



### Research Request Form

Please complete this form to submit a research request to the service.

Please email the completed form to [research@parliament.gov.fj](mailto:research@parliament.gov.fj) or take to the Library Desk.

<b>Member of Parliament:</b>	
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<b>Details of person making the request:</b>	<b>Name:</b>
	<b>Telephone:</b>
	<b>Email:</b>

<b>Please indicate if the information is needed by a particular date/time, otherwise the researcher will contact you to agree a timescale for response</b>	<b>Date:</b>
	<b>Time:</b>

<b>Reason for research request (tick):</b>	<b>Committee</b>	<b>Tour</b>	<b>Parliament sitting</b>	<b>Budget</b>	<b>Policy Development</b>	<b>Other</b>

<b>Description of information required:</b>	
Please provide as much background information to the question as possible. The information you provide will help us to give you a more tailored response. Please include any other instructions about this research request.	

<b>What happens next?</b>	You will be contacted by the member of the Research Service dealing with your request to confirm the deadline and to discuss further if necessary.
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INTERNAL USE ONLY
Reference number:
Subject area (e.g. natural resources, health, finance, law):
COMMENTS

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