



Office of the President

2015
ANNUAL REPORT

Parliamentary Paper No. 47 of 2018



Office of the President 2015 Annual Report

Letter to the Minister

31st July 2018

Honourable Josaia Voreqe Bainimarama
Prime Minister
Government Buildings
SUVA

ufs: Permanent Secretary, Office of the Prime Minister

Dear Sir,

I am honoured to present the Annual Report for the Office of the President for the financial year ending 31st December 2015, in accordance with the Financial Management Act 2004 which requires Government agencies to table their Annual Reports before Parliament.

I thank you also for continuous support towards His Excellency the President and his Office throughout the year.

Yours sincerely,



.....
Pene Baleinabuli
Official Secretary to the President

Contents

	page
CHAPTER 1: Overview	4
1.1 Official Secretary's Review	4
1.2 Office Overview	5
1.3 2016 Outlook	5
CHAPTER 2: Report on Roles and Outcomes	5
2.1 Vision	5
2.2 Mission	5
2.3 Values	5
2.4 Legislations and Documents	6
2.5 Roles and Responsibilities	6
2.6 Outcomes, Outputs and Performance Targets	6
CHAPTER 3: Agency Structure	8
CHAPTER 4: Programme Components	9
Outcome 1.0: Constitutional Function	9
1.1 Constitutional Roles and Appointments	9
Outcome 2.0: International Relations	11
2.1 International and Diplomatic Services	11
Outcome 3.0: Public Sector Reforms	15
3.1 Portfolio Leadership and Secretariat Support	15
College of Honour Report	20
3.2 Strengthen Accountability and Reforms	21
Outcome 4.0: Financial Services	22
4.1 Strengthen Accountability and Reforms	22
Outcome 5.0: Building National Identity and Social Cohesion	23
5.1 President's Community Engagements with Emphasis on the Disadvantaged	24
Outcome 6.0: Financial Statements	28

Figure 1: Organisation Structure	8
Table 1: Outcomes and Outputs	6
Table 2: Attendance to Constitutional Roles	9
Table 3: Swearing-in/Commissioning and Appointments	9-10
Table 4: Commander-in-Chief Role	10-11
Table 5: Presentation of Credentials	11
Table 6: Courtesy and Farewell Calls	12-13
Table 7: Diplomatic Functions	14-15
Table 8: Presentation of I-Tatau	15
Table 9: Community Engagements	15-17, 20
Table 10: Investiture Ceremonies	20
Table 11: College of Honour Recipients	20-21
Table 12: Engagements to Promote Environmental Sustainability	22
Table 13: Financial Compost Report	22
Table 14: Engagements in Support of National Identity/Unity	23
Table 15: Engagements in Support of Young People	23
Table 16: Engagements in Support of Disability	23
Table 17: Engagements in Support of Women	24
Table 18: Engagements in Support of Poverty Alleviation	24
Table 19: Total Engagements	24
Table 20: Summary of Engagements 2010-2015	24
Table 21: Total Engagements versus 2015 Targets	25

Chapter: 1 | Overview

1.1 Official Secretary's Review



The year 2015 will be recorded as another historic period for Fiji: it saw His Excellency Brigadier-General (Ret'd) Ratu Epeli Nailatikau successfully completing his tenure as President and Head of State, a position he held since 2009, and the inauguration of His

Excellency Major-General (Ret'd) Jioji Konusi Konrote as Fiji's fifth Head of State since becoming a Republic in 1987.

The smooth transition under Fiji's new Constitution, that His Excellency Ratu Epeli Nailatikau assented to in 2013, reflected Fiji's maturity as an independent and sovereign nation. His Excellency Ratu Epeli Nailatikau was farewelled on 11 November by hundreds of local and foreign dignitaries at the Coronation Ground of the State House. His Excellency Major-General (Ret'd) Jioji Konrote was inaugurated on 12 November, at the same venue.

The 2015 Annual Report is dedicated to the former President, His Excellency Ratu Epeli Nailatikau. On pages 20 and 21, we provide a summary of His Excellency's record-breaking engagements. In essence, His Excellency achieved a number of firsts during his tenure ranging from being the first Head of State in Fiji to champion a particular cause and to assertively pursue the cause to the greatest extent possible – for instance visiting virtually all the secondary schools in Fiji and personally interacting with over 71,000 students; to developing an unprecedented high work rate including attending almost 350 engagements and delivering 180 speeches in a calendar year. At one particular engagement overseas involving His Excellency's role as Fiji's Special Representative on HIV/AIDS, His Excellency delivered 12 speeches within eight days.

The exceptionally high work rate reflected His Excellency's philosophy to "always lead by example." Even after leaving Office, His Excellency continues to serve the nation and the international community in his capacity as the United Nation's Goodwill Ambassador on HIV/AIDS for the Pacific.

The Report also describes the other major achievements of the Office including facilitating the new President's equally high work rate. At the time of writing this Report, His Excellency had attended to an average of 17 engagements including delivering about five speeches per month - indications of how His Excellency wishes to continue the trend set by his predecessor.

At the operational level, the Office channeled significant effort to developing its human resources through increased and ongoing training throughout the year. It also channeled attention to improving its financial management capabilities. At the time of writing this Report, the Office was able to clear all the outstanding accounts that had accumulated from the past nine years. It also had put in place more stringent measures including risk management strategies to ensure that the Office is able to lead by example through its facilitation of the President and Head of State's exceptionally high work rate while strengthening its governance systems with a focus on accountability and transparency.

I acknowledge the increasing support towards the Office of the President from across the whole of Government in particular the Office of the Prime Minister for the constant guidance on issues of national and international significance, and the Ministry of Economy for easily facilitating the funding needs of the Office. The contribution of all the staff members is also acknowledged with appreciation.

P. N. Baleinabuli

Official Secretary to the President

1.2 Office Overview

- The Official Secretary, in his capacity as the operational Head for the Office of the President oversees the three divisions namely; the Executive Support Division, the Operations Division and the Corporate Services Division. The Security Services Division is under the charge of the President's Aide-de-Camp.
- The Executive Division provides direct support to the President by planning, organising and managing all national and international engagements; advising on contextual matters and other issues; and drafting speeches and messages. The division also responds to all communication from stakeholders and the public at large.
- The Operation Division handles all support services within the Domestic Services Section, which deals directly with His Excellency's personal welfare and wellbeing; and the Landscape Section with all its activities, including the upkeep of the State House compound and the outposts. The third unit that comes under this division is the Project Management Unit (PMU), which manages all capital projects for the Office.
- The Corporate Services Division provides corporate services, Finance, Human Resources Management, and

Information Technology support for the Office. The division also manages and coordinates transport and the College of Honour Section.

1.3 2016 Outlook

- The Office will continuously re-align itself to improve the support services towards the new President's first term in Office, placing emphasis on continued improvement of services to the national and international community as per requirements of the Constitution and protocol.
- The Office will continue to facilitate the President's social obligations and support areas of special concern to His Excellency.
- The Office will seek to ensure that more deserving citizens are awarded under the Honours and Awards System.
- The organisational reform in-line with Government's overarching civil service reform agenda will continue to be addressed by the management of the Office. This includes continuing the focus on human resources development, improving its financial management capabilities, and securing and allocating appropriate resources for capital projects.

Chapter: 2 | Report on Roles and Outcomes

2.1 Vision:

To Be the Pillar of National Unity

2.2 Mission:

The primary mission of the Office of the President is:

- To support the President in fulfilling his obligations as the Executive Authority of the State. The Office of the President will work in accordance with all relevant legislations including the Constitution and the Honours and Awards Act 1995, among others;
- To provide outstanding facilitative services to its customers including all members of the public and both local and foreign dignitaries;
- To emphasise the importance of its human resources and accommodate their creative and innovative abilities in the pursuit of service excellence; and
- To operate within its budget and allocated resources whilst investing in technology to improve the efficiency and effectiveness of service delivery.

2.3 Values:

The Office of the President shall uphold the core of intrinsic values consistent with the values espoused by the Public Service as articulated in the Constitution.

The values and principles of State Service include:

- High standard of professionalism, including ethics and integrity;
- Prompt and faithful implementation of Government policies and administration of laws;
- Being free from corruption;
- Efficient, effective and economic use of public resources;
- prompt response to requests and questions and delivery of service to the public in a respectful, effective, impartial, fair and equitable manner;
- Accountability for administrative conduct;
- Transparency including:
 - Timely, accurate disclosure on information to the public;
 - Prompt, complete and candid reporting to Parliament as required by law;

- Cultivation of good human resource management and career development practices, to maximise human potential; and
- Recruitment and promotion based on objectivity, impartiality and fair competition, ability, education, experience and other characteristics of merit.

2.4 Legislations and Documents

The Office of the President is guided by the following legislations and documents:

- The Constitution of the Republic of Fiji 2013
- Fiji Honours and Awards Act 1995
- The People's Charter for Change, Peace and Progress
- The Strategic Framework for Change
- The Roadmap to Democracy and Sustainable Socio-Economic Development 2009-2014

2.5 Roles and Responsibilities

Accordingly, the role and responsibilities of the Office of the President are specifically:

- To ensure that the responsibilities of the President under the Constitution and other relevant Legislations are carried out effectively and efficiently;
- To facilitate the proper administration of the Office including the effective utilisation of the budgetary provision in accordance with Public Service Rules and Regulations and the Financial Regulations, respectively;
- To provide domestic support services to His Excellency the President, including the proper care and maintenance of all the Presidential properties;
- To provide secretariat support services in the administration of the Fiji Honours and Awards system, and;
- To provide security and personal protection services to the President and his immediate family through the Republic of Fiji Military Forces and Fiji Police.

2.6 Outcomes, Outputs and Performance Targets

Table 1: Outcomes and Outputs

Outcomes	Outputs	Performance Targets
1. Constitutional Function - Facilitation and implementation of executive and judicial appointments as per constitution	1.1 Prompt and effective facilitation of the President's Constitutional functions	1.1.1 Facilitate the President's attendance to all constitutional roles as Executive Head of the State (Parliament-sitting, advice, assent to Bills, etc.) 1.1.2 Facilitate the President's attendance to all constitutional appointments (Swearing-in, appointments/ rescission, etc.) 1.1.3 Facilitate the President's attendance to all ceremonial functions and responsibilities as Commander-in-Chief of the Republic of Fiji Military Forces
2. International Relations - Facilitation for the promotion of diplomatic relations	2.1 Prompt and effective facilitation of support services to strengthen international and diplomatic relations	2.1.1 Facilitate the President's attendance to ceremonial functions for foreign dignitaries (Courtesy and Farewell Calls, Presentation of Credentials, etc.) 2.1.2 Facilitate the President's attendance to diplomatic functions (National days, engagements, visits, etc.)

<p>3. Public Sector Reform - Support and facilitation of Presidential ceremonial roles</p> <ul style="list-style-type: none"> - Secretariat support services for the execution of the President's role as Chancellor of the Order of Fiji - Provision of effective support services for the security of the President - Upkeep of Government House compound and Presidential properties - Provision of professional domestic support - Formulation of a Master Plan - Promote innovation and best management practices in service delivery - Promote awareness of environmental sustainability 	<p>3.1 Portfolio leadership, policy advice and secretariat support</p>	<p>3.1.1 Facilitate the President's attendance to other ceremonial functions (I-Tatau)</p> <p>3.1.2 Facilitate the President's Community engagements covering all sectors of society</p> <p>3.1.3 Provision of secretariat support services for the execution of the President's role as Chancellor of the Order of Fiji</p>
	<p>3.2 Strengthen accountability and reforms</p>	<p>3.2.1 Provision of 24-hour security services to the President and his immediate family</p> <p>3.2.2 Provision of maintenance and upkeep of Government House compound and the Presidential properties at Deuba and Lautoka</p> <p>3.2.3 Provision of professional domestic support</p> <p>3.2.4 Procurement of soft furnishings for the State House</p> <p>3.2.5 Formulation of a Master Plan</p>
		<p>3.2.6 Improved performance and efficiency of Staff</p> <p>3.2.7 Promote innovation and best management practices in service delivery</p> <p>3.2.8 Promote awareness of environmental sustainability</p>
	<p>4. Financial Services</p>	<p>4.1 Strengthen accountability and reforms</p> <p>4.1.1 Promote an effective and stable financial system</p>
	<p>5. Building National Identity and Social Cohesion</p> <ul style="list-style-type: none"> - Facilitate national events that promote national identity/unity 	<p>5.1 Effective and efficient facilitation of the President's community engagements with emphasis on the disadvantaged</p> <p>5.1.1 Facilitate Fiji Day celebrations to promote national identity/unity</p>
	<p>6. Social Justice</p> <ul style="list-style-type: none"> - Increase youth and young people awareness 	<p>6.1.1 Increase youth and young people awareness</p> <p>6.1.2 Install user friendly entry facility</p>
<p>7. Gender Equality and Women in Development</p>		<p>7.1.1 Facilitation of presidential roles towards gender equality and empowerment</p>
<p>8. Poverty Reduction</p>		<p>8.1.1 Facilitation of presidential roles towards poverty alleviation</p>

Chapter: 3 | Agency Structure

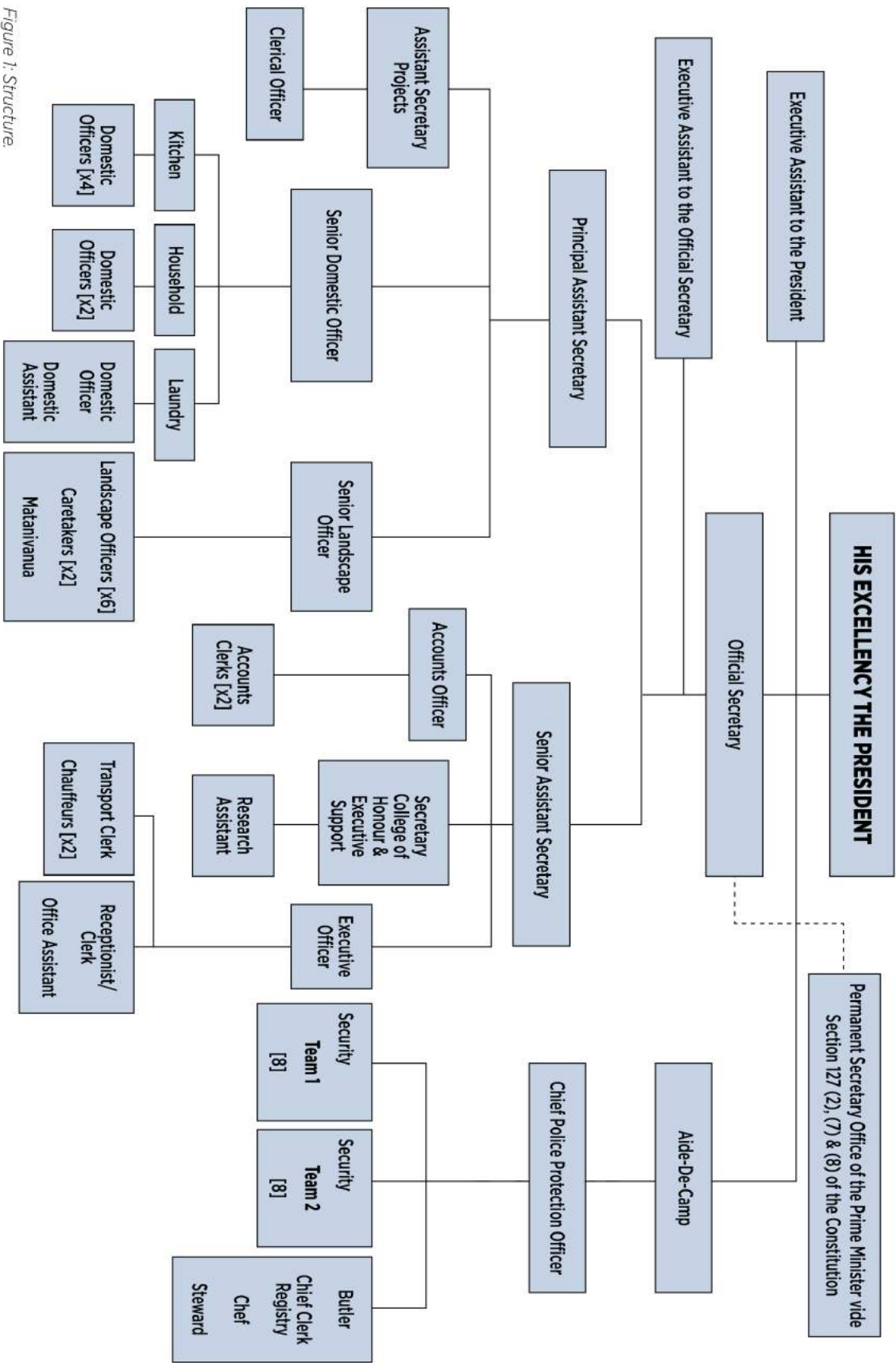


Figure 1: Structure.

Chapter: 4 | Programme Components

Outcome 1.0: Constitutional Function

1.1 Constitutional Roles and Appointments

Table 2: Attendance to Constitutional Roles

	Date	Details
1	11/02	Assent - Boxing Commission of Fiji (Amendment) Act 2015 - Republic of Fiji Military Forces (Amendment) Act 2015
2	13/02	His Excellency the President assent the Bills from Parliament
3	27/02	Meeting with the Prime Minister of Fiji, Honourable Josaia Voreqe Bainimarama
4	01/05	Presentation of the Annual Report of the Electoral Commission
5	22/05	Assent - Companies Act 2015
6	14/07	Assent - Fiji Roads Authority (Amendment) Act 2015 - Land Transport (Amendment) Act 2015 - Income Tax (Amendment) Act 2015 - Workmen's Compensation (Amendment) Act 2015 - Media Industry Development (Amendment) Act 2015
7	14/09	Opening of the new session of Parliament 2015-2016
8	14/09	Opening of Parliament Reception hosted by Their Excellencies for the Opening of the new session of Parliament
9	23/11	Assent - Service Turnover Tax (Amendment) Act 2015 - Tax Administration (Amendment) Act 2015 - Stamp Duties (Amendment) Act 2015 - Environment Levy act 2015

- Value Added (Amendment) Act 2015
- Customs (Amendment) Act 2015
- Customs Tariff (Amendment) Act 2015
- Excise (Amendment) Act 2015
- Fiji Revenue and Customs Authority (Amendment) Act 2015
- Medicinal Products (Amendment) Act 2015
- Pharmacy Profession (Amendment) Act 2015
- National Fire Service (Amendment) Act 2015
- Ship Registration (Amendment) Act 2015
- Tertiary Scholarship and Loans (Amendment) Act 2015
- Income Tax Act (Amendment) 2015

Table 2 highlights the facilitation of His Excellency the President's attendance to all constitutional roles as Executive Head of the State.

Table 3: Swearing-in/Commissioning and Appointments

	Date	Details
1	08/01	Puisne Judge, Hon. Mr. Justice Kiliviti Priyantha Fernando
2	14/01	Puisne Judge in the High Court of Fiji Hon. Mr. Justice David Chelvasingam Alfred
3	14/01	Resident Magistrate, Mr. Henpitage Pushpa Nilantha Rangajeeva Wimalasena
4	20/01	Resident Magistrate, Ms. Chandani Niranjala Nanayakkara Wasam Halloluwege Dona Dias
5	04/02	Justice of Appeal of the Court of Appeal, Hon. Mr. Justice Jayantha Chandrasiri Jayasuriya

6	02/04	Commissioning of Fiji's New Ambassador Extraordinary and Plenipotentiary to the People's Republic of China, His Excellency Ioane Naivalurua
7	02/04	Commissioning of Fiji's New High Commissioner to the Commonwealth of Australia, His Excellency Yogesh Punja
8	02/04	Commissioning of Fiji's New Ambassador Extraordinary and Plenipotentiary to the Kingdom of Belgium and the European Union and the African Caribbean Pacific Union Group of States,
9	08/04	Justice of Appeal of the Supreme Court on the Non-Resident panel, Hon. Mr. Justice Buwaneka Pandukabaya Aluwihare
10	08/04	Puisne Judge of the High Court of Fiji, Hon. Mr. Justice Aruna Gamini Aluthge
11	22/04	Puisne Judge of the High Court of Fiji, Hon. Mr. Justice Arachchige Achala Uthpalavanna Wengappuli
12	04/05	Judge of the Court of Appeal on the Non-Resident panel, Hon. Mr. Justice Wannakuwattewaduge Jude Shavindra Fernando
13	11/05	Puisne Judge of the High Court of Fiji, Hon. Mr. Justice Lyone Degiri Mendis Seneviratne
14	04/06	Commissioning of Fiji's New Ambassador to Papua New Guinea, His Excellency Esala Teleni
15	17/08	Resident Magistrate, Mr. Jioji Momo Boseiwaqa
16	24/08	Puisne Judge, Hon. Mr. Justice Vinsent Shashikalum Perera
17	08/09	Justice of Appeal of the Court of Appeal, Hon. Mr. Justice Mudiyanseelage Chandana Prematilaka
18	08/09	Justice of Appeal of the Court of Appeal, Hon. Mr. Justice Anthony Francis Tissa Fernando

19	06/10	Judge of the Supreme Court, Hon. Mr. Justice Wewage Priyasath Gerard Dep
20	06/10	Judge of the Supreme Court, Hon. Mr. Justice Sir Brian Richard Keith
21	07/10	Puisne Judge of the High Court of Fiji, Hon. Mr. Justice Mohammed Riyaz Mohammed Hamza
22	07/10	Resident Magistrate - Ms. Deepika Prakash
23	16/10	Swearing-in of New Minister for Labour, Employment and Industrial Relations, Hon. Semi Tuleca Koroilavesau
24	23/12	Commissioning Ceremony of Fiji's Heads of Mission: Mr Jitoko Tikolevu, High Commissioner Designate to the Court of St James; and Mr Kamlesh Sashi Prakash, Ambassador Designate to the United Arabs Emirates

Table 3 includes the facilitation of His Excellency the President's attendance to all constitutional appointments.

Table 4: Commander-in-Chief Role

	Date	Details
1	08/01	De-briefing by the Organising Committee for the Commemoration of the First Fiji Contingent to the World War One
2	12/03	Meeting with Commander of the Republic of Fiji Military Forces, Brigadier Moses Tikoitoga
3	19/03	Meeting on the 100th Anniversary to Commemorate the departure of the Fiji Labour Corps.
4	20/03	Consultation Review of the National Security and Defence Sector by the Ministry of Defence officials
5	25/04	2015 ANZAC Day Dawn Service
6	28/04	Meeting with the Organizing Committee - 100th Anniversary Service of the Fiji Labour Corps

7	19/05	Commemorative Service for the Fiji Labour Corps & First Fiji Reinforcement to World War One at the National War Memorial
8	29/05	International Day for the United Nations Peacekeepers at the National War Memorial
9	29/05	Ceremonial Sunset – Beating the Retreat at Queen Elizabeth Barracks, Nabua
10	30/06	Meeting with the Organising Committee for the World War One Commemoration
11	16/07	Commemorative Service for the 2nd Fiji Contingent, 2nd and 3rd Fiji Reinforcement, 3rd Fiji Contingent and the Women of Fiji who served in World War One
12	29/07	Debriefing on the Commemorative Service
13	06/10	Briefing with the Land Force Commander, Col. Sitiveni T. Qiliho
14	11/11	Remembrance Day at the National War Memorial
15	11/11	Farewell Ceremony for Their Excellencies, Former President Ratu Sir Epeli Nailatikau & Former First Lady Adi Koila Nailatikau
16	22/12	Visit by the Retired Senior RFMF Officers

Table 4 contains the facilitation of His Excellency the President's attendance to all ceremonial functions and responsibilities as Commander-in-Chief of the Republic of Fiji Military Forces.

Outcome 2.0: International Relations

2.1 International and Diplomatic Services

Table 5: Presentation of Credentials

	Date	Details
1	03/02	Ambassador of the United States of America to Fiji, Her Excellency Judith Beth Cefkin
2	19/02	Non-resident High Commissioner Designate of Pakistan, Her Excellency Naela Chohan
3	19/02	Non-resident Ambassador Designate of Spain, His Excellency Manuel Vitorro de la Torre

4	26/02	Ambassador of People's Republic of China, His Excellency Zhang Ping
5	03/03	Non Resident Ambassador of the Islamic Republic of Iran, His Excellency Jalaladin Namini Miyani
6	03/03	Non-resident Ambassador of Portugal, His Excellency Paulo Jorge Sousa da Cunha Alves
7	14/04	Non-resident Ambassador of the Sultanate of Oman, His Highness Al Sayyid Nazar Bin Majid AL SAID
8	16/04	Non-resident Ambassador of Sweden, His Excellency Par Ahlberger
9	16/04	Non-resident High Commissioner of the Republic of Ghana, Her Excellency Mercy Yvonne Debrah-Karikari
10	28/04	Non-resident High Commissioner of the People's Republic of Bangladesh, His Excellency Kazi Imtiaz Hossain
11	02/07	Non-resident Ambassador of Uruguay, His Excellency Ricardo Varela
12	02/07	Non-resident Ambassador of the Kingdom of Thailand, His Excellency Chirachai Punkrasin
13	07/07	Non-resident Ambassador of Norway, Her Excellency Unni Klostav
14	19/08	Non-resident Ambassador of Netherlands, His Excellency Robert Willem Zaagman
15	26/08	Non-resident Ambassador of the Republic of Iraq, His Excellency Mouayed Saleh
16	17/09	Non-resident Ambassador of Hungary, His Excellency Dr. Attila Laszlo Gruber
17	07/10	Non-resident Ambassador of Switzerland, His Excellency David Vogelsanger
18	08/12	Resident Ambassador of the Federated States of Micronesia, Mr Sebastian L. Anefa

Table 5 comprises facilitation of His Excellency the President's attendance to the presentation of Credentials by foreign dignitaries.

Table 6: Courtesy Calls and Farewell Calls

	Date	Details
1.	12/01	Courtesy Call by Outgoing Ambassador of the People's Republic of China, His Excellency Huang Yong
2.	22/01	Courtesy Call by the President of the Republic of Nauru, His Excellency Baron Divavesi Waqa accompanied by the First Lady
3.	02/03	Courtesy Call by Ambassador Choi Jong-moon, Special Envoy for the Foreign Minister of the Republic of Korea to the Korea-Pacific Islands Forum Dialogue
4.	04/03	Courtesy Call by Chinese Special Envoy to the China-Pacific Islands Forum Dialogue, His Excellency Du Qiwen
5.	17/03	Courtesy Call by International Planned Parenthood Federation Regional Director, Ms. Nora Murat
6.	14/04	Farewell Call by His Excellency Ioane Naivalurua, Fiji's Ambassador Extraordinary and Plenipotentiary to the People's Republic of China
7.	14/04	Farewell Call by His Excellency Yogesh Punja, Fiji's High Commissioner to the Commonwealth of Australia
8.	14/04	Farewell Call by His Excellency Deo Saran, Fiji's Ambassador Extraordinary and Plenipotentiary to the Kingdom of Belgium and the European Union
9.	28/04	Courtesy call by Fiji's Ambassador to Brazil, His Excellency Cama Tuiloma
10.	01/05	Courtesy Call by the President of the International Olympic Committee, Mr. Thomas Bach
11.	20/05	Courtesy Call by Fiji's Ambassador to the United States of America, His Excellency Winston Thompson and Mrs. Queenie Thompson
12.	01/06	Courtesy Call by the Member of the Political Bureau of the Central Committee of the Communist Party of China (CPC) and the Secretary of the CPC Guangdong Provincial Committee, His Excellency Hu Chunhua
13.	23/06	Farewell Call by UNAIDS Director for the Pacific, Mr. Tim Rwabuhemba
14.	01/07	Courtesy Call by Fiji's Ambassador to Abu Dhabi, His Excellency Robin Nair
15.	02/07	Courtesy Call by Fiji's Ambassador to the Republic of Korea, His Excellency Filimoni Kau
16.	07/07	Courtesy Call by UNAIDS Country Director, Mr. Robert Luiz Brant Campos
17.	15/07	Courtesy Call by Brazil's National High Court Justice, Hon. Mr. Justice Antonio Herman Benjamin
18.	23/07	Farewell Call by Ambassador Extraordinary and Plenipotentiary of the Republic of the Philippines, Her Excellency Virginia Benavidez
19.	27/07	Courtesy Call by Fiji's High Commissioner to India, His Excellency Yogesh Karan
20.	06/08	Courtesy Call by His Grace the Archbishop of York, The Most Reverend and Right Honourable Doctor John Tucker Mugabi Sentamu
21.	12/08	Courtesy Call by Governor General of Tuvalu, Sir Iakoba Taeia Italeli
22.	13/08	Farewell Call by Ambassador Extraordinary and Plenipotentiary of the Republic of Cuba, Her Excellency Maria del Carmen Herrera Caseiro
23.	13/08	Courtesy Call by the Minister for Rural and Maritime Development and Agriculture, Hon. Inia Seruiratu

24.	17/08	Farewell Call by Fiji's Ambassador to Japan, His Excellency Isikeli Maitaitoga	39	21/12	Courtesy Call by Fiji's Heads of Missions.
25.	17/08	Farewell Call by the Ambassador Extraordinary and Plenipotentiary of the Federated States of Micronesia, His Excellency Gerson Jackson			Ambassador Isikeli Maitaitoga, Fiji's Ambassador to Japan
26.	26/08	Courtesy Call by the Trade Representative of the Trade Mission of Taiwan, Mr. Jeffrey Kau			Ambassador Peter Thomson, Fiji's Permanent Representative to the United Nations, New York
27.	27/08	Courtesy Call by Fiji Honorary Consul to Tohoku Region of Japan, Mr. Takayuki Moriya, and medical specialist Dr. Yasuiki Umezu			Ambassador Ratu Seremaia T. Cavaleti, Fiji's Ambassador to Indonesia, Ambassador Litia Mawi, Roving Ambassador, Ambassador Cama Tuiloma, Fiji's Ambassador to Brazil, Ambassador Yogesh Karan, Fiji's High Commissioner to India
28.	31/08	Courtesy Call by the Secretary-General of the Commonwealth Nations, His Excellency Kamallesh Sharma			Ambassador Naivakarurubalavu Solo Mara, Fiji's Ambassador to the United States of America, Ambassador Filimone Kau, Fiji's Ambassador to Korea, Ambassador Nazhat Shameem, Fiji's Permanent Representative to the United Nations, Geneva, Ambassador Deo Saran, Fiji's Ambassador to the European Union, Ambassador Yogesh Punja, Fiji's High Commissioner to Australia, Ambassador Ioane Naivalurua, Fiji's Ambassador to the People's Republic of China
29.	01/09	Courtesy Call by the Deputy Prime Minister of Thailand, His Excellency General Thanasak Patimapragorn			Ambassador Esala Teleni, Fiji's High Commissioner to Papua New Guinea, Ambassador Filimone Waqabaca, Fiji's High Commissioner to New Zealand
30.	02/09	Courtesy Call by the Ambassador Extraordinary and Plenipotentiary of Chile, His Excellency Isaura Torres			Ambassador Amena Yauvoli, Fiji's Ambassador for Climate change and Oceans, Ambassador Jitoko Tikolevu, Fiji's High Commissioner to the Court of St. James
31.	02/09	Courtesy Call by Ulu o Tokelau, Honourable Faipule Siopili Perez			Ambassador Kamlesh Prakash, Fiji's Ambassador to the United Arab Emirates, Ambassador Mosese Tikoitoga, Fiji's Ambassador to Ethiopia
32.	03/09	Courtesy Call by Foreign Minister of Kazakhstan, Honourable Erlan Abilfayizuly Idrissov			Mr Pita Tagicakirewa, Fiji's Acting High Commissioner to Malaysia
33.	03/09	Courtesy Call by Prime Minister of Solomon Islands, Honourable Mannaseh Damukana Sogavare			Mrs Losana Ravuso, Fiji's Consul General, Sydney
34.	19/10	Courtesy Call by the High Commissioner of New Zealand to Fiji, His Excellency Mark Ramsden			Mr Neumi Leweni, Fiji's Consul General, Shanghai, China
35.	01/12	Courtesy Call by Japan's Parliamentary Vice-Minister for Foreign Affairs, Honourable Mazakazu Hamachi			
36.	02/12	Courtesy Call by Ms. Jan Beagle, United Nations Assistant Secretary-General and UNAIDS Deputy Executive Director			
37.	07/12	Courtesy call by the Minister for International Development and the Pacific, Hon. Steven Ciobo			
38.	15/12	Courtesy Call by Fiji's Ambassador to China, Major General Ioane Naivalurua	40	22/12	Courtesy Call by Prime Minister, Honourable Josaia Voreqe Bainimarama

Table 6 includes facilitation of His Excellency the President's attendance to courtesy and farewell calls by foreign dignitaries and VIPs.

Table 7: Diplomatic Functions

	Date	Details		Date	Details
1.	12/01	Farewell Reception for outgoing Ambassador of the People's Republic of China, His Excellency Huang Yong	12.	05/06	Chief Guest at the 40th Anniversary of Argentine/Fiji Bilateral Relations with Madam First Lady
2.	14/01	Signing of Condolence Book in remembrance of the Paris shooting at the French Embassy	13.	08/06	Visitation & tour of the US Medical Hospital, "USNS Mercy" at the Suva Wharf
3.	15/01	Meeting with stakeholders for the Economic and Social Commission for Asia and the Pacific (ESCAP) meeting in Thailand	14.	10/06	Reception for the Official Birthday of Her Majesty Queen Elizabeth the Second at the British High Commissioner's Residence
4.	06/02	Attended the Waitangi Day celebrations at the New Zealand Ambassador's Residence with Madam First Lady	15.	13/07	Reception on board the "HMAS Leeuwin" hosted by the Australian High Commissioner, Her Excellency Margaret Aileen Twomey
5.	20/02	Attended the Cocktail for Chinese Lunar Year hosted by Westpac General Manager, Mr. Adrian Hughes	16.	14/07	Reception for the National Day of France hosted by the Ambassador of France, His Excellency Michel Djokovic and Mrs. Michel Djokovic at the French Residence
6.	13/04	Attended the Cocktail Reception to farewell SPC Deputy Director General, Mrs. Fekitamoeloa Utoikamanu	17.	15/07	Reception in honor of the 36th Anniversary of Republic of Kiribati National Independence Day hosted by the High Commissioner of Kiribati, Her Excellency Reteta Rimon Nikuata
7.	08/05	Celebration of Europe Day with Madam First Lady at the Oceania Centre for Arts	18.	08/08	Welcome Reception for HRH Crown Prince Tupouto'a Ulukalala and HRH Crown Princess Sinaitakala Tuku'aho and members of the Royal Nukualofa Club followed by Centennial Island Night
8.	17/05	Dinner with Special Representative of the Secretary-General on Violence against Children Ms. Marta Santos Pais, the UNICEF Representative Ms. Karen Allen, and UNICEF Deputy Representative Ms. Isabelle Austin at Sofitel Resort and Spa	19.	09/09	Chief Guest at the Laughing Samoans Fiji Tour 2015 After function hosted by the High Commissioner of New Zealand at the New Zealand High Commissioner's residence
9.	19/05	Attended the Farewell dinner - British Defence Advisor, Lt. Col Tim Woodman and to welcome new British Defence Advisor, Commander Brett Burlingham at the British High Commissioner's Residence with Madam First Lady	20.	10/09	Reception for the visiting Doctors from Australia and New Zealand performing operations at CWM Hospital
10.	29/05	National Day of Georgia reception hosted by the Ambassador of Georgia, His Excellency Vladimer Konstantinidi	21.	19/10	Farewell dinner hosted by the Members of the Diplomatic Corps at the British High Commissioner's Residence
11.	04/06	Chief Guest at the 239th Anniversary of American Independence at the US Embassy Complex			

22.	20/10	Chief Guest at the Celebration of 30 years of cooperation in the Forestry Sector between Fiji and Germany
23.	05/11	Attended the Reception for the Commemoration of the 40th Anniversary of the Establishment of China-Fiji Diplomatic Relationship
24	04/12	Reception for the Birthday of His Majesty the Emperor of Japan

Table 7 comprises the facilitation of the President's attendance to diplomatic functions.

Outcome 3.0: Public Sector Reforms

3.1 Portfolio Leadership and Secretariat Support

Table 8: Presentation of I-Tatau

	Date	Details
1.	21/04	Fiji Touch Team to the Touch Rugby World Cup 2015 at Coffs Harbour, Australia
2.	30/04	National U20 Rugby Team to participate in the World Rugby Junior World U20 Trophy in Portugal
3.	11/05	National U20 Fiji Football Team to the FIFA U20 World Cup
4.	25/06	Team Fiji to the 2015 Pacific Games
5.	17/07	Vodafone Flying Fijian Team
6.	21/07	Team Fiji to the Special Olympics
7.	30/07	Fiji Pearls team to the Netball World Cup
8.	27/08	Flying Fijians Rugby Team for the 2015 Rugby World Cup
9.	31/08	Team Fiji to the 2015 Commonwealth Youth Games in Samoa

Table 8 highlights the facilitation of the President's attendance to other ceremonial functions such as the I-Tatau. The I-Tatau is a traditional ceremony where a party, in this case National sporting bodies, presents yaqona or tabua to the President to inform His Excellency of their trip abroad and to request for his blessings.

Table 9: Community Engagements

	Date	Details
1.	05/01	Chief Guest at Prophet Muhammed's Birthday celebrations at Churchill Park, Lautoka
2.	09/01	To present the government reguregu & attend the funeral service for late Lt. Col. Manasa Vaniqi, Former Permanent Secretary for Sugar
3.	15/01	Courtesy Call by Mrs. Akisi Renner & Mrs. Sala Naivaluvou Rokovucago
4.	21/01	Meeting with Mr. Iosefa Maiava re: ESCAP HIV/AIDs meeting in Bangkok
5.	26/02	Launching of the Book "Fiji Recipes and Memories"
6.	27/02	Meeting with Ministry of Health Officials and TB Unit
7.	04/03	Cocktail reception hosted by Mr. Christopher D. Lischewski, the President and Chief Executive Officer of Bumble Bee Foods and PAFCO at the Grand Pacific Hotel
8.	06/03	Chief Guest at the Pacific Theological College 50th Anniversary Celebrations
9.	10/03	Welcome & congratulatory ceremony for His Eminence Cardinal Soane Patita Paini Mafi of the Diocese of Tonga
10.	12/03	Visitation to the TB Unit in Tamavua
11.	17/03	Attend St. Patrick's Day Celebration
12.	18/03	Meeting Professor Richard Herr, Major-General Aziz Melick and Mrs. Michelle Melick
13.	20/03	Reception for One Year operation of Grand Pacific Hotel
14.	21/03	Westpac Health Walk at Syria Park, Nausori
15.	23/03	Farewell tea for outgoing ADC Captain Ifereimi Sakumeni

16.	23/03	Launch of the “World War I, Fiji & Ratu Sukuna lecture series at USP
17.	24/03	Attend the Lecture series on “World War I, Fiji & Ratu Sukuna
18.	25/03	FASANOC AGM at Fiji Olympic House
19.	25/03	Medals presentation- USP Laucala Campus Medals and Prizes Ceremony- USP Chancellor & Governor General of Tuvalu, His Excellency Sir Iakoba Taeia Italeli
20.	25/03	Attend the Lecture series on “World War I, Fiji & Ratu Sukuna
21.	31/03	Official Launching of the Fiji Red Cross Society-Strategic Plan 2015-2019
22.	09/04	HIV Board Special Meeting
23.	10/04	Chief Guest at the 2015 University of Fiji Graduation Ceremony at Saweni Campus
24.	13/04	Chief Guest at the official launch of the Pacific-American Climate Fund at UNiFiji Saweni Campus
25.	14/04	Dinner in honour of the Eleventh Pacific Health Ministers Meeting at Shangri-La Fijian Resort
26.	15/04	Chief Guest at the Opening Address at the Eleventh Pacific Health Ministers Meeting at Shangri-La Fijian Resort
27.	17/04	Meeting with I-Taukei Trust officials, Mr. Apakuki Kurusiga and Mr. Isoa Kaloumaira
28.	25/04	Meeting - FJN+ Board and AGM
29.	01/05	Chief Guest to official open the Oceania National Olympic Committee AGM
30.	06/05	Meeting with the Union Club Trustees to present new Plan
31.	14/05	Chief Guest- Girit Day Celebrations at Civic Centre, Suva

32.	16/05	Chief Guest -Opening of the Denarau Yacht Club & The Rhum-Ba at Denarau Yacht Club
33.	26/05	Chief Guest- 70th Anniversary of the Union Club and launch the United Club’s new Development Plan
34.	02/06	Meeting with Ambassador Robin Yarrow
35.	12/06	Thurston Garden Presentation by Ambassador Robin Yarrow and Director, National Trust of Fiji Ms. Elizabeth Erasito
36.	20/06	Chief Guest at the 2nd Fiji Hindu Conference at Studio 6, Suva
37.	20/06	Fundraising dinner hosted by Mr. Akapusi Qera at Grand Pacific Hotel
38.	03/07	Chief Guest at the Oceania Society for Sexual Health and HIV Medicine (OSSHHM) first Symposium on “Evolving Models in Sexual Health, STI and HIV Medicine in the Primary Care Setting in the Pacific
39.	07/07	Chief Guest at the 11th Biennial Meeting of the Pacific Society for Reproductive Health
40.	07/07	Cocktail reception for the Pacific Society for Reproductive Health 11th Biennial Conference hosted by His Excellency the President and Madam First Lady
41.	17/07	Chief Guest at the Fiji Film Festival hosted by Fiji National University
42.	17/07	Video Recording for the Pacific Free & Equal Campaign by the Office of the UN High Commissioner for Human Rights

43.	20/07	Chief Guest at the Opening of the “Introduction to the UN Convention Against Corruption (UNCAC) and the Global Organisation of Parliamentarians Against Corruption (GOPAC) Parliamentary Oversight Workshop
44.	21/07	Recording for the Pacific Free and Equal Campaign
45.	25/07	Chief Guest at the “Old Skool Ball” for the Viti Spinal Injuries Association of Fiji hosted by VSIA President Paul McGoon
46.	28/07	Cocktail Function hosted by Fulton Hogan Chairman Mr. Mike Holloway and Managing Director, Mr. Nick Miller held in conjunction with the Fulton Hogan Board visit and meeting
47.	30/07	Chief Guest at the Opening of the Hospital Ward renovated by the International Women’s Association
48.	04/08	Courtesy Call by Mr. Gideon G. Nair
49.	05/08	Chief Guest at the Launching of the Pacific UN Free & Equal Campaign
50.	07/08	Courtesy Call by Mr. and Mrs. Michael Dudman
51.	12/08	Chief Guest- Hilton Arts Exhibition at Fiji Playhouse
52.	14/08	Book Launch- Dr. Akanisi Kedrayate – “Fiji – A Place Called Home” authored by Mr. Daryl Tarte
53.	20/08	Chief Guest at the Centre for Integrated Rural Development for Asia and the Pacific 20th Governing Council Meeting
54.	20/08	Cocktail reception hosted by the BRED Bank Group Chief Executive Officer Mr. Olivier Klein
55.	22/08	Chief Guest at the Crowning of the Vodafone Fiji Hibiscus Charity Queen

56.	17/09	Guest of Honour at the Launch of the first Elections Office five year Strategic Plan
57.	03/10	Chief Guest at the 2015 Top Executive Conference & AGM Dinner
58.	07/10	Thanksgiving By the Ministry of Education at Vunimono Primary School
59.	08/10	Recording of Fiji Day Message
60.	08/10	Chief Guest at the Official Re-Opening of the Westpac Bank, Suva Branch
61.	12/10	Attended Lunch with cancer patients and survivors
62.	13/10	Farewell Lunch hosted by the Directors of Exchange World (Fiji) Ltd and Shipping Services (Fiji) Ltd
63.	16/10	Courtesy Call by Mr. Tony Moore (Jnr)
64.	16/10	Dinner Hosted by the Chief Justice Hon. Mr. Anthony Gates
65.	30/10	Grand Opening of The Pearl Resort
66.	31/10	Presentation of Fiji Business Excellence Awards
67.	03/11	Courtesy Call by Mr. & Mrs. Long
68.	05/11	Farewell dinner hosted by the Members of the College of Honour
69.	10/11	Chief Guest at the Opening of the First Sports Bar in Fiji “The Dogfather” hosted by Mr. Liam Hindle, Managing Director of Matrix Holdings Limited
70.	14/11	Attended Dinner at the 2015 Fiji Sports Hall of Fame Induction Dinner
71.	04/12	Foundation laying ceremony for the Coronation Ground Drainage Project Phase II
72.	04/12	Attend reguregu for the late Ratu Meli Bainimarama, Fiji’s High Commissioner to Malaysia
73.	10/12	‘Reguregu’ of the late Mr Tuatoko at his resident
74.	11/12	Chief Guest at the Attorney General’s Annual Conference

(continued on page 20)

His Excellency the Preside

- Appointed Vice President in April 2009.
- Appointed President in November 2009.

Engagements	2009	2010	2011	2012	2013
Total engagements		134	118	184	3
Total Speeches	19	44	28	70	1

His Excellency the President Ratu Epeli Nailatikau receiving from the Lord Prior Professor Anthony Mellows the black mantle as part of the award of the Knight of Grace of the Order of St. John approved by Her Majesty Queen Elizabeth II.



His Excellency greets the President of the Republic of Indonesia, His Excellency Susilo Bambang Yudhoyono when HE Yudhoyono visited Fiji in 2014.



His Excellency met with the President of the People's Republic of China, His Excellency Xi Jinping, twice in 2014, first during His Excellency Ratu Epeli Nailatikau's visit to China to attend the Opening of the 2nd Summer Youth Olympic Games and secondly during His Excellency Xi Jinping's state visit to Fiji in November.



His Excellency Ratu Epeli Nailatikau commemorates World Autism Day with students of Suva Special School in April 2014.



President Ratu Epeli Nailatikau

	2013	2014	2015
	321	360	273
	153	180	86

- Highest number of engagements attended to in one calendar year was 349.
- Highest number of speeches delivered in one calendar year was 180.

Outstanding Achievements

- Began advocacy as Fiji's Special Representative on HIV/AIDS in 2010. His Excellency visited virtually all the secondary schools in Fiji to create greater awareness for HIV/AIDS in 2015. He began his school visits in 2012 through to 2015, becoming the only Fiji President to visit all except one secondary school and spoke to over 71,000 students.

- 2012: Visited 25 schools reaching 15,704
- 2013: Visited 96 schools reaching 40,998
- 2014: Visited 31 schools reaching 10,241
- 2015: Visited 22 schools reaching 4,337

- Assented the 2013 Constitution of the Republic of Fiji on Friday 6 September, 2013.

- His Excellency embarked on official visits to selected Pacific Island countries in 2013 through to 2014. In total, His Excellency visited 11 countries altogether, making it a first for a Fiji President to officially visit neighbouring Pacific Island States.

- His Excellency met a number of Heads of States and Governments including the President of Singapore, His Excellency Tony Tan in 2012; President of Kiribati, His Excellency Anote Tong, in 2013; the President of Indonesia, His Excellency Susilo Bambang Yudhoyono in 2014; the President of the People's Republic of China, His Excellency Xi Jinping in 2014; and the Prime Minister of India, Honourable Narendra Modi in 2014.

- Patron to almost 20 organisations.

- Officiated in the swearing-in of the Prime Minister and both Cabinet and Assistant Ministers in 2014.

- Awarded the Knight of Grace of the Most Venerable Order of the Hospital of St. John of Jerusalem (KSt. J) by Her Majesty the Queen Elizabeth II, the Sovereign Head of the Order of St. John and personally conferred by the Lord Prior of the Order of St. John, Professor Anthony Mellows in Suva in January 2014.

- In the weeks leading up to Christmas, His Excellency made annual visits to various hospitals, correction centres and homes around the country. In 2013, he visited 13 Hospitals, 5 Corrections centres and 4 Homes and again in 2014, he visited 14 Hospitals, the 4 Corrections centres and 4 Homes.



As Patron of the Fiji Children's Awards, His Excellency recognised a selected number of students in November 2012 for their contribution towards improving the lives of others.

75.	15/12	Meeting with Mr Patrick Fong and son Karl Mar Re: Progress of Business Endeavour
76.	15/12	Christmas Carol Singing by Youth Group from Jehovah Jireh Church, Namadi sponsored by Vodafone Fiji
77.	17/12	Meeting with Commissioner Western represented by DPO regarding Lautoka Presidential Bure
78.	17/12	Meeting with HR Manager Fiji Airways, Edwin Aisake and Organising Committee for Arrival of Flight FJ2002
79.	18/12	Visit by the Vanua of Kubuna led by Ratu Apenisa Cakobau
80.	23/12	Christmas Message Recording by MINFO
81.	24/12	Visit to Samabula Senior Citizens Home
82.	24/12	Visit to St. Giles Hospital
83.	24/12	Visit to Father Law Home
84.	29/12	Their Excellencies travel to Hong Kong to bring home Fiji Airways A330-300 "ISLAND OF ROTUMA" and be Chief Guest for the official arrival ceremony, Nadi
85.	31/12	Visit to Women Corrections Centre

Table 9 includes all Community engagements, covering all sectors of society that His Excellency the President partook in. (continued from page 17)

College of Honour Report

The Office provides secretariat support services for the execution of the President's role as Chancellor of the Order of Fiji.

1. As Chancellor of the Order of Fiji under the Fiji Honours and Awards Act 1995, His Excellency the President is the fount of all honours and awards for Fiji. Annually, upon the advice of the College of Honour members, the President appoints and approves the granting of awards.

2. The following are members of the College of Honour:

- I. Mr. Ikbal Jannif (Chairman)
- II. Dr. Akanisi Kedrayate
- III. Mrs. Raj Kewal
- IV. Mr. Dixon Seeto
- V. Mrs. Mary Chapman

3. The members met and deliberated on the College issues four (4) times during the year – (22/04, 29/04, 03/06 & 27/08) before the Annual Investiture Ceremony was held on 16th October.

Table 10: Investiture Ceremonies

	Date	Details
1.	12/01	Medal Presentation to the Ambassador of the People's Republic of China – His Excellency Huang Yong
2.	16/10	College of Honour Investiture Ceremony

Table 11: College of Honour Recipients

	Award	Details
1.	President's Cross	Mr. Peter Amputch
2.	Officer of the Order of Fiji	Ambassador Sir James Ah Koy
3.	Officer of the Order of Fiji (Honourary)	Mr. Takayuki Moriya
4.		Dr. Ankim Veera Swamy
5.	Member of the Order of Fiji	Mr. Pusp Raj
6.		Mr. Samisoni Vua'alau Weletu
7.		Ms. Senimere Dresia Rauluni
8.		Dr Maria Barbara Dorton
9.		Ratu Wiliame Maivalili Katonivere
10.		Ms. Litia Naitanui
11.		Mr. Mohenesh Singh
12.	Member of the Order of Fiji (Honourary)	Mr. Kenneth Lloyd Barasch

13.	Medal of the Order	Mr. Atunaisa Ralagi
14.	Medal of the Order	Ms. Bulou Lavenia C. Yavala
15.		Ms. Sera Ratulaveta Ligairi
16.		Mr. Mohammed Salim
17.		Mr. Krishan Prasad Vilash
18.		Mr. Ajay Kumar
19.		Mrs. Jagindar Kaur Dayal
20.		Mr. Kamlesh Kumar
21.		Ms. Neelam Rekha Chand
22.		Mr. Abdul Imtiaz
23.		Ms. Esther Molly
24.	President's Medal	Mr. Jotame Seli
25.		Ms. Emi Mata Navitio

- Promotion of environmental sustainability through proper disposal of office equipment, non-green wastes, etc.
- Promotion of organic gardening through the development of a compost site.
- Participation in community work towards environment cleanliness.
- Facilitate renovation to the accounts office.
- Maintenance work at the State House including fixing showers and bathrooms.
- Installation of a new automatic change-over switch for FEA and generator power supply and vice-versa.
- Small maintenance work including repairing the back gate hinges and plumbing at the State House.

Security Brief

Security is provided for 24 hours to the President and his immediate family. This is provided by the Republic of Fiji Military Forces and the Fiji Police Force. The Security Protection Unit accompanied the President to all functions held outside the State House including trips abroad.

A new Aide-de-Camp, Captain Ilai Tawakedrau replaced Captain Ifereimi Sakumeni, who left for further studies.

3.2 Strengthen Accountability and Reforms

I. Landscape Services

Services include the provision of maintenance and up-keep of the State House compound and the Presidential properties at Deuba and Lautoka. These services are provided by the Landscape Section, and this year the following work was carried out by the Section:

- Maintenance of the perimeter walls and the uncompleted sewerage lines laying project.
- Cleanliness and beautification of the various properties including road markings and flower plot preparations and planting.

II. Domestic Services

Services include the provision of professional domestic support and the procurement of soft furnishings for the State House.

Services provided in 2015 included:

- Attendance to deliverables in the provision of daily support services to the President and family.
- Attendance to state functions for domestic and catering services.
- Facilitating meetings held at the State House or at the Official Office.
- Facilitating catering needs for the President during his travels.
- Preparation and set-up of the State House including flower arrangements.

III. Formulation of A Master Plan

Birthing Stages – Meetings were held with stakeholders including the Thurston Gardens Master Plan Committee to prepare for an Office Master Plan. Initiation Stage included gathering information on the history of the Government House and accessing a topographical survey of the Presidential compound from the Ministry of Lands.

Historical information included the following:

- 1882 – The first Government House was built
- 1921 – Government House was burned down after being struck by lightning
- 1926 – Construction of a new building by Whan Construction Co. Ltd commenced
- 1928 – Construction of Government House was completed
- The cost of the construction was £25,000 which would be millions in today's currency
- The first Governor to occupy Government House was Sir Cecil Hutson in 1982
- The old House was originally surrounded by a lush tropical forest which has been replaced by the present spacious lawns and gardens
- Her Majesty Queen Elizabeth II, the Duke of Edinburgh, other members of the royal family, including many other high-ranking visitors, have stayed for brief periods at Government House

IV. Staff Report

With major recruitments carried out in 2014, where there were seven promotions and 23 new appointments, there was minimal staff movement and recruitment in 2015.

Towards the end of 2015, three staff members resigned and there was one vacant un-established post which was for a matanivanua. The Office had 90% staffing strength.

Trainings/Workshop

1. Two in-house training for Customer Services and Service Excellence Awards Awareness were carried out during the first quarter for all staff members.
2. There were 32 different workshops carried out during the year with an average of four workshops per staff member.
3. Workshops ranged from Communications, Analysis, Leadership and Protocol, Finance, Domestic and Mechanic training.

4. The trainings were aimed at enhancing the knowledge and skills of members of the staff.

V. Environmental Sustainability

Table 12: Engagements to Promote Environmental Sustainability

	Date	Details
1.	28/03	Chief Guest - Earth hour dinner
2.	13/04	Chief guest – Official launch Pacific American Climate fund
3.	03/06	Chief Guest - Launch Forest Carbon Partnership Facility (FCPF) REDD+ Readiness Grant to Fiji
4.	24/06	Chief Guest - Vatu-i-Ra Seascape photo and Art Exhibition by the Wildlife Conservation Society
5.	29/08	Charity - Benefit and Live Auction, Sands of Time, to raise funds for the upgrading of the Sigatoka Sand Dunes National Funds, shortlisted as a World Heritage Site by UNESCO

Outcome 4.0: Financial Services

4.1 Strengthen Accountability and Reforms

Effective and Stable Financial System
(Please refer to the Agency Financial Statement on page 28)

Table 13: Financial Compost Report

	Description	Appropriation
1.	Salary and wages	\$880,225.00
2.	Communications & Travel	\$311,900.00
3.	Maintenance and Operations	\$483,400.00
4.	Purchase of Goods and Services	\$157,400.00
5.	Capital Construction	\$1,778,500.00
6.	Capital Purchases	\$158,000.00
	Total	\$4,201,307.00

Outcome 5.0: Building National Identity and Social Cohesion

5.1 President's Community Engagements with Emphasis on the Disadvantaged

Table 14: Engagements in Support of National Identity/Unity

	Date	Details
1.	17/02	Recording for Zero Discrimination Day on 1 March 2015
2.	08/10	Fiji Day Recording
3.	09/10	Fiji Day Parade
4.	09/10	Reception to mark Fiji's 45th Year of Independence

Table 15: Engagements in Support of Young People

	Date	Details
1.	09/02	Bua College
2.	10/02	Solevu Secondary School
3.	10/02	Ratu Luke Secondary School
4.	11/02	Naikavaki Secondary School
5.	11/02	Lekutu Secondary School
6.	16/02	South Taveuni Secondary School
7.	16/02	Bucalevu Secondary School
8.	17/02	Niusawa Methodist Secondary School
9.	17/02	Holy Cross College
10.	18/02	Rabi Secondary College
11.	25/04	Fiji Scouts Movement AGM
12.	18/05	Chief Guest - Pacific-End Violence-Against Children Conference 2015 hosted by UNICEF
13.	15/06	School Visit - Gau Secondary School
14.	16/06	School Visit - Adi Maopa Secondary School
15.	17/06	School Visit - Cicia Secondary School

16.	18/06	School Visit - Ratu Mara College
17.	18/06	School Visit - Ratu Finau Secondary School
18.	03/07	Chief Guest - Oceania Society for Sexual Health and HIV Medicine (OSSHHM) first Symposium on "Evolving Models in Sexual Health, STI and HIV Medicine in the Primary Care Setting in the Pacific"
19.	07/07	Chief Guest - Opening of the 11th Biennial Meeting of the Pacific Society for Reproductive Health
20.	07/07	Welcome cocktail for the Society of Reproductive Health 11th Biennial Conference hosted by His Excellency the President and the First Lady
21.	21/09	School Visit - Yasayasa Moala College
22.	22/09	School Visit - Kadavu Provincial Secondary School
23.	22/09	School visit - Richmond High School
24.	23/09	School Visit - Vunisea Secondary School
25.	23/09	School Visit - Beqa Yanuca Secondary School
26.	24/09	School Visit - Yasawa High School
27.		School Visit - Rotuma High School
28.	31/12	Visit to Dilkusha Children Home

Table 16: Engagements in Support of Disability

	Date	Details
1.	26/03	Fiji Disabled Peoples Federation AGM
2.	14/12	Commissioning of Disability Access (Electric Chair) at the State House Entrance

Table 17: Engagements in Support of Women

	Date	Details
1.	06/03	Supporting Phoenix Survivors Group Overcoming Violence Against Women and Girls and International Women's Day
2.	18/05	Reception and Launch of the Report "Harmful Connections: The Intersection between Violence against Women and Violence against Children in the Pacific" UNFPA and UNICEF
3.	30/07	Chief Guest - Opening of the Hospital Ward renovated by the International Women's Association
4.	05/09	Women of the West Business Network (WOWBN) gala fundraiser on behalf of the Fiji Alliance for Mental Health
5.	03/10	Annual Walk and Talk in support of Breast Cancer Awareness hosted by FASANOC Women

Table 18: Engagements in Support of Poverty Alleviation

	Date	Details
1.	28/03	Walkathon in support for the FENC
2.	03/10	Chief Guest of Official launch of Foundation for the Education of Needy Children (FENC) Day

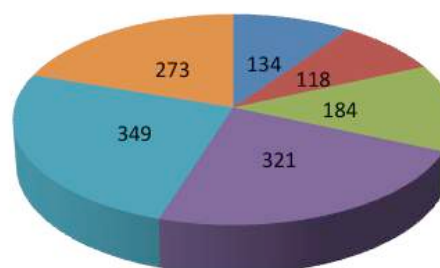
Table 19: Total Engagements

	Outcomes	Engagements	Total
1.	Constitutional Functions	Constitutional roles	9
2.		Constitutional appointments	24
3.		Ceremonial functions as Commander-in-Chief	16
4.	International Relations	Presentation of Credentials	18
5.		Courtesy and Farewell Calls	40
6.		Diplomatic functions	24
7.	Public Sector Reforms	I-Tatau	9
8.		Community Engagements	85
9.		Investiture Ceremonies	2
10.		Environmental Sustainability Engagements	5
11.	National Identity	Engagements for National Identity	4
12.	Social Justice	Engagements for Young People	28
13.		Engagements for Disability	2
14.	Gender Equality	Engagements for Women	5
15.	Poverty Reduction	Engagements for Poverty Alleviation	2
		Total:	273

Table 20: Summary of Engagements 2010-2015

Year	2010	2011	2012	2013	2014	2015
Engagements	134	118	184	321	349	273

Engagements



■ 2010 ■ 2011 ■ 2012 ■ 2013 ■ 2014 ■ 2015

Table 21: Total Engagements versus 2015 Target

Outcomes	Outputs	Performance Targets	Activities as per 2015 ACP	Actuals	Variance & Achievement Level %
1. Constitutional Function - Facilitation and implementation of executive and judicial appointments as per constitution	1.1 Prompt and effective facilitation of the President's Constitutional functions	Facilitate the President's attendance to all constitutional roles as Executive Head of the State (Parliament-sitting, advice, assent to Bills, etc.)	20*	34	145%
		Facilitate the President's attendance to all constitutional appointments (Swearing-in, appointments/rescission, etc.)	40*	24	60%
		Facilitate the President's attendance to all ceremonial functions and responsibilities as Commander-in-Chief of the Republic of Fiji Military Forces	2*	16	800%
2. International Relations - facilitation for the promotion of diplomatic relations	2.1 Prompt and effective facilitation of support services to strengthen international and diplomatic relations	Facilitate the President's attendance to ceremonial functions for foreign dignitaries (Courtesy and Farewell Calls, Presentation of Credentials, etc.)	30*	58	193.3%
		Facilitate the President's attendance to diplomatic functions (National days, engagements, visits, etc.)	25*	24	96%
3. Public Sector Reform - support Presidential ceremonial roles	3.1 Portfolio leadership, policy advice and secretariat support	Facilitate the President's attendance to other ceremonial functions (I-Tatau)	3*	9	300%
	3.2 Strengthen accountability and reforms	Facilitate the President's Community engagements covering all sectors of society	70	85	121.4%
	- Secretariat support services for Chancellor of the Order of Fiji roles	Provision of Secretariat support services for the execution of the President's role as Chancellor of the Order of Fiji	1 Investiture	2	200%
			3 Meetings	4	133.33%

- Provision of effective support services for the security of the President		Provision of 24-hour security services to the President and his immediate family	4 Reports	4	100%
- Upkeep of State House compound and Presidential properties		Provision of maintenance and upkeep of Government House compound and the Presidential properties at Deuba and Lautoka	8 maintenance works 4 reports	9 4	112.5% 100%
- Provision of professional domestic support		Provision of professional domestic support	4 reports	4	100%
- Procurement of soft furnishings for the State House		Procurement of soft furnishings for the State House	4 reports	2	50%
- Formulation of a Master Plan		Formulation of a Master Plan	4 reports	2	50%
- Promote innovation and best management practices in service delivery		Improved performance and efficiency of staff	4 reports	4	100%
		Promote innovation and best management practices in service delivery	4 reports	2	50%
- Promote awareness of environmental sustainability		Promote awareness of environmental sustainability	4 reports	5	125%
4. Financial Services	4.1 Strengthen accountability and reforms	Promote an effective and stable financial system	2 reports	2	100%
5. Building national identity and social cohesion	5.1 Effective and efficient facilitation of the President's community engagements with emphasis on the disadvantaged	Facilitate Fiji Day celebrations to promote national identity/unity	1	4	400%
-Facilitate national events that promote national identity/unity					

6. Social justice - Increase youth and young people awareness	Increase youth and young people awareness	20	29	140%
	Install user friendly entry facility	4 reports	4	100%
7. Gender equality and women in development	Facilitation of presidential roles towards gender equality and empowerment	2	5	250%
8. Poverty reduction	Facilitation of presidential roles towards poverty alleviation	2	2	100%

*All KPIs marked with asterisks are activities beyond the control of the Office of the President because they are determined by agencies other than the Office of the President. They are included as part of the KPI as dictated by Legislations.

■ Deliverables that met level targets

Office Of The President

Financial Statements

For the year ended 31 December 2015

Table of Contents

	Page
For the Year Ended 31 December 2015	
Indepedent Auditor's Report	29
Management Certificate	31
Statement of Receipts and Expenditure	32
Appropriation Statement	33
Statement of Losses	34
Notes to and Forming Part of the Financial Statements	35

OFFICE OF THE AUDITOR GENERAL

Excellence in Public Sector Auditing



6-6th Floor, Ratu Sukuna House
2-10 McArthur St
P.O. Box 2214, Government Buildings
Suva, Fiji

Telephone: (679) 330 9082
Fax: (679) 330 3812
Email: info@auditorgeneral.gov.fj
Website: <http://www.oag.gov.fj>



INDEPENDENT AUDITOR'S REPORT

Scope

I have audited the special purpose financial statements which have been prepared under the cash basis of accounting and notes 1 to 3, thereon of the Office of the President for the year ended 31 December 2015. The financial statements comprise the following:

- (i) Statement of Receipts and Expenditure;
- (ii) Appropriation Statement; and
- (iii) Statement of Losses;

The Office of the President is responsible for the preparation and presentation of the special purpose financial statements and the information contained therein.

My responsibility is to express an opinion on these special purpose financial statements based on my audit.

My audit was conducted in accordance with the International Standards on Auditing to provide reasonable assurance as to whether the special purpose financial statements are free of material misstatements. My audit procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the special purpose financial statements and evaluation of accounting policies. These procedures have been undertaken to form an opinion as to whether, in all material respects, the special purpose financial statements are fairly stated and in accordance with government policies stated in Note 2, the Audit Act and the Financial Management Act, so as to present a view which is consistent with my understanding of the financial performance of the Office of the President for the year ended 31 December 2015.

The audit opinion expressed in this report has been formed on the above basis.

Basis of Qualified Opinion

Travel advances totalling \$776,850 was not reconciled and journalized to the relevant expenditure allocations during the year. Consequently, total expenditure is understated by \$776,850 in the Statement of Receipts and Expenditure.

Audit Opinion

In my opinion, except for the matters referred in the qualification paragraph:

- a) The financial statements present fairly, in accordance with the accounting policies stated in Note 2, the financial performance of the Office of the President for the year ended 31 December 2015.
- b) The financial statements give the information required by the Financial Management Act 2004 in the manner so required.

Without further qualifying the opinion expressed above, attention is drawn to the following matter:

Emphasis of Matter – Statement of Losses

The board of survey report for the second half of the financial year was not completed by the Office of the President which may possibly impact the accuracy and completeness of the Statement of Losses submitted for the year ended 31 December 2015.



Atunaisa Nadakuitavuki
for AUDITOR GENERAL

Suva, Fiji

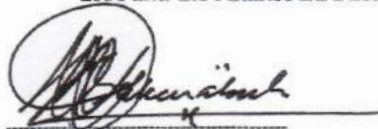


30 May 2016

MANAGEMENT CERTIFICATE
FOR THE YEAR ENDED 31 DECEMBER 2015

We certify that these financial statements:

- (a) fairly reflect the financial operations and performance of the Office of the President and its financial position for the year ended 31 December 2015; and
- (b) have been prepared in accordance with the requirements of the Financial Management Act 2004 and the Finance Instructions 2010.



Pene Nonu Baleinabuli
Official Secretary

Date: 30/05/2016.



Paula Naitoko
Accounts Officer

Date: 30/05/2016.

OFFICE OF THE PRESIDENT
STATEMENT OF RECEIPTS AND EXPENDITURE
FOR THE YEAR ENDED 31 DECEMBER 2015

	Notes	2015 (\$)	2014 (\$)
RECEIPTS			
State Revenue			
Commission	(a)	1,416	---
Total Revenue		<u>1,416</u>	<u>---</u>
EXPENDITURE			
Operating Expenditure			
Established Staff	(b)	653,316	538,677
Unestablished Staff		194,920	200,508
Travel & Communications	(c)	370,396	725,218
Maintenance & Operations	(d)	519,975	256,071
Purchase of Goods & Services	(e)	172,270	144,581
Total Operating Expenditure		<u>1,910,877</u>	<u>1,865,055</u>
Capital Expenditure			
Capital Construction	(f)	1,381,386	436,622
Capital Purchase	(g)	157,999	---
Total Capital Expenditure		<u>1,539,385</u>	<u>436,622</u>
Value Added Tax	(h)	377,541	262,420
TOTAL EXPENDITURE		<u>3,827,803</u>	<u>2,564,097</u>

OFFICE OF THE PRESIDENT
APPROPRIATION STATEMENT
FOR THE YEAR ENDED 31 DECEMBER 2015

SEG	Item	Budget Estimate \$	Appropriation Changes \$	Revised Estimate \$	Actual Expenditure \$	Carry - Over \$	Lapsed Appropriation \$
Operating Expenditure							
1	Established Staff	649,621	3695	653,316	653,316	---	---
2	Unestablished Staff	230,604	(35,684)	194,920	194,920	---	---
3	Travel & Communication	311,900	58,497	370,397	370,396	---	1
4	Maintenance & Operations	483,400	36,581	519,981	519,975	---	6
5	Purchase of Goods & Services	157,400	14,874	172,274	172,270	---	4
	Total Operating Expenditure	1,832,925	77,963	1,910,888	1,910,877		11
Capital Expenditure							
8	Capital Construction	1,778,500	(77,963)	1,700,537	1,381,386	---	319,151
9	Capital Purchase	158,000	---	158,000	157,999	---	1
	Total Capital Expenditures	1,936,500	(77,963)	1,858,537	1,539,385		319,152
13	Value Added Tax	433,400	---	433,400	377,541	---	55,859
	TOTAL EXPENDITURE	4,202,825	---	4,202,825	3,827,803	---	375,022

Appropriation Movements

From	To	Amount (\$)
SEG 8	SEG 8	104,386.57
SEG 8	SEG 8	191,728.00
SEG 8	SEG 4	77,963
SEG 2	SEG 1	33,030.00
SEG 4	SEG 5	14,874.00
SEG 1	SEG 3	11,753.00
SEG 1	SEG 3	8,046.00
SEG 1	SEG 3	9,536.00
SEG 2	SEG 3	2,654.00
SEG 4	SEG 3	11,885.00
SEG 4	SEG 3	206
SEG 4	SEG 3	322
SEG 4	SEG 3	6,563.00
SEG 4	SEG 3	266
SEG 4	SEG 3	60
SEG 4	SEG 3	5,184.00
SEG 4	SEG 3	29.77
SEG 4	SEG 3	816
SEG 4	SEG 3	1,077.78

OFFICE OF THE PRESIDENT
STATEMENT OF LOSSES
FOR THE YEAR ENDED 31 DECEMBER 2015

Loss of Money

The Office of the President did not record loss of money for the year ended 31 December 2015.

Loss (other than money)

The Office of the President did not record loss of Fixed Assets for the year ended 31 December 2015.

OFFICE OF THE PRESIDENT

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2015

NOTE 1: REPORTING ENTITY

The Office of the President provides the necessary assistant support to His Excellency, the President in the performance of constitutional functions. The President is vested with the Executive Authority of the State and is the Commander-in-Chief of the Republic of Fiji Military Forces and the Chancellor of the Order of Fiji. In addition to the constitutional and ceremonial roles, the office plays a symbolic role in the promotion of national reconciliation to bring unity among the different ethnic groups in Fiji. The targeted outcome(s) and output(s) in relation to the above responsibilities are illustrated below:

Constitutional Functions

- Prompt and effective facilitation of the Presidents Constitutional functions

International Relations

- Prompt and effective facilitation of support services to strengthen International and diplomatic relations

Public Sector Reform

- Portfolio Leadership - Policy Advice and Secretariat Support
- Strengthen Accountability and Reforms.

NOTE 2: STATEMENT OF ACCOUNTING POLICIES

(a) Basis of Accounting

In accordance with Government accounting policies, the financial statements of the Office the President is prepared on cash basis of accounting. All payments related to purchases of fixed assets have been expensed.

The financial statements are presented in accordance with the Financial Management Act and the requirements of Section 71 (1) of the Finance Instruction 2010. The preparation and presentation of a Statement of Assets and Liabilities is not required under the current Government policies, except for that of the Trade and Manufacturing Accounts.

(b) Accounting for Value Added Tax (VAT)

All income and expenses are VAT exclusive. The Office on a monthly basis takes out VAT output on total money received for expenditure from Ministry of Finance. VAT input on the other hand is claimed on payments made to the suppliers and the sub-contractors for expenses incurred.

The VAT payment as per the statement of receipts and expenditure relates to the VAT input claimed on payments made to the suppliers and sub-contractors for expenses incurred and VAT payments to Fiji Revenue & Customs Authority (FRCA). Actual amount paid to FRCA during the year represent the difference between VAT Output and VAT Input.

OFFICE OF THE PRESIDENT
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS (continued...)
FOR THE YEAR ENDED 31 DECEMBER 2015

NOTE 3: SIGNIFICANT VARIATIONS

- a.) Increase in the miscellaneous revenue of \$1,416 or 100% in 2015 compared to 2014. These are commission receive from various agencies for facilitating staff deductions which used to be collected and receipted by Prime Ministers Office.
- b.) The Established staff costs increased by \$114,639 or 21% in 2015 compared to 2014. This was attributed to the increase in number of confirmed salary staff due to the recruitment to fill all the vacant established post in 2015.
- c.) The Travel and Communication costs decreased by \$354,822 or 49% in 2015 compared to 2014. This was mainly due to the decrease in the number of overseas official engagements for His Excellency the President as compared to 2014.
- d.) The Maintenance and Operations costs increased by \$263,904 in 2015 compared to 2014. This was attributed to the increase in fuel expenses due to the inclusion of three new fleets in 2015 and the increase in local official engagements of his Excellency the President.
- e.) The Purchase of Goods and Services costs increased by \$27,689 or 19% in 2015 compared to 2014. This was mainly due to the inclusion of a new training vote and the increase in Medical expenses that was fully utilised by His Excellency the President on his Medical trip to Thailand in 2015.
- f.) The Capital Construction costs increased by \$944,764 in 2015 compared to 2014. This was mainly due to the commencement of three projects namely, Coronation Ground Drainage Phase 2, Upgrade of Government House Roofing and Disability Access at the State House.
- g.) The Capital Purchase costs incurred in 2015 was \$157,999 when compared to the nil costs incurred in 2014. This was mainly due to the procurement of a new tractor & a trailer, protective clothing for landscape officers, purchase of ride on mowers brush cutters, chainsaws and other tools vital for the upkeep of the State House grounds and office.
- h.) The expenditure on Value Added Tax increased by \$115,121 or 44% in 2015 compared to 2014. This was due to the increase in expenditures incurred in 2015 as compared to 2014.

