



FIJI POLICE FORCE
OFFICE OF THE COMMISSIONER OF POLICE

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C/1/15

The Chairman

Public Accounts

Parliament of Republic of Fiji

P O Box 2353

Government Buildings

Suva.

Hon Sir,

RE: CLARIFICATION OF ISSUES

FPF AUDITORS REPORT FOR THE YEAR ENDED 31 JULY 2016

Reference is made to your memorandum referenced PARL 3-1 dated 09th March, 2018 and addressed to the Commissioner of Police. The four issues highlighted in the Auditor – General’s Report for 2016 are:

1. Irregularities in the Operating Trust Fund Accounts (TFA),
2. Revolving Fund Account (RFA),
3. Misallocation of Capital Purchase Appropriation and
4. Anomalies noted in the Revenue.

For the above 1 and 2 issues, the figures are accumulative balances as far back as 2006. For the past few years the corrective measures are in place to avoid payments from incorrect allocation numbers (misallocations). For example monthly reconciliations are carried out and Supervisors are to ensure to thoroughly scrutinize it and any errors detected are to be corrected within the month or the next month. For any payments that are made out from these TFAs relevant officers are to ensure first that payroll deductions are first uploaded into these accounts before payments are made out to various Vendors.

Furthermore, recently a Fiji Police Force Accounts Task Force Team has been appointed to verify, reconcile and clear the long outstanding accumulative balances in these two accounts (TFA & RFA).

However, we are pleased to provide responses for each issue as highlighted in the Auditor's report are as follows:

(1) 20.4 Irregularities in the Operating Trust Fund Accounts

The Team has completed 70 % in verifying and reconciling the account. Once the tasking will be completed all the misallocation that are within TFA or RFA will be corrected through journal vouchers. However, for adjustments that will require funds, etc., guidance will be sought from Ministry of Economy. The Team is expected to complete the tasking by the end of **June 2018**.

A. Table 20.3 Details of Accounts with Significant Balances carried forward to 2016.

The following table provides status for each account after the Team had verified to-date:

Account No.	Description	Accumulative Amount (\$)	Amount Identified (\$)	Balance WIP
1-20101-20101-863201	VAT from Provision of Goods & Services	(956,088.32)	(643,881.55)	(312,206.78)
1-20101-20101-861517	PD Police Service Credit Union	(748,208.86)	(73,531.32)	(674,677.54)
1-20101-20101-861902	PD Deposit A/C Recoverable	(85,245.69)	(35,011.77)	(50,233.92)
1-20101-20101-861917	437 PD Improved Forestry (MSG FUNDS)	(31,454.35)	(1,500.00)	(29,954.35)
Total		(1,820,997.22)	(753,924.64)	(1,067,072.59)

B. Overdrawn Operating Trust Fund Accounts

A total amount of \$25,980.05 was overdrawn in various TFA allocations as stated in the Table 20.4 below. This anomaly has been identified since salary uploads and payments were made from incorrect account numbers, adjustments had been made to correct the misallocations. Sir, this was one off case. The total balance has been cleared.

Table 20.4: Overdrawn Operating Trust Fund Accounts

<u>Account</u>	<u>Description</u>	<u>Amount as at 31/07/16 (\$)</u>	<u>Remarks</u>	<u>Status</u>
1-20101-20101-861202	241 PD CMLA	148.09	The credit for Pay 8/16 wasn't loaded	Already Journalized
1-20101-20101-861511	301 PD FPS Credit Union	107.93	The credit for Pay 8/16 wasn't loaded	Already Journalized
1-20101-20101-861533	Wesram Finance	1,085.20	The credit for Pay 8/16 wasn't loaded	Already Journalized
1-20101-20101-861537	Carpenters Fiji Ltd	17,808.45	The credit for Pay 8/16 wasn't loaded	Already Journalized
1-20101-20101-861538	Ontime Finance Ltd	589.12	The credit for Pay 8/16 wasn't loaded	Already Journalized
1-20101-20101-861601	341 PD Maintenance Suva	940.00	The credit for Pay 8/16 wasn't loaded	Already Journalized
1-20101-20101-861602	342 PD Maintenance Nausori	525.00	The credit for Pay 8/16 wasn't loaded	Already Journalized
1-20101-20101-861605	345 PD Maintenance Ba	87.50	The credit for Pay 8/16 wasn't loaded	Already Journalized
1-20101-20101-861606	346 PD Maintenance Lautoka	30.00	The credit for Pay 8/16 wasn't loaded	Already Journalized
1-20101-20101-861607	347 PD Maintenance Nadi	60.00	The credit for Pay 8/16 wasn't loaded	Already Journalized
1-20101-20101-861608	348 PD Maintenance Sigatoka	110.00	The credit for Pay 8/16 wasn't loaded	Already Journalized
1-20101-20101-861610	350 PD Maintenance Levuka	50.00	The credit for Pay 8/16 wasn't loaded	Already Journalized
1-20101-20101-861616	PD Maintenance Nasinu	240.00	The credit for Pay 8/16 wasn't loaded	Already Journalized
1-20101-20101-861701	357 PD Rates Suva	40.00	The credit for Pay 8/16 wasn't loaded	Already Journalized
1-20101-20101-861911	385 D Sports & Social	1,728.00	The credit for Pay 8/16 wasn't loaded	Already Journalized
1-20101-20101-861924	Central Finance 329	880.00	The credit for Pay 8/16 wasn't loaded	Already Journalized
1-20101-20101-861926	Payroll Deduction – Vinod Patel	1,260.76	The credit for Pay 8/16 wasn't loaded	Already Journalized
1-20101-20101-861927	PD Fijian Holding Unit Trust	250.00	The credit for Pay 8/16 wasn't loaded	Already Journalized
1-20101-20101-861930	Payroll Deduction Unit Trust of Fiji	40.00	The credit for Pay 8/16 wasn't loaded	Already Journalized
Total:		25,980.05		Cleared

(2) 20.5 Revolving Fund Account (RFA):

Sir, similar exercise is undertaken as carried out for TFA to clear the RFA for previous year's accumulative figures back dated to 2014. From this account funds are given as accountable advances to the officers who travel on duty to attend Court, investigations, etc.. The verification Task Team has also identified that there are misallocations that are within these RFA & TFA that will be corrected through journal vouchers and where funds will be required guidance will be sought from Ministry of Economy to clear the accumulative figures.

For your information, the closing balance in this account as at financial year ending 2017 was only \$30,405.30.

a.) The closing balance for 2016 was **\$132,174.09** and comprises of the following:

Current 2016	-	\$11,753.08	
Carried forward balance for previous years	-	<u>\$120,421.01</u>	\$132,174.09
Identified	-	\$102,825.13	Cleared in 2017
Unidentified (WIP)	-	\$17,595.88	

Currently the Task Force Team is verifying 17,595.88 (of which \$7,033.37 has already been identified) that are for previous year's outstanding balance.

b.) RFA allocations 12010120999570101 and 12010220101570301 had debit balances of \$114,920.52 and \$432.00 respectively. Since the reconciliations were not provided for audit verification, the audit could not substantiate the correctness of the above balances.

These two above allocations has zero balance and deactivated (inoperative) after consultation with FMIS. **Annexure I**

(3) 20.6 Misallocation of Capital Purchase Appropriation.

- a) For your information, sir, the budgetary fund was allocated in the Capital and Tender was awarded to a Vendor that included both the Operating and Capital procurements. Example procurements for Capital items were for baton, medals, Sam brown belts, and Operating were, raincoats, file black.
- b) We agree to the Auditors recommendations and however, this was one off case. We will ensure that Virement process will be followed to redeploy (separate) funds to appropriate expenditure allocations before procurement and payments. The Capital purchase will be made from SEG 9 Capital allocation and Operating expenditure from SEG 5.

(4) 20.7 Anomalies noted in the Revenue

Yes we do agree with the Auditors findings. For your information sir, the various revenue collectors that are based at various Police stations throughout the country are Police officers who are performing additional work from policing. However, for internal controls the following instructions are given:-

a) Police have Assistant Accounts Officers who are based at various Divisional Police Commanders offices .These divisional Assistant Account Officers are instructed to conduct regular inspections on their Revenue Collectors, provide training, etc., including for the remote and Maritime Stations. This will enable us at the earliest to detect any late bank lodgments or anomalies in the revenue collection and banking. Furthermore, all Revenue Collectors are reminded again for the daily banking of revenue collected where the banking facilities are provided, except for the remote and maritime Police stations within the week. Force Accountant has issued a directive in this regards (**Annexure II**)

b) **Taveuni Police Station**

During verification of bank lodgments for the station it was discovered that there was irregular banking and some receipts were not accounted for. An investigation has been carried out by the Police Internal Affairs department and the case is handed over to Director of Public Prosecution (DPP) for their sanction and further directive on this case. Sir, we are still waiting for their decision or advise on this case.

c) **Revenue VAT**

We have noted the comments of the Auditor General and whilst this was a one off case, all efforts are under taken to ensure that the money collected from Police Clearances etc. is receipted to correct Vat and Revenue allocation and accordingly posted into FMIS General Ledgers. The VAT revenue collected is paid monthly to FRCA.

Sir, we appreciate the audit findings and the recommendations contain therein are noted. However, we would be pleased to further clarify issues, if needed.

Vinaka.



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Rusiate Tudravu
Acting Commissioner of Police

....20... April, 2018.

Annexure.....

1-20101-20999-570101

for FMS Masterpiece

Go GL - General Ledger AP - Accounts Payable PO - Purchasing GF - Fund Accounting More ...

Account Inquiry

Account Inquiry - Header Journal Inquiry By Account - Detail

1-20101-20999-570101
ADVANCES - DO NOT ACTIVATE

Acct	FJD	Cum type	S	DR/CR Code
01				
02				
03				
04				
05				
06				
07				
08				
09				
10				
11				
12				
13				
FT				

JOURNAL INQUIRY BY ACCOUNT - TOTALS

Acct	1-20101-20999-570101		Type	1	Year	2017
Desc	ADVANCES - DO NOT ACTIVATE		Per fr.	0	to	14
Btal	114920.52	End	.00	Net	114920.52-	
Per:	Debits	Credits	Net	V. Dsply	ALL	
00	.00	.00	.00	0	0	
01	.00	.00	.00	0	0	
02	93015.36	93015.36-	.00	50	50	
03	.00	.00	.00	0	0	
04	.00	.00	.00	0	0	
05	.00	.00	.00	0	0	
06	100594.98	215515.50-	114920.52-	73	73	
07	.00	.00	.00	0	0	
08	.00	.00	.00	0	0	
09	.00	.00	.00	0	0	
10	.00	.00	.00	0	0	
11	.00	.00	.00	0	0	
12	.00	.00	.00	0	0	
13	.00	.00	.00	0	0	
FT	193610.34	308530.86-	114920.52-	123	123	

Exit

Annexure II

Dear Divisional AAOs

One of your accounting function in your respective Division is to carry out regular inspections on accounting records , revenue, payments, bills, etc. that are performed by the Police Officers at various Police Stations. After evaluation of your inspection findings advise the Officers and/or conduct trainings to correct the anomalies.

One of the risk areas identified and is ALSO queried by the Auditors is on the Revenue, therefore we would appreciate for you to conduct inspection on Revenue Collectors at your earliest. However, if you have conducted the inspection then provide the report to us.

All the Inspections are to be completed before the end of April (30/04/2018) and submit the reports to Force Accountant thru your DPCs.

AAO Revenue & Ledgers

Assist the Divisional AAOs in facilitating the Inspections and Training where required.

AO Payments

Ensure follow up, provide guidance and update us accordingly.



Krishna Chand
Force Accountant
4th April, 2018.