



Ministry of Justice



All correspondence to the Permanent Secretary for Justice

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10 May 2018

By Hand Delivery

Honourable Ashneel Sudhakar
Chairperson
Public Accounts Committee
Parliament House
Suva

Dear Chairperson

Clarification of Issues- Auditor General's Report on the General Administration Sector (Volume 2) – 2016

1. We refer to and thank you for your 7 March 2018 letter in relation to the above. Our comments on the issues raised are set out below.

Part A: Financial Statement

15.1 *Audit Opinion*

2. The Ministry has improved its record keeping in relation to the Official Receiver's Liquidation Trust account and Bankruptcy Trust account ('**Trust Accounts**') where all the receipts and payment vouchers from last financial year have been bound together.
3. The Office of the Official Receiver had maintained the list of all debtors and creditors in their database which crashed in 2016. Given that the system was very old it did not have a backup, we could not recover the data.
4. However, to rectify that the Ministry has started compiling list of all debtors and creditors by checking individual files which will be completed before the end of next financial year.
5. Additionally, the Ministry is also liaising with software developers for new software for the Office of the Official Receiver to record and maintain the individual accounts of all debtors.

Part B: Audit Findings

15.5 *Improper recording of Trust Fund Account Balance in General Ledger*

6. The Ministry is now maintaining proper records of both trust accounts and there is no bulk posting. All postings in general ledger are done on a monthly basis effective from current financial year. In addition to this, the account name has been changed to the respective trust account. ('Appendix 1')

15.6 *Absence of detailed listings for official receivers Trust Fund Account Balances*

7. As stated above, the Ministry has started preparing the list of all debtors and creditors by checking individual files and this listing will be completed before the end of next financial year.
8. In addition to this, the Ministry is liaising with software developers to develop software for recording and maintaining the trust fund accounts.

15.7 *Drawings Reconciliation*

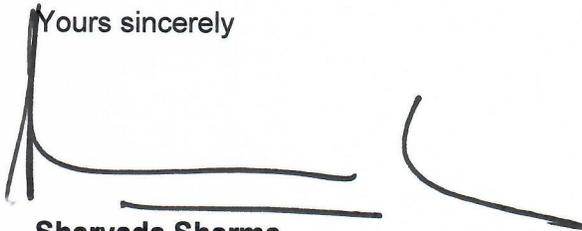
9. The variance has been cleared for the Drawings Account and there are no unreconciled variances.

15.8 *Revolving Fund Account*

10. The Ministry has resolved this issue and are submitting monthly reconciliations. ('Appendix 2')

Thank you.

Yours sincerely



Sharvada Sharma
Permanent Secretary for Justice

Infor FMS Masterpiece

Welcome Ashika.Chand (Justice) on Thursday, May 10, 2018

Inq Go GL - General Ledger AP - Accounts Payable PO - Purchasing GF - Fund Accounting

Account ID:

Period From: To:

Fiscal Set 1:

Fiscal Set 2:

Transfer:

Chase Function:

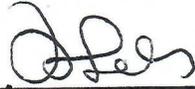
list of Accounts

Account ID	Description	SLC
91510100000520000	DOMESTIC BANK BALANCES	847,095.11
91510115999520401	LIQUIDATION TRUST	599,640.54
91510191991520401	BANKRUPTCY TRUST	247,454.57

MINISTRY OF JUSTICE
RFA SUMMARY ACCOUNT RECONCILIATION
FEBRUARY 2018

Balance b/f from end of January 2018	\$	1,702.55	Debit
Add February 2018 Debits	\$	256.87	Debit
	\$	1,959.42	Debit
Less February 2018 Credits	\$	530.00	Credit
Balance as per General Ledger as at 28/02/2018	\$	1,429.42	Debit

Account	Description	Amount	Remarks
1-15101-15999-570101	AP Prepaid Expenses	\$ 24.23	To be cleared
1-15101-15999-570301	Advances	\$ 1,312.69	To be cleared
1-15101-15999-570302	Dishonoured Cheques	\$ 13.75	To be cleared
1-15101-15999-570304	Surcharges	\$ 78.75	To be cleared
Balance		\$ 1,429.42	

Prepared By:  _____ **Checked By:**  _____
 Joshua John
 AAO
 14/03/2018
 Jessica C
 SAO

Approved By:  _____
 Mr Sharvada Sharma
 Solicitor General & Permanent Secretary for Justice

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