



MINISTRY OF DEFENCE AND NATIONAL SECURITY

ANNUAL REPORT 2016-2017

Parliamentary Paper No. 156 of 2019

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CORPORATE PROFILE

VISION

To Defend Fiji and its Interests; Strengthen International Peace and Stability; and Maintain a Safe, Secure, Stable and Resilient Fiji Against all Types of Threats.

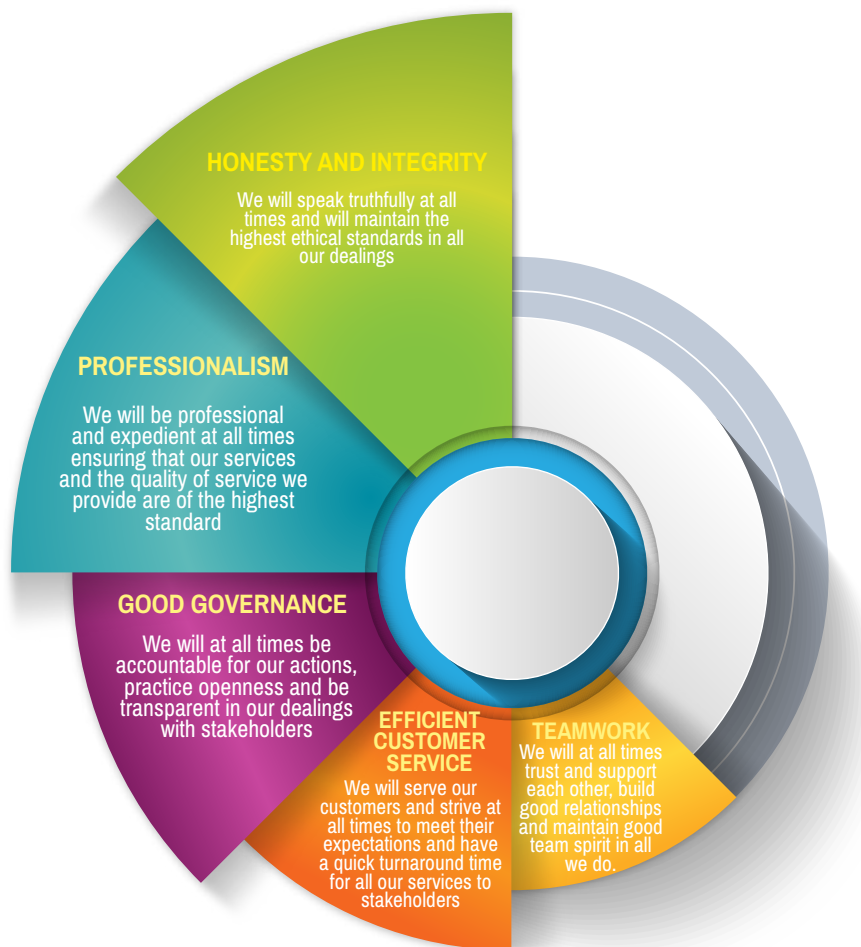
MISSION

To Formulate, Implement, Monitor and Evaluate Strategic Defence, Security, Peacekeeping and Policies that is Effective and Fostered within a Framework of Democratic Governance in Order to Create a Safe, Secure and Peaceful Environment for Sustainable Socio-Economic Development for all.

PURPOSE

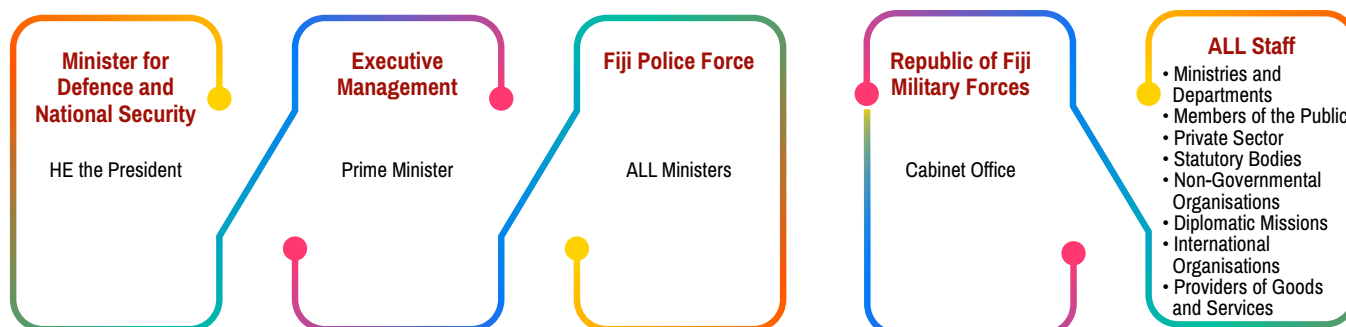
Our Ultimate Purpose is to Provide the Nation with a Suitable Defence, Intelligence, Peacekeeping, and Security Framework that will Ensure Continued Democratic Development, Safeguarding of our Sovereignty and Territorial Integrity, Maintenance of Internal Stability and Maximum and Effective Contribution to World Peace, for the Continued Social, Political and Economic Development of our Beloved Country.

OUR VALUES



OUR CUSTOMERS

We take pride in serving our customers by implementing the 'Customer Service Charter' which sets out our commitment to providing high quality standards of services that is beyond customer expectations. Our customers include:







MINISTER'S FORWARD

It is a pleasure to present the 2016-2017 Annual Report for the Ministry of Defence and National Security. This report reflects the achievement of the Ministry's targets for 2016 – 2017 and provides a broader understanding of the Ministry's core functions, deliverables and responsibilities.

Some notable achievements for this year includes; National Security and Defence Review, Institutional strengthening to improve national security coordination, review of existing laws and policies to reflect international best practices, formulation of the National Security and Defence Council, enhanced capability and capacity to effectively conduct search and rescue, defence and surveillance, improved public relations with stakeholders and development of policies relating to counter-terrorism and cyber-crime.

The work done by the various divisions is commendable. Providing a safe, secure and stable environment for Fiji is a major undertaking and the team has once again delivered its outputs through hard work, professionalism

and efficient service provision. The teamwork done by the staff and management shows their dedication, selflessness and sacrifices culminating in the results that was achieved for the year.

The Ministry and the two disciplined forces also worked together to enhance international relations including joint missions to visit expos and forums, signing of the Memorandum of Understanding with China, India and the Republic of Korea, Pacific Defence Ministers' Meeting and other ongoing United Nations and International Peacekeeping efforts.

I would like to take this opportunity to thank all those who made 2016-2017 another successful year and I look forward to your continuing support for the upcoming period.

Hon. Ratu Inoke Kubuabola
Minister for Defence and National Security



PERMANENT SECRETARY'S STATEMENT

The 2016 – 2017 has been a challenging year given the need in implementing the civil service reform initiatives with the change in the financial year reporting from August 2016 to July 2017. The Ministry was able to rise above these challenges and had implemented those changes accordingly.

In terms of the Ministry's deliverables, most of the work carried out during the reporting period consisted of ongoing activities from the previous years. Some notable activities during this period included the Ministry's coordination of the Inaugural Police Minister's Meeting and the Official handover of welfare houses to the families of the fallen heroes of the 2000 upheaval.

The Ministry continued to provide strategic support and assistance to the Fiji Police Force and Fiji Military Forces, as well as the Ministry's stakeholders. Further to this,

the Ministry provided support to the public as and when required.

I also wish to acknowledge the guidance and support by the Honourable Minister who has spearheaded the focus and direction of our Ministry in achieving greater heights. Additionally, I wish to thank our stakeholders and customers who have also assisted the Ministry in achieving its deliverables for the 2016-2017 period.

The Ministry is very proud of its efforts during this reporting period. This is reflected in the hard work and dedication of management and staff through their tireless efforts in overcoming all challenges to achieve the Ministry objectives.

Osea N. Cawaru
Permanent Secretary for Defence and National Security

TABLE 1: RSSD MINISTRY OUTPUTS 2016/2017

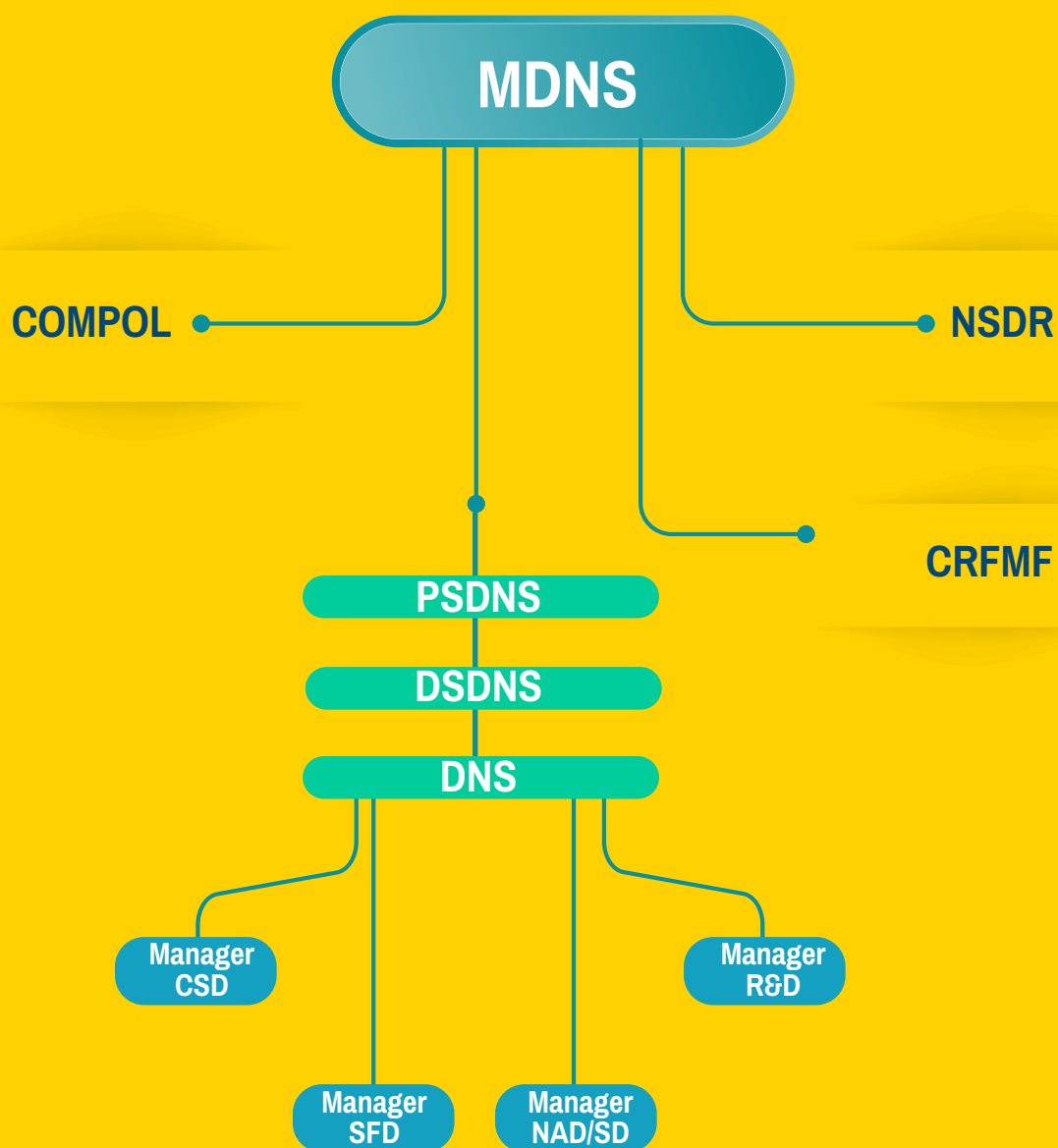
NDP 2015-2020 [GOAL – NSS]	TARGETTED OUTCOME [POLICY OBJECTIVE – SDP]	OUTCOME PERFORMANCE INDICATOR/ MEASURE [KEY PERFORMANCE INDICATORS – SDP]	MINISTRY'S OUTPUTS
1. MAINTENANCE OF A HARMONIOUS AND PEACEFUL INTERNAL ENVIRONMENT	Reform of the Ministry of Defence & National Security to strengthen its arm in coordination of national security matters	Institutional strengthening of the Ministry	OUTPUT 1: Effective, enlightened and accountable leadership
			OUTPUT 2: Developing a Crime Prevention Roadmap
			OUTPUT 3: Effective Planning
			OUTPUT 4: Human Resource Development and Management
			OUTPUT 5: Good governance
	Alignment of all Acts, policies and guidelines to the National Security Strategy (NSS)	Review of existing Acts, policies and guidelines; and adoption of new ones benchmarked to international best practice.	OUTPUT 6: Development and Implementation of new and existing Acts, policies and guidelines to the NSS
			OUTPUT 7: Review of RFMF Act Cap 81 and Police Act 85
	Introduction of National Security and Intelligence Legislations	Coordination of all national security matters through the National Security and Defence Council	OUTPUT 8: Formulation of the National Security Defence Council legislation
		Repeal of current Intelligence Legislative Operational framework	OUTPUT 9: Formulation of the National Intelligence Legislation
		Timely and quality assessment papers to Government	OUTPUT 10: Submission of Assessment papers
	To create a positive environment for sustainable economic growth	Develop policies and engage with development partners to ensure a safe, stable and secure environment	OUTPUT 11: Implementation of security policies and initiatives to enhance economic growth and human development

NDP 2015-2020 [GOAL – NSS]	TARGETTED OUTCOME [POLICY OBJECTIVE – SDP]	OUTCOME PERFORMANCE INDICATOR/ MEASURE [KEY PERFORMANCE INDICATORS – SDP]	MINISTRY'S OUTPUTS
2. PROTECTION AND MAINTENANCE OF SOVEREIGNTY AND TERRITORIAL INTEGRITY	Defend Fiji's Sovereignty, Independence and maintain Diplomatic Relations	Fiji's Sovereignty and Independence is protected and our Diplomatic relations maintained in line with the rule of law and good governance	OUTPUT 12: Well Established Coordination of Fiji's Mission regarding Security matters
	Strengthen Maritime Capability and Surveillance on SAR	Improve Fiji's capacity and capability on Surveillance Systems	OUTPUT 13: Enhance the capacity and capability of key stakeholders to effectively coordinate SAR, civil defence operations and EEZ surveillance
	Defend Fiji and it's interests from external threats	Capability development, capacity building and robust workforce	OUTPUT 14: Strengthening capability to manage threats
3. MAINTENANCE OF THE COMMUNITY AND PEOPLE'S WELL BEING	To proactively engage in the health security preparedness program	Acquisition of specialized resources to respond to outbreak of epidemics	OUTPUT 15: Develop capability to manage health risks
	Improve Community Integration & Support through public engagement	Enhancing publicity, inclusivity and public awareness on Defence and National Security	OUTPUT 16: Community Awareness outreach on Defence and National Security through public consultations
	Establish a response strategy to civil defence, poverty alleviation, food security, economic security, public safety, gender equality and quality educational programs	Enhance Fiji's Human Development Security Framework	OUTPUT 17: Development of a monitoring Human Development Security Framework to meet Fiji's National Security needs

NDP 2015-2020 [GOAL – NSS]	TARGETTED OUTCOME [POLICY OBJECTIVE – SDP]	OUTCOME PERFORMANCE INDICATOR/ MEASURE [KEY PERFORMANCE INDICATORS – SDP]	MINISTRY'S OUTPUTS
4. IMPROVING AND STRENGTHENING OF REGIONAL AND GLOBAL SECURITY	Strengthening Fiji's involvement in International peacekeeping to promote peace in world, cooperation with international development partners and compliance to treaties ('friends to all and enemies to none')	Providing strategic policy guidance for Fiji's Peacekeeping deployments in both Defence and Security Relations with all partners	OUTPUT 18: Review of all current Peacekeeping MOU in our efforts to promote world peace
			OUTPUT 19: Negotiation for acquisition of force protection capability (APC)
			OUTPUT 20: Coordinate with relevant agencies Fiji's Pledge to UN Peace Support Operations
			OUTPUT 21: Establish new and review existing Defence and Security Agreements with our Strategic International Partners
		Compliance with existing and ratification of new International treaties	OUTPUT 22: Harmonization of International treaties and agreement with all policies and legislations in the best interest of FIJI
	Enhance Fiji's involvement to combat against International terrorism and contribute positively towards global peace and security	Improve Fiji's networking and information sharing with all our International partners to positively contribute to global peace and security	OUTPUT 23: Development of Counter Terrorism Operational Framework and alignment to existing legislations
	Strengthen Fiji's support and contribution with our global partners on good governance, justice, equity and the rule of law	Enhance liaison networking with International information security partners	Output 24: Establish information sharing with international partners—

NDP 2015-2020 [GOAL – NSS]	TARGETTED OUTCOME [POLICY OBJECTIVE – SDP]	OUTCOME PERFORMANCE INDICATOR/ MEASURE [KEY PERFORMANCE INDICATORS – SDP]	MINISTRY'S OUTPUTS
5. PROTECTION OF NATURAL RESOURCES AND ENVIRONMENT	Identify and support initiatives that promote sustainable development (green growth framework) and to work in partnership with development partners, recognized non-governmental organization, UN agencies and align to ratified conventions	All development/ projects and Ministry initiative are alignment to the Green Growth initiatives and international conventions.	OUTPUT 25: Establish framework to mitigate the effects of climate change
			Output 26 Installation of solar system at the National War Memorial

MANAGEMENT STRUCTURE



DEPARTMENT & DIVISIONAL REPORTS



CORPORATE SERVICES DIVISION

The Corporate Services Division is the heartbeat of the Ministry of Defence and National Security. The role of the Division is to promote and maintain the highest level of integrity and accountability of leadership.

The major responsibilities of the Division includes delivering the requirements delegated to the Permanent Secretary pertaining to Section 127 (8) of the Constitution of the Republic of Fiji and compliance to General Orders 2011, the Public Service Code of Conduct, the Financial Management Act, Ministry's Agency Financial Manual, Financial Management Instructions, Government Wage Earners Terms and Conditions of Service, and approved changes issued through circulars from the central agencies and reporting agencies for the compliance of the entire Ministry's workforce.

In line with the Ministerial Assignment, the Division also coordinates the Annual Fiji Day and Remembrance Day programs.

The Corporate Services Division comprises of two units, which are the Administrative Unit and the Accounts Unit.

Administration Unit:

The Unit is responsible for the facilitation and administration of the entire Post Processing in the prompt filling of the vacant positions through the recruitment of the personnel under the OMRS guidelines. It further administers and facilitates the disciplinary proceedings of the staff who are implicated with an allegation, the internal movement of staff and provides secretarial duties for the Senior Management Meeting (SMM). It ensures the maintenance of assets such as vehicle, computers, office equipment, and furniture through the regular update of the inventory ledger and the Annual Board of Survey (BOS). It also provides administrative logistics support to other Divisions as and when required in the allocation of assets through the reconciliation of records.

The unit also ensures that the reporting functions and requirement for the entire Ministry are submitted in a timely manner to the Ministry of Economy, Ministry of Civil Service and Civil Service Reform Management Unit (CSRMU) when required.

In addition, the unit is also responsible for the administration of staff and development for opportunities available from donor agencies. It provides briefs as and when required on MSC Circular, Finance Circular or Cabinet Decisions that may change the working conditions and policies of the Ministry. It administers the Ministry's fleet of official vehicles and maintains them to road worthiness level.

It maintains the Registry to be efficient and effective in its delivery. It manages the leave condition of all staff and also the supervision of Government Wage Earners (GWEs) in the Ministry.

The unit provides logistics support to the other Divisions in the Ministry through the following:

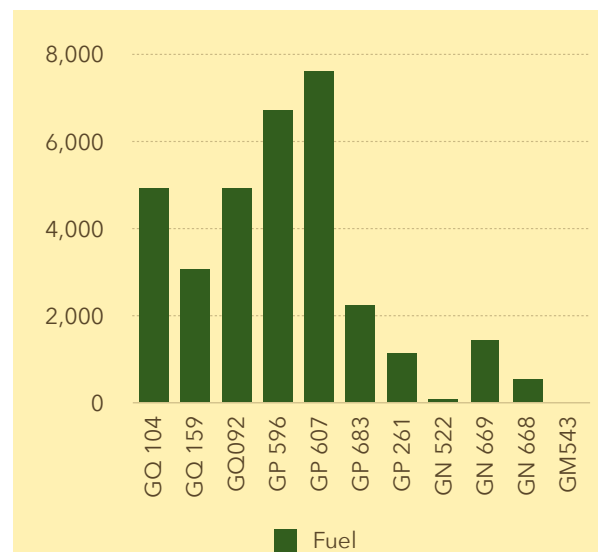
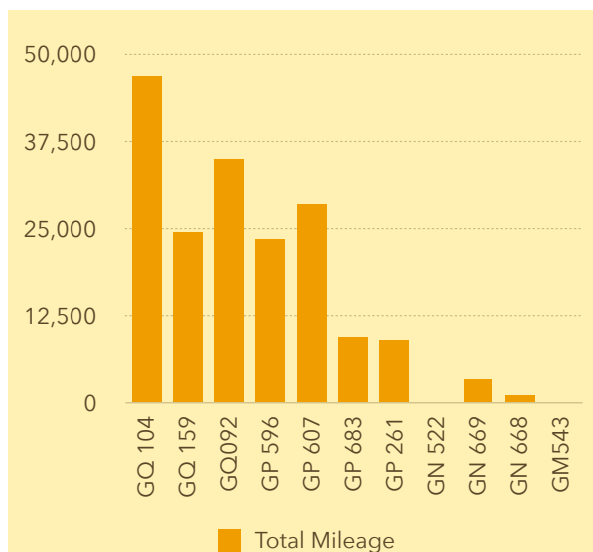
Effective Maintenance of Transport:

The Ministry has a total of seven (7) vehicles, three of which are under lease agreement which were received on the 5th May 2016. The Ministry has three (3) appointed drivers and to ease driving, we also appointed officers for driving during the reporting period. Five (5) vehicles were used in the pool for general administration and two (2) vehicles were allocated to the Hon.Minister and Permanent Secretary as per their entitlements.

Apart from the seven (7), two leased vehicles were returned in February 2016 to Asco Motors after the expiry of the lease contract. The increase in vehicles capability eased transportation of staff during the reporting period. The major challenge noted during the reporting period was the availability of drivers. We are addressing the gap through the filling of vacant driver positions post and the issuance of authority to drive amongst officers. The total costs of fuel for the seven (7) MDNS vehicles are listed below:

VEHICLE REPORT AS AT 1ST AUGUST 2016 TO 31ST JULY 2017

REGISTRATION NO.	TYPE/MODEL	STATION/ LOCATION	DATE OF VEH ACQUISITION	AGE	TOTAL MILEAGE FOR 1 ST AUGUST 2016 TO 31 ST JULY 2017	METER READING FOR 1 ST AUGUST TO 31 ST JULY 2017	TOTAL FUEL FOR 1 ST AUGUST TO 31 ST JULY 2017	VEHICLE CONDITION	REPAIR & MAINTENANCE FOR AUGUST 2016 TO JULY 2017	TOTAL MAINTENANCE FOR ENTIRE LIFE (\$)	MAINTENANCE OUTLOOK	REMARKS
GQ 104	Toyota Land Cruiser	Minister's Vehicle	05.05.2016	1 Year	46,972	36,047	4,932	Good Road Worthy Condition	\$100.00	\$100.00	NIL, Lease Vehicle (Asco Motors)	3 Years lease
GQ159	Toyota Land Cruiser	PS's Vehicle		1 Year	24,459	15,556	3,048	Good Road Worthy Condition	NIL	NIL	NIL, Lease Vehicle (Asco Motors)	3 Years lease
GQ092	Kia Sorento	HQ Pool	04.04.2016	8 months	34,997	44,286	4,941	Good Road Worthy Condition	NIL	NIL	NIL, Lease Vehicle (Asco Motors)	3 Years lease
GP 596	Chevrolet Sonic	HQ Pool	28.04.2014	2 yrs 8 months	23,401	111,046	6,690	Good Road Worthy Condition	NIL	2,604.80	NIL, Lease Vehicle (Asco Motors)	3 Years lease
GP 607	Chevrolet Sonic	HQ Pool	05.09.2014	2 yrs 8 months	28,462	81,493	7,609	Good Road Worthy Condition	NIL	\$464.20	NIL, Lease Vehicle (Asco Motors)	3 Years lease
GP 683	Chevrolet Sonic	HQ Pool	24.09.2014	2 yrs 8 months	9,422	52,523	2,206	Good Road Worthy Condition	NIL	\$265.45	NIL (Vision Motors)	3 Years lease
GP 261	Toyota Land Cruiser Prado	HQ Pool	1st Feb 2013	3 yrs	9,001	178,907	1,108	Good Road Worthy Condition	NIL	1,995.75	NIL, Lease Vehicle (Asco Motors)	
GN 522	Hyundai Terracan 4WD	HQ Pool	2006	10 yrs	88	191,258	88	Operational	NIL	28,872.00	Major repairs	
GN 669	Toyota Corrola Car	HQ Pool	2008	9 years	3,385	175,550	1,419	Operational	NIL	7,975.35	Minor repairs	
GN 668	Toyota Corrola Car	HQ Pool(Temp)	08.07.2015	1 yr 5 months	975	191,175	533	Operational	NIL	818.00	Minor repairs	
GM 543	Toyota Corrola Station Wagon	HQ Pool	26.05.1998	18 yrs	NIL	251,816	NIL	Unoperational	NIL	14,233.11	Major repairs	
					181,162	1,329,657	32,574.67		\$0.00	57,228.66		



Organizing of National Events

The Division is also responsible for the delivery of National Events which has a budget allocated under the Ministry during the financial year. The budget allocation for the Fiji Day was \$150,000.00 and the Remembrance Day was \$100,000.00. The Division always works collaboratively with critical stakeholders including the entire Divisions of the Ministry to deliver this agenda.

Leave without pay:

Ratu Naisa Veinau, Clerical Officer (Registry) proceeded on Leave without Pay for Tour Of Duty wef 03rd July 2017 - 2nd September -2018.

Post Processing Unit:

The Post Processing Unit facilitates matters regarding the processing of vacant positions from advertisements to the formalization of contracts. It is also responsible for the processing of Acting appointments, Renewal of contracts, and the formalization of resignations.

The Open Merit Recruitment and Selection (OMRS) Guideline was approved on 22/01/16 to be implemented across Government Ministries under the Civil Service Reform Unit (CSR MU). The Division aligned its post processing procedures to the OMRS guidelines.

In early January 2017, the new Job Evaluation and Discipline guidelines were also introduced to be implemented accordingly. The Division processed the following activities during this fiscal year.

Acting Appointments

There was 15 acting appointment during the year table below is the details:

	Officers	POSTS	REMARKS
1	Alesi Dau	Asst Librarian	Administrative Officer (Security Force)
2	Silina Cama	Manager Security Force	Acting Director National Security
3	Maria Nabola	Administrative Officer	Senior Administrative Officer
4	Marica Rinakama	Senior Administrative Officer	Manager Corporate Services
5	Jioji Dumukoro	Senior Administrative Officer	Manager Security Forces
6	Sainitiki Ravuso	Senior Administrative Officer	Manager National Assessment
7	Talei Acraman	Secretary	Senior Secretary
8	Litea Buadromo	Clerical Officer	Executive Officer
9	Ema Tiko	Clerical Officer	Assistant Accounts Officer
10	Losana Raikivi	Clerical Officer	Senior Accounts Officer
11	Akata Mani	Typist	Secretary
12	Vanavasa Tabaka	Administrative Officer	Senior Administrative Officer
13	Luisa Lomavatu	Administrative Officer	Senior Administrative Officer
14	Anasa Waqa	Warrant Officer	Manager Intelligence
15	Eileen Morris	Inspector	Manager Administrative

Seconded officer

The Ministry in building capacity had requested assistance of the two forces i.e the RFMF and FPF. The following officers were seconded to the Ministry.

	Officers	Positions	Remarks
1	Eileen Morris	Inspector	NSDR Secretariat
2	Tomasi Baba	Assistant Superintendent	Police Liaison Officer
3	Amani Daumekemeke	Sergeant	Security Division
3	Anasa Waqa a	Warrant Officer (CL1)	Assessment Division
4	Sairusi Degei	Warrant Officer	Security Forces Division
5	Seremaia Tuikoro	Lt Colonel	Senior Military Liaison Officer

Temporary Relieving Officer

The Ministry also recruited temporary relieving officers who are graduates to also assist in the deliverable of our Key Performance Indicators (KPI). These are detailed as follows below

	Officers	Positions	Remarks
1	Anasimeci Wainiveikoso	TRCO	Assigned to PS's Office
2	Mere Naidrodro	TRCO	Assigned SFD



ACCOUNTS SECTION

The Accounts Section has a vital role to maintain the Ministry's budget and work within the available approved allocations and guidelines. This Unit is responsible for the update to management regularly on the commitments and expenditure for service delivery by the Ministry and its financial status.

The Ministry was allocated a total budget of \$3,208.7 million and the Accounts Section was to oversee its management during the 2016 to 2017 fiscal year. This was inclusive of the project as approved by the government in the Reform of the National Security Sector in the guidance of the National Security Defence Review (NSDR). The Budget Utilization of 87.0% for the fiscal year 2016 to 2017.

During the Fiscal year 2016 – 2017, the Unit carried out the following:

Management of payments through:

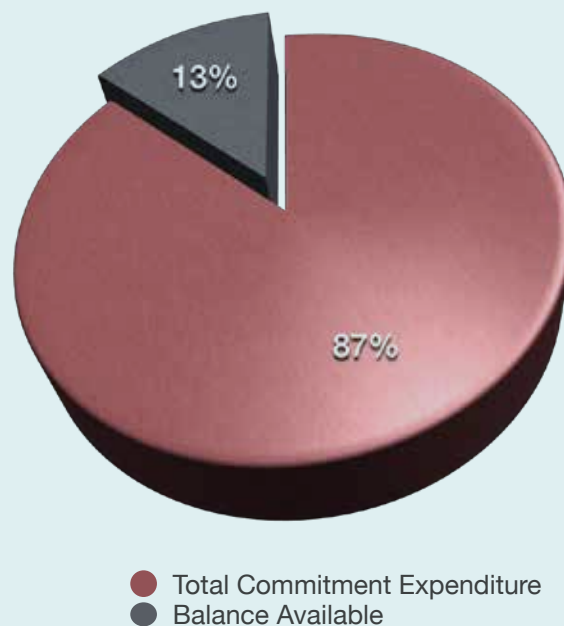
- Payment to service providers;
- Closing of 2016 – 2017 Accounts; and
- Meeting the Ministry's financial requirements.

Monitoring and Compliance through:

- Adhere to financial regulations through provision of financial statement to Ministry of Economy
- (Drawings, IDC, Bank Reconciliation, Trust, RFA, Withhold Tax and Salary Reconciliation);
- In compliance to Finance Instructions and Circulars; and
- Answering Audit Queries.

The section was able to deliver the core responsibilities effectively and efficient accounts processes were in place to provide for the timely submissions of financial reports and requirements to the Ministry's executive and external customers.

**Budget Utilization for the fiscal year as at
1st August 2016 to 31st July 2017**



RESEARCH AND DEVELOPMENT DIVISION

The Research and Development Division provides Executive Management and the organization information, analysis and advice through proper research. These researched resources are developed into concepts, frameworks and policies that assist management in making sound decisions. It also researches on systems and processes that enhance efficiency and effectiveness in the Ministry's delivery.

The Division provided assistance to the National Security and Defence Review Committee and keeps the Ministry abreast with new policies and legislation. In addition to this, the Division is also responsible for the administration and logistics of the Library and the Ministry Operation room.

The Research and Development Unit continued to support the Ministry as and when required. The Division was instrumental in designing the E-Leave Form for Ministry staff and liaised with the Government's ITC department to have the E-Leave account created. Apart from that, the Division continued to provide support to the other divisions in terms of research and administrative assistance in the organisation of the Fiji Day and Remembrance Day Celebrations.

The division apart from researching was also responsible for monitoring and reporting on the Ministry's Deliverables and providing updates to Executive Management.

During the reporting period, the Division assisted in the consultation and finalization of the Ministry's Annual Corporate Plan which was officially launched in October 2017.



SECURITY DIVISION

The Division provides portfolio leadership and portfolio advice in regards to the review and enactment of all national security related laws and policies.

It is prudent that the Division continually meets with the relevant government agencies and stakeholders.

This is to keep abreast with the fast developing changes happening with respect to the current government policies, new government plans, projects, bilateral agreements and newly developed regulations that may have an impact on the interest of upgrading the overall national security systems and processes.

The wide core responsibilities of the Division are ranked as follows in term of priority areas:

- i. National Security and Defence Council (NSDC)
- ii. Fiji Security and Defence Advisory Committee (FSDAC)
- iii. Registrar for Security Industry Licensing and Registration Office (RSILR)
- iv. Security Industry Standard Committee (SISC)
- v. National Combine Law and Security Agencies (NCLASA)
- vi. Critical Infrastructure (CI)
- vii. Counter Terrorism Working Group (CTOG)
- viii. Explosive and Fireworks Committee (EFC)
- ix. Event Security Policy (ESP)
- x. Government Building Security Committee (GBSC)
- xi. Integrated Nuclear Security Support Plan (INSSP)
- xii. Other Committees – Maritime Affairs Coordinating Committee (MACC)

National Security and Defence Council (NSDC)

In supporting the Permanent Secretary for Defence and National Security in his role as the Secretary to the NSDC, the Division had effectively given its full support as the Secretariat Office in coordinating the administration and logistics support for the facilitation of the meeting papers, refreshments and other necessary security arrangements.

The Secretariat's role would routinely follow up on the efficient implementation of the NSDC Resolutions and the preparation for the next NSDC meeting agenda.

The NSDC continues to monitor the national security of all Fijians and the impact of ongoing possible threats that develops internally as well as externally.

In view of the future plans for the secretariat's role to the NSDC, it is forecasted that this responsibility will soon be handled by the new NSDC Secretariat Office.

Fiji Security and Defence Advisory Committee (FSDAC)

The FSDAC was set up to assist the role of the Secretary to the NSDC in ensuring that practical and constructive issues are brought to the attention of the Council through its NSDC meeting agendas. The Division's role is to support the FSDAC by facilitating the secretariat's duties in preparing the logistics and administrative arrangements for the meeting proper.

The scope of discussion covered in respect of areas of national security, ensures that the respective Permanent Secretaries are well prepared to deliberate on specific

issues surrounding the Health and Food Security, the Economic and Political Security and the Social and Environmental Security. The outcome of these deliberations has an impact on the recommended NSDC agendas.

The FSDAC continues to work towards the combined effort in achieving the timely deliverance and implementation of the NSDC meeting Resolutions.

The FSDAC is also responsible for clarifying and straining all the information and discussion papers that is to be presented to the NSDC.

Registrar Office for Security Industry Licensing and Registration

During the financial year from August 2016 – July 2017, the Security Division was tasked to provide advice on the review of the Security Industry Act 2010. The Security Division will continue with this work in the next financial year in consultation with the Office of the Solicitor General and all relevant stakeholders.

The Division's role to the Security Industry Licensing and Registration Board is the proper facilitation and processing of the respective applications for Security Master licenses, Provisional and Individual licenses.

The team was also tasked with the monitoring of compliance to the Security Industry Decree and to ensure that all security companies in Fiji are aware of its requirements and adhere to it.

Throughout the financial year, the Division has been able to accomplish a total of \$15,628.05 revenue for Government. The trending anomaly's is tabled herein:

	2015 JAN-DEC		2016 JAN-JULY		2016 AUG-2017 JULY		FORECAST 2017 AUG-2018 JULY	
Details	License	Revenue	License	Revenue	License	Revenue	License	Revenue
Provisional License	1020	28,050	544	14,170.84	427	11,139.96	500	13,500
Individual License	7	2,695	-	-	-	-	-	-
Security Master License	61	\$46,665	14	7,172.26	7	4,488.09	20	20,000
Total	1088	\$77,410	558	\$21,343.10	434	\$15,628.05	700	\$33,500

SN.	DETAILS	UPDATE
01	MOU FNPf & MOD	Completed – This is agreement to allow MOD and FNPf to share confidential information on specific security companies to ensure that they do comply both ways with FNPf Act and the Security Industry Act
02	Review of Fees	Ongoing – Consultations is ongoing to determine the sub classes of reasonable fees levied for the specific number of security guards that is employed by a Security Master Licenses Holder.
03	Regulation for Minimum Tender Rate	Ongoing – Consultations is ongoing to establish the best way forward to able to set a minimum tender rate that would be in harmonious with the existing laws
04	Compliance & Enforcement Policy	Ongoing – Consultations is ongoing to establish the best way to forward on how to establish an enforcement policy and penalty under the Security industry Act.

The demand is expected to increase as more security entrepreneurs become aware of the Security Industry Decree and the need for compliance to continue with their security business.

Security Industry Standard Committee (SISC)

This Committee is empowered by the Security Industry Licensing and Registration Board to assist with the deliberation and recommendation on specific matters of interest that the Board would further deliberate on and decide the best way forward.

Some of the areas of interest were the sharing of information in respect of the security companies applying for the security master licenses and the need for establishing a minimum national qualification training package for security guards in the Security Industry. This was expected to have an impact on the improvement of service quality and professionalism offered by Fiji's Security Industries.

National Combine Law and Security Agencies (NCLASA)

The NCLASA MOU was a working platform which was implemented for deriving valuable intelligent information from the experts across Government. This was possible through the deliberations of members at Senior Management positions and above that have access to the right information needed to assist with the decision on issues of national security concern. These areas of national security concern would impinge on the

Environment and Ocean security, Political and Economic security, Social and Community security, and the Food and Health security respectively.

The support rendered by the National Security and Defence Review (NSDR) team as the office responsible for spearheading Fiji's first National Security Strategy Plan was indeed an added bonus for this forum.

The NSDR team continued their overwhelming support in 2017 with the two respective meetings as mentioned above to convey to the members then the need to understand another tool of operations known as the Concept of Operations. This was introduced to strengthen the roles of the leading agencies and the supporting Ministry.

It was encouraging to note that this working tool had the full endorsement of the NSDC when it was announced to the NCLASA forum for adoption. The Division together with the NSDR team worked together throughout this financial year to ensure that the NCLASA forum was awarded its rightful recognition.

The Division was grateful that under the guidance of the Chairman of the NSDR team, Ambassador Esala Teleni, the NCLASA has been further uplifted and added a new lease of life to be able to function more effectively and efficiently. It is envisaged that more challenges lie ahead in maintaining the balance between getting critical information and the right intelligent information for decision makers in deciding the best national security plan of action.

Critical Infrastructure Protection Managers (CIPM) Committee

The Critical Infrastructure Protection Managers (CIPM) Committee is responsible for the quick analysis and assessment of possible threats or challenges from their respective critical infrastructures and how to maintain a safe and secure critical asset.

These analysis and assessments are tabled at the scheduled meetings being chaired by the Ministry of Defence through the Security Division. The information received is treated with high consideration because of the vulnerability and the level of security concern. More so, the impact it would have on the wider community and Fiji's economy, in the event that these critical assets are damaged beyond repair or carefully stripped apart by individuals who have criminal intentions.

The Committee meeting supposedly should meet once every two months and during this financial year the Committee managed to meet on 17.02.17 and 10.03.17 respectively. It was noted that the major challenges faced by the CI managers were the recovery phase from natural disasters which was significantly felt when TC Winston passed through Fiji at the end of 2015.

Regular site surveys of the CI assets in the respective Divisions and available records assist with deliberations during the Committee meetings in addressing some of the identified loop holes with regards to the security measures at the respective CI sites.

Counter Terrorism Official Group (CTOG)

One of the areas of interest for the Counter Terrorism Official Group was to monitor the movement of hostile radicalized groups of followers that could establish its movement here in Fiji and further recruit potential followers.

In respect of such potential groups thriving in Fiji it is fairly low, nevertheless the CTOG cautiously works closely with the border agencies and the law enforcement agencies to keep a close watch on the suspected individuals. The Committee is reliably informed through the PRUN Office in New York on the UN Sanctioned list of persons of interest who are active terrorists or affiliated to a terrorist group to be kept under the radar.

This sanctioned list greatly assists with the profiling of

individuals arriving at Fiji's border under the pretense of a tourist or family friend or cleric or business investor etc. It is important to maintain an update on this UN sanctioned list so Fiji can help neighboring states stop the movement of these persons of interest or radical groups.

The Committee also gathers information on refugees as to ensure that these individuals are genuinely asking for refugee status. Human trafficking arriving through the high seas, prostitution and money laundering are also areas of interest that the Committee closely monitors with the assistance of the Financial Intelligence Unit (FIU). The Committee has its challenges in dealing with such organized groups or lone wolves and to equip Fiji to effectively counter these external threats, a Public Order Act has been further enhanced with the amendments to the Act and passed by Parliament in 2017. This was done to groom the legislative powers to carry out proactive surveillance and recognition of the FIU requirement to enforce the laws on terrorist financing.

The Division's role and main objective in chairing the CTOG meetings is to gather the latest information on the developments and challenges faced especially at the border that is the Nadi International Airports and major sea ports of call for foreign tourist cruise liners arriving in Fiji. Although this is a plus for Fiji's economy, the security risks that accompanies such investment come in the form of money laundering, prostitution, new diseases, drugs and possibly the illegal trade of prohibited merchandize.

Explosives and Fireworks Committee (EFC)

The Explosive and Fireworks team was formed under the directive of the former Minister for Defence and National Security Mr. Timoci Natuva in light of the due diligence of the systems and processes to be followed in allowing for the importation and utilization of the dangerous goods that is explosives and fireworks in Fiji since Fiji has a number of quarries as well as the Vatukoula gold mine currently operational.

The monitoring of explosives to be utilized at these sites had been noticed to be moving towards a point of becoming drastically irrelevant and vulnerable in respect of its threat to the national security interest.

The Committee's objective as per the endorsement of the report tabled to Minister in the last quarter of 2015 by the team headed by ACP Vuniwaqa was to look at

the possibility of reviewing Fiji's Explosive Act that was established in 1938.

The Committee has been working closely with the Mineral Resources Department to firstly review the existing Explosive Act.

Events Security Policy

The Division continues to create awareness to the respective Government agencies on the existence of an events security policy. This Policy was established as per PSC circular 48/2013 dated 01/08/2013 which was served to outline the security measures needed in addressing the various organized International meetings, high level visits, courtesy visits and special meetings.

During the financial year of 2016 - 2017 the Division was tasked with the facilitation of the identification cards for the first meeting in Fiji for the COP 23, organized to meet the delegates from the Oceania Region that gathered at GPH Hotel in Suva on 03/07-04/07/17. There were a total of 300 participants with delegates from the 16 Leaders and officials from the Pacific Small Island States. Also in attendance were representatives from the Fiji Government and non-government organizations within the country.

Lessons learned from organizing such international meetings have been used to prepare well and strengthen the weak areas in preparation for similar International events.

Government Building Security Committee (GBSC)

The GBSC comprises of the representatives from the Office of the Prime Minister, Parliament Office, Judicial Department, Fiji Police Prosecution Office, DPPS Office, Department of Information, Ministry of Infrastructure and Transport (MOIT) and Ministry of Defence and National Security.

The main focus of this committee is to ensure that the Government Building Complex has a safe and secure working environment to safeguard all valuable assets and information been stored at the respective offices mentioned above.

The role of this Committee is vital for the monitoring and maintenance of the security of the Parliament complex and the Office of the Prime Minister as its leading priorities. The other Government offices within the complex are also given the same protective security alertness on its information, physical and personal security.

Integrated Nuclear Security Support Plan (INSSP)

The INSSP Committee had its fare challenges throughout the financial year in working towards efficiently populating the INSSP framework that was provided for by the (IAEA) International Atomic Energy Agency. In completing this framework it would allow for more capacity building and funding assistance from IAEA on the areas that Fiji may need to improve in terms of strengthening our Nuclear Security particularly for Fiji's interest with Radioactive Materials.

The main area of concern for the Committee is the improvement needed on the current legislation under the Ministry of Health as the custodian of the Radiation Legislation that comes under the Health Act.

The Division focusses on its involvement with the INSSP Concept to assist with the strict security monitoring and compliance of all the imported radioactive materials and the efficient and safe disposal process.

Moving forward, the Committee would be looking forward to capacity building through training and interaction with the experts from IAEA in setting up areas for compliance in accordance with the INSSP Concept.

Other Activities Supported by the Division.

The Division continues to support the Maritime Affairs Coordinating Committee (MACC) that is led by the Ministry of Foreign Affairs to discuss on issues of security and good governance of Fiji's EEZ and territorial waters. Currently the MACC is working towards the clearance of the territorial claim by the Tongan Government on Minerva Reef. In addition to that, the MACC has managed to establish the software that would improve the mapping of Fiji's territorial EEZ boundary and also enable the establishment of critical coordinates for the respective "qoliqoli" traditional fishing boundaries.

The Division also participates in other activities such as Gender Empowerment in supporting the empowerment of women's role within the Ministry. The support on the discussions for the development of Fiji's National Ocean Policy Framework led by the Office of the Prime Minister clearly links to the debated topics on Climate Changes evolving issues. The Civil Servant Reform workshops that have been continuously highlighted by the Permanent Secretary in terms of Discipline, OMRS and the Investigation Panel work shop.

The Division has also supported the other units within the Ministry during the preparation phase of the 2016 Fiji Day and Remembrance Day celebrations respectively. Lastly the Support for the Wednesday wellness has also been part of the team's effort to maintain a healthy team outlook to attain a healthier workforce for year 2017.



NATIONAL ASSESSMENT DIVISION

The National Assessment Division (NAD)'s core responsibility within the Ministry is the provision of timely and quality advice and assessments at a strategic level to the Government of the day which can further assist Government in developing its security policies accordingly to meet the changing security landscape.

This Annual Report is reflective of core deliverables as highlighted in the Ministry's Annual Corporate Plan and Division's Business Plan.

SECURITY AND DEFENCE BRIEFS THROUGH CABINET PAPERS, POLICY ADVICE, INFORMATION PAPERS AND DEVELOPMENT OF INTERNAL STANDARD OPERATING PROCEDURES

In terms of our deliverables to the above Output, the division is responsible for timely and quality advice/assessments provided during National Security Defence Council meetings. Our visibility through this high forum meetings is via the NSDC Landscape Brief. During the fiscal reporting period, 4 NSDC meetings were held.

The division also provides secretariat support as and when required by Executive Management.

FORMULATION AND FINALIZATION OF THE THREE WHITE PAPERS

During the reporting period, the division was involved in the drafting process of the Intelligence White Paper. Further contributions of the division to this output were our participation in various activities organized by the National Security Defence Review Secretariat.

PROVISION OF INTELLIGENCE PAPERS AND BRIEFS

This Output is the main core deliverable for the division. As per quantity in the ACP, the division is expected to produce a total of 80 intelligence papers and briefs which is distributed in the following:

Strategic Intelligence Papers (x4)

Four (x4) Strategic Intelligence papers were prepared and presented to the NSDC during the reporting period. These papers were prepared for the consumption of NSDC members and covered issues at a global, Regional and local level thus consisting of a comprehensive update on security landscape which could have repercussions for the country.

Assessment Papers

Forty six (46) Assessment Papers were submitted during the reporting period. Assessments focused on monthly security updates and analysis of information obtained during the month making short to medium term security projections. Focus of Assessment Papers would be on analysts' areas of responsibilities. Issues such as events or persons of interest have also been included but should be of relevance to the respective analysts' areas of responsibilities.

Weekly Intelligence Brief/ Weekly Summary Brief

The division is responsible for the provision of weekly intelligence brief and a weekly summary derived from overt sources. During the reporting period, there were twenty four (24) weekly intelligence briefs and six (6) weekly summary briefs presented to the Hon Minister.

ESTABLISH AND MAINTAIN CREDIBILITY, INTERNATIONAL RECOGNITION AND NETWORK

In regards to the output and the contributions which the division makes is more towards liaison with Foreign Embassies here in Fiji through their respective intelligence representatives and/or Defence Attachés offices. A number of visits were made through the fiscal year. Through this liaison program, a number of trainings were made available to the Ministry on security and intelligence which were held throughout the year.

FACILITATE CLIMATE CHANGE INITIATIVES INCLUDING THE PROVISION OF INFORMATION, DATA, POLICY BRIEFS

The division supports the above output, by its provision of Climate Change briefs by region to the Minister of Defence. The division provides a global update to the Minister bi annually. During the reporting period, aside from keeping updated with news from its respective area of responsibilities, staffs do attend climate change related meetings such as the Pacific Regional Preparatory meeting for the Ocean Conference which has already been included in the very first output providing support to Executive Management at their request.



NATIONAL SECURITY & DEFENCE REVIEW (NSDR)

The National Security Defence Review is a project within the Ministry which is responsible for the review of Fiji's National Security. The Review Team was spearheaded by Commodore Esala Teleni during this period.

The National Security Strategy (NSS) was endorsed by Cabinet on 23/05/16 and the Interim Secretariat were working on the implementation of the NSS and the supplementary documents like the National Concept of Operations, National Security Systems, the SOPs including the Police White Paper and the Defence White Paper.

The NSDR Team wishes to acknowledge the tremendous support from the two (2) disciplined forces in terms of secondment of officers. The continuous support through resources and capacity building from the discipline forces. Our strategic development partners were also instrumental in the establishment of the Interim Secretariat through assistance to the Review Team.

Some of the highlights for the Review Team during the reported period are listed below:

1. The official visit to Wellington by the Review Team to attend the Wellington Workshop Forum from 01 -04 August 2016. The Team, was led by the Permanent Secretary, Mr. Osea Cawaru and comprised of the following personnel:

- Ambassador E. Teleni, Chairman of the Review Team
- Ms. S. Ravuso, Ministry of Defence Staff
- Inspector E. Pickering, Secretariat

2. The Interim Secretariat conducted wide consultation and awareness on the National Security Strategy (NSS) nationwide. A brief detail of the consultations is tabulated below:

Srl.	CONSULTATIONS	DATES
01	Northern Division	15/11/16 to 18/11/16
02	Eastern Division	05/12/16 to 09/12/16
03	Western Division	13/12/16 to 16/12/16

3. At the invitation of the Australian Government, a team from the Ministry of Defence and National Security; and National Security and Defence Review (NSDR) Committee visited Canberra from the 25-29 March, 2017 as part of the National Security Strategy (NSS) consultation and as a follow up to the visit in March 2016.

The team was led by the Permanent Secretary for Defence, Mr Osea Cawaru, accompanied by Australian High Commission Liaison Officer, Mr Vincent Matassa, and consisted of the following:

- i. Ambassador Esala Teleni;
- ii. Ms. Eileen Pickering; and
- iii. Ms. Marica Tagivetaua.

The objectives of the visit were to:

- i. consult on the development of Concept of Operation;
- ii. identify issues that will contribute to the strengthening of the Concept of Operation;
- iii. explain Australia's response capacity to non-military threats; and
- iv. explore interagency relationship and the integrated approach.

Since the visit in 2016, the NSS had been approved by both the Council and Cabinet in April and May respectively. In addition to this endorsement, the Implementation Plan was also endorsed, and the challenge facing the Interim Secretariat was to develop the following:

- i. National Concept of Operation; and
- ii. National Capability Plan.

The Team had discussion with the Australian Secret Intelligence Service (ASIS) Director General Mr. Nick Warner, acknowledging past cooperation and that the NSS has added new bilateral dimension between the two countries.

The DG Mr. Nick Warner had highlighted his intention to visit Fiji on 11 May 2017 and he was guest speaker at the National Combined Law and Security Agencies (NCLASA) held at GPH.

4. The Interim Secretariat with the guidance and facilitation of the Ministry of Defence and National Security had successfully conducted the Defence White Paper (DWP) Workshop held at the Tanoa Plaza Hotel on Mon 10/04/17.

The objective of the workshop was to finalize the capability requirements for the DWP in collaboration with the RFMF DWP Committee and all its Senior Officers which also included the key senior military officers.

5. The National Security Strategy Awareness Workshop was held at Novotel Hotel in Lami on Friday 15/09/17. The workshop was held for all Government Ministries and Defence Forces (RFMF, FPF, and FCS).

The objectives of the workshop were to:

- Provide an update on the NSS;
- Introduce the structures and responsibilities of the National Security Systems; and
- Discussion on the planned Table Top exercise.

6. The Interim Secretariat had conducted the last NSS workshop in Holiday Inn on June 2017. The outcomes of that workshop had been taken on board and used to shape and influence the activities and way forward for the Secretariat. In doing so, this has seen the formulation of the National Security Systems for Fiji.

SECURITY FORCES DIVISION

The strategic role of the Security Forces Division is to:

- A. provide a coordinating role on policy matters that are of relevance to the two disciplined service namely the Fiji Police Force and the Republic of Fiji Military Forces;
- B. overseeing our compliance to the various International obligations that impact on Search & Rescue, Defence and Law & Order of which Fiji is signatory to;
- C. Coordinate activities on capital projects administered by the Ministry; and
- D. Coordinate Defence and Security bilaterals with other countries.

Coordinate the Development of Defence and Security Policies

The Security Forces Division is obligated to provide supportive roles to the two (2) disciplined forces on policy guidance including development and the review of laws and agreements that would enhance the capacity of the Fiji Police and the Republic of Fiji Military Forces. These include the review of the RFMF Act CAP 81, the Fiji Police Act CAP 85, Illicit Drug Act 2004, Bail Act, Chemical Weapons Act 2005 and the formulation of Search and Rescue and cybercrime Bills. The Division is also responsible for establishing Defence and Security Cooperation with strategic development partners.

Briefly we have itemized as follows the key activities undertaken by the division during the reporting period:

Search and Rescue Bill (SAR)

The Ministry had coordinated a Search and Rescue workshop from 23-24 Feb 2017 at the Nadi CAAF Academy. It was attended by Airports Fiji Limited, Civil Aviation Authority of Fiji, Fiji Navy, Fiji Military Forces, Maritime Safety Authority of Fiji, Fiji Police Force, Ministry of Health, Ministry of I-Taukei Affairs, SPC officials and Solicitor

General's office. This forum was the final consultation process on the Search and Rescue [SAR] Bill and its Manual that provides operational guidance to the three classes of SAR namely Land, Maritime and Aeronautical. At the conclusion of the workshop, the SAR Working Group [SAR WG] agreed that the draft SAR Bill be submitted to the Office of the Solicitor General for clearance.

The SAR WG as part of its resolution also agreed to hold a week long road show in Lautoka towards the end of October 2017.

Melanesian Spearhead Group [MSG]

The Division was instrumental in the coordination of the Melanesian Spearhead Group Inaugural Police Minister's Meetings (PMM) from 14-15 December 2016. The PMM mainly discussed critical issues like the RAMSI draw down and the subsequent consideration by the MSG countries of the proposal to deploy platoon strength to assist the Royal Solomon Islands Police in the transition of the draw down. This stemmed out of the condensed version of the Formed Police Unit initially endorsed by the Leaders to be established and spearheaded by Fiji. On 20-25 March 2017, the Government of the Republic of Indonesia hosted the 7th PCC and the 2nd PMM. The two meetings had deliberated the formulation of Regional Security Strategy (RSS) for the MSG region. The notion was that each country was to develop their corresponding National Security Strategy to support the regional security framework. The forum agreed to establish a Working Group (WG) to initiate and formulate the RSS. The Government of Indonesia had pledged to support the RSS through funding of USD\$100,000.00. The Papua New Guinea had also pledged to provide such a worthwhile project and expressed its financial support of \$70,000 Kina.

Enhancing Global Integration and International Relations In fulfilling the Ministry's strategic role with development partners, the Division works with the Two Forces in the coordination of Defence and Security Cooperation with these countries and participation at exhibitions and Meetings:

- Defence Cooperation with Indonesia
- Defence Cooperation with South Korea
- Development Cooperation Programme with Australia
- Mutual Assistance Programme with NZ Defence Force

Indo Maritime and Air Defence Expo

The Minister with an accompanying delegation comprising of the Commissioner of Police, RFMF Chief of Staff and the Ministry of Defence attended the 7th Indo Defence Expo and Forum held in Jakarta, Indonesia from 2-5 November 2016.

Langkawi International Maritime and Aerospace Exhibition 21-25 March 2017 (LIMA 17)

The Minister attended the LIMA 17 with an accompanying delegation comprising of the Commissioner of Police and the Ministry of Defence from 21-25 March 2017 in Langkawi Island, Malaysia. The exhibits basically allow countries to be appraised with the developments in the Defence industry. The Minister also had bilateral discussions with the Minister for Defence Malaysia on issues of mutual interests pertaining to defence. It was also an opportunity to visit the various sites where Fijian soldiers had occupied in the Malayan Campaign in the 1950's.

Memorandum of Understanding [MOU] with the Republic of Korea

The Minister for Defence & National Security with an accompanying delegation from the RFMF and the Ministry visited the Republic of South Korea on 23 – 27 January 2017. The visit was to strengthen Defence cooperation as witnessed in the signing of the MOU between the two countries.



Minister's visit to NZ on Pacific Defence Ministers Meeting

The Minister for Defence attended the South Pacific Defence Ministers meeting in Auckland from 6-7 April 2017. He was accompanied by the Commander of the Fiji Military Forces. The forum had discussed how Pacific Islands States could coordinate well in terms of HADR deployment etc.

16th Asia Security Summit Singapore 2-4 June 2017

The Minister accompanied by the Senior Defence Adviser and Special Assistant to Minister attended the 16th Shangri La Dialogue in Singapore from the 2nd - 4th June 2017. The security summit was attended by various Defence Ministers, Senior Military personnel and Defence Industries in the world. It was an opportunity to discuss the prevalent threats from North Korea, South China Seas, and the Syrian crisis. The forum agreed to establish a Regional Security platform through the formulation of a Regional Security Strategy (RSS) as a means of supporting other countries in terms of assistance.

Defence Cooperation with India

The Minister for Defence had visited India from 27-31 June 2017 and was accompanied by the Senior Military Liaison Officer and Special Assistant to Minister. The visit had culminated to the execution of the Defence MOU between the Republic of Fiji and the Republic of India. The Government of India has keen interest in supporting the new naval base including the provision of military hardware.



Cyber Security delegation visits to Australia

The establishment of Cyber security platform in Fiji is intended to oversee the domestication of the Budapest Convention relating to cyber security. The platform warrants a legal framework with accompanying pertinent strategies, policies and pertinent laws. Under the Australian Regional Cyber Security scheme, Fiji has been included in its technical assistance programme for 2017-2018. A delegation consisting of officials from Government Ministries had visited Australia during the reporting period.

Defence Cooperation with China

The Protocol outlining the Defence aid provided by the People's Republic of China [PROC] was signed by the Minister for Defence and the Chinese Ambassador in August 2017. The protocol covers the donation of 30 Million RMB by the People's Republic of China to the RFMF.

This is all covered under the Memorandum of Understanding [MOU] that had been designed to look into possible areas of cooperation between the two countries. The umbrella MOU had been signed by the President of the People's Republic of China and the Honourable Minister for Defence on 21st November 2014 in Nadi.

Fiji's compliance to Multilateral Agreements on Disarmament

Apart from bilateral arrangements, the Ministry coordinates Fiji's compliance to multilateral agreements that impact on Defence, Law and Order and includes the following progress:

Biological Weapons Convention Regional Workshop

The Division in conjunction with the United Nations Office for Disarmament (UNODA) co-hosted the Regional workshop on Biological Weapons Convention to promoting the universalization of the Convention. The workshop was held from the 26-28 of July 2017 at the Tanoa International Hotel in Nadi. It was intended to appraise the intricacies of such International instrument targeting the five non-State parties namely Tuvalu, FSM, Samoa, Kiribati and Niue. It was also attended by State Parties namely Vanuatu, Nauru, US, NZ and Fiji. Resource personnel from the UNODA in Geneva, other International organizations such as the Global Actions for Parliamentarians (GPA) had

presented on the scourge of biological weapons and its devastating effects on humans and the environment.

Attendance at the Second Session of the Conference of States Parties on Arms Trade Treaty

The 2nd Conference of States Parties on Arms Trade Treaty converged in Geneva from 22-26 August 2016. It was attended by the Senior Defence Adviser of the Ministry. Fiji is yet to accede to the Treaty and our position remains as abstention however, a draft policy paper has been forwarded to the SG's office to review our stance on the Treaty. The scheduled conference had discussed more insights into the implementation including capacity building to various State parties. The conference also endorsed the budgetary implication for the ensued year for the Implementation Support Unit (ISU) of the ATT Secretariat.

Fiji's attendance at the Conference of States Parties for the Chemical Weapons Convention

The Ministry was represented by the Permanent Secretary for Defence and Manager SFD at the 21st Session of the CSP from 28 November to 2nd December 2016 at The Hague, Netherlands. During the Regional meeting the Technical Secretariat for the OPCW sought the assistance of the Fijian National Authority to be the Coordinator for the sub-regional Pacific Island Group that are States Parties to the CWC to ascertain the best approach in the implementation of the CWC.

Open Ended Working Group (OEWG) on Nuclear Weapons Prohibition Treaty

In the ensuing pursuit by the UN to eradicate and prohibit the manufacturing of nuclear weapons at all levels, an Open Ended Working Group was established through a UN Resolution to discuss and draft a report as a basis of convening the final negotiation of draft Treaty in New York. Fiji had signed the Treaty after it entered into force on the 20th September 2017 supporting the instrument.

Relocation of Naval Base project

The Division is responsible for the relocation of the Naval Base from its existing location to Togalevu. Preliminary works and surveys such as geological, Environmental Impact Assessment, Fisheries Impact Assessment including the re-defining of boundaries were carried out.

Support to Peace Keeping Operations

The Ministry through the Liaison Officers from the two Forces continues to provide pre-deployment support to the Fiji Police Force and the RFMF to the following mission areas:

- a. United Nations Assistance Mission in Iraq [UNAMI];
- b. United Nations Disengagement Observer Force [UNDOF];
- c. United Nations Interim Forces in Lebanon (UNIFIL)
- d. United Nations Mission in Liberia [UNMIL];
- e. Multinational Force and Observers in Sinai [MFO]; and
- f. United Nations Mission in South Sudan [UNMISS].

During the reporting period, the Fijian delegation headed by the Minister for Defence and National Security and his Australian counterpart signed the Memorandum of Sales Agreement on the acquisition of the ten Protected Mobility Vehicle [PMV] Bushmasters to support Fiji's participation in the Peacekeeping Operations.

National War Memorial Project (NWM)

The Ministry was allocated a budget of \$100,000 for the works required on the NWM project. The Scope basically covers maintenance of the fence, completion of foot path, gate to main entrance and landscaping/upgrading of monument area. The implementation of the work program was hindered by commitments by the relevant stakeholders with technical expertise in the project management.

Welfare Houses for the fallen RFMF soldiers

The Ministry was allocated a budget of \$720,000 for the construction of six (6) dwelling houses for the spouses of the late RFMF soldiers who died in the 2000 upheaval. The homes were officially handed over to the families by the Honourable Prime Minister. The first two houses were completed and handed over to the families in late December 2016 while the remaining four (4) were handed over to families on June 15, 2017.





MINISTRY OF DEFENCE, NATIONAL SECURITY AND IMMIGRATION

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 JULY 2017

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File: 379

07 May 2018

The Honourable Ratu Inoke Kubuabola
Minister for Defence and National Security
Government Buildings
SUVA

Dear Honourable Kubuabola

MINISTRY OF DEFENCE, NATIONAL SECURITY AND IMMIGRATION
AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2017

The audited financial statements for the Ministry of Defence, National Security and Immigration for the year ended 31 July 2017 together with my audit report on them are enclosed.

Particulars of the errors and omission arising from the audit have been forwarded to the management of the Ministry for necessary action.

Yours sincerely

Ajay Nand
AUDITOR-GENERAL

cc: Mr. Osea Cawaru, The Permanent Secretary, Ministry of Defence and National Security.

Mr. Nemani Vuniwaqa, The Director, Department of Immigration.

Encl.

MINISTRY OF DEFENCE, NATIONAL SECURITY AND IMMIGRATION

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 JULY 2017

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INDEPENDENT AUDITOR'S REPORT

MINISTRY OF DEFENCE, NATIONAL SECURITY AND IMMIGRATION

I have audited the financial statements of the Ministry of Defence, National Security and Immigration, which comprise the Statement of Receipts and Expenditure, Appropriation Statement, Statement of Losses and Statement of Receipts and Payments Immigration Bond Trust Account for the year ended 31 July 2017, and the notes to the financial statements including the summary of significant accounting policies.

In my opinion, except for the effects of the matters described in the Basis for Qualified Opinion paragraph, the accompanying financial statements for the year ended 31 July 2017 are prepared, in accordance with the Financial Management Act, the Finance Instructions 2010 and the Finance (Amendment) Instructions 2016.

Basis for Qualified Opinion

- A variance of \$3,006,088 exists between the Integrated Border Control Management System (IBMS) which records the Department of Immigrations operating revenue and the FMIS General Ledger. As a result, I was unable to substantiate the correctness of the operating revenue balance of \$13,490,542 recorded in the financial statements for the period ended 31 July 2017.
- Detailed listings of work permit holders equating to the security bond \$25,215,349 held in trust are not maintained by the Department of Immigration. As a result, I was unable to establish the number of work permit holders currently in the country and those that have left the country without claiming a refund.

I have conducted my audit in accordance with International Standards on Auditing (ISA). My responsibilities under those standards are described in the *Auditor's Responsibilities* paragraph of my report. I am independent of the Ministry in accordance with the ethical requirements that are relevant to my audit of the financial statements in Fiji and I have fulfilled my other responsibilities in accordance with these requirements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Management's Responsibilities for the Financial Statements

The management of the Ministry of Defence, National Security and Immigration are responsible for the preparation of the financial statements in accordance with the Financial Management Act, the Finance Instructions 2010 and the Finance (Amendment) Instructions 2016, and for such internal control as the management determine is necessary to enable the preparation of financial statements that are free from material misstatements, whether due to fraud or error.

Auditor's Responsibilities

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISA will always detect a material misstatement when it

Auditor's Responsibilities (Continued)

exists. Misstatements can arise from fraud and error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with ISA, I exercise professional judgment and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Ministry's internal control.
- Evaluate the appropriateness of accounting policies used and related disclosures made by the Ministry.

I communicate with the Ministry of Defence, National Security and Immigration regarding, amongst other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.



Ajay Nand
AUDITOR-GENERAL



Suva, Fiji
07 May 2018

MINISTRY OF DEFENCE, NATIONAL SECURITY AND IMMIGRATION

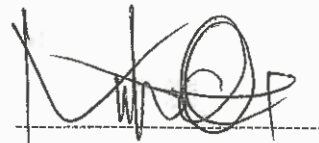
MANAGEMENT CERTIFICATE
FOR THE YEAR ENDED 31 JULY 2017

We certify that the financial statements:

- (a) fairly reflect the financial operations and performance of the Ministry of Defence, National Security and Immigration for the year ended 31 July 2017; and
- (b) have been prepared in accordance with the requirements of the Financial Management Act, Finance Instructions 2010 and the Finance (Amendment) Instructions 2016.



Osea Cawaru
Permanent Secretary for Defence,
National Security and Immigration



Nemani Vuniwaqa
Director - Department of Immigration

Date: 01st May 2018 .

Date: 30 Apr 18



Arieta Rokobera
Accounts Officer - Defence



Kanuto Tugaga
Senior Accounts Officer - Immigration

Date: 01/05/2018

Date: 30. 04. 18

MINISTRY OF DEFENCE, NATIONAL SECURITY AND IMMIGRATION

STATEMENT OF RECEIPTS AND EXPENDITURE
FOR THE YEAR ENDED 31 JULY 2017

	Notes	12 months 2017 \$	7 months 2016 \$
RECEIPTS			
State Revenue			
Operating revenue		13,490,542	7,197,415
Miscellaneous		91	300
Total State Revenue		13,490,633	7,197,715
Agency Revenue			
Security Industry Licence Fees	3(a)	16,631	44,185
Total Agency Revenue		16,631	44,185
TOTAL REVENUE	3(b)	13,507,264	7,241,900
EXPENDITURE			
Operating Expenditure			
Established Staff	3(c)	4,166,371	2,472,932
Government Wage Earners		356,428	181,412
Travel & Communication		406,373	180,951
Maintenance & Operations		646,282	408,727
Purchase of Goods & Services		1,080,880	617,027
Operating Grants and Transfers		56,265	10,708
Special Expenditure		662,149	284,695
Total Operating Expenditure		7,374,748	4,156,452
Capital Expenditure			
Capital Construction		90,647	16,227
Capital Purchases		91,291	29,951
Total Capital Expenditure		181,938	46,178
Value Added Tax		253,802	154,132
TOTAL EXPENDITURE	3(d)	7,810,488	4,356,762

MINISTRY OF DEFENCE, NATIONAL SECURITY AND IMMIGRATION

**APPROPRIATION STATEMENT
FOR THE YEAR ENDED 31 JULY 2017**

SEG	Item	Budget Estimate \$	Appropriation Changes (Note 6) \$	Revised Estimate \$ a	Actual Expenditure \$ b	Carry- Over \$	Lapsed Appropriation (Note 4) \$ (a-b)
	Operating Expenditure						
1	Established Staff	4,397,710	(160,807)	4,236,903	4,166,371	---	70,532
2	Government Wage Earners	277,249	80,061	357,310	356,428	---	882
3	Travel & Communication	305,000	111,924	416,924	406,373	---	10,551
4	Maintenance & Operations	583,437	82,769	666,206	646,282	---	19,924
5	Purchase of Goods & Services	1,170,872	(66,569)	1,104,303	1,080,880	---	23,423
6	Operating Grants & Transfers	35,200	31,000	66,200	56,265	---	9,935
7	Special Expenditure	1,000,622	(78,378)	922,244	662,149	---	260,095
	Total Operating Expenditure	7,770,090	---	7,770,090	7,374,748	---	395,342
	Capital Expenditure						
8	Capital Construction	100,000	---	100,000	90,647	---	9,353
9	Capital Purchases	450,000	---	450,000	91,291	---	358,709
	Total Capital Expenditure	550,000	---	550,000	181,938	---	368,062
13	Value Added Tax	324,900	---	324,900	253,802	---	71,098
	TOTAL EXPENDITURE	8,644,990	---	8,644,990	7,810,488	---	834,502

MINISTRY OF DEFENCE, NATIONAL SECURITY AND IMMIGRATION

STATEMENT OF LOSSES
FOR THE YEAR ENDED 31 JULY 2017Ministry of Defence (HQ)**Loss (other than money)**

There was no loss of fixed assets recorded for the year ended 31 July 2017. However, items worth \$1,929 were approved for write off by the Permanent Secretary for Ministry of Economy following the 2017 Board of Survey.

Fixed Asset Category	Amount (\$)
Office Equipment	135
Furniture & Fittings	1,794
Total	1,929

Loss of money

There was no loss of money recorded for the year ended 31 July 2017.

Department of Immigration**Loss (other than money)**

The Board of Survey was in progress for the financial period ended 31 July 2017.

Loss of money

There was no loss of money recorded for the year ended 31 July 2017.

MINISTRY OF DEFENCE, NATIONAL SECURITY AND IMMIGRATION

IMMIGRATION BOND TRUST FUND ACCOUNT - STATEMENT OF RECEIPTS AND PAYMENTS
FOR THE YEAR ENDED 31 JULY 2017

	Note	12 months 2017 \$	7 months 2016 \$
RECEIPTS			
Immigration Bond Received		9,222,553	4,139,196
TOTAL RECEIPTS		<u>9,222,553</u>	<u>4,139,196</u>
PAYMENTS			
Immigration Bond Payment		4,187,530	1,642,177
TOTAL PAYMENTS		<u>4,187,530</u>	<u>1,642,177</u>
Net Surplus		5,035,023	2,497,019
Opening Balance as at 1 August		20,180,326	17,683,307
Closing Balance as at 31 July	5	<u><u>25,215,349</u></u>	<u><u>20,180,326</u></u>

MINISTRY OF DEFENCE, NATIONAL SECURITY AND IMMIGRATION

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2017**NOTE 1: REPORTING ENTITY**

The Ministry manages the nation's security (a prerequisite to stability and peace) and delivers this through the formulation and implementation of policy initiative, programmes and projects on matters of national security and public order, man-made national crisis and emergencies, defence, aerial surveillance, search and rescue operations, national day and other celebration.

The Ministry is also responsible for immigration matters that include citizenship, detention and deportation, passport, visa, permit, border control, refugee status determination, and migration.

It also provides a coordinating role through the Defence and Security Forces Liaison Unit on policy matters for the two disciplined services; the Fiji Police Force and the Republic Fiji Military Forces.

NOTE 2: STATEMENT OF ACCOUNTING POLICIES**(a) Basis of Accounting**

In accordance with Government accounting policies, the financial statements of the Ministry of Defence, National Security and Immigration is prepared on cash basis of accounting. All payments related to purchases of fixed assets have been expensed.

The financial statements are presented in accordance with the Financial Management Act and the requirements of Section 71 (1) of the Finance Instruction 2010 and the Finance (Amendment) Instructions 2016. The preparation and presentation of a Statement of Assets and Liabilities is not required under the current Government policies.

(b) Accounting for Value Added Tax (VAT)

All income and expenses are VAT exclusive. The Ministry on a monthly basis takes out VAT output on total money received for expenditure from Ministry of Economy. VAT input on the other hand is claimed on payments made to the suppliers and sub-contractors for expenses incurred.

The VAT payment as per the statement of receipts and expenditure relates to the VAT input claimed on payments made to the suppliers and sub-contractors for expenses incurred and VAT payments to FRCS. Actual amount paid to FRCS during the year represent the difference between VAT output and VAT input.

(c) Comparative Figures

The Ministry changed its reporting period from 1 August to 31 July as per the Ministry of Economy circular number 04/16 due to a change in the whole of government reporting period.

Hence, the 2016 financial reporting period is for 7 months effective from 1 January 2016 to 31 July 2016. In comparison, the 2017 financial reporting period is for 12 months effective from 1 August 2016 to 31 July 2017. This was provided for in the Financial Management (Amendment) Act 2016.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS (CONT'D) FOR THE YEAR ENDED 31 JULY 2017

(d) Revenue Recognition

Revenue is recognised when the Ministry receives actual cash. The Ministry received cash for issuing of passports, permits, visa, citizenships and security industry license fees.

(e) Consolidated Accounts

The financial statements consolidate the financial statements of the Department of Defence and National Security and Department of Immigration as stated in the year 2016 - 2017 Appropriation Promulgation or Annual Appropriation Act.

NOTE 3: SIGNIFICANT VARIATIONS

- (a) The decrease in Security Industry Licence Fees by \$27,554 or 62% in 2017 compared to 2016 was due to decrease in number of security companies that renewed their licences.
- (b) The increase in Total Revenue by \$6,265,364 or 87% in 2017 compared to 2016 was attributed to the change in government financial reporting period. The 2016 financial period was for 7 months effective from 1 January 2016 to 31 July 2016 in comparison to 2017 which comprised of 12 months period (1 August 2016 to 31 July 2017).
- (c) The increase in Established Staff costs by \$1,693,439 or 68% in 2017 compared to 2016 was due to the difference in time period between the two financial years reported, overtime for referral officer at the wharf/airport, leave compensation pay-out to staffs and the pay increase which was incurred in the last pay at the end of the financial year.
- (d) The Total Expenditure increased by \$3,453,726 or 79% from \$4,356,762 in 2016 to \$7,810,488 in 2017. This was attributed to the change in government financial reporting period. The 2016 financial period was for 7 months effective from 1 January 2016 to 31 July 2016 in comparison to 2017 which comprised of 12 months period (1 August 2016 to 31 July 2017).

NOTE 4: SIGNIFICANT SAVINGS

Significant Savings for the financial year ended 31 July 2017 are as follows:

No.	Expenditure	Revised Budget (\$)	Actual Expenditure (\$)	Savings (\$)	Percentage Savings (%)
(a)	Special Expenditure	952,585	662,149	290,436	30
(b)	Capital Purchases	450,000	91,291	358,709	80

- (a) The savings of \$290,436 under the Special Expenditure allocation was mainly due to the non-establishment of the seven (7) vacant project positions for the National Security Defence Review.
- (b) The savings of \$358,709 under the Capital Purchases allocation was due to funds allocated for the Integrated Passport Issuance System which was not fully utilised.

MINISTRY OF DEFENCE, NATIONAL SECURITY AND IMMIGRATION

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS (CONT'D)
FOR THE YEAR ENDED 31 JULY 2017

NOTE 5: MAIN TRUST ACCOUNT

At balance date, the Main Trust Fund Account had a balance of \$25,215,349. This relates to bond money paid by non-Fiji citizens while in the country to work, study and other reasons. The bond money is refunded when the person(s) returns to their home country at the completion of their work contract, education or other reasons.

NOTE 6: DETAILS OF APPROPRIATION CHANGES

There were no redeployments of the Ministry's funds during the year. In 2016 – 2017, a total of 61 Virements were processed as follows:

Department of Immigration

VIREMENT NUMBER	FROM	AMOUNT (\$)	TO	AMOUNT (\$)	Approved By
DV0601/17	SEG 4	19,000	SEG 4	19,000	PS – Defence
DV0602/17	SEG 1	10,000	SEG 4	10,000	PS – Defence
DV0603/17	SEG 1	10,000	SEG 5	10,000	PS – Defence
DV0605/17	SEG 1	49,100	SEG 1	7,000	PS – PMO
			SEG 2	12,700	
			SEG 4	29,400	
DV0611/17	SEG 4	19,770	SEG 4	19,770	PS – Defence
DV0612/17	SEG 4	19,770	SEG 4	19,770	PS – Defence
DV0613/17	SEG 1	246,100	SEG 1	200,000	PS – PMO
			SEG 2	6,000	
			SEG 4	40,100	
DV0618/17	SEG 3	12,000	SEG 3	12,000	PS – Defence
	SEG 4	26,000	SEG 4	26,000	
	SEG 5	11,000	SEG 5	11,000	
DV0623/17	SEG 4	7,000	SEG 3	7,000	PS – Defence
	SEG 5	5,000	SEG 4	10,000	
	SEG 7	22,000	SEG 5	17,000	
DV0643/17	SEG 4	8,555.00	SEG 4	8,555.00	PS – Defence
V06001/17	SEG 4	28,500	SEG 1	50,500	PS – Economy
	SEG 5	22,000			
V06002/17	SEG 1	19,316	SEG 1	19,316	PS – Economy
	SEG 5	15,671	SEG 4	15,671	
V06007/17	SEG 1	74,960	SEG 1	74,960	PS – Economy
V06018/17	SEG 1	18,716.00	SEG1	64,765.00	PS – Economy
	SEG 5	15,708.00			
	SEG 7	30,341.00			
	SEG 3	5,525.00	SEG 2	5,525.00	

MINISTRY OF DEFENCE, NATIONAL SECURITY AND IMMIGRATION

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS (CONT'D)
FOR THE YEAR ENDED 31 JULY 2017Department of Defence and National Security

VIREMENT NUMBER	FROM	AMOUNT (\$)	TO	AMOUNT (\$)	Approved By
DV0604	SEG 4	5,500	SEG 7	5,500	PS - Defence
DV0606	SEG 5	10,000	SEG 5	10,000	PS - Defence
DV0607	SEG 7	938.47	SEG 3	938.47	PS - Defence
DV0608	SEG 7	2,534.56	SEG 4	2,534.56	PS - Defence
DV0609	SEG 5	18,010.39	SEG 3	18,010.39	PS - Defence
DV0610	SEG 4	2,500	SEG 4	2,500	PS - Defence
DV0614	SEG 4	1,500	SEG 4	1,500	PS - Defence
DV0615	SEG 4	5,000	SEG 4	5,000	PS - Defence
DV0616	SEG 4	8,000	SEG 3	8,000	PS - Defence
DV0617	SEG 7	8,000	SEG 3	8,000	PS - Defence
DV0619	SEG 5	3,000	SEG 4	3,000	PS - Defence
DV0620	SEG 4	3,000	SEG 4	3,000	PS - Defence
DV0621	SEG 6	4,000	SEG 3	4,000	PS - Defence
DV0622	SEG 7	15,000	SEG 3	15,000	PS - Defence
DV0624	SEG 1	20,000	SEG 3	20,000	PS - Defence
DV0625	SEG 5	2,000	SEG 4	2,000	PS - Defence
DV0626	SEG 5	2,000	SEG 4	2,000	PS - Defence
DV0627	SEG 7	2,064	SEG 4	2,064	PS - Defence
DV0628	SEG 7	3,000	SEG 4	3,000	PS - Defence
DV0629	SEG 5	30,000	SEG 6	30,000	PS - Defence
DV0630	SEG 5	4,500	SEG 3	4,500	PS - Defence
DV0631	SEG 1	13,320	SEG 5	13,320	PS - Defence
DV0632	SEG 5	1,000	SEG 4	1,000	PS - Defence
DV0633	SEG 1	10,000	SEG 5	10,000	PS - Defence
DV0634	SEG 5	10,000	SEG 7	10,000	PS - Defence
DV0635	SEG 5	3,000	SEG 5	3,000	PS - Defence
DV0636	SEG 1	10,000	SEG 4	10,000	PS - Defence
DV0637	SEG 1	15,000	SEG 3	15,000	PS - Defence
DV0638	SEG 1	13,000	SEG 5	13,000	PS - Defence
DV0639	SEG 1	12,000	SEG 3	12,000	PS - Defence
DV0640	SEG 5	1,000	SEG 4	1,000	PS - Defence
DV0641	SEG 7	5,000	SEG 3	5,000	PS - Defence
DV0642	SEG 7	5,000	SEG 6	5,000	PS - Defence

MINISTRY OF DEFENCE, NATIONAL SECURITY AND IMMIGRATION

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS (CONT'D)
FOR THE YEAR ENDED 31 JULY 2017

VIREMENT NUMBER	FROM	AMOUNT (\$)	TO	AMOUNT (\$)	Approved By
V06003	SEG 1	8,890	SEG 2	8,890	PS - Economy
V06004	SEG 1	40,304.98	SEG 1	40,304.98	PS - Economy
V06005	SEG 1	17,775.03	SEG 2	17,775.03	PS - Economy
V06006	SEG 1	1,504.37	SEG 2	1,504.37	PS - Economy
V06008	SEG 1	945	SEG 1	945	PS - Economy
V06009	SEG 1	3,570	SEG 1	3,570	PS - Economy
V06010	SEG 1	2,478	SEG 2	2,478	PS - Economy
V06011	SEG 1	2,060	SEG 2	2,060	PS - Economy
V06012	SEG 1	1,640	SEG 2	1,640	PS - Economy
V06013	SEG 1	5,138	SEG 2	5,138	PS - Economy
V06014	SEG 1	1,640	SEG 2	1,640	PS - Economy
V06015	SEG 1	2,687	SEG 2	2,687	PS - Economy
V06016	SEG 1	909	SEG 2	909	PS - Economy
V06017	SEG 1	11,114	SEG 2	11,114	PS - Economy

ACRONYMS

ACP	-	Annual Corporate Plan
BPR	-	Business Process Re-engineering
CFA	-	Consolidated Fund Account
CSD	-	Corporate Services Division
GIRC	-	Government Information Referral Centre
DPIA	-	Diplomatic Privileges Immunities Act
HQ	-	Headquarters
HR	-	Human Resources
IAEA	-	International Atomic Energy Agency
IDC	-	Inter Departmental Consolidated
ILO	-	International Labour Organisation
DNS	-	Defence, National Security
INSSP	-	Integrated Nuclear Security Support Plan
ISO	-	International Standards Organisation
ITC	-	Information Technology and Computer
LDP	-	Learning Development Plan
NIA	-	National Intelligence Agency
NCTP	-	National Counter Terrorism Planning
NIPE	-	National Integrated Poverty Eradication
NSDR	-	National Security Defence and Review
NSHRP	-	National Strategic Human Resource Plan
NCTP	-	National Counter Terrorism Plan

NTPC	-	National Training & Productivity Centre
OFI	-	Opportunity for Improvement
OHS	-	Occupational Health and Safety
RDSSSED	-	Roadmap for Democracy and Sustainable Socio -Economic Development
RFA	-	Revolving Fund Account
RFMF	-	Republic of Fiji Military Forces
RIE	-	Requisition to Incur Expenditure
R&D	-	Research and Development
SAR	-	Search and Rescue
SD	-	Security Division
SDP	-	Strategic Development Plan
SER	-	Staff Establishment Register
SFD	-	Security Forces Division
SLG	-	General Ledger
SOLAS	-	Safety of Life at Sea
SOP	-	Standard Operation Procedures
TMA	-	Trading and Manufacturing Account
UN	-	United Nations
UNDPKO	-	United Nations Department of Peacekeeping





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