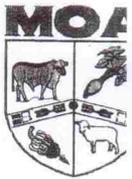


MINISTRY OF AGRICULTURE



Ministry of Agriculture
Robinson Complex
Private Mail Bag,
Raiwaqa,
Suva,
Republic of the Fiji Islands.

Phone: (679) 338 3155 / 338 4233
Fax: (679) 338 5234
Helpdesk: (679) 338 3583
Email: agrihelp@govnet.gov.fj
Website: www.agriculture.org.fj
Facebook: Department Of Agriculture Fiji



Memorandum

From : Acting Permanent Secretary for Agriculture
To : Permanent Secretary for Finance
File Ref.: 33/1
Date : 23rd April 2015
Subject: REQUEST FOR ASSISTANCE TO REVIEW TMA OPERATIONS

Attention: Semesa Masau

The Trading and Manufacturing Account (TMA) has been under spotlight from the Office of the Auditor General and the Public Accounts Committee.

As a result of the above the Ministry seeks the assistance from your office on the above subject to enable the Ministry to have unqualified Audit Reports in the coming years.

Some of the areas of concern are as follows:

- Monthly Reconciliation
- Reporting Structure
- Current fees and chargers
- The need for TMA in the Ministry

The Ministry will fund the costs of meals, travel and accommodation for the TMA review.

Thanking you in anticipation of the above


.....
Pramendra Nair
for Acting Permanent Secretary for Agriculture