-
Councillors expenses	-	689
Consultants fee	8,020	18,208
Depreciation and amortization	1,365,509	1,242,105
Engineering services department	1,286,337	5,006,956
Fiji National Provident Fund	1,230,508	-
Garbage and refuse collection	1,084,931	460,452
Grass cutting and drain cleaning	769,309	834,143
Health services department	428,420	2,674,830
Hibiscus festival/ Suva carnival	15,328	14,878
Insurance	652,650	350,160
Provision for doubtful debts	1,531,578	1,791,797
Roads, footpaths and bridges	113,661	295,311
Road signs, road markings and traffic lights	10,333	-
TPAF levy	64,162	36,251
Uniforms and protective clothing	74,938	71,858
User maintenance costs	594,386	230,881
Vehicle and plant running expenses	864,513	638,671
<b>Total expenditure</b>	<b>17,862,925</b>	<b>17,310,105</b>
<b>Operating deficit for the year</b>	<b>(4,751,076)</b>	<b>(6,151,508)</b>

*The Detailed Income Statement is to be read in conjunction with the disclaimer set out on page 33.*

SUVA CITY COUNCIL  
 DETAILED INCOME STATEMENT *continued*  
 FOR THE YEAR ENDED 31 DECEMBER 2010

LOAN RATE FUND - OPERATING STATEMENT	2010	2009
	\$	\$
Revenue		
Loan Rates	6,649,190	6,672,399
Total revenue	<u>6,649,190</u>	<u>6,672,399</u>
LESS: Expenditure		
Interest	630,579	687,709
Total expenditure	<u>630,579</u>	<u>687,709</u>
Operating surplus for the year	6,018,611	5,984,690

*The Detailed Income Statement is to be read in conjunction with the disclaimer set out on page 33.*

SUVA CITY COUNCIL  
DETAILED INCOME STATEMENT *continued*  
FOR THE YEAR ENDED 31 DECEMBER 2010

TRUST FUND - STREET LIGHT FUND- OPERATING STATEMENT	2010	2009
	\$	\$
Revenue		
Street light rate	1,057,321	1,062,190
Total revenue	<u>1,057,321</u>	<u>1,062,190</u>
LESS: Expenditure		
Maintenance of street light	117,976	43,864
Power consumption	409,929	170,311
Total expenditure	<u>527,905</u>	<u>214,175</u>
Operating surplus for the year	529,416	848,015

*The Detailed Income Statement is to be read in conjunction with the disclaimer set out on page 33.*

SUVA CITY COUNCIL  
 DETAILED INCOME STATEMENT *continued*  
 FOR THE YEAR ENDED 31 DECEMBER 2010

PARKING METER FUND - OPERATING STATEMENT	2010	2009
	\$	\$
Revenue		
Parking meter		
- collections	420,839	506,909
- fines and court fees	114,687	153,446
- fleet administration	20,067	21,478
Total revenue	555,593	681,833
LESS: Expenditure		
Salaries and wages	157,835	213,666
Management expenses	175,966	43,763
Legal expenses	1,060	1,418
Repairs and maintenance	66,255	16,940
Stationery and postage	2,291	2,571
Total expenditure	403,407	278,358
Operating surplus for the year	152,186	403,475

*The Detailed Income Statement is to be read in conjunction with the disclaimer set out on page 33.*

SUVA CITY COUNCIL  
DETAILED INCOME STATEMENT *continued*  
FOR THE YEAR ENDED 31 DECEMBER 2010

TRUST FUND - CAR PARK FUND- OPERATING STATEMENT	2010	2009
	\$	\$
Revenue		
Contribution for car parks	33,099	44,132
Total revenue	<u>33,099</u>	<u>44,132</u>
LESS: Expenditure		
Management expenses	-	-
Total expenditure	<u>-</u>	<u>-</u>
Operating surplus for the year	33,099	44,132

*The Detailed Income Statement is to be read in conjunction with the disclaimer set out on page 33.*