



MINISTRY OF AGRICULTURE

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Ref: FIN 33/1

Date: 15th November 2016

CIRCULAR MEMORANDUM

To: As per Distribution

Re: Splitting of Purchase Orders (POs)

Circular Memorandum 03/2016

Recent Audit findings have noted the high occurrence of cost splitting in the Ministry.

Cost Splitting compromise the principle of competitive procurement and is a direct breach of the Procurement Regulation 2010 clause 28 (3) 'Valuing Procurement'.

The attached Ministry of Economy 'Splitting of Contract Policy 2014' is clear on the identification of contract or cost splitting and should be used as a guide on different scenarios which may be encountered in relation to the above.

You are to ensure that you acquaint yourself with this policy to avoid unnecessary confusion on what constitute cost splitting.

Disciplinary action will be instituted if responsible officers continue to defy instructions.

Please bring this Memorandum to the attention of all staff in your respective Divisions and this is to be observed and implemented at all times.

Jitendra Singh
Permanent Secretary

cc: DS CSP
DS AD
Director Extension
Director AH&P
DLWRM
DLRPD
DR
CE
DHRFI
All Accounting Heads

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CIRCULAR MEMORANDUM

Preface

The Fiji Government has adopted a new procurement policy framework that is established by the Fiji Procurement Regulations 2010.

Violation of the procurement authorities through splitting of cost has been noted by various audit and compliance unit of the Government.

This policy paper guides the various agencies on the scenarios that can be noted as a situation that is in violation to the section 28(3) of the Procurement Regulations stipulating split of contracts.

Assistance

If you require assistance or any further explanations on this Guide, please contact:

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