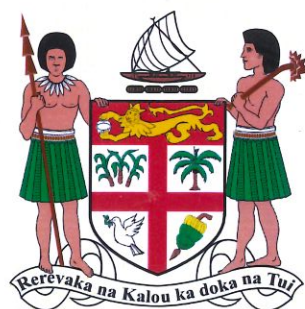




TAVUA TOWN COUNCIL

Annual Report for the Year Ended 2009



PARLIAMENT OF FIJI
PARLIAMENTARY PAPER NO.135 OF 2020

ANNUAL REPORT

Section 19,
Local Govt Act, Cap. 125

For the Year Ended
31st December 2009

TABLE OF CONTENTS

PAGE NOS.

1.0	Directory	3
2.0	Background Information	4 - 5
3.0	Vision and Mission	5
4.0	Highlights of Year 2009	6
5.0	Administration and Finance	7 - 9
6.0	Fire Services	9
7.0	Parks and Recreational Facilities	9 - 10
8.0	Public Health and Environment	10 - 14
9.0	Town Planning and Building	14 - 16
10.0	Market	16
11.0	Business Licensing	16
12.0	Works on Contract	17
13.0	Parking Meters	17
14.0	Conclusion	18
15.0	Audit Report For Year 2009	19

1.0 DIRECTORY

**LOCATION : 6 NABUNA STREET
TAVUA**

**ADDRESS : P O BOX 532
TAVUA, FIJI ISLANDS
PHONE: (679) 6681010
VODAFONE: (679) 9996 130
EMAIL: ttc@connect.com.fj**

AUDITORS : AUDITOR GENERAL

**BANKERS : AUSTRALIA AND NEW ZEALAND
BANKING GROUP LTD**

2.0 BACKGROUND

2.1 HISTORY

Tavua is a town in Fiji 91 kilometres from Nadi and 9 kilometres from the gold mining settlement of Vatukoula. It was formally incorporated as a Town in 1992 with the appointment of its first Mayor, Iliesa Vula from Tavualevu. The town covers a land area of 102 square kilometers.

In 2009, the interim government dismissed all municipal governments throughout Fiji and appointed special administrators to run the urban areas.

2.2 POPULATION

Tavua Town has population of 1402 and squatter settlement population of 158. Tavua district population 23,077.

2.3 ECONOMY OF TAVUA

Tavua is a small, quiet and an agricultural town. The town's fortunes have risen and fallen with the Emperor Gold Mining Co which mined here from the 1930's until 2006 when the mine was closed. Until then most of the mine's 1800 workers lived in Vatukoula, a purpose built town 9km South of Tavua. The mine reopened on a much reduced scale in 2008 but the town continues to struggle with the resulting economic hardships.

2.4 WEATHER OF TAVUA

Tavua enjoys a tropical climate without great extremes of heat or cold. This area is occasionally traversed by tropical cyclones, and mostly confined between the months of November to April every year. Temperatures average 22 degrees Celsius for the cooler months [May to October] while November to April temperatures are higher with heavy down pours.

2.5 MEETINGS OF THE COUNCIL

The Council held the following number of Council and Committee Meetings:

(a)	Ordinary Council Meeting	-	9
(b)	Special Council Meeting	-	3
(c)	Finance, Market and General Purpose Committee Meeting	-	10
(d)	Building, Health and Works Committee Meeting	-	10
(e)	Parks, Gardens and Beautification	-	10
(f)	Traffic Management and Market	-	10

2.6 SPECIAL ADMINISTRATORS

In the absence of an elected Council, the Minister of Local government with the Amended Local Government Act 125, section 9A, (1) & (2) appointed Mr. Chandresh Arun Prasad as the Special Administrator.

2.7 PRINCIPAL OFFICERS OF THE COUNCIL

The Principal Officers of the Council were:-

Chief Executive Officer	-	Mrs. Jasuman Khan
Secretary	-	Mrs. Praveen Lata Prakash
Market Master	-	Mr. Peniasi Vauvau
Enforcement Officer	-	Pramesh Siwan

2.8 UNESTABLISHED SECTION

Works Section	-	5
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3.0 VISION

To develop Tavua to be a clean, beautiful, safe, peaceful and prosperous town for our multiracial society.

3.1 MISSION

With consultation, dialogue, strategic planning and innovative initiatives we shall serve the municipal needs through progressive, fair and transparent governance such that it promotes health, welfare and convenience of the inhabitants.

4.0

HIGHLIGHTS OF YEAR 2009

4.1 Fiji Local Government Association

FLGA organized Annual Municipal Convention 2009 attended by Special Administrators.

4.2 New Library

This was partnership project with the Council and the Common Wealth Local Govt Forum. The library previously was in the rented premises. The library was accommodated in an extension to the office. The total cost of the extension was \$20,000 of which CLGF projects office in Suva funded \$11,500 and the balance was funded by Council.

The library also has internet facilities for the students. So far there are 235 members.

4.3 District Administration and other Govt Officers

Council has maintained a very cordial relationship with the District Administration and all other government HOD's in District. Regular HOD's meeting is held where CEO attends and updates on the work of the Council, developments etc. Council also participates in all stakeholder meetings organized by the District Office.

4.4 Earth Hour

Circular circulated to Ratepayers and residents requesting them to participate in Earth Hour by putting unnecessary lights off for an hour if they wished to take part in Earth Hour.

4.5 Visit by Minister for Local Govt

Newly appointed Minister for Local Govt Colonel Samuel Saumatua made courtesy visit to Tavua.

5.0

ADMINISTRATION AND FINANCE

5.1 LAND VALUATION AND RATE

The total unimproved capital valuation of land within the municipality was as follows:

Total UCV of Properties	\$9,606,500
Properties Exempted for Rates	\$ 262,000
Total Value of Rateable Properties	\$9,868,500

5.2 RATE LEVY FOR YEAR 2009

<u>RATE</u>	<u>LEVY</u>	<u>UCV</u>	<u>RATE REVENUE</u>
General	\$0.0089c + VAT	\$4,302,300	\$43,077
Special Loan Rate	\$0.004 c + VAT	\$5,096,600	\$22,935
Agricultural	\$0.006c + VAT	\$ 207,600	\$ 1,401
TOTAL		\$9,606,500	\$67,413

5.3 RATE ASSESSMENTS/RATEPAYERS

Total No. of Ratepayers - 247

5.4 RECURRENT REVENUE AND EXPENDITURE

The total recurrent revenue and expenditure of the Council for fiscal year ending December 2009 were as follows:

	<u>RECURRENT REVENUE</u>	<u>RECURRENT EXPENDITURE</u>	<u>SURPLUS (DEFICIT)</u>
General Funds	\$376,121	\$180,251	\$195,870
Special Streetlight	\$ 24,671	\$16,498	\$8,173
Parking Meter	\$ 13,389	\$13,457	(\$68)
TOTAL	\$414,181	\$210,206	\$203,975

5.5 Basis of Accounting

The accrual basis of accounting is adopted for all financial transactions since 2009, prior to the year 2009, the cash basis of accounting was used by the Council.

5.6 Arrears Revenue

After a series of meetings conducted with the Special Administrator, taxi and bus operators, Council managed to collect substantial amount of fees in arrears in 2009. It was a major breakthrough as the taxi operators and bus operators were not paying the required dues to the Council for a number of years.

5.7 RATES REPORT

The following is a summary of Rates collection for the year:

RATES COLLECTED STATUS	AMOUNT
Rates collected as at 31/12/09	\$74,201
% current Collected as at 31/12/09	72%
% Arrears Collected as at 31/12/09	51%

6. FIRE SERVICES

The Fire Service was provided by the National Fire Authority's, Tavua Station

7.0 PARKS AND RECREATIONAL FACILITIES

7.1 Garvey Park – Stadium

Council continues to provide the needs of the sporting organisation from both rural and urban areas. Revenue is derived from ground fees from:

- ❖ Provisional Rugby Games
- ❖ League Games
- ❖ Hiring of Parks

7.2 Children's Park

Two Children's park facilities

- Nabuna Street - this park provides playing equipment for the children and is safe and secure. Thatching of bure in the park undertaken
- Vutu Place – Open space – no playing equipment but used by children to play soccer etc.

7.3 Borewell

In view that Tavua falls in dry side, Council constructed borewell so that water could be derived for watering of gardens and also utilized during the water cuts.

7.4 Benches

Three steel benches installed in prime areas for people to sit and relax.

7.5 Street Light

Regular surveys' done and street light repaired as when required.

7.6 Diwali Competition

Diwali lights competition organized. Best 3 decorated premises were awarded the prizes.

8.0 PUBLIC HEALTH

The Council continues to promote the Health Welfare for convenience of the inhabitants of the Municipality within the limits of its resources as required under Public Health and Local Government Act

8.1 Environmental Sanitation

Council made regular inspections of individual premises to identify the existence of Public Health Nuisances and bring about their abatement thereafter.

8.1.1 Licences/Registration of Premises: Under the Public Health Act

Public Health Licence was issued for under mentioned premises for year 2009. Some were for renewal of existing premises and some for new operations.

Hotels	1
Restaurants	1
Restaurants and Refreshment Bars	5
Refreshment Bars and Takeaways	8
Restaurants with Liquor	0
Bake Houses	1
Butcher Shops	2
Hair Dressers/Barbar Shops	1
TOTAL	18

8.1.2 Public Health

Listed below are details of summary of inspections carried out within the district to ascertain the sanitary conditions of below mentioned premises:

	<u>INSPECTIONS</u>	<u>REINSPECTIONS</u>	<u>TOTAL</u>
House to House Inspection Of District	30	30	60
Investigation of Complaints, Nuisances etc	10	10	20
New Building sites before approval	8	8	16
New Building Works in Progress	15	15	30
Factories and Workshops	-		
Schools	1	1	1
Hairdressers, Chiropodists etc	5	5	5
Food shops, Food stores, Markets	8	8	16
Eating Houses and Ice-cream Premises			
Bakehouses	2	2	4
Butcher Shops	5	5	10
Church			
Sanitary			
Hotels	28	28	56
Business Houses	7	7	14
Vacant Lots	104	104	208
<u>TOTAL</u>	223	223	446

8.1.3 Summary of Sanitary Improvements

<u>ITEMS</u>	<u>ORDERED</u>	<u>COMPLETED</u>
Repairing of Buildings		
Improvements to Lighting and Ventilation of Buildings		
Removal of Unauthorised Erections		
Provision of Garbage Tins		
Filling of Unsanitary Privies		
Repairing or cleansing of bathroom or washing Place		
New Kitchens		
Repairing or cleansing of Kitchens		
Provision of drains		
Repairing or Cleansing of Drains	60	60
Removal of accumulations of refuse etc	54	54
Clearing of overgrowth of grass	15	15
Abatement of nuisances from animals or Poultry	3	3
Abatement of mosquito breeding		
Cleansing of food premises		
Structural Improvements to Food Premises		
Cleansing of Food Vehicles		
Cleansing or improvement of hairdressers premises		
Improvement of Schools		
Bailing of Septic Tank		
Abatement of Noise Nuisance		
Impounding of Stray Cattle		
Provision of Garbage Tins		
Closing Order		
Public Health Nuisance	15	15
TOTAL	147	147

8.1.4 Written Notices Served For Existence of Sanitary Conditions of Premises Mentioned in Table

Intimation Notice Served	-	120
Statutory Notices Served	-	44

8.1.5 Litter Prevention

Provisions made for Litter bins at every strategic location to facilitate the Litter Promulgation 2008.

8.1.6 Garbage/Refuse Collection and Disposal

Normal domestic garbage was collected by the Contractor three days a week. Commercial and Industrial waste collection and disposal continued to be the responsibility of the people involved.

A total of 156 loads of refuse were collected and disposed at Ba Town Council dump.

8.1.7 Regular Monthly

Clean up campaign was undertaken and such service was provided on last Tuesday's of each month. Total loads of refuse collected – 92.

8.1.8 Public Convenience

The public toilet has been maintained regularly. The Public convenience is subject to vandalism. Council continues to repair and maintain it up to standard. Regularly cleaned using disinfectants.

8.1.9 Health Inspector

Ba Town Council assisted Tavua with health services.

8.2.0 Mosquito Control

All potential breeding grounds were inspected and abated. Further mosquito spraying was undertaken as and when required.

9.0 TOWN PLANNING AND BUILDING

The Town Planning and Building Section were under the control of the Council's Building Surveyor who is also the Town Clerk/Chief Executive Officer.

9.1 Building Statistics

9.1.1 Building Applications Received for Consideration

<u>TYPE OF DEVELOPMENT</u>	<u>NUMBER</u>	<u>VALUE</u>
Commercial Buildings/Extension	1	\$15,000
Residential	2	\$80,000
Miscellaneous Works	4	\$5,300
TOTAL	7	\$86,800

9.1.2 Building Applications Approved

<u>TYPE OF DEVELOPMENT</u>	<u>NUMBER</u>	<u>VALUE</u>
Commercial Extension	Nil	Nil
Residential	2	\$ 80,000
Miscellaneous Works	2	\$ 4,300
TOTAL	4	\$84,300

9.1.3 Completion Certificate Issued - Nil

<u>TYPE OF DEVELOPMENT</u>	<u>NUMBER</u>	<u>VALUE</u>
New Dwelling	1	\$20,000
Commercial	1	\$15,000
<u>TOTAL</u>	<u>2</u>	<u>\$35,000</u>

9.1.4 Building Permit Fees

The total revenue for issuance of building permit was \$513.

10.0 MARKET

The Market was under the management of a Market Master.

10.1 Revenue

Breakdown of revenue received from Market is as follows.

SOURCE	2008	2009
Market Stall Fees	\$92,466	\$86,719
Fish Market Fees	\$6,655 *	\$11,837
Lockup Shop Rental	\$8,411	\$12,104
TOTAL	\$107,532	\$110,660

10.2 Market Washing

Regular Market washing was carried out during the year by our workforce with a view to maintain the Market in clean condition.

10.3 Market Repair

Regular maintenance of Market carried out as and when required.

11.0 BUSINESS LICENSING

The Council is the Licensing Authority under Business Licensing Act, Cap 204 and businesses were issued with Licenses to operate. Total Business Licence fee collected for year 2009 \$38,755

12.00 WORKS ON CONTRACT

12.01 Removal of Household Garbage

Contractor	:	Mr. Sharda Nand Sharma
Address	:	Rabulu, Tavua
Annual Contract Price	:	\$16,800.00

12.02 Grass Cutting and Drain Cleaning

Tender was advertised for grass cutting and drain cleaning contract. Two tenders were received and tender was awarded to Goldtown Contractors.

Contractor	:	Goldtown Cleaning Services
Address	:	Tavua Town
Contract Price	:	\$1,460.00 per round

12.03 Road Reconstruction Works – Market Circular Road and Nasivi Street

Challenge Fund received from Ministry of Local Govt for road reconstruction works totaling to \$27,298. Upgrading of Nabuna and Nasivi Street roads undertaken. The engineers from Lautoka City Council provided technical expertise.

13.0 PARKING METERS

As part of traffic management and control Parking Meters were maintained in working order.

Total meters in operation	-	59
Total revenue collected during the year	-	\$13,389
Total Expenditure for the year	-	\$13,457

14. CONCLUSION

The council wishes to convey its appreciation and gratitude to the ratepayers for paying their rates and other dues to meet the running cost of the town administration.

The council also wishes to acknowledge the dedicated and loyal services rendered by its CEO, staff and employees.

Data.

.....
**For MRS. JASUMAN KHAN
CHIEF EXECUTIVE OFFICER**



8th Floor, Ratu Sukuna House,
MacArthur Street,
P. O. Box 2214,
Government Buildings,
Suva, Fiji Islands.

REPUBLIC OF THE FIJI ISLANDS
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ACCOUNTABILITY IN THE PUBLIC SERVICE SECTOR THROUGH QUALITY AUDIT SERVICES

File: 987

1 March 2011

Mr. Tulsi Ram
The Acting Town Clerk
Tavua Town Council
P O Box 532
Tavua

Dear Mr. Ram

AUDIT OF THE ACCOUNTS OF THE TAVUA TOWN COUNCIL FOR THE YEAR ENDED 31 DECEMBER
2009

Two copies of the audited financial statements of the Tavua Town Council for the year ended 31 December 2009 together with an audit report on them are enclosed.

A copy of the audit report is being sent to the Minister for Local Government, Urban Development, Housing and Environment in accordance with section 53 of the Local Government Act.

Particulars of errors and omissions arising from the audit have been forwarded to the Chief Executive Officer for necessary action.

Yours sincerely

Tevita Bolanavanua
AUDITOR GENERAL

cc: Minister for Local Government, Urban Development, Housing & Environment
Mr. Tulsi Ram, Acting Chief Executive Officer for Tavua Town Council

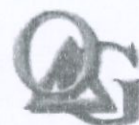
Encl.



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ACCOUNTABILITY IN THE PUBLIC SERVICE SECTOR THROUGH QUALITY AUDIT SERVICES

**TAVUA TOWN COUNCIL
ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2009**

INDEPENDENT AUDIT REPORT

Scope

I have audited the financial statements of the Tavua Town Council for the year ended 31 December 2009 in accordance with the provisions of the Local Government Act and Section 13 of the Audit Act. The financial statements consist of the Balance Sheet, Income Statement, Statement of Cashflow and accompanying notes. The Tavua Town Council is responsible for the preparation and presentation of the financial statements and the information contained therein.

I have conducted an independent audit of these financial statements in order to express an opinion on them.

My audit has been conducted in accordance with the Fiji Standards on Auditing to provide reasonable assurance as to whether the financial statements are free of material misstatements. My audit procedures included examination, on a test basis of evidence supporting the amounts and other disclosures in the financial statements and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion as to whether, in all material respects, the financial statements are presented fairly in accordance with the Fiji Accounting Standards and statutory requirements so as to present a view which is consistent with my understanding of the Council's financial position, and the results of its operations and its cashflows.

The audit opinion expressed in this report has been formed on the above basis.

Unqualified Audit Opinion

In my opinion, the financial statements present fairly in accordance with the Fiji Accounting Standards and statutory provisions, the financial position of the Council as at 31 December 2009 and the results of its operations and cash flows for the year then ended.

Tevita Bolanavanua
AUDITOR GENERAL

Suva, Fiji

1st March, 2011





ACCOUNTABILITY IN THE PUBLIC SECTOR
THROUGH QUALITY AUDIT SERVICES

TAVUA TOWN COUNCIL

2009 AUDITED ACCOUNTS

TAVUA TOWN COUNCIL
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2009

Contents


Table of contents.....	1
Statement of financial position - General Account	2
Statement of income and expenditure - General Fund.....	3
Statement of income and expenditure - Street Light Account.....	4
Statement of financial position - Parking Meter	5
Statement of income and expenditure - Parking Meter.....	6
Statement of cash flows - General Account	7
Statement of cash flows - Parking Meter	8
Notes to the financial statements.....	9-12


TAVUA TOWN COUNCIL
GENERAL FUND ACCOUNT
STATEMENT OF FINANCIAL POSITION
AS AT 31 DECEMBER 2009

	Notes	2009 \$	2008 \$
CURRENT ASSETS			
Cash at Bank and on Hand	3	116,420	32,297
Receivables	4	70,933	-
Refundable Deposits		4,354	5,016
Total current assets		<u>191,707</u>	<u>37,313</u>
NON CURRENT ASSETS			
Property, plant and equipment	5	4,398,628	-
Total non current assets		<u>4,398,628</u>	<u>-</u>
TOTAL ASSETS		<u>4,590,335</u>	<u>37,313</u>
CURRENT LIABILITIES			
Accounts Payable & Accruals		3,792	-
VAT Payable		13,101	2,414
Total current liabilities		<u>16,893</u>	<u>2,414</u>
TOTAL LIABILITIES		<u>16,893</u>	<u>2,414</u>
NET ASSETS		<u>4,573,442</u>	<u>34,899</u>
MUNICIPAL FUNDS			
Accumulated Funds	8	238,942	34,899
Asset Revaluation Reserves	7	4,334,500	-
TOTAL MUNICIPAL FUNDS		<u>4,573,442</u>	<u>34,899</u>

The Statement of Financial Position to be read in conjunction with the notes to and forming part of the Financial Statements set out on pages 9 to 12.

In our opinion the Financial Statements have been properly drawn up so as to show a true and fair view of the Tavua Town Council's operations for the year ended 31 December 2009 and of the state of affairs as at that date.


TULSI RAM
ACTING TOWN CLERK / CEO
DATE: 25/2/2011


ARUN C. PRASAD
SPECIAL ADMINISTRATOR
DATE: 25/2/2011

TAVUA TOWN COUNCIL
GENERAL FUND ACCOUNT
STATEMENT OF INCOME AND EXPENDITURE
FOR THE YEAR ENDED 31 DECEMBER 2009

	Notes	2009 \$	2008 \$
INCOME			
		4,455	-
Advertising		513	120
Building fees		38,755	34,947
Business, trading and other licenses		28,935	1,984
Bus Station		49,530	35,508
General rates	2	39,448	6,180
Grant		8,671	1,018
Interest - overdue rates		102	90
Library		98,556	107,532
Market fees and charges		8,555	8,592
Miscellaneous		13,658	12,778
Parks and Ground fees		19,845	2,306
Rent from Property		6,508	-
Special Community Project		58,590	6,795
Taxi, bus and carrier stand Fees		<u>376,121</u>	<u>217,850</u>
Total income			
		62,730	107,901
EXPENDITURE			
Administration		654	716
Bank Charges		63,392	66,102
Building Health & Safety		7,032	9,603
Library		16,937	22,671
Market expenses		24,588	29,916
Park and Beautification		4,918	-
Property Maintenance			
			9,247
CAPITAL			
Challenge Fund Upgrading			70,201
Special Project Funds - GP Change Room			
		<u>180,251</u>	<u>316,357</u>
Total expenditure			
		195,870	(98,507)
Net surplus for the year			
		(41,270)	57,237
Accumulated funds at the beginning of the year			
		<u>154,600</u>	<u>(41,270)</u>
Accumulated funds at the end of the financial year			

The Statement of Income & Expenditure to be read in conjunction with the notes to and forming part of the Financial Statements set out on pages 9 to 12.

TAVUA TOWN COUNCIL
STREETLIGHT RATE FUND
STATEMENT OF INCOME AND EXPENDITURE
FOR THE YEAR ENDED 31 DECEMBER 2009

	Notes	2009 \$	2008 \$
INCOME			
Streetlight rate		24,671	19,866
Total income		<u>24,671</u>	<u>19,866</u>
EXPENDITURE			
Streetlight Charges & Maintenance		<u>16,498</u>	<u>26,051</u>
		<u>16,498</u>	<u>26,051</u>
Surplus for the year		8,173	(6,185)
Accumulated funds at the beginning of the year		76,169	82,354
Accumulated fund at the end of the financial year		<u>84,342</u>	<u>76,169</u>

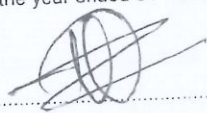
The Statement of Income & Expenditure for Streetlight to be read in conjunction with the notes to and forming part of the Financial Statements set out on pages 9 to 12.


TAVUA TOWN COUNCIL
PARKING METER ACCOUNT
STATEMENT OF FINANCIAL POSITION
AS AT 31 DECEMBER 2009

	Notes	2009 \$	2008 \$
CURRENT ASSETS			
	3	7,550	8,773
Cash at Bank		146	-
Receivables		7,696	8,773
Total current assets			
NON CURRENT ASSETS	5	11,400	9,183
Property, plant and equipment		11,400	9,183
Total non current assets		19,096	17,956
TOTAL ASSETS			
CURRENT LIABILITIES		504	-
Accounts Payable & Accruals		1,020	
VAT Payable	6	7,920	7,920
Term loan		9,444	7,920
Total current liabilities			
NON CURRENT LIABILITIES	6	15,960	18,493
Term loan		15,960	18,493
Total Non current liabilities		25,404	26,413
TOTAL LIABILITIES		(6,308)	(8,457)
NET ASSETS			
MUNICIPAL FUNDS			
Accumulated Funds	7	(8,525)	(8,457)
Asset Revaluation Reserves		2,217	-
TOTAL MUNICIPAL FUNDS		(6,308)	(8,457)

The Statement of Financial Position to be read in conjunction with the notes to and forming part of the Financial Statements set out on pages 9 to 12.

In our opinion the Financial Statements have been properly drawn up so as to show a true and fair view of the Tavua Town Council's operations for the year ended 31 December 2009 and of the state of affairs as at that date.


TULSI RAM
ACTING TOWN CLERK / CEO
DATE: 25/02/2011


ARUN C. PRASAD
SPECIAL ADMINISTRATOR
DATE: 25/02/2011

TAVUA TOWN COUNCIL
PARKING METER ACCOUNT
STATEMENT OF INCOME AND EXPENDITURE
FOR THE YEAR ENDED 31 DECEMBER 2009

	Notes	2009 \$	2008 \$
INCOME			
Tolls		8,527	6,550
Infringement Fines		3,205	15,273
Others		1,657	2,614
Total income		13,389	24,437
EXPENDITURE			
Bank fees and charges		238	238
FNPF		974	1,447
Insurance		1,313	-
Interest on loan		2,634	7,022
Legal Fees		-	1,822
Miscellaneous		204	-
Printing & Stationary		156	22
Repairs & Maintenance/ Certification		1,330	768
Salaries & Wages		6,455	8,115
TPAF		35	-
Uniforms & Boots		118	295
Total expenditure		13,457	19,729
Net surplus for the year		(68)	4,708
Accumulated funds at the beginning of the year		(8,457)	(13,165)
Accumulated funds at the end of the financial year		(8,525)	(8,457)

The Statement of Income & Expenditure to be read in conjunction with the notes to and forming part of the Financial Statements set out on pages 9 to 12.

TAVUA TOWN COUNCIL
GENERAL FUND ACCOUNT
STATEMENT OF CASH FLOW
FOR THE YEAR ENDED 31 DECEMBER 2009

	Notes	2009 \$ Inflows/ (Outflows)	2008 \$ Inflows/ (Outflows)
Cash flows from operating activities			
Receipts from customers		330,521	236,699
Payments to trade creditors, other creditors and employees		(182,270)	(342,513)
Interest Received		-	1,018
Interest paid		-	-
Net cash provided by Operating Activities	12 (a) (i)	<u>148,251</u>	<u>(104,796)</u>
Cash flows from investing activities			
Acquisition of property, plant & equipment		(64,128)	-
Net cash used in Investing Activities		<u>(64,128)</u>	<u>-</u>
Cash flows from financing activities			
Borrowings		-	-
Repayment of borrowings		-	-
Net cash provided by Financing Activities		<u>-</u>	<u>-</u>
Net decrease in cash and cash equivalents		84,123	(104,796)
Cash and cash equivalent at the beginning of the year		32,297	137,093
Cash and cash equivalent at the end of the year	12 (a) (ii)	<u>116,420</u>	<u>32,297</u>

The Statement of Cashflow to be read in conjunction with the notes to and forming part of the Financial Statements set out on pages 9 to 12.

TAVUA TOWN COUNCIL
PARKING METER ACCOUNT
STATEMENT OF CASH FLOW
FOR THE YEAR ENDED 31 DECEMBER 2009

	Notes	2009 \$ Inflows/ (Outflows)	2008 \$ Inflows/ (Outflows)
Cash flows from operating activities			
Receipts from customers		13,244	24,437
Payments to trade creditors, other creditors and employees		(11,933)	(10,721)
Interest Received		-	-
Interest paid		-	-
Net cash provided by Operating Activities	13 (a) (i)	<u>1,311</u>	<u>13,716</u>
Cash flows from investing activities			
Acquisition of property, plant & equipment		-	-
Net cash used in Investing Activities		<u>-</u>	<u>-</u>
Cash flows from financing activities			
Borrowings		-	-
Repayment of borrowings		(2,535)	(7,260)
Net cash provided by Financing Activities		<u>(2,535)</u>	<u>(7,260)</u>
Net decrease in cash and cash equivalents		(1,224)	6,456
Cash and cash equivalent at the beginning of the year		8,773	2,317
Cash and cash equivalent at the end of the year	13 (a) (ii)	<u><u>7,550</u></u>	<u><u>8,773</u></u>

The Statement of Cashflow To be read in conjunction with the notes to and forming part of the Financial Statements set out on pages 9 to 12.

TAVUA TOWN COUNCIL
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENT
FOR THE YEAR ENDED 31 DECEMBER 2009

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Set out hereunder are the significant accounting policies adopted by the Council in the preparation of the Accounts for the year ended 31 December 2009. Unless otherwise stated similar policies were followed in the previous year. All amounts are stated in Fijian currency.

(a) Basis of Accounting

The accrual basis of accounting is adopted for all financial transactions since 2009, prior to the year 2009, the cash basis of accounting was used by the Council.

(b) Property, Plant and Equipment

Property, Plant and Equipment are disclosed at fair value. The revaluation was carried out by Professional Valuations Limited on 04 June 2010. There were no significant changes in the value of Property, Plant and Equipment in the five months ending 04 June 2010.

(c) Revenue Recognition

Revenue is recognised in the Statement of Income and Expenditure when charged to the ratepayers by the Council. The major sources of revenue are collections in the form of General rates, Loan rates and fees and charges.

(d) Trade & Other Receivables

Receivables are stated at expected realisable value as certified by the Council. A provision is raised for any doubtful debts based on a review by Council of all outstanding amounts at year end. Bad debts are written off during the year in which they are identified.

(e) Trade & Other Payables

Liabilities for trade creditors and other amounts are carried at cost (inclusive of VAT where applicable) which is the fair value of the consideration to be paid in the future for goods and services received whether or not billed to the entity.

(f) Income Tax

The Council is exempt from income tax in accordance with the provisions of Section 17 of the Fiji Income Tax Act.

(g) Comparatives

Where necessary, comparative figures have been adjusted to conform with changes in presentation in the current year.

NOTE 2.	GRANT	2009 \$	2008 \$
	Challenge Fund Grant	27,298	-
	Library Extension Grant	12,150	6,180
		<u>39,448</u>	<u>6,180</u>
NOTE 3.	CASH AT BANK		
	Cash on Hand	50	50
	Challenge Fund Account	17,933	5,330
	Special Community Account	31,843	25,403
	General Fund	66,594	1,514
		<u>116,420</u>	<u>32,297</u>
	Parking Meter	<u>7,550</u>	<u>8,773</u>

TAVUA TOWN COUNCIL
NOTES TO THE FINANCIAL STATEMENTS (CONT'D)
FOR THE YEAR ENDED 31 DECEMBER 2009

NOTE 4.	RECEIVABLES	2009 \$	2008 \$
	General Fund		
	Rate debtors	25,933	-
	Sundry debtors	45,000	-
		<u>70,933</u>	<u>-</u>
NOTE 5.	Property, Plant & Equipment	\$	\$
	(a) Land	-	-
	Add: Revaluation	310,000	-
	Less: Accumulated depreciation	<u>-</u>	<u>-</u>
		<u>310,000</u>	<u>-</u>
	Building	-	-
	Add: Revaluation	1,005,200	-
	Add: Additions	21,108	-
	Less: Accumulated depreciation	<u>-</u>	<u>-</u>
		<u>1,026,308</u>	<u>-</u>
	Motor Vehicle	-	-
	Add: Revaluation	24,000	-
	Less: Accumulated depreciation	<u>-</u>	<u>-</u>
		<u>24,000</u>	<u>-</u>
	Office Furniture - at cost	-	-
	Add: Revaluation	12,000	-
	Less: Accumulated depreciation	<u>-</u>	<u>-</u>
		<u>12,000</u>	<u>-</u>
	Plant, Machinery & Equipment	-	-
	Add: Revaluation	24,700	-
	Add: Additions	7,068	-
	Less: Accumulated depreciation	<u>-</u>	<u>-</u>
		<u>31,768</u>	<u>-</u>
	Street lights	-	-
	Add: Revaluation	38,600	-
	Less: Accumulated depreciation	<u>-</u>	<u>-</u>
		<u>38,600</u>	<u>-</u>
	Roads and Drains	-	-
	Add: Revaluation	2,920,000	-
	Add: Additions	35,952	-
	Less: Accumulated depreciation	<u>-</u>	<u>-</u>
		<u>2,955,952</u>	<u>-</u>
	Written Down Value of Property, Plant & Equipment	<u>4,398,628</u>	<u>-</u>
	Parking Meters	9,183	9,183
	Add: Revaluation	2,217	-
	Less: Accumulated depreciation	<u>-</u>	<u>-</u>
		<u>11,400</u>	<u>9,183</u>

TAVUA TOWN COUNCIL
NOTES TO THE FINANCIAL STATEMENTS (CONT'D)
FOR THE YEAR ENDED 31 DECEMBER 2009

NOTE 6.	TERM LOANS	2009 \$	2008 \$
	<u>Parking meter fund</u>		
	Balance as at 1 January	26,413	29,536
	Loan Raised	-	-
		<u>26,413</u>	<u>29,536</u>
	Bank Fees	120	120
	Interest & Charges	3,947	4,017
		<u>30,480</u>	<u>33,673</u>
	Repayment	6,600	7,260
		<u>23,880</u>	<u>26,413</u>
	Represented in the balance sheet as:		
	Current	7,920	7,920
	Non-current	15,960	18,493
		<u>23,880</u>	<u>26,413</u>

The loan raised under the provision of the Local Government Act is covered by registered mortgage No. 307227 by the Town Council over crown lease no: 11197 and limited guarantee by the Government of Fiji.

NOTE 7.	RESERVES		
	<u>Asset Revaluation Reserve</u>		
	Opening Balance	-	-
	Valuation during the year	4,334,500	-
	Asset revaluation reserve	<u>4,334,500</u>	<u>-</u>
	<u>Asset Revaluation Reserve - Parking Meter</u>		
	Opening Balance	-	-
	Valuation during the year	2,217	-
	Asset revaluation reserve	<u>2,217</u>	<u>-</u>

NOTE 8.	ACCUMULATED FUNDS	2009 \$	2008 \$
	Accumulated general fund (Page 3)	154,600	(41,270)
	Street Light Account (Page 4)	84,342	76,169
		<u>238,942</u>	<u>34,899</u>

NOTE 9. CAPITAL COMMITMENTS

Capital commitment as at 31 December 2009 was Nil.

NOTE 10. PRINCIPAL ACTIVITY

The Tavua Town Council was established under the Local Government Act to provide for the health, welfare and convenience of the inhabitants of the Tavua Town Municipality and to preserve the amenities or credit thereof.

NOTE 11. SUBSEQUENT EVENTS

Since the end of the financial year, the Council is not aware of any matter or circumstance not otherwise dealt with in the report or financial statements that has significantly or may significantly affect the operations of the Council, the results of those operations or state of affairs of the Council in subsequent years.

TAVUA TOWN COUNCIL
NOTES TO THE FINANCIAL STATEMENTS (CONT'D)
FOR THE YEAR ENDED 31 DECEMBER 2009

NOTE 12. NOTES TO THE STATEMENT OF CASH FLOWS

(a)			
(i)	Reconciliation of Net Cash provided by Operating Activities to Net Surplus	2009 \$	2008 \$
	Net surplus/(deficit) for the year - General fund	195,870	(98,507)
	Net surplus/(deficit) for the year - Street Light fund	8,173	(6,185)
	Depreciation and amortisation	-	-
	Net cash provided by operating activities before changes in assets and liabilities	204,043	(104,692)
	Change in assets and liabilities:		
	Decrease in receivable	(60,246)	-
	Increase in deposits	662	-
	(Decrease)/Increase in creditors and borrowings	3,792	(104)
	Net cash inflows from operating activities	148,251	(104,796)
(ii)	Cash and Cash Equivalents (Continued)		
	Cash on hand	116,420	32,297

NOTE 13. NOTES TO THE STATEMENT OF CASH FLOWS - PARKING METER

(a)			
(i)	Reconciliation of Net Cash provided by Operating Activities to Net Surplus	2009 \$	2008 \$
	Net surplus/(deficit) for the year	(68)	4,708
	Net cash provided by operating activities before changes in assets and liabilities	(68)	4,708
	Change in assets and liabilities:		
	Increase/(Decrease) in receivable	(146)	-
	(Decrease)/Increase in VAT Payable	1,021	-
	(Decrease)/Increase in creditors and borrowings	504	9,008
	Net cash inflows from operating activities	1,311	13,716
(ii)	Cash and Cash Equivalents (Continued)		
	Cash at Bank	7,550	8,773
		7,550	8,773