

STANDARD OPERATION PROCEDURE

Dairy Farm Inspection

The SOP for Inspection of Dairy Farms is to be very strictly followed to fulfil requirement for Registration of the Dairy Farms as required in the Dairies Act Cap 118

The Regulatory Team of the Animal Health and Production will be the enforcing agency and all applications are based on the above Act.

1. All registration of dairies will be renewed on annual basis in January after inspectors are satisfied with the requirements
2. Inspection will be carried out by the Dairy Inspector (DI) together with Locality Livestock Officers (LLO)
3. The Inspectors will be following the Inspection guideline in the "Dairies Act"
4. They (DI, LLO, Farmer) will discuss thoroughly details all defaults that will be required to be attended to
5. The inspector will provide the farmers a written 'Action List' for all necessary requirements for remedial action and a time frame for the work to be completed
6. The LLO will be also given a copy of the 'Action List'
7. The LLO will follow up on the farmer during the required time
8. A follow up visit on the required date will be done and if the remedial action is done, further assessment will be done and if the DI based on his/her assessment that the farmer is not able to complete may proceed with the non-renewal of the 'Registration' or extend the period for review
9. The Registration will only be renewed after all requirements are met
10. All reports of inspection are to be kept at the DI's office for trace backs and follow-ups
11. The DI provides Quarterly Reports through the Animal Health & Production Division
12. All Farmers copies of the 'Notices' 'Warnings' and updates are kept in their 'Individual Files at DI's office
13. All updates of Dairy Inspection are kept at the DI's office

FARM NAME	FARM NUMBER	LOCALITY	Water Source	Renewal Date 2015	RR #	1st inspection	Date	Remarks	2nd Inspection
Filimoni Nalcavu	5644	Babavoce	Dam	non renewal					long grass, drains need improvement, broken cement in bail, milk room need cleaning
Ami Chand	5315	Deepwater	WAF	non renewal		need improvement on drains	6/06/2014	requested 3 months	long grass, drains need cleaning, water trough need cleaning
B.A. Gatward	5339	Deepwater	Dam	non renewal		broken cement in bail, dirty walls & floor	6/06/2014		
Dhani Lal	5805	Deepwater	WAF	6/01/2015	893901	swampy, poor drains, dirty bail	6/06/2014	7 days to improve	room, drains need cleaning, rubberwares need to change broken cement floor
Gakward Partnership	5689	Deepwater	Dam	non renewal		poor drains need general clean up, broken cement	6/06/2014	requested 3 months	holes on bail floor
Gaya Prasad	5263	Deepwater	WAF	6/01/2015	503203	clean	6/06/2014		long grass, dirty bail, cobwebs in milk room
Gaya Prasad(Farm 1)	5247	Deepwater	WAF	8/01/2015	893908	clean	6/06/2014		milk room, algae in bail, milk stores in milk line and milk cups
Gaya Prasad(Farm 2)	5341	Deepwater	WAF	non renewal		not supplying	6/06/2014		
Jagdich Prasad	5309	Deepwater	WAF	8/01/2015	893936	cobwebs in bail, dirty bail	6/06/2014	requested 3 months	no water, shed need renovation
Manik Estate	5308	Deepwater	WAF	non renewal		no proper water supply, poor drains, slurry dung in bail	6/06/2014	requested 3 months	pay license for 2016
Rohit	5311	Deepwater	WAF	non renewal		general cleaning needed	6/06/2014	7 days to improve	in bail, cobwebs in milk room, machine need proper wash through
Sada Siwan and Sons	5271	Deepwater	Drum	7/01/2015	503214	general cleaning needed	6/06/2014	7 days to improve	long grass, algae in bail, no proper drains
Subramani	5277	Deepwater	WAF	8/01/2015	503228	general cleaning needed	6/06/2014	7 days to improve	
Urmila Wati	5358	Deepwater	W/Tank	6/01/2015	503206	general cleaning needed	6/06/2014	requested 3 weeks	clean
Waibula Farm	5275	Deepwater		Gatward Partnership		broken cement in bail, dirty walls & floor	6/06/2014	7 days to improve	broken cement floor, dirty walls & floor
Humattilla	T/Supply	Lakerna		24/06/2015	92663	no shed			
Prem Nand	T/Supply	Lakerna		23/06/2015	92661	no shed			
Ravi Chand	T/Supply	Lakerna		25/06/2015	92664	no shed			
Mohammed Hariff	5227	Lodoni	Dam			using temporary shed	15/12/2015	complete new shed, clear surrounding	incomplete shed, very unhygienic